

### 1003.5 Conducting Research

#### Policy

Lethbridge School Division values educational research and the role it plays in contributing to innovation and ongoing improvement. At the same time, we are mindful that students have been entrusted to our schools and therefore any external research must be done without detriment to students' academic programs or well-being.

#### Regulations

All research conducted in Lethbridge School Division requires approval which is obtained through the research application process. If the application is approved, the researcher will receive a letter that will allow them to approach school principals for permission to conduct research. Approval to conduct research from Lethbridge School Division does not obligate any school or individual in the school community to participate in the proposed research.

Applications are accepted from:

1. **Lethbridge School Division employees** conducting research as part of course work or graduate degrees, or conducting research for other reasons. See Policy 405.15 Employee Research and Intellectual Property Rights.
2. **Post-secondary faculty or students** who are not Lethbridge School Division employees.
3. **Institutionally funded projects or external organizations** (e.g., universities, colleges, agencies, hospitals).

All applications (#1-3 above) must comply with the Research Review Guidelines in Appendix 1003.5.

4. **Lethbridge School Division students** who are interested in conducting research should contact the Associate Superintendent – Division of Instructional Services **before** completing or submitting a research application.

The Board delegates to the Superintendent the authority to develop the procedures necessary to implement this policy

#### References

District Policies: 405.15 Employee Research and Intellectual Property Rights