Policy

Under the School Act, the Board is required to elect one of its members as Chair. The Board expects the Board Chair to provide leadership to the Board and act as its primary spokesperson. The Board expects that the Chair shall perform their duties in accordance with District policy, the School Act and other applicable provincial and federal statutes and regulations.

Regulations

1. The Chair shall be elected annually at the organizational meeting of the Board, to serve at the pleasure of the Board.
2. The Board delegates to the Chair the following powers and duties:
   2.1. To preside over all Board meetings and to ensure that such meetings are conducted in accordance with the School Act and the policies and procedures of the Board;
   2.2. To convey directly to the Superintendent such concerns as are related to them by the trustees, parents, students or employees which may affect administration of the District;
   2.3. To convey to the Board and the Superintendent such concerns as are related to them, which may affect the policies or administration of the District;
   2.4. To provide counsel, when requested, to the Superintendent when a course of action may be necessary, the substance of which is not within the parameters of existing Board policy;
   2.5. To act as Board spokesperson upon matters of Board policy;
   2.6. To act as ex-officio member, with voting privileges, to all committees appointed by the Board;
   2.7. To ensure that the Board is represented at public activities;
   2.8. To act as signing officer of the District;
   2.9. To act as the official spokesperson of the Board on matters pertaining to the major functions of the Board.
3. In the absence of the Chair, the Vice-Chair shall perform the duties of the Chair and, when so acting, shall have all the power of the Chair.
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4. If the Chair and Vice-Chair are absent at a meeting at which a quorum is present, the Board shall appoint from its trustees an acting Chair who, thereupon, has all powers and shall perform all duties of the Chair.

The Board delegates to the Superintendent the authority to develop the procedures necessary to implement this policy.

References

Alberta School Act: Sections 60, 61, 62, 63, 65, 72, 78
District Policies: 100.1 Foundational Statements, 201.3 General Powers and Duties of the Board, 202.1 Trustee Code of Conduct, 202.3 Individual Trustees, 204.4 In Camera Board Meetings, 204.6 Organizational Meetings, 205.1 Trustee Compensation, 1001.3 Communications