
Lethbridge School District No. 51 DISTRICT SCHOOL COUNCIL

Monday, October 1, 2018 – 6:30 p.m.
Education Centre



AGENDA

- 6:30 1. Welcome and Introductions
- 6:35 2. Additions to the Agenda
3. Approval of the Agenda
- 6:40 4. Approval of the Minutes from June 4, 2018
- 6:42 5. Business Arising from the Minutes
Parent Information Nights (Associate Superintendent Morag Asquith)
- 6:50 6. Elections for District School Council – Chair, Vice Chair, Recording Secretary,
Committee representatives

District Policy Advisory Committee:

Purpose is to advise on the development of District policies, in consultation with those who will be impacted by them, for consideration by the Board. Meetings occur on Thursday afternoons from 12:15 to 3:30 pm on the following dates:

October 18, November 15, January 10, February 14, March 14, April 11 and
May 16 (if needed)

Poverty Intervention Committee:

Purpose is:

To improve educational opportunities and achievement of students affected by poverty.
To determine the District's progress in addressing poverty and make recommendations to the Board where deemed appropriate.

To heighten staff awareness and promote action on issues related to poverty.

dates/times TBD (meets during the day)

District Wellness Committee:

General purpose is to promote and facilitate healthy lifestyles among students, families and staff of the District.

first meeting was held September 19, future dates/times TBD (meets during the day)

SAPDC (Southern Alberta Professional Development Consortium)

General purpose is to create professional development opportunities in Southern Alberta.
Tentative dates are: September 27, January 24 and May (meetings are held during the day).

Community Engagement Committee:

General purpose is to develop and implement strategies for the Board to fully engage all sectors of the community.

First meeting scheduled for Tuesday, October 9. Meetings held in the evening starting at 6:00 p.m. There are usually 5-6 meetings a year.

- 7:00 7. School Hot Lunch programs in relation to District Health Nutritional Choices Policy 504.11 – Shannon Pratt
- 7:05 8. Trustee Report
- 7:10 9. Alberta School Councils Association - Allison Pike
- 7:20 11. Superintendent's Report – Cheryl Gilmore
- School Council learning sessions (brainstorm ideas)
 - Board support for School Councils
 - School Council Membership List
 - Inclement weather procedures

Roundtable Reports

Reports are included with the agenda: an opportunity to highlight a very significant event or for questions from the representatives about information in a written report

- 7:35 13. Adjournment

District School Council 2018-2019 Meeting Dates

November 5, 2018
December 3, 2018
January 14, 2019
February 5, 2019 Town Hall Meeting
March 4, 2019
April 1, 2019
May 6, 2019
June 3, 2019 – Dinner meeting

2017-2018 District School Council Representatives

Chair	Joy Morris
Vice Chair	Heather Paul
Recording Secretary	Lyvia Hughes
Policy Advisory Committee	Laura Scarpelli Allison Pike (alternate)
Poverty Intervention Committee	Heather Paul Alison Alma-North Joy Morris
District Wellness Committee	Amber Johansen Heather Paul (alternate)
SAPDC	None this year
Community Engagement Committee	Pauline Hall Heather Paul Allison Pike Corinne Steele

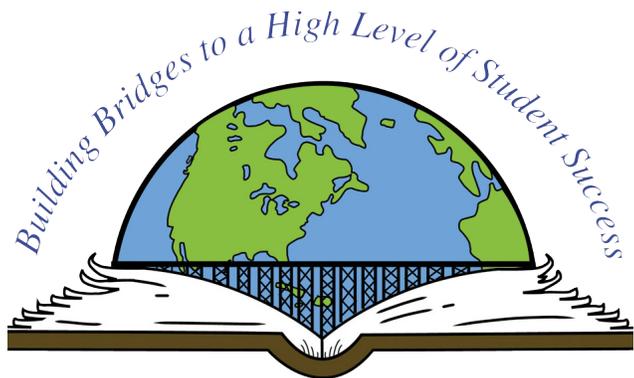
2018-2019 District School Council Representatives

Chair:	
Vice Chair:	
Recording Secretary:	
Policy Advisory Committee:	
Poverty Intervention Committee:	
District Wellness Committee:	
SAPDC:	
Community Engagement Committee:	

