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609.3 Placement, Promotion and Retention

Policy

Student placement, promotion, and retention decisions shall be made in the best educational interests of the student, in a fair and just manner.

Regulations

1. For students in grades 1-9, decisions related to student placement, promotion, and retention shall rest with the principal following consultation with the student's teacher(s) and parent(s)/guardian(s).
 - 1.1. Promotion and retention shall be on a grade by grade basis.
 - 1.2. No student shall be retained more than once per division.
 - 1.3. Whenever possible, students and parents shall be apprised of the potential for retention well in advance of the end of the school year.
2. For students in grades 10-12, placement, promotion and retention decisions shall be made on a course basis.
 - 2.1. Responsibility and authority for decisions with respect to repetition of a course or transfer to a less difficult course sequence shall rest with the student and parent/guardian.
3. Program modification is preferable to repetition of an entire grade.
4. Teachers who work with the student on a regular basis are in the best position to determine the appropriate placement for that student, however, consultation with the student's parent/guardian with respect to placement, promotion, or retention is essential.
5. Placement, promotion and retention decisions may be appealed in accordance with District policy.
6. Placement, promotion and retention decisions shall be communicated in writing and recorded in the Student Record.

The Board delegates to the Superintendent the authority to develop the procedures necessary to implement this policy.

References

Alberta School Act: 18, 20
Division Policies: 609.1 Assessment of Student Achievement, 609.2
Report Cards, 505.9 Appeals