



## **700.1 Workplace Health and Safety: Leadership Commitment**

### **Policy**

A workplace health and safety program designed to prevent injuries and property damage in all workplace operations shall be developed and implemented.

### **Regulations**

A District wide Workplace Health and Safety Program shall:

1. require that all legislative requirements, specifically the Alberta Occupational Health and Safety Act, Regulation and Code, are met in all District operations;
2. be developed through a collaborative process that allows for input from all employee groups;
3. be reviewed and updated on a regular basis;
4. recognize that it is the responsibility of all District employees at every organizational level including supervisory and senior management to:
  - 4.1. be aware of all policies and procedures within the District Workplace Health and Safety Program as they relate to the employee's work assignment;
  - 4.2. create a work atmosphere in which health and safety is implemented with every day operations;
  - 4.3. protect themselves and other fellow employees by working safely; and
  - 4.4. promote health and safety as a value associated with every priority in the District.
5. include policies and procedures that address:
  - 5.1. a commitment to health and safety by senior leadership and the Board;
  - 5.2. identification of workplace hazards;
  - 5.3. methods of hazard control;
  - 5.4. ongoing workplace inspections;
  - 5.5. qualifications, orientations and training of employees;
  - 5.6. the need for an emergency response plan;
  - 5.7. protocols for accident/incident reporting and investigation; and
  - 5.8. program administration.



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6. include a declaration of commitment to health and safety signed annually by the Superintendent and the Chair of the Board, copies of which shall be posted in all District schools, the Attwell Building, and the Education Centre; and
7. include a description of general responsibilities of all District employees and contractors regarding health and safety.

The Board delegates to the Superintendent the authority to develop the procedures necessary to implement this policy.

### **References**

Other: Alberta Occupational Health and Safety Act