## 608.3  Learning Commons

1. **Learning Commons Committee**
   1.1. The Administration of each school shall create a "Learning Commons Committee", comprised of the Learning Commons/Library Facilitator, an administrator, teacher(s), other staff member(s) and students, as appropriate.
   1.2. The school-based Learning Commons Committee shall create a vision that aligns with the provincial Learning Commons philosophy. A Learning Commons school plan will be developed and should include:
      1.2.1. priorities for the development of teaching pedagogy and building of staff skills;
      1.2.2. strategies that develop and promote problem-solving skills;
      1.2.3. collection and teacher resource development;
      1.2.4. physical and virtual spaces;
      1.2.5. technology;
      1.2.6. strategies that foster the cross-curricular competencies, including numeracy;
      1.2.7. strategies that foster the development of lifelong readers and learners.
   1.3. All staff members shall follow the guidelines the School Learning Commons Committee provides.
   1.4. Administrators shall ensure that the Learning Commons Committee meets a minimum four (4) times per year.
   1.5. Administrators shall determine the Learning Commons timetable in consultation with the Learning Commons Committee.
   1.6. The Administrator shall determine the Learning Commons/Library Facilitator schedule.

2. **Staff**
   2.1. Each Learning Commons shall be assigned a Learning Commons/Library Facilitator.
   2.2. The Administration as well as the Learning Commons/Library Facilitator shall promote a clear understanding of and strong support for Learning Commons philosophy.
   2.3. Learning Commons/Library Facilitators shall promote the following skills:
      2.3.1. basic problem solving skills in the area of technology;
      2.3.2. working knowledge of all technological equipment in the Learning Commons;
      2.3.3. basic understanding of contemporary interactive technologies.

Procedure

3. **Spaces**

   In the development of space, consideration shall be given to the following:
   3.1.  physical spaces are welcoming, flexible, and comfortable and allow for experiential learning through collaboration and purposeful play;
   3.2.  physical spaces may include display boards, smart or white boards and areas designed to handle a continually changing display of student projects;
   3.3.  virtual spaces, as defined by the Learning Commons Committee, are accessible to all students at any time of the day or year;
   3.4.  flexibility that will accommodate new technologies as they emerge in both the physical and virtual spaces.

4. **Resources**

   Resource selection, development, promotion and distribution shall consider the following:
   4.1.  Quality print and digital learning resources;
       4.1.1.  exist in multiple formats and be reviewed regularly;
       4.1.2.  address a diverse range of student learning, interests, and developmental student needs;
       4.1.3.  exist in English, French, and other languages, as applicable;
       4.1.4.  provide exposure to a wide variety of Canadian and international resources (fiction and nonfiction) which reflect multiple perspectives;
       4.1.5.  recognize and respect Indigenous knowledge and ways of knowing of the First Nations, Métis and Inuit peoples;
       4.1.6.  reflect and support the cultural and linguistic perspectives of Francophone communities.
   4.2.  Administrators, in conjunction with Learning Commons/Library Facilitators and/or the Learning Commons Committee, shall determine processes and procedures for supporting students who have overdue materials that are not returned as well as the parameters for lending.

5. **Technology**
   5.1.  Technology shall support student learning to enable creation, collaboration and communication.
   5.2.  Hardware and software is continually monitored and updated.
   5.3.  Digital resources, including the Online Public Access Catalogue (OPAC) are accessible to all students and staff. Support to access and use these resources shall be provided to students and staff as needed.
   5.4.  An up-to-date list of Division supported digital resources shall be available.
   5.5.  E-books and audio books are promoted and available to all students.