

**TEACHER DEVELOPMENT AND CERTIFICATION BRANCH
APPLICATION FOR INTERIM PROFESSIONAL CERTIFICATION**

(Authorized by the Minister pursuant to the *School Act*, RSA 2000 Chapter S-3)
Sections: 92(1), 93, 276 and the *Certification of Teachers Regulation AR 3/99 as amended by AR 213/2003*

Name: _____ **Reference Number:** _____

Self -Disclosure:

All questions must be answered. A false declaration or omission may be grounds for the denial, suspension or cancellation of a teaching certificate. Despite your response to any of the questions below, on a random basis you may be required to provide to this office a criminal record check.

- A. Has your credential, certificate, permit or license to teach, whether in Canada or in another country, ever been *denied, suspended or cancelled*? YES NO**

If yes, Place: _____
Date: _____
Details: _____

- B. Is your certification to teach currently under investigation in another jurisdiction? YES NO**

If yes, Place: _____
Date: _____
Details: _____

- C. Have you ever voluntarily or involuntarily surrendered your credential, certificate, permit or license to teach in another jurisdiction? YES NO**

If yes, Place: _____
Date: _____
Details: _____

- D. Are you currently under investigation or charged with any offence under any statute*, whether in Canada or in another country? YES NO**

*In Canada, any statute includes, but is not limited to the Criminal Code and the Controlled Drugs and Substances Act.

If yes, Place: _____
Date: _____
Details: _____

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11. Self-Disclosure Continued:

E. Have you ever been convicted or been pardoned under the *Criminal Records Act* of a criminal offence under any statute* whether in Canada or in another country? YES NO

*In Canada, any statute includes, but is not limited to the Criminal Code and the Controlled Drugs and Substances Act.

If you have more than one offence, include on a separate sheet (See Instructions)

If yes, Offence(s)**: _____

Date: _____

Details: _____

If pardoned, please provide date: _____

**For each offense listed, please provide all official notice(s) of conviction directly from the Clerk(s) of the Court where the conviction(s) took place.

F. Have you ever been given a conditional discharge in respect to a criminal offence in Canada or in another country? YES NO

If YES, please provide documentation that provides evidence of the date of discharge and confirms whether the conditions of the discharge have been met.

Date of Discharge: _____

NOTE: The presence of a record of charges or convictions does not necessarily exclude you from certification. Each case will be reviewed to determine its relevance to the requirements of the teaching profession on an individual basis and in accordance with the *Certification of Teachers Regulation*.

12. Undertaking

I understand that depending on the nature of my offence(s), I may be required to provide an official criminal record search document by fingerprint comparison. I understand that I am responsible for all costs involved in providing such documentation to the Teacher Development & Certification Branch of Alberta Education. I hereby undertake to provide, upon request, official police records when and as required.

Authorization

I hereby grant to the Registrar for teacher certification of Alberta Education, full authority to conduct, at his discretion, a criminal record check or background check or inquiry from any police authority or other authority, organization or institution with regard to any criminal conviction or charge or any of the other matters referred to in Section 11.

I further authorize and consent to the release of such details of convictions and outstanding charges by any law enforcement agency or authority to the Registrar for teacher certification of Alberta Education.

I also consent to the release of confirmation of relevant convictions and outstanding charges to school authorities requesting such information.

DECLARATION

I declare that the particulars that have been furnished on this form are true and complete in all respects and that no relevant information has been withheld. I declare that all documentation that may be submitted by me has not been changed or altered in any way. I understand that a false declaration or willful omission, or submission of altered, tampered or forged documentation may result in the non-issuance, suspension or cancellation of my teaching certificate under the *Certification of Teachers Regulation*.

Applicant's Signature

Date