District School Council Meeting Minutes

June 4th, 2018

1. **Welcome and Introductions:** Shannon Pratt, Joy Morris, Morag Asquith, Amber Johansen, Laura Scarpelli, Heather Paul, Rob Mitchell, Jan Foster, Locke Spencer, Bill Bartlett, Christine Light, Duane Pike, Allison Pike
2. **Approval of the Agenda** – approved as presented
3. **Approval of the Minutes from May 7, 2018** - motion to approve Heather Paul, seconded by Shannon Pratt
4. **Business Arising from the Minutes** – none
5. **Trustee Report** was included in the agenda.
Send Trustee report to school councils, Christine Light provided an update.
6. **Alberta School Councils Association** - Allison Pike
Questions shared by Allison via Duane - is there interest in an Inclusive Education committee, can the District consider having an indigenous immersion program and if not would there be opportunity for an indigenous language program?
Morag invited Allison for a meeting to discuss further - Inclusive Education paradigm shift discussed, challenges both with community protocols, needs and finding Blackfoot Language speakers who are also teachers present as preliminary issues.
7. **Reports from District Committees:**
Poverty Intervention Committee: “Wham bags” – will continue as is - Karen will be meeting with DeeAnna early next year to determine funding availability.
Poverty luncheon saw a large turn out - thank you to those in the programs and donators.
Wellness Committee meeting: Health Champ Update, Wellness survey (300 participants from staff - priorities targeted - “Staff wellness”/ “structures that impact wellness”), Alberta Health Services participation.
8. **District School Council Calendar of Events and Shared Opportunities**
ASCA through SAPDC providing information and consultation for Curriculum. First evening is tomorrow.
Nicholas Sheran parent council wishes to explore opportunities for Blanket Exercise.
Morag shared what we are looking at for Parent Education nights for the upcoming year
Self regulated Parent, Parenting the Adolescent, Managing Stress (can we live stream to have greater access to these parenting opportunities) welcoming any other suggestions.
9. **Superintendent’s Report – Morag Asquith**
Alberta Education Updates
Nutrition Project Funding
CIF (Classroom Improvement Fund)
Curriculum
Needle Safety posters were shared
10. **Roundtable Reports are included with the agenda:**
Agnes Davidson - Show and Shine - June 16th, 2018
11. **Adjournment**
District School Council 2018-19 Meeting Dates:
October 1, 2018 November 5, 2018 December 3, 2018
January 14, 2019 February 6, 2019 Town Hall March 4, 2019
April 1, 2019 May 6, 2019 June 3, 2019 dinner meeting



Lethbridge School District No. 51

LETHBRIDGE SCHOOL DISTRICT NO. 51

Board of Trustees

433-15 St. S., Lethbridge, Alberta, T1J 2Z5

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TRUSTEE report to school councils:

June 26, 2018

1. WCHS Bulldogs, Tier 2 Provincial Rugby Champions

Winston Churchill High School Bulldogs Rugby team won the [Alberta Schools' Athletic Association \(ASAA\) Tier 2 Championships](#).

Team members include:

Sean Adams, Yannis Boenn, Adam Borho, Seth Brown, Keanan Ceron, Nyles Clark, Sebastian Czarny, Eric DeLauw, Nolan DeLauw, Tie Dewacht, Andrew Durling, Justin Durling, Blayze Elder, Slade Elder, Colten Hemsley, Jeff Herbison, Peyden Keith, Noah Lang, Brody Mason, Taylor Mason, Marcus Pauly, Josh Peters, Teigan Pritchard, Caden Roelofs, Matt Stewart and Jesse Tortorello.

Coaches are Jonathan Dick and Nevin Morrison. Trainer is Craig Oman.

The Board congratulated the champions and presented the team with certificates.

2. ICE Scholarships

The [Canada 150 Innovation Creativity and Entrepreneurship Awards \(ICE\)](#) are annual scholarships awarded by Lethbridge School District No. 51. The awards seek to recognize student innovation, in keeping with the District's vision: Learners are innovative thinkers who are successful, confident, respectful and caring.

Winners of the [2018 Canada ICE Scholarships](#) are:

- Clara LeBon-Volia (grade 9, LCI): Using a Marine Environment to Grow Plants
- Jonathan Smith (grade 10, Chinook): Arduino Home Automation
- Chayse Stasiuk (grade 12, ICSS): The Awareness Project (TAP)

The students were invited to the June Board meeting.

The Board congratulated the winners of the ICE Scholarship awards and presented them with a cheque and certificate..

3. Association of School Business Officials (ASBO) International Eagle Award High School Scholarships

In 2017, the District received \$2,500 U.S. (\$3000 Canadian) from ASBO International in recognition of Christine Lee receiving an [ASBO International Eagle Award](#). The District is awarding three \$1,000 scholarships to three deserving high school students. This is a one-time award offered this year only.

