



## **604.4 Course Challenges**

1. Course challenge assessments of this kind are intended principally for the placement of a student in a program route or stream and will not usually be approved for courses at the end of a program route or stream.
  - 1.1. Assessments which are initiated by the school, rather than the student, for the purpose of placement in a route or stream are not governed by this policy and its regulations.
2. Areas where course challenge assessments may be initiated by students:
  - 2.1. Grade 10 and 11 courses, whether or not the course is offered in the school.
  - 2.2. Grade 12 courses not offered in the school.
3. Responsibilities:
  - 3.1. The principal shall have the responsibility to:
    - 3.1.1. ensure that appropriate student-initiated course challenge assessment procedures are in place in the school;
    - 3.1.2. ensure that course challenge assessment procedures are outlined in the student information handbook;
    - 3.1.3. approve or reject all applications from students wishing to initiate course challenge assessments; and
    - 3.1.4. report the final standing of any student for whom a course challenge assessment has occurred to the student and to Alberta Education.
  - 3.2. The teaching staff shall have the responsibility to:
    - 3.2.1. conduct assigned course challenge assessments and report results to the principal; and
    - 3.2.2. ensure that the criteria and standards used for course challenge assessments are consistent with the expectations which exist for the course through regular classroom instruction.
  - 3.3. Students shall have the responsibility to:
    - 3.3.1. submit completed course challenge assessment applications by the date which have been set by the District; (Form - 604.4.1 – App. Form – Student-Initiated Challenge Assessment)
    - 3.3.2. complete all course requirements which have been assigned to be submitted prior to the scheduled final examination and write the final examination at its scheduled time and date; and



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3.3.3. comply with course challenge assessment procedures as outlined by the school.

4. Applications and examination dates:

4.1. The normal application dates for course challenges assessments shall be:

4.1.1. December 1st, for an assessment to conclude in January.

4.1.2. May 1st, for an assessment to conclude in June.

4.2. Under special circumstances, the normal application dates may be waived by the principal.

4.3. Under normal circumstances, final examinations shall be written during the scheduled school examination period at the end of each semester.