Welcome and Introductions - The meeting was called to order at 6:03 p.m. with Mary Kay presiding. Mary Kay explained an activity for the group to do to get out of their seats and meet some new people, a group ‘Mixer Activity’.

Additions or Deletions to the agenda - Mary Kay requested Agenda Item #6 (Elections for DSC) precede Agenda Item #5 (Business Arising from the Minutes); Allison Pike requested Class Lists and Portables be added to the Agenda, Hollie Tarasewich requested District Email System be added to the Agenda, Trina Tymko requested Pro D Days be added to the Agenda. New additions placed under Agenda Item #12 - Superintendents Report.

Approval of Agenda - Accepted as newly presented. Motion by Joy Morris, seconded by Allison Pike. CARRIED unanimously.

Approval of the Minutes - Accepted as presented. Motion by Denise Bryant, seconded by Hollie Tarasewich. CARRIED unanimously.

District School Council Elections & District Representation

- Chair - Allison Pike
- Vice Chair - Shanea Nilsson
- Recording Secretary - Lindsey Spring / Joy Morris
- Policy Advisory Committee - Allison Pike / Brooke Culley (alternate)
- Poverty Intervention Committee - Joy Morris / Dayna Tilleman (alternate)
- Healthy Schools Committee - Trina Tymko / Lyndsey Spring (alternate)
- Digital Citizenship Committee - Hollie Tarasewich (no alternate)
- SAPDC - Allison Pike (no alternate)
- Making Connections - Brooke Culley / Hollie Tarasewich (alternate)

Thank you toast and appreciation given to Mary Kay as the outgoing DSC Chair.

Business Arising from the Minutes: Cheryl Gilmore / Allison Pike reported.

- Superintendent reviewed the outline of the outcomes of the strategic planning session which include actions, measures of effectiveness, and stakeholder groups in regards to making these opportunities a priority for the district: Advocacy & Action, Communication, Parent Engagement and Parents: Process and Voice.
- Superintendent looking for feedback on the new reporting template that was emailed to DSC Reps. Discussion TABLED till further notice.
- District School Council Guidelines / C&B - Trustee Fowler spoke to the history of the DSC current C&B. Trustee Forster suggested to the group that the DSC should figure out who it is before working on the structure. Discussion TABLED by Allison Pike / Cheryl Gilmore till further notice.
- Topics for Professional Learning - Each DSC Rep filled out a survey/form that listed topics of interest and priority in interest. Findings will be shared at a later date.

Trustee Report: Keith Fowler reported.

- School start up was relatively smooth. Transportation and accessibility to transportation caused some issues and confusion.
- Current enrollment is over 10,000 students. SD #51 welcomed two new schools this fall - Immanuel Christian Elementary School and Immanuel Christian High School, as well as 126 students new to Canada.
• The Board approved a new District Communication plan at the September 22nd Board meeting.
• Online mental health survey - http://health.alberta.ca/initiatives/Mental-HealthReview.html
• District Capital Projects - Wilson Middle School still undergoing modernization. Ground was broken for the start of construction of the new Copperwood area elementary school. Final approval for funding to commence the west side middle school project was received. The schematic design is complete.

**Alberta School Councils Association (ASCA) Report**: Allison Pike reported.

• ASCA will be doing 'Webinar' Wednesdays throughout the year. Offering different discussion topics, they will also be available to take part in during the day as well as evening. Previous Webinars we be available on the ASCA site. The sessions have been lively, well attended and well received.
• ASCA has emailed out invitations for DSC Reps to be part of the Parent Engagement Task Force. So far 13 parents from the district have joined.
• ASCA has hired a new Executive Director.
• Allison Pike requested input from parents regarding the PAT's as a meeting with the Minister of Education (MOE) is scheduled for later in the week regarding this topic.
• Allison Pike requested that a DSC Resolution Committee be formed (**APPROVED**) and work to commence as soon as possible. All interested parents to please come a half hour early for the next meeting to see what is all about.

**Presentation / Workshop for all School Councils – October 15** Alberta School Councils Association: Effective School Councils

• Location: Education Centre

• All interested attendees please RSVP Executive Assistant LeeAnne Tedder.

**Committee Reports**: Cheryl Gilmore / Trustee Forster / Trustee Fowler reported.

• A description of the district committees needing parent representatives and their meeting times was discussed. Positions were filled (done after council elections). Still need an alternate for SAPD and DCC.

**District School Council Calendar of Events and Shared Opportunities**: Cheryl Gilmore reported.

• Item tabled for further discussion between Allison Pike and the Superintendent.

**Superintendent Report**: Cheryl Gilmore reported.

• 2016 Excellence in Teaching nominations are now available to be filled out.
• Schools web page Scavenger Hunts are now up.
• Student enrollment over 10,000. We have a growing ESL, ELL, and FNMI population in our district which is broadening our wonderful diversity.
• School Board is advocating for new South side elementary school.
• Cheryl Gilmore responded to a question regarding French Immersion and its growth and potential shortage of teachers; that Human Resources is aware of this and as best practice looks into the hiring of French immersion teachers at an earlier date. The board will be having conversations in January around school configurations, boundaries, and the possible need for a new FI elementary school.
• Agenda Addition (1) Class Lists - Allison Pike spoke to the mental health of both students and parents when the class list is not posted till the first day of school, as many parents throughout the district have contacted her with this concern. Clarification regarding if this was a District Recommendation or a District Directive. Group discussion revealed different methods and strategies are used at different schools, and by different levels (elementary school/middle school/high school). Cheryl Gilmore responded that this is usually common practice,
but not a District Recommendation or Directive; that class composition needs to be the priority. \textit{ACTION} - Will take this item for future discussion with the Administrators’ Committee and Allison Pike.

- Agenda Addition (2) Portables - Allison Pike spoke to the issues of having portables and acquiring portables. Group discussion on the untimely placement of portables in the district and how healthy or nurturing this space is for students and the school community as a whole. Allison agrees that this is a much larger issue and needs to be addressed at the Provincial level. \textit{ACTION} - Form an Issue Resolution and work with ASCA on this.

- Agenda Addition (3) District Email System - Hollie Tarasewich spoke to the inability to send an email to a group of teachers at the same time and the inability to be able to 'cc' or 'bcc' a copy of that email to have as a record, as well as the ease of finding an individual teachers email address. The group looked at what was provided in the home logic menu for contacting a teacher as well as random school web site staff directory links. \textit{ACTION} - Cheryl Gilmore will look into this further and contact IT and let us know more at a later date.

- Agenda Addition (4) Professional Learning (PL) Days - Trina Tymko spoke to the amount of PL Days in conjunction to statutory Holidays that are in the school calendar for this year, but especially these first few months. That the lack of a full 5-day school week for students and parents alike has been disruptive and not in the best interest of student learning when it comes to consistency. \textit{ACTION} - Cheryl Gilmore will be putting together a committee to start working on next year's calendar, and parent involvement will be part of it.

\textbf{Roundtable Reports:}

- Tabled

\textbf{Adjournment:} Motion by Allison Pike. CARRIED unanimously. 8:35 pm.