

LETHBRIDGE SCHOOL DISTRICT NO. 51
District SCHOOL COUNCIL



Monday, December 3, 2018 – Board Room, Education Centre

6:00 to 6:30 p.m. Engaging FNMI parents in School Council – Andrea Fox

6:30 p.m. Regular Meeting

AGENDA

- 6:30 1. Welcome and Introductions
- 6:32 2. Approval of the Agenda
- 6:34 3. Approval of the Minutes from November 5, 2018
- 6:37 4. Business Arising from the Minutes
 - 4.1 District School Council Calendar of Events and Shared Opportunities
- 6:40 5. Trustee Report
- 6:50 6. Reports from District Committees:
 - Policy Advisory Committee (November 21):
 - Poverty Intervention Committee (November 19):
 - Community Engagement (November 13):
- 7:25 7. Alberta School Councils Association – Hollie Tarasewich
- 7:35 8. Superintendent’s Report – Cheryl Gilmore
 - Lethbridge School District No. 51 Innovation Scholarship
- 7:40 9. Roundtable Reports
 - Reports are included with the agenda: an opportunity to highlight a very significant event or for questions from the representatives about information in a written report
- 10. Adjournment

District School Council Meeting Dates

- January 14, 2019
- February 5, 2019 – Town Hall Meeting
- March 4, 2019
- April 1, 2019
- May 6, 2019
- June 3, 2019 – Dinner meeting

2018-2019 District School Council Representatives

Chair	Joy Morris
Vice Chair	Heather Paul
Recording Secretary	Lyvia Hughes
Policy Advisory Committee	Allison Pike Alternate - Joy Morris
Poverty Intervention Committee	Heather Paul Alison Alma-North
District Wellness Committee	Shannon Pratt Alternate – Amber Johansen
SAPDC	Hollie Tarasewich
Community Engagement Committee	Pauline Hall Heather Paul Allison Pike Lyvia Hughes Amber Johansen Cynthia Young Hollie Tarasewich

District School Council
Monday, November 5, 2018
Meeting Minutes

Technology Presentation:

Students can access the work they do at school at home

Need to go to their personal 365 account

Firstname.lastnamegraduationyear@lethsd.ab.ca

Michael Krokosh, Education Technology Lead Teacher, contact: Michael.krokosh@lethsd.ab.ca

Takes them to Outlook

Click on waffle and you will get to 365 suite

REGULAR MEETING

1. Welcome and Introductions
2. Approval of the Agenda – added 9 c. Boundaries
 - Hollie Tarasewich moves to adopt the agenda as amended. Edna Asem seconds the motion. All in favour, none opposed. Motion passed.
3. Approval of the Minutes
 - Hollie Tarasewich moves to adopt the minutes as presented. Shannon Pratt seconds the motion. All in favour, none opposed. Motion passed.
4. Business Arising
 - a. School Hot Lunch Programs
 - There have been some schools that have been quite diligent about enforcing the district policy about encouraging children to choose foods from “eat most often” category.
 - At this point, as Hot Lunches do not occur regularly, this policy does not have to encompass the entire Hot Lunch program.
 - b. School Council Learning sessions
 - There was discussion last meeting around the different types of learning sessions parents would like to see. The topics of interest have been scheduled (attached). All parents/community members are welcome and are not required to stay for the council meeting afterward.
 - December topic: How a council can make their meetings more attractive, inclusive and welcoming for the FNMI parents.
5. Trustee Report
 - International Trip Approval - Immanuel Christian Secondary School has submitted a request for approval for an international trip to New York City. Estimated cost is \$2600 per student. Fundraising opportunities are available for students.
 - FNMI Open House was held in October, and there was a good turnout this year.
 - Response to September Public Forum Question on Student Transportation – the Board responded to concerns raised by a parent about the changes in bus transportation without proper communication. The issue was resolved.
 - Canadian Award for Financial Reporting - Lethbridge School District No. 51 first Canadian School division to receive the CANFR.

