



# Highlights from the Regular Meeting of the Board of Trustees

## Meeting highlights from September 24 - Next meeting October 22

### 1. Website Presentation

Communications Officer Garrett Simmons delivered a presentation to the Board in regards to the new Division website. Late in the 2018/2019 school year, the Division switched website providers. The Division website, and all school websites, have been switched to the BoxClever for Education platform. Simmons highlighted the new features of the websites, and outlined the Division's social-media strategy. The Board received the presentation as information.

### 2. Approval of International Trip - G.S. Lakie

G.S. Lakie Middle School requested approval to take a group of music students on a tour of musical historical sites in Nashville, Tennessee, USA from April 28 to May 3, 2020. Information regarding the educational benefits of the trip and the proposed itinerary were attached. The estimated cost per student is \$1,885. Fundraising opportunities will be available to students to offset the cost of the trip. The G. S. Lakie Middle School tour of musical historical sites in Nashville, Tennessee, USA from April 28 to May 3, 2020 was approved, on the condition that all division policies and procedures are strictly followed.

### 3. Approval of International Trips - Chinook

Chinook High School (CHS) requested approval to take a group of drama students on a theatre trip to New York City, New York, USA from April 2 to April 8, 2021. The educational benefits of the trip and the proposed itinerary were attached. The estimated cost per student is \$3,500. Fundraising opportunities will be available to students to offset the cost of the trip.

CHS is also requesting approval to take a group of students on a Treasures of Eastern Europe trip over Easter of 2021. The trip would be organized through EF Tours, the largest most reputable travel company in the world. The educational benefits of the trip and the proposed itinerary are attached. The estimated cost per student is \$4,500. Fundraising opportunities will be available to students to offset the cost of the trip.

The CHS theatre trip to New York City, New York, USA from April 2 to April 8, 2021 was approved, on the condition that all division policies and procedures are strictly followed.

The CHS Treasures of Eastern Europe trip over Easter of 2021 was approved, on the condition that all division policies and procedures are strictly followed.

### 4. School Board Annual Work Plan

Every September, the Board reviews the Annual Work plan, which outlines major events and tasks and adjusts accordingly.

The work plan can be found on Page 35 of the [AGENDA](#).

The Board received the report as information.

### 5. Policy Review

District policies are reviewed on a continuous basis to ensure they reflect the position of the Board. The Policy Advisory Committee has representation from the Board, District School Council, each of the employee groups, and District and school administration.

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## **5. Policy Review**

The Board adopted the revisions to the policies as presented by the Policy Advisory Committee, or as amended.

602.4 First Nations, Métis and Inuit Education - Removal

602.4 First Nations, Métis and Inuit Education - Second reading and third reading

504.2 Wellness in Schools - Second reading and third reading

The policies can be found beginning on Page 38 of the [AGENDA](#).

## **6. Board Standing Committees Annual Reports and Terms of Reference Review**

Reports were delivered for the Facilities Committee, Policy Advisory Committee, Spirit of 51 Committee, Board Budget Committee, Poverty Intervention Committee, Board Audit Committee, Division Wellness Committee, Community Engagement Committee, Superintendent Evaluation Committee and the FNMI Committee.

The reports begin on Page 44 of the [AGENDA](#).

## **7. October Organizational Meeting Agenda**

School Board Annual Organizational Meeting will be held on Oct. 22, 2019. An electronic survey containing the 2019-2020 Trustee committee membership will be distributed prior to the meeting for the purpose of Trustees subsequently conveying interest in committee membership for the 2019-2020 school year.

The Board received the report as information.

## **8. Division School Council Meetings**

The following are the dates Division School Council meetings will be held in the Board Room at the Education Centre, starting at 6:30 p.m.:

October 7, 2019

November 4, 2019

December 2, 2019

January 13, 2020

February 4, 2020 – Town Hall Meeting

March 2, 2020

April 6, 2020

May 4, 2020

June 1, 2020

The Board received the report as information.

## **9. Breakfast With the Board**

As has occurred in previous years, the Board of Trustees will be inviting school staffs, plus the staff at the Education Centre and Attwell Building, to join them for a light breakfast on a rotating basis. The intent is to meet once over a three-year period with each staff group.

Trustees have enjoyed the opportunity to engage staff members in informal conversation.

Following the breakfast, trustees are invited to tour the school with the principal or assistant principal.

The schedule for 2019/2020 is as follows:

October 8, 2019 – École Nicholas Sheran Elementary School

November 6, 2019 – Education Centre

December 4, 2019 – G.S. Lakie Middle School

January 8, 2020 – LCI

February 6, 2020 – Westminster Elementary School

March 4, 2020 – Fleetwood Bawden Elementary School

April 8, 2020 – Attwell Building

May 5, 2020 – Lakeview Elementary School

The Board received the report as information.

