
IN ATTENDANCE:

Trustees: Clark Bosch; Tyler Demers; Jan Foster; Donna Hunt; Christine Light; Lola Major; Doug James

Administrators: Cheryl Gilmore; Christine Lee; Morag Asquith

LeeAnne Tedder (Recorder)

Regrets: Rik Jesse

The Chair called the meeting to order at 3:49 p.m.

1. **Approval of Agenda**
   Trustee Donna Hunt moved: “to approve the agenda, as presented.” **CARRIED UNANIMOUSLY**

2. **Approval of Minutes**
   Trustee Jan Foster moved: “that the minutes of the Regular Meeting of June 25, 2019 be approved and signed by the Chair.” **CARRIED UNANIMOUSLY**

   Trustee Donna Hunt moved: “that the minutes of the Budget Meeting of June 25, 2019 be approved and signed by the Chair.” **CARRIED UNANIMOUSLY**

3. **Business Arising from the Minutes**
   There was no business arising from the minutes.

4. **Presentations**
   4.1 **Website**
       Communications Officer, Garrett Simmons, presented the new Division website.

5. **Action Items**
   5.1 **Approval of International Trip – G.S. Lakie**
       Sheldon Arvay and Daniel Yaretz from G.S. Lakie Middle School requested approval for a group of music students to go to Nashville, Tennessee, USA from April 28 to May 3, 2020.

       Trustee Tyler Demers moved: “that the G.S. Lakie Middle School tour of musical historical
sites in Nashville, Tennessee, USA from April 28 to May 3, 2020 be approved, on the condition that all division policies and procedures are strictly followed.”

CARRIED UNANIMOUSLY

5.2 Approval of International Trip – Chinook
Duane Piper from Chinook High School (CHS) requested approval to take a group of drama students on a theatre trip to New York City, New York, USA from April 2 to April 8, 2021.

Trustee Donna Hunt moved:
“that the CHS theatre trip to New York City, New York, USA from April 2 to April 8, 2021 be approved, on the condition that all division policies and procedures are strictly followed.”

CARRIED UNANIMOUSLY

Jaclyn Dudas from CHS requested approval to take a group of students on a Treasurers of Eastern Europe trip over Easter of 2021. Tentative dates are April 5 to 15, 2021. Cost is approximately $4500.

Trustee Doug James moved:
“that the CHS Treasurers of Eastern Europe trip over Easter of 2021 be approved, on the condition that all division policies and procedures are strictly followed.”

CARRIED UNANIMOUSLY

5.3 School Board Annual Work Plan
Board review of the annual work plan.  
ASBA Zone 6 meeting was changed to October 16, 2019  
Budget Announcement will be October 24, 2019

Trustee Christine Light moved:
“that the Board of Trustees approve the Board Annual Work Plan, as amended.”

CARRIED UNANIMOUSLY

5.4 Policy Review
Trish Syme presented policies up for review.

Trustee Lola Major moved:
“that the Board of Trustees approve removal of Policy 602.4 First Nations, Métis and Inuit Education.”

CARRIED UNANIMOUSLY
Trustee Lola Major moved: “that the Board of Trustees approve second reading of Policy 602.4 First Nations, Métis and Inuit Education, as amended.”

CARRIED UNANIMOUSLY

Trustee Lola Major moved: “that the Board of Trustees approve third reading of Policy 602.4 First Nations, Métis and Inuit Education, as presented.”

CARRIED UNANIMOUSLY

Trustee Lola Major moved: “that the Board of Trustees approve second reading of Policy 504.2 Wellness in Schools, as presented.”

CARRIED UNANIMOUSLY

Trustee Lola Major moved: “that the Board of Trustees approve third reading of Policy 504.2 Wellness in Schools, as presented.”

CARRIED UNANIMOUSLY

6. **Division Highlights**

- Christine Light - Breakfast with Darci Lang, LCI School Council, pancake breakfast at Westminster, the Mayor’s Lunch where our Division was recognized for Arts Alive & Well in Schools and lunch with the Education Minister.
- Jan Foster – meeting with Education Minister and tour of Coalbanks.
- Donna Hunt - Darci Lang, meeting the Minister of Education, and Agnes Davidson Parent Council.
- Doug James – Welcome Back Breakfast, meeting the Minister of Education, and being assistant volleyball coach at Lakie.
- Lola Major - Darci Lang and the Joint City of Lethbridge/School Boards.
- Clark Bosch – Edmonton trip for Board Chairs to meet the Minister and Deputy Ministers. Thanks to Christine Lee for answering the school fee question that came up at a School Council meeting. Welcome Back Breakfast is something that good quality organizations do.