- Urban Indigenous Youth Grant has been provided to Lethbridge SD 51. Update on how the grant will be used will be shared by Associate Superintendent Morag Asquith.
 - Next Boarding meeting will be on Tuesday Nov 27, starting @ 3:30.
6. Alberta School Council Association – Hollie Tarasewich
- Board meeting this past weekend where the Minister of Education was in attendance and heard the concerns from parents around the province which primarily focused on transportation and curriculum.
 - The Minister also discussed results from PATs relative to Math.
 - ASCA has changed the resolution process and the deadline is extended is now Jan 15, 2019.
 - Also looked into how to use innovation to the benefits of the board. For example, have put out short 1-3 minute clips done by the president of ASCA for information.
7. Reports from District Committee
- a. Policy Advisory - Joy
 - Met on Oct 24. 6-8 policies have been emailed out to all school council chairs. Any feedback can be emailed to LeeAnne or Joy Morris.
 - b. District Wellness – Shannon
 - Met on Oct 15th. Alberta Ed Nutrition Grant - fruit and vegetables are delivered to each school. Discussion within the schools about how to distribute and offer help if necessary (cutting or distributing). Divided into zones on when each school receives the fruit and vegetables.
 - There is a subcommittee that is working on a Wellness policy that will address wellness holistically, not just healthy eating.
 - Health Promotion Coordinator for AHS talked about three areas of focus for building healthy schools: Healthy Eating, Active living, and Positive Mental Health
 - c. SAPDC
 - Looking into innovation; how to reach out.
 - Shelley Moore is a leader and renowned speaker in inclusion; there has been interest expressed for having Shelley for a parent session.
 - d. Community Engagement
 - Meeting was on October 9th and there was a bit of discussion on the ICE Scholarship Breakfast in February. Marty Parks is the keynote speaker booked for the breakfast. There are three sub committees: event planning, sponsorship, selection.
 - Town Hall - group recommended discussing the same questions over a couple years so that stakeholders can see progress.
8. District School Council calendar of events
- The district calendar of events is on the School district website.
9. Superintendent Report
- a. 2018-19 CIF Allocations
 - Last year the Classroom Improvement Fund was allocated. The funds are designed to go towards improve the classroom so that learning and education is improved. Staffing (support, EAs, Teachers).
 - b. Curriculum Highlights
 - K- 4 curriculum is up and slated for implementation for the 2019/2020 school year.
 - Timeline provided. Draft Grade 11/12 is expected to be done in 2022.

- Conceptual-based curriculum and instructions uses an inductive approach. Karen Rancier, Curriculum Director will host a parent session regarding the most significant shifts with the new curriculum. Link to new K-4 Draft Curriculum: <https://education.alberta.ca/curriculum-development/what-will-students-learn/?searchMode=3>
- c. Boundaries
- Communication plan is being developed, there is a committee and there has been no decision made regarding the boundaries that affect Chinook High School. The committee comprised of Westside Principals, District administrators, and Board, is currently looking at data with respect to growth. The plan is to communicate information starting in December with parents. The primary concern is to not provide misinformation. The district does not want to provide information to the public until all information is collated. Decision-making regarding boundaries will be a process that engages stakeholders in looking at plausible solutions.

10. Roundtable Reports

- Ecole Agnes Davidson School, Coalbanks Elementary, Gilbert Paterson, Immanuel Christian Elementary, Wilson Middle School, and Fleetwood Bawden have all submitted round table reports.

11. Adjournment at 8:06 p.m.

District School Council Presentations 2018-19

Date	Special Notes	Presenters
November 5, 2018	Technology – what programs do students access at school/ have access to at home? Websites that support student learning	Michael Krokosh
December 3, 2018	Engaging FNMI parents in School Council	Andrea Fox
January 14, 2019	Curriculum – significant shifts	Karen Rancier
February 5, 2019	Town Hall	
March 4, 2019	Inclusive Learning	School administrators
April 1, 2019	Social Media	TBD
May 6, 2019	Innovative practices in science and technology in the District	Invite to schools to present project based learning
June 3, 2019 Dinner Meeting		

Stephanie Wierl is the Health Promotion Coordinator for AHS. She is interested in connecting with Parent Councils and to offer supports in continuing to create healthy school communities.

From Stephanie to School Councils:

In my role as a [Health Promotion Coordinator](#) with Alberta Health Services, I am passionate about supporting schools with health and wellness resources and providing guidance for using the Comprehensive School Health Approach to build healthy school communities.

The three areas of focus for building healthy schools are **healthy eating, active living and positive mental health**.

