

## **505.9 Appeals**

### **Policy**

Parents/guardians and students shall have the right to appeal the decisions made by District employees that directly affect the education of the student.

### **Regulations**

1. Parents/guardians and students shall be advised of the existence of the appeal procedure through the Parent and Student Handbook, District website, or other appropriate print or electronic form.
2. For classroom-based decisions, the first appeal shall be directed to the student's teacher.
3. For school-based decisions, or when a classroom-based appeal cannot be resolved with the classroom teacher, further appeal shall be directed to the principal.
4. When a school-based decision cannot be resolved with the principal, further appeal shall be directed to the Associate Superintendent who has responsibility for the area under appeal. If the appeal does not fall under the responsibility of an Associate Superintendent, the appeal will go directly to the Superintendent.
5. The final level of appeal prior to the Board is the Superintendent.
6. Where the decision of the Superintendent significantly affects the education of a student, then the parent/guardian of the student, and/or the student (if 16 years of age or older), may, within 10 school days from the date that the parent/guardian or student was informed of the decision, appeal that decision to the Board.

**505.9 Appeals, cont'd**

7. In accordance with the School Act, Board decisions on the following matters may be appealed in writing to the Minister of Education:
- 7.1. the placement of a student in a special education program
  - 7.2. the right to access French language instruction;
  - 7.3. a home education program;
  - 7.4. the expulsion of a student; or
  - 7.5. the amount and payment of fees or costs.

The Board delegates to the Superintendent the authority to develop the procedures necessary to implement this policy.

**References**

School Act:	10, 23, 47, 48, 123, 124
District Policies:	400.2.1 Employee Conflict of Interest; 501.3 School Attendance Areas; 502.3 Suspensions and Expulsions; 802.2 Student Fees, Fines and Charges; 605.1 Inclusive Learning Supports; 605.2 Inclusive Learning Supports – Out of District Placements; 605.3 English As A Second Language; 605.4 Inclusive Learning Supports – Placement Appeals; 605.5 Inclusive Learning Supports - Early Childhood Services; 606.5 Home Education, Distance Learning; 609.3 Placement, Promotion and Retention; 608.6 Parent and Student Handbook; 1003.1 Channels of Communication and Disputes Resolution
District Procedures:	505.9 Appeals