



Approved: July 5, 2002  
Amended: June 27, 2012  
Amended: January 21, 2016

## **502.1.6 Vandalism of School Property**

1. All damage to school facilities and grounds shall be reported to the Manager of Operations and Maintenance.
2. The principal, in consultation with the Manager of Operations and Maintenance shall review the incident and circumstances and determine if the damage was caused by vandalism and/or negligence, or if it was an accident.
3. If the damage was caused by vandalism or negligence, the Manager of Operations and Maintenance, in consultation with the principal, shall determine what percent of the costs will be recovered from the party causing the damage.
4. The Manager of Operations and Maintenance shall arrange for the repair of the damage as quickly as possible, and will inform the principal of the costs.
5. In accordance with the Schools Act 16(1) If property of a Board is destroyed, damaged, lost or converted by an intentional or negligent act
  - (a) of one student, the student and the student's parents are jointly and severally liable to the Board in respect to the act of the student; or
  - (b) of 2 or more students acting together, the students and their parents are jointly and severally liable to the Board in respect to the act of the students.
6. The principal shall officially notify the parties involved of the intent to recover repair costs for the incident from them.
7. The principal may collect the funds directly from the parties affected, or request Operations and Maintenance, in writing, to invoice the parties involved directly. Unpaid invoices may be turned over to a collection agency at the discretion of the principal or the Manager of Operations and Maintenance.
8. Students causing vandalism to school property shall be subject to discipline by school administration in accordance with the District and/or school's Student Code of Conduct.
9. At the discretion of the principal, depending on the circumstances and severity of the vandalism, the School Resource Officer and/or Lethbridge Police Services may be contacted.
10. Principals are encouraged to request assistance from the public in reporting acts of vandalism to school property.