

203.4.1.A. Standing Committees

Name: **Facilities Committee**

Mandate: To review school division facility needs and develop a Facilities Plan. To make recommendations to the Board with respect to school facility renovations and construction under the Infrastructure Maintenance Renewal (IMR), Modernization projects, and New School Applications.

Membership: Two Trustees serving at the pleasure of the Board, one of whom shall act as chair, the Associate Superintendent, Business and Operations, the Director of Facility Services, and Coordinator of Maintenance.

Remuneration: None

Name: **Policy Advisory Committee**

Mandate: To advise on the development of Division policies, in consultation with those who will be impacted by them, for consideration by the Board.

Membership: The Committee consists of a representative from each: Administrators' Committee, ATA Local 41, CUPE 290, CUPE 2843, Division School Council, Superintendent of Schools, Coordinator of Learning, Board of Trustees.

Remuneration: None

Name: **Community Engagement Committee**

Mandate: To develop and implement strategies for the Board to fully engage all sectors of the community.

Membership: The committee shall consist of two Trustees, serving at the pleasure of the Board, Superintendent (of designate), Communications Officer, at least one member of Division School Council, and other invitees as required.

Remuneration: None

203.4.1.A. Standing Committees, cont'd

Name:	Spirit of 51 Committee Committee initiated at Board Meeting on June 23, 1999
Mandate:	To enhance the recognition and appreciation of Division # 51 staff and members of the community. The committee will plan for activities, events, and initiatives to achieve this purpose.
Membership:	Two Trustees appointed annually at the Organizational Meeting of the Board, one to serve as Chair, facilitator, and Associate Superintendent of Human Resources.
Remuneration:	None

Name:	Superintendent Evaluation Committee Committee initiated at Board Meeting on October 24, 1995
Mandate:	To carry out, on behalf of the Board, the annual appraisal of the Superintendent of Schools. The appraisal report shall be submitted to the Board for approval.
Membership:	The committee shall consist of the Board Chair, two other Trustees, and the Superintendent.
Remuneration:	None

Name:	Board Budget Committee
Mandate:	To gather information and advise the Board on the Division budget. To review the budget process to ensure that stakeholders have adequate budget information and appropriate opportunity for input into their school budgets and the Division's budget. To advise and provide supporting information to the Board on budget issues relating to advocacy.
Membership:	The committee shall consist of two Trustees (one who chairs) named at the Organizational Meeting each year, Associate Superintendent, Business Affairs, and the Director of Finance.
Remuneration:	None

203.4.1.A. Standing Committees, cont'd

Name: **Indigenous Education Advisory Committee**

Mandate: To improve educational opportunities and achievement of all students (children and youth). To directly improve learning outcomes for all students who self-identify as having Indigenous ancestry. To understand and support Indigenous Ways of Knowing. To support building the capacity of teacher and our Indigenous Education Department to feel comfortable and skilled in delivering and appreciating Indigenous curricular content as per Alberta Education curriculum recommendations.

Membership: The committee shall consist of two Trustees (chair and alternate), Education Centre staff member assigned lead responsibilities, two administrative reps (elementary and secondary), two parents/students, Coordinator of Indigenous Education, 3 Teachers (elementary, middle and high school), 1 Counselling representative, Graduation Coach of Indigenous Education, Community members/Elders (as needed), and guests will be invited to assist the Committee (as needed).

Remuneration: None

Name: **Poverty Intervention Committee**

Committee initiated at Board Meeting on June 25, 2002

Mandate: To provide an advisory role within the Division for supporting students living in poverty as well as providing foundational support of basic needs to ensure our students' readiness for learning.

Membership: The committee shall consist of one Trustee (chair), Director of Curriculum and Instruction, Making Connections Mental Health Capacity Building Program Manager/Family Support Supervisor, Coordinator of Indigenous Education, two Division School Council representatives, a principal and a vice-principal (one from secondary and one from elementary), three teachers (elementary, middle and high school), counselling representative, CUPE 2843 representative, CUPE 290 representative, a community member, and a representative from Alberta Health Services.

Remuneration: None

203.4.1.A. Standing Committees, cont'd

Name: **Board Audit Committee**

Committee initiated at Board Meeting on January 22, 2008

Mandate: To assist the Board of Trustees and the Superintendent of Schools in fulfilling its oversight responsibilities for the financial reporting process, the system of internal control over financial reporting, the audit process (including GAAP compliance), and monitoring the Division's compliance with laws and regulations pertaining to the financial operations..

Membership: The committee shall consist of two member Trustees from the Board Budget Committee, one of whom shall act as chair of the Audit Committee; and, two members of the general public, who are independent to the Division, have no relationship to the audit firm and who are financially literate. One of these members must be from the Adult Learning community.

Remuneration: None

Name: **Division Wellness Committee**

Committee initiated at Board Meeting on October 27, 2008

Mandate: To promote and facilitate wellness among students, families and staff of the Division.

Membership: The committee shall consist of one Trustee (one alternate), Associate Superintendent of Instructional Services, Associate Superintendent of Human Resources, elementary and secondary administrators (two), three classroom teachers, one parent (one alternate), representatives from Alberta Health Services (Addictions and Mental Health and Comprehensive School Health), Counselling Coordinator (as needed), Communications Officer (as needed), and other community and school members (as needed).

Remuneration: None