## **10. Associate Superintendent Reports**

Christine Lee, Associate Superintendent, Business Affairs; Rik Jesse, Associate Superintendent, Human Resources and Morag Asquith, Associate Superintendent, Instructional Services, delivered their respective reports for the Board. To read the reports in full, see Page 87 of the [AGENDA](#).

## **11. Public Forum - Response**

The Division provided a written response to a concern brought forward during the June 25 meeting. The concern was in regards to budgetary support for educational assistants, and hiring of EAs to support student growth. The Board response can be found on Page 101 of the [AGENDA](#).

## **12. ASBO Meritorious Budget Award (MBA)**

The Association of School Business Officials International (ASBO) has awarded Lethbridge School Division with the Meritorious Budget Award during the 2019-2020 budget year. The award promotes and recognizes excellence in school budget presentation and is conferred only to school jurisdictions whose budgets have undergone a rigorous review of professional auditors and have met or exceeded the program's stringent criteria. The ASBO media release announcing the award was attached.

The Board received the report as information and congratulated Mark DeBoer, Director of Finance.

## **13. Donations and Support**

Lethbridge School Division is fortunate to be in a community that strongly supports programs and services for students. The Division is appreciative of the difference the support makes to the lives of children. These partnerships and support further the efforts of helping children come to school ready to learn, providing opportunities for engagement, and facilitating student growth and well-being. Listed below and attached are the donations and support received by the Division.

Ready Set Go Donators:

- The Big Ones
- Daytona Homes
- Kinsmen Club of Lethbridge
- Knights of Columbus
- Runners Soul / New Balance – 664 pairs of runners for elementary students
- Shoe Warehouse – shoes for youth and expertise at the event
- Thomas Buchanan Photography – photos at the event
- Purely Inspired / High Maintenance Barber Shop – haircuts at the event
- My City Care – bedding, towels and clothes for school
- Winston Churchill – event hosts
- Lethbridge School Division Maintenance / Purchasing – making the fair possible

This event supported 926 students across Lethbridge in receiving the supplies they needed to go back to school with confidence.

The Board received the summary as information.

## **14. Board Priorities Report**

The Education Centre Leadership Team is committed to keeping the Board informed regarding progress in Board priority areas. An update on progress is provided in the form of a report each month. The May report can be found on Page 106 of the [AGENDA](#). The Board received the report as information.

## **15. World Teachers' Day**

World Teachers' Day is held annually on Oct. 5 since 1994 to celebrate the essential role of teachers in providing quality education at all levels. As outlined on the UNESCO website, the aim of World Teachers' Day is to ensure that the needs of future generations will continue to be met by teachers. It also commemorates the anniversary of the 1966 signature of the UNESCO/ILO Recommendation Concerning the Status of Teachers. (Continued next page)

## **15. World Teachers' Day**

The strength of Lethbridge School Division has historically been its staff members, who are committed to providing outstanding learning opportunities for all students while ensuring that each young person feels valued and supported. Division teachers are recognized across the province for their expertise, with a number serving on regional and provincial curriculum and professional learning committees.

The Board received the report as information, and publicly acknowledged the commitment to excellence teachers, and all staff members, demonstrate for the benefit of students.

## **16. Snacks with the Superintendents**

As has occurred in recent years, Executive Council will be inviting school staffs, plus the staff at the Education Centre and Attwell Building, to join them for either a light lunch or breakfast on a rotating basis. The intent is to meet once over a three-year period with each staff group. The breakfast or lunch provides staff an opportunity to share highlights from the school and share concerns or suggestions with Executive Council members.

The schedule for 2019-2020 is as follows:

October 8, 2019 – Senator Joyce Fairbairn Middle School

November 14, 2019 – Immanuel Christian Secondary School

December 5, 2019 – Galbraith Elementary School

January 9, 2020 – Immanuel Christian Elementary School

February 12, 2020 – Mike Mountain Horse Elementary School

March 12, 2020 – Victoria Park High School

April 9, 2020 – Chinook High School

May 7, 2020 – Wilson Middle School

## **17. Board Reports**

Reports were delivered for the Facilities Committee, Joint City of Lethbridge/School Boards, Board Audit Committee and the Division Wellness Committee. The reports begin on Page 115 of the [AGENDA](#).

## **18. Correspondence - Received**

On June 21, the Division received a letter from the Minister of Education, Adriana LaGrange, in regards to the impact of the Mandatory Entry Level Training program, and the costs for school boards.

## **19. Correspondence - Received**

In August, the Division received a letter from the Minister of Education, Adriana LaGrange, in response to the Division's concerns about education funding the student enrollment growth for the upcoming school year.

## **20. Correspondence - Received**

On Aug. 28, the Division received a letter from the City of Lethbridge, in the form of a letter of support for the construction of a new playground at the Division elementary school in the new community of Southbrook.

## **21. Correspondence - Received**

On Sept. 18, the Division received a letter from the City of Lethbridge, in support of the construction of a new elementary school for the Division in west Lethbridge. The letter was forwarded to the Minister of Education.



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