I would like to offer a few ideas of how I might further support any work you are doing to build healthy school communities:

1. Sharing resources with parents:
 - I am looking to build a network of school council wellness champions. If you have anyone within school council that would like to be added to my wellness news email distribution list, and who will volunteer to share relevant news with your council as appropriate, please respond to this email indicating you would like to be added.
 - For example, I wanted to highlight a few NEW nutrition tools that are very helpful in creating healthier hot lunches or fundraisers – they can be found here: <https://www.albertahealthservices.ca/nutrition/Page6459.aspx>
2. Presentations:
 - If your school council would like a presentation on any of [these topics](#), please email me to determine a date/time.
3. Project planning:
 - If you are working on a project related to any of the three focus areas above, it would be my pleasure to support you in the planning process by attending meetings, or providing resources related to your project. Please email me to discuss this further.

I look forward to hearing from you, and learning more about how you are building healthy school communities.

Sincerely,

Steph

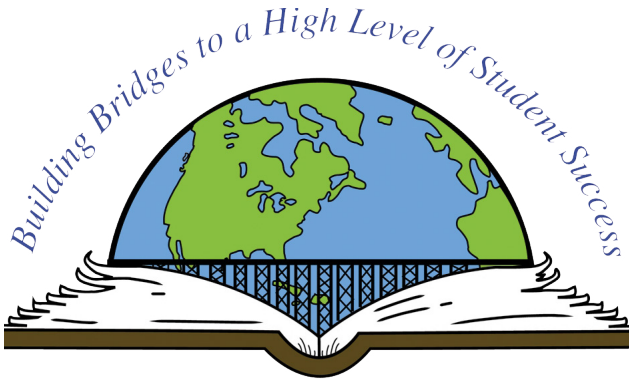
Stephanie Wierl, BA Kin. CSEP CPT

Health Promotion Coordinator
Healthy Children and Youth
Healthy Living
Population, Public & Indigenous Health

Lethbridge Community Health Site
801 - 1st Avenue South, Lethbridge, Ab, T1J4L5

Tel: 587-787-1106 Fax: 403-320-0145

E-mail: stephanie.wierl@ahs.ca



Lethbridge School District No. 51

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Board of Trustees
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TRUSTEE report to school councils:

November 27, 2018

1. Fast Forward

Nikki Cale presented on the Fast Forward program that focuses on high school completion. The report featured the outcomes of the program for the 2017-18 school year. The Board received the presentation as information.

2. Sock it to 'em Campaign

The 16th annual Sock It To 'Em Campaign has been a tradition in Lethbridge School District No. 51, with retired District staff member Gail Petrie being instrumental in co-ordinating this event. Volunteer Lethbridge Association has taken over the event this year. Caretaking and maintenance staff in Lethbridge and area schools are collecting new socks to be donated to local charities for Christmas. The campaign runs from Nov. 1 to Dec. 15.

3. Policy Review

District policies are reviewed on a continuous basis to ensure they reflect the position of the Board. The Policy Advisory Committee has representation from the Board, District School Council, each of the employee groups, and District and school administration.

The Board adopt revisions to the following policies:

201.2 Mandate - Amendment

202.1.1 Confidentiality - Amendment

202.1.2 Conflict of Interest - Amendment

202.2 Chair of the Board - Amendment

202.3 Individual Trustees - Amendment

205.1 Trustee Compensation - Amendment

206.1 Trustee Training and Development - Amendment

303.3 Administrator Growth Supervision and Evaluation - Amendment

303.4 School Principal - Amendment

4. District Three Year Education Plan and Annual Education Results Report

Alberta Education requires that each school jurisdiction develop a Three Year Education Plan (3YEP) which incorporates the vision, priorities, and strategies developed by the Board in consultation with stakeholders in the District. Alberta Education requires that the formally approved 3YEP combined with the Annual Education Results Report (AERR) be approved by the Board and posted on the jurisdiction website by Nov. 30.

The Education Plan serves as a template for implementation of strategies, professional learning activities, and financial planning in the District. District Administrator Teresa Loewen has been instrumental in co-ordinating the production of the 3YEP / AERR document.

BOARD OF TRUSTEES

Clark Bosch, Christine Light, Tyler Demers, Jan Foster, Donna Hunt, Doug James, Lola Major

4. District Three Year Education Plan and Annual Education Results Report

The Education Centre leadership team worked collaboratively to provide input into the plan.

The priorities and major strategies in the plan were developed by the Board subsequent to input received at the annual Town Hall Meeting and consultation with District and school administration.

The results in the report contain Information from the provincial 2017-18 Accountability Pillar Report including the Provincial Achievement Tests and Diploma Exams.

Teresa Loewen attended the Board meeting to highlight both the 3YEP and the AERR.

The Board approved the combined Three Year Education Plan and 2017-18 Annual Education Results Report as presented or as amended.

