

405.13 Staff Meetings

Policy

School staff meetings shall be held on a regular basis during the school year.

Regulations

1. Staff meetings shall be held at least once each month during the school year.
 - 1.1. The preferred time for staff meetings shall be the afternoon of the first Friday of the month.
 - 1.2. Staff meeting dates shall be included as part of the school calendar.
 - 1.3. Principals may hold additional staff meetings as necessary.
2. Unless excused by the principal, all teachers shall attend the school staff meeting. When scheduled as part of assigned hours, attendance of other staff members is mandatory.
3. A written record of discussions shall be kept for all monthly staff meetings and be accessible to all staff members.

The Board delegates to the Superintendent the authority to develop the procedures necessary to implement this policy.

References

Alberta School Act: 60, 61