



## **805.6 Access to Information**

### **Policy**

Information shall be collected, stored and released in a manner that will permit public access to public information but protect private information from public access.

### **Regulations**

1. In accordance with section 95 of the Freedom of Information and Protection of Privacy Act, the Board designates the Superintendent as “the head of the local public body for the purposes of this Act” and gives authorization to perform all duties and exercise all functions associated with that designation.
  - 1.1 The Superintendent is authorized to delegate, in accordance with section 85 of the Act, these duties and functions as required.
2. Fees for accessing information under this Act shall be in accordance with Schedule 10 of the Freedom of Information and Protection of Privacy Act Regulation as amended from time to time.

The Board delegates to the Superintendent the authority to develop the procedures necessary to implement this policy.

### **References**

Alberta School Act: Section 23

Other Statutes: Freedom of Information and Protection of Privacy Act, Statute of Limitations

District Policies: 805.7 Preservation & Disposal of Records

District Procedures: 805.6 Access to Information

**Policy**