

Trustee Travel and Professional Development

At the beginning of each school year, trustees are provided with \$4,500 to use for professional development, travel, meal allowance and home office technology costs. To facilitate the understanding of which expenditures are charged against trustee's personal professional development accounts; versus general travel and professional development please see the chart below for some examples of common expenditures. Trustees are also paid \$500 each year to cover attendance at public events outside of scheduled jurisdiction business.

Type of Expenditure	Charged to Personal Trustee Travel and Professional Development (\$4,500 account)	Charged to General
Cost of courses or seminars of Trustees interest – Registration fees, travel costs, meal allowance and per diem allowance	X	
ASBA Fall and Spring AGM – Registration fees, travel costs and Daily Per Diem	X	
Educational conferences, e.g. CSBA – Registration fees, travel costs, meal allowance and per diem allowance	X	
Home Office Technology Costs – paper, internet charges, printer cartridges	X	
Attendance at Functions as directed by the Board– per diem allowance, travel costs, meal allowance and registration fees		X
Per diem allowance for attendance at committee meetings		X
Per diem allowance for negotiations - CUPE 2843, CUPE 290, ATA and non-union		X

Note: Trustees will be provided with updated statements on funds spent from their \$5,000 Trustee Travel and Professional Development fund on a quarterly basis. Any unspent funds will be carried forward to the following school year, except in the year of the civic election, whereby all funds start at a zero carry forward.