



700.2 Workplace Health and Safety: Hazard Assessment

Policy

Hazard assessments shall be completed for all District worksites and work processes.

Regulations

1. Hazard assessment documentation shall be completed
 - 1.1. for all District worksites in which any District employees are expected to carry out their duties;
 - 1.2. by involving representative worksite employees;
 - 1.3. whenever a new work process or new worksite is established; and
 - 1.4. whenever a work process or work site condition changes.
2. Hazard assessments shall be:
 - 2.1. reviewed on a regular basis by administrators, supervisors or managers;
 - 2.2. utilized as part of an ongoing hazard control process;
 - 2.3. utilized as part of an employee safety training process; and
 - 2.4. included as part of new employee orientations.
3. It is the objective and standard practice of the District to:
 - 3.1. assess the hazards of the worksite;
 - 3.2. control the assessed hazards;
 - 3.3. ensure all employees understand the nature of the worksite hazards;
 - 3.4. utilize the applicable Safe Work Practices and Procedures, Best Practices and Codes of Practice; and
 - 3.5. cease work activities if hazards cannot be eliminated or controlled.

The Board delegates to the Superintendent the authority to develop the procedures necessary to implement this policy.

References

Other Alberta Occupational Health and Safety Act