

Approved: February 13, 2001
Amended: February 10, 2004
Amended: June 10, 2008
Amended: March 26, 2013

606.3 Outreach Programs

Policy

Outreach programs shall provide for instruction in program areas appropriate to the individual needs of the student.

Regulations

1. Outreach programs must follow Alberta Education curricula and may include locally developed middle school or high school courses.
2. The program must provide students with enhanced educational services that are in addition to distance learning courses and materials. Examples of such services are personal and career counselling, conflict resolution, anger management training and study skills.
3. Outreach students must have access to a certificated teacher for the appropriate number of instructional hours, as required by Alberta Education.
4. Students who take part in outreach programs are registered with Lethbridge Alternative Schools and Programs.
5. The outreach program must be coded as a school and eligible students must be coded as "Outreach Program" students.
6. The outreach program facility must meet Alberta building, health and safety standards for school buildings. The Board's liability insurance will extend to the outreach facility.
7. Students attending an outreach program may be charged a basic fee per twelve-month period.
 - 7.1. For students eligible for Alberta Education funding, a portion of the basic fee is refundable when the course materials are returned and the coursework is completed.
 - 7.2. For students not eligible for Alberta Education funding, an additional fee per credit earned will be assessed.

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8. Each student enrolled in an outreach program will have a program plan.
9. High school students may enrol in a partial outreach program while maintaining other course enrolment at their neighbourhood school.
10. Attendance expectations at an outreach program vary with the needs and circumstances of each student; these expectations are set out in the student's program plan.
11. If a student is not experiencing success at an outreach program, his or her program will be reviewed and modified or other program options will be explored.
12. Responsibility for administration of outreach programs shall be assigned to a principal within the Division.
13. The Division may allocate funding to outreach programs beyond that available through provincial and other grants. Such additional allocations shall be by Board resolution.
14. The Division may, upon the recommendation of the Superintendent, authorize the addition or deletion of an outreach program. Such changes shall be by Board resolution.

The Board delegates to the Superintendent the authority to develop the procedures necessary to implement this policy.

References

Alberta School Act: 8, 21

Division Policies: 602.5 Knowledge and Employability Courses, 606.1
Alternative Programs, 606.4 Institutional Schools

Other: Guide to Education, Policy Regulation and Forms Manual:
Outreach Program Policy, Funding for School Authorities
Programs