5. 2017-18 Audited Financial Statement

School jurisdictions are required to submit an audited financial report to Alberta Education.

Will Zobell, Partner, from BDO Canada LLP, will attend the meeting to speak to the audited financial statement.

The Board approved the Audited Financial Statements for the 2017-18 fiscal year.

6. 2018-19 Budget Update

Included with the memo in the agenda was a Budget update for the 2018-19 school year based on Sept. 30 enrolment numbers. Director of Finance Mark DeBoer attend the meeting to review the update.

The Board approved the Budget Update for the 2018-19 fiscal year.

The update begins on Page 112 of the [AGENDA](#).

7. Trustee Remuneration

A motion on Trustee remuneration, which read, “that due to recent changes in income tax regulations effective January 1, 2019, as applied to Trustees, Lethbridge School District No. 51 Board of Trustees increase their honorarium, including per diem rates, to reflect a hold harmless position in after tax dollars,” was defeated.

8. Associate Superintendent Reports

Christine Lee, Associate Superintendent, Business Affairs; Rik Jesse, Associate Superintendent, Human Resources and Morag Asquith, Associate Superintendent, Instructional Services, delivered their respective reports for the Board. To read the reports in full, see Page 122 of the [AGENDA](#).

9. Board Reports

Reports were delivered for the Policy Advisory Committee, District School Council, FNMI Advisory Committee, Facilities Committee, ATA Local Council, Community Engagement Committee, ASBA Zone 6 General Meeting, Poverty Intervention Committee, District Student Advisory Council, Policy Advisory Committee and Community and Social Development. The reports begin on Page 143 of the [AGENDA](#).

10. Correspondence - Received

The City of Lethbridge sent a letter to Lethbridge School District No. 51 Board Chair Clark Bosch, thanking the Board for its letter of support to the Provincial Minister of Justice and Solicitor General, Kathleen Ganley.

The letter from the Board in support of the city’s efforts to advocate for greater support from the provincial government in dealing with Lethbridge’s escalating drug issues.

BOARD OF TRUSTEES

Clark Bosch, Christine Light, Tyler Demers, Jan Foster, Donna Hunt, Doug James, Lola Major

NEXT MEETING:

**Tuesday, Dec. 18, 3:30 p.m. (public forum begins at 5 p.m.)
Education Centre Boardroom
433-15 St. S.**

**District School Council
School Highlights**

School:	Ecole Agnes Davidson School
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School Highlights:

CBC video for Music Class Challenge was submitted.
Turkey Bingo and Silent Auction successful
Dragon Days closed and was also successful

Participation in Decision-Making and/or Advocacy *(did you participate in any decisions at the school such as policy or join the school in advocating for something or decide as a School Council to advocate for something?)*

Agnes Davidson is looking to acquire enough xylophones so that each student can learn to play when attending music class.

Fundraising (Do you have a successful event to share?):

Dragon Days and Turkey Bingo and Silent Auction both look like they will raise around \$7000 each.

Are there things your School Council is talking about/questions you have for other School Councils?

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Best Practices *(program, speaker, or other item at your school that has worked very well)*

CBC 2018 Music Class Challenge video submission was amazing. We hope to win the grand prize of \$5000 in musical instruments. The video will be posted on school website.

**District School Council
School Highlights**

School:	Coalbanks Elementary
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School Highlights:

We were able to provide \$250 to each classroom to be used for educational activities, i.e. field trips, scientist in the schools, from our money raised at our dance-a-thon. We also gave the grade 5 group \$1500 to be used towards their year-end trip to Telus Spark Museum in Calgary.

Participation in Decision-Making and/or Advocacy *(did you participate in any decisions at the school such as policy or join the school in advocating for something or decide as a School Council to advocate for something?)*

Provided input and supported the school in a new Kindergarten and EEP drop off and pick up system.
School Council was in support of school priorities and accountability pillar results.
Provided feedback on the school's new door system (doors to be automatically locked and unlocked at specific time to help ensure security and safety of students).

Fundraising (Do you have a successful event to share?):

Our Halloween Dance A Thon was a huge success. The kids enjoyed themselves and we reached our fund raising goal (raised over \$9000). The funds will be used to support educational field trips, guest speakers and other classroom requests.

Are there things your School Council is talking about/questions you have for other School Councils?

We have invited motivational speaker Levi Stanford to come speak to our school on January 22. If any other school would like to book him for the same day, each school will receive \$200 off his cost. Please contact our school council chair if you are interested.

