

MINUTES FROM THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF LETHBRIDGE SCHOOL DISTRICT NO. 51 HELD SEPTEMBER 24, 2019.

IN ATTENDANCE:

Trustees: Clark Bosch; Tyler Demers; Jan Foster; Donna Hunt; Christine Light; Lola Major; Doug James

Administrators: Cheryl Gilmore; Christine Lee; Morag Asquith
LeeAnne Tedder (Recorder)

Regrets: Rik Jesse

The Chair called the meeting to order at 3:49 p.m.

1. Approval of Agenda

Trustee Donna Hunt moved:

“to approve the agenda, as presented.” **CARRIED UNANIMOUSLY**

*Approval of Agenda
6906/19*

2. Approval of Minutes

Trustee Jan Foster moved:

“that the minutes of the Regular Meeting of June 25, 2019 be approved and signed by the Chair.” **CARRIED UNANIMOUSLY**

*Approval of Minutes –
Regular Meeting
6907/19*

Trustee Donna Hunt moved:

“that the minutes of the Budget Meeting of June 25, 2019 be approved and signed by the Chair.” **CARRIED UNANIMOUSLY**

*Approval of Minutes –
Regular Meeting
6908/19*

3. Business Arising from the Minutes

There was no business arising from the minutes.

*Business Arising from
the Minutes*

4. Presentations

4.1 Website

Communications Officer, Garrett Simmons, presented the new Division website.

*Presentations
Website*

5. Action Items

5.1 Approval of International Trip – G.S. Lakie

Sheldon Arvay and Daniel Yartz from G.S. Lakie Middle School requested approval for a group of music students to go to Nashville, Tennessee, USA from April 28 to May 3, 2020.

Action Items

Trustee Tyler Demers moved:

“that the G.S. Lakie Middle School tour of musical historical

*Approval of
International Trip G.S.*

sites in Nashville, Tennessee, USA from April 28 to May 3, 2020 be approved, on the condition that all division policies and procedures are strictly followed.”

*Lakie to Nashville
Tennessee
6909/19*

CARRIED UNANIMOUSLY

5.2 Approval of International Trip – Chinook

Duane Piper from Chinook High School (CHS) requested approval to take a group of drama students on a theatre trip to New York City, New York, USA from April 2 to April 8, 2021.

Trustee Donna Hunt moved:

“that the CHS theatre trip to New York City, New York, USA from April 2 to April 8, 2021 be approved, on the condition that all division policies and procedures are strictly followed.”

*Approval of
International Trip CHS
to New York City, New
York
6910/19*

CARRIED UNANIMOUSLY

Jaclyn Dudas from CHS requested approval to take a group of students on a Treasurers of Eastern Europe trip over Easter of 2021. Tentative dates are April 5 to 15, 2021. Cost is approximately \$4500.

Trustee Doug James moved:

“that the CHS Treasurers of Eastern Europe trip over Easter of 2021 be approved, on the condition that all division policies and procedures are strictly followed.”

*Approval of
International Trip CHS
to Eastern Europe
6911/19*

CARRIED UNANIMOUSLY

5.3 School Board Annual Work Plan

Board review of the annual work plan.
ASBA Zone 6 meeting was changed to October 16, 2019
Budget Announcement will be October 24, 2019

Trustee Christine Light moved:

“that the Board of Trustees approve the Board Annual Work Plan, as amended.”

*Board Annual Work
Plan
6912/19*

CARRIED UNANIMOUSLY

5.4 Policy Review

Trish Syme presented policies up for review.

Policy Review

Trustee Lola Major moved:

“that the Board of Trustees approve removal of Policy 602.4 First Nations, Métis and Inuit Education.”

*Policy 602.4
Removal
6913/19*

CARRIED UNANIMOUSLY

Trustee Lola Major moved:
“that the Board of Trustees approve second reading of Policy 602.4 First Nations, Métis and Inuit Education, as amended.”

Policy 602.4 First Nations, Metis and Inuit Education 6914/19

CARRIED UNANIMOUSLY

Trustee Lola Major moved:
“that the Board of Trustees approve third reading of Policy 602.4 First Nations, Métis and Inuit Education, as presented.”

Policy 602.4 First Nations, Metis and Inuit Education 6915/19

CARRIED UNANIMOUSLY

Trustee Lola Major moved:
“that the Board of Trustees approve second reading of Policy 504.2 Wellness in Schools, as presented.”

Policy 504.2 Wellness in Schools 6916/19

CARRIED UNANIMOUSLY

Trustee Lola Major moved:
“that the Board of Trustees approve third reading of Policy 504.2 Wellness in Schools, as presented.”

Policy 504.2 Wellness in Schools 6917/19

CARRIED UNANIMOUSLY

6. Division Highlights

- Christine Light - Breakfast with Darci Lang, LCI School Council, pancake breakfast at Westminster, the Mayor’s Lunch where our Division was recognized for Arts Alive & Well in Schools and lunch with the Education Minister.
- Jan Foster – meeting with Education Minister and tour of Coalbanks.
- Donna Hunt - Darci Lang, meeting the Minister of Education, and Agnes Davidson Parent Council.
- Doug James – Welcome Back Breakfast, meeting the Minister of Education, and being assistant volleyball coach at Lakie.
- Lola Major - Darci Lang and the Joint City of Lethbridge/School Boards.
- Clark Bosch – Edmonton trip for Board Chairs to meet the Minister and Deputy Ministers. Thanks to Christine Lee for answering the school fee question that came up at a School Council meeting. Welcome Back Breakfast is something that good quality organizations do.