7. **Information Items**

7.1 Board Chair Report
7.1.1 Board Standing Committees Annual Reports and Terms of Reference Review
Board Members reviewed the annual reports and Terms of Reference.

Trustee Doug James moved:
“to approve the changes of the Facilities Committee Terms of Reference, as presented.”

CARRIED UNANIMOUSLY

Trustee Christine Light moved:
“to approve the new Terms of Reference of the Poverty Intervention Committee, as amended.”

CARRIED UNANIMOUSLY

Trustee Clark Bosch moved:
“to approve the Terms of Reference of the Board Audit Committee, as amended.”

CARRIED UNANIMOUSLY

7.1.2 October Organizational Meeting
Board members will be given the opportunity to select committees they wish to chair prior to the organizational meeting in October.

7.1.3 Division School Council Meetings
Division School Council meeting dates in the 2019-2020 school year are: October 7, November 4, December 2, January 13, February 4 (Town Hall Meeting), March 2, April 6, May 4, and June 1. Tyler Demers will attend the October meeting.

7.1.4 Breakfast with the Board
Breakfast with the Board dates/locations in the 2019-2020 school year are: October 8 (École Nicholas Sheran), November 6 (Education Centre), December 4 (G.S. Lakie), January 8 (LCI), February 6 (Westminster), March 4 (Fleetwood Bawden), April 8 (Attwell), and May 5 (Lakeview).

7.2 Associate Superintendent Reports
7.2.1 Business Affairs
Associate Superintendent Christine Lee provided a written Business Affairs report.

7.2.2 Human Resources
Associate Superintendent Rik Jesse provided a written Human Resources report.

7.2.3 Instructional Services
Associate Superintendent Morag Asquith provided a written Instructional Services report.

7.3 Public Forum Response
Response to the June public forum was included in the agenda.

Trustee Jan Foster left the meeting at 5:26 pm.

Public Forum

7.4 Superintendent Reports
7.4.1 ASBO Meritorious Budget Award (MBA)
The Association of School Business Officials International (ASBO) awarded Lethbridge School Division with the Meritorious Budget Award during the 2019-2020 budget year. Congratulations to Mark DeBoer, Director of Finance.

7.4.2 Donations and Support
Ready Set Go Donators were The Big Ones, Daytona Homes, Kinsmen Club of Lethbridge, Knights of Columbus, Runners Soul / New Balance, Shoe Warehouse, Thomas Buchanan Photography, Purely Inspired / High Maintenance Barber Shop, My City Care, Winston Churchill, and Lethbridge School Division Maintenance / Purchasing departments.

7.4.3 Board Priorities
2019-20 District Priorities report of actions was shared.

7.4.4 World Teachers’ Day
World Teachers’ Day is held annually on October 5th since 1994 to celebrate the essential role of teachers in providing quality education at all levels as outlined on
the UNESCO website.

7.4.5 Calendar of Events
The Calendar of Events was reviewed for the period September 25 to October 25, 2019.

8. Reports
8.1 Facilities Committee
Trustee Doug James provided a written report from the Facilities Committee meeting held September 17, 2019.

8.2 Joint City of Lethbridge / School Boards
Trustee Jan Foster provided a written report from the Joint City of Lethbridge / School Boards meeting held September 18, 2019.

8.3 Board Audit Committee
Board Chair, Clark Bosch provided a written report from the Board Audit Committee meeting held September 19, 2019.

8.4 Division Wellness Committee
Trustee Donna Hunt provided a written report from the Division Wellness Committee meeting held September 19, 2019.

9. Correspondence – Received
9.1 Alberta Education, Office of the Minister – June 2019
9.2 Alberta Education, Office of the Minister – August 2019
9.3 City of Lethbridge – August 2019
9.3 City of Lethbridge – September 2019

10. Correspondence – Sent
None

The meeting adjourned at 5:40 p.m.

_______________________    ________________________
Clark Bosch,                                   Christine Lee,
Chair                                           Associate Superintendent

Business Affairs