Best Practices *(program, speaker, or other item at your school that has worked very well)*

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District School Council School Highlights

School:	General Stewart Elementary
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School Highlights:

Annual Halloween Carnival Grade 4 & 5 students get together into groups of 3-4 and create a booth to run at the carnival. The students do this all on their free time at home, after school hours. All the booths were a lot of fun and kept the students entertained for the afternoon. There was a lot of creativity shown with all the booths.
Remembrance Day Assembly was wonderful. The grades 3, 4 and 5's all participated by singing 2 songs. "They all call it Canada, but I call it home", and "Shalom". Our guest speaker Mr. William Craik spoke and shared stories of the war. We had one our previous teachers who is now retired, Mrs. Hennie Machielse-Ens be our Master of Ceremonies. The grade 4 students invited guests from the Heritage Lodge. This was great having many of the seniors present at our assembly.
Parent-teacher interviews went very well.

Participation in Decision-Making and/or Advocacy *(did you participate in any decisions at the school such as policy or join the school in advocating for something or decide as a School Council to advocate for something?)*

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Fundraising (Do you have a successful event to share?):

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Are there things your School Council is talking about/questions you have for other School Councils?

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Best Practices *(program, speaker, or other item at your school that has worked very well)*

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District School Council School Highlights

School:	Immanuel Christian Elementary
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School Highlights:

On Nov. 9 th , students participated in the Remembrance Day Chapel.
Our grade 5 basketball program has started.
On Nov. 19 th , ICES celebrated “Rock your Mocs” day to learn about and celebrate First Nations culture.
On Nov. 22 nd , ICES held Parent Teacher Interviews.
On Nov. 26 th , students participated in the first Advent Chapel of the season.
Continuing with Prison Bag Ministry
Partnering with Westminster for some grade 4/5 Christmas activities – bowling, book sharing, etc.
Once again participating in Compassion Canada drive. Students are asked to do jobs to earn money for items to be sent to developing countries.

Participation in Decision-Making and/or Advocacy *(did you participate in any decisions at the school such as policy or join the school in advocating for something or decide as a School Council to advocate for something?)*

We are planning a Blanket Exercise for our school council event in February.

Fundraising (Do you have a successful event to share?):

On Nov. 17 th , ICSS held its annual Fall Fundraiser.

Are there things your School Council is talking about/questions you have for other School Councils?

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Best Practices *(program, speaker, or other item at your school that has worked very well)*

Our Earth Keeping Club have added plastics to our recycling program.
On Nov. 26 th , Bev Smith, District 51 Literacy Lead Teacher, presented on strategies to support children’s growth in literacy at the ICESC Town Hall Meeting.

**District School Council
School Highlights**

School:	Lakeview Elementary
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School Highlights:

Family Literacy Night was held. Almost 300 people attended!
Alberta Opera came and performed "Pinocchio".
Our Remembrance Day assembly was well attended. We had a piper and a trumpet player perform. Honourable Shannon Phillips attended an assembly for grade 4-5 students put on by Alberta Recycling.

Participation in Decision-Making and/or Advocacy *(did you participate in any decisions at the school such as policy or join the school in advocating for something or decide as a School Council to advocate for something?)*

Plans are underway for the 4 th annual Super Hero Fun Run.

Fundraising (Do you have a successful event to share?):

Grade 2 Popcorn class sale. Raised 300 for Toys for Tots.

Are there things your School Council is talking about/questions you have for other School Councils?

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Best Practices *(program, speaker, or other item at your school that has worked very well)*

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**District School Council
School Highlights**

School:	Park Meadows Elementary
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School Highlights:

Halloween Carnival October 25
We elected a new Chair (our current chair is moving) and our new chair is MaryLou Williams.

Participation in Decision-Making and/or Advocacy *(did you participate in any decisions at the school such as policy or join the school in advocating for something or decide as a School Council to advocate for something?)*

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Fundraising (Do you have a successful event to share?):

The Halloween Carnival was a success. The school welcomed donations from families and we received a generous donation from Scotia Wealth that matched the dollar amount of donations we received.
The carnival had games and activities setup for the kids to participate in. It was setup carnival style in the gym and we also had music playing for dancing in the art room. The parents and kids alike had a lot of fun and we had a great turnout.

Are there things your School Council is talking about/questions you have for other School Councils?

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Best Practices *(program, speaker, or other item at your school that has worked very well)*

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