Division Highlights

7. Information Items

7.1 Board Chair Report

Information Items

- 7.1.1 Board Standing Committees Annual Reports and Terms of Reference Review
Board Members reviewed the annual reports and Terms of Reference.

*Board Standing
Committees Annual
Reports and Terms of
Reference Review*

Trustee Doug James moved:
“to approve the changes of the Facilities Committee Terms of Reference, as presented.”

*Facilities Committee
Terms of Reference
6918/19*

CARRIED UNANIMOUSLY

Trustee Christine Light moved:
“to approve the new Terms of Reference of the Poverty Intervention Committee, as amended.”

*Poverty Intervention
Committee Terms of
Reference
6919/19*

CARRIED UNANIMOUSLY

Trustee Clark Bosch moved:
“to approve the Terms of Reference of the Board Audit Committee, as amended.”

*Board Audit
Committee Board
Audit
6920/19*

CARRIED UNANIMOUSLY

- 7.1.2 October Organizational Meeting
Board members will be given the opportunity to select committees they wish to chair prior to the organizational meeting in October.

*October
Organizational
Meeting*

- 7.1.3 Division School Council Meetings
Division School Council meeting dates in the 2019-2020 school year are: October 7, November 4, December 2, January 13, February 4 (Town Hall Meeting), March 2, April 6, May 4, and June 1. Tyler Demers will attend the October meeting.

*Division School
Council Meetings*

- 7.1.4 Breakfast with the Board
Breakfast with the Board dates/locations in the 2019-2020 school year are:
October 8 (École Nicholas Sheran), November 6 (Education Centre), December 4 (G.S. Lakie), January 8 (LCI), February 6 (Westminster), March 4 (Fleetwood Bawden), April 8 (Attwell), and May 5 (Lakeview).

*Breakfast with the
Board*

7.2 Associate Superintendent Reports

7.2.1 Business Affairs

*Associate
Superintendent
Reports*

Associate Superintendent Christine Lee provided a written Business Affairs report.

Business Affairs

7.2.2 Human Resources

Human Resources

Associate Superintendent Rik Jesse provided a written Human Resources report.

7.2.3 Instructional Services

Instructional Services

Associate Superintendent Morag Asquith provided a written Instructional Services report.

7.3 Public Forum Response

*Public Forum
Response*

Response to the June public forum was included in the agenda.

Trustee Jan Foster left the meeting at 5:26 pm.

Public Forum

Public Forum

7.4 Superintendent Reports

*Superintendent
Report*

7.4.1 ASBO Meritorious Budget Award (MBA)

*ASBO Meritorious
Budget Award*

The Association of School Business Officials International (ASBO) awarded Lethbridge School Division with the Meritorious Budget Award during the 2019-2020 budget year. Congratulations to Mark DeBoer, Director of Finance.

7.4.2 Donations and Support

Donations & Support

Ready Set Go Donators were The Big Ones, Daytona Homes, Kinsmen Club of Lethbridge, Knights of Columbus, Runners Soul / New Balance, Shoe Warehouse, Thomas Buchanan Photography, Purely Inspired / High Maintenance Barber Shop, My City Care, Winston Churchill, and Lethbridge School Division Maintenance / Purchasing departments.

7.4.3 Board Priorities

Board Priorities

2019-20 District Priorities report of actions was shared.

7.4.4 World Teachers' Day

World Teachers' Day

World Teachers' Day is held annually on October 5th since 1994 to celebrate the essential role of teachers in providing quality education at all levels as outlined on

the UNESCO website.

Calendar of Events

7.4.5 Calendar of Events

The Calendar of Events was reviewed for the period September 25 to October 25, 2019.

8. Reports

*Reports
Facilities Committee*

8.1 Facilities Committee

Trustee Doug James provided a written report from the Facilities Committee meeting held September 17, 2019.

*Joint City of
Lethbridge / School
Boards*

8.2 Joint City of Lethbridge / School Boards

Trustee Jan Foster provided a written report from the Joint City of Lethbridge / School Boards meeting held September 18, 2019.

8.3 Board Audit Committee

Board Chair, Clark Bosch provided a written report from the Board Audit Committee meeting held September 19, 2019.

*Board Audit
Committee*

8.4 Division Wellness Committee

Trustee Donna Hunt provided a written report from the Division Wellness Committee meeting held September 19, 2019.

*Division Wellness
Committee*

9. Correspondence – Received

*Correspondence –
Received
Alberta Education
City of Lethbridge*

- 9.1 Alberta Education, Office of the Minister – June 2019
- 9.2 Alberta Education, Office of the Minister – August 2019
- 9.3 City of Lethbridge – August 2019
- 9.3 City of Lethbridge – September 2019

*Correspondence –
Sent*

10. Correspondence – Sent

None

Adjournment

The meeting adjourned at 5:40 p.m.

Clark Bosch,
Chair

Christine Lee,
Associate Superintendent
Business Affairs