The three recipients are:

- Josh Freund, Chinook High School
- Justin Bly, Lethbridge Collegiate Institute
- Nimaya De Silva, Winston Churchill High School

The Board congratulated the students for recognition of the ASBO International Eagle Award scholarship.

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4. Wellness Committee Self-Regulation Grant

Senator Buchanan principal, Dawn Ronne, delivered a presentation regarding the progress of strategies implemented by the schools that have been supported by the Wellness Committee Self-Regulation Grant. The dup highlighted the benefits of Buchanan's self-regulation room, along with the self-regulation bins that are in every classroom. The self-regulation tools are available to all students at the school. The Board received the report as information.

5. Approval of International Trips

Lethbridge Collegiate Institute (LCI) requested approval to take the wrestling team to a tournament in Cut Bank, Montana, USA, from January 3rd to January 5th, 2019. Information regarding the educational benefits of the trip and the proposed itinerary was attached. The estimated cost per student is \$20, over and above their regular athlete fees. Any students unable to afford the additional cost would have their registration fee covered by the program.

LCI is requesting approval to take choir students on a tour of Ireland from April 18th to April 28th, 2019. Information regarding the educational benefits of the trip and the proposed itinerary was attached. The estimated cost per student is \$3,994. Fundraising opportunities will be available to students to offset the cost of the trip.

Winston Churchill High School (WCHS) is requesting approval to take band students on a southern California, USA tour from February 16th, 2019 to February 23rd, 2019. Information regarding the educational benefits of the trip and the proposed itinerary were attached. The estimated cost per student is \$1,540. Fundraising opportunities will be available to students to offset the cost of the trip.

The LCI wrestling trip to Cut Bank, Montana, USA from January 3rd to January 5th, 2019, was approved, on the condition all District policies and procedures are strictly followed.

The LCI choir tour of Ireland from April 18th to April 28th, 2019 was approved, on the condition all District policies and procedures are strictly followed.

The WCHS band tour of Southern California, USA from February 16th to February 23rd, 2019 was approved, on the condition all District policies and procedures are strictly followed.

6. Authorization of High School Locally Developed Courses

Alberta Education requires all locally developed senior high school courses be authorized for use by the Board of Trustees. District high schools would like to use the following courses to enhance student learning:

- Academic Achievement through English Language and Development 15, 25 and 35 for 3 credits from September 1st, 2018 to August 31st, 2021; Chemistry (Advanced) (2018) 35 for 3 credits and Technical Theatre 15,25 and 35 for 3 and 5 credits from September 1st, 2018 to August 31st, 2022 all acquired from Calgary School District No. 19;
- Forensic Studies 25 and 35 for 3 credits from September 1st, 2018 to August 31st, 2020 acquired from Edmonton School District No. 7;
- Learning Strategies (2018) 15, 25 and 35 for 3 and 5 credits from September 1st, 2018 to August 31st, 2022 acquired from Calgary Roman Catholic Separate School District No. 1;
- Psychology – Abnormal 35 for 3 credits from September 1st, 2018 to August 31st, 2022 acquired from Pembina Hills Regional Division No. 7; and Portfolio Art 35 for 3 and 5 credits from September 1st, 2018 to August 31st, 2019 acquired from Edmonton Catholic Separate School District No. 7.
- Psychology – Abnormal 35 for 3 credits from September 1st, 2018 to August 31st, 2022 acquired from Pembina Hills Regional Division No. 7; and
- Portfolio Art 35 for 3 and 5 credits from September 1st, 2018 to August 31st, 2019 acquired from Edmonton Catholic Separate School District No. 7.

The Board of Trustees approved the use of locally developed senior high school courses as delineated above, including any learning resources detailed in the course outlines for use in all of our District High Schools.

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7. Policy Review

District policies are reviewed on a continuous basis to ensure they reflect the position of the Board. The Policy Advisory has representation from the Board, District School Council, each of the employee groups, and District and school administration.

The Board adopted revisions to the following policies, found on Page 31 of the [AGENDA](#):

606.5 Home Education/Distance Learning - Amended

602.1 Early Childhood Services - Amended

605.5 Inclusive Learning Supports – Early Childhood Services (ECS) - Amended

401.2 Local Authority Pension Plan (LAPP) - Amended

805.7 Preservation and Disposal of Records - Amended

8. Third Quarter Financial Report

The 2017-2018 Third Quarter Financial Report for the District was provided for review. Director of Finance, Mark DeBoer, was in attendance to respond to any questions Trustees had. The report can be found starting on Page 42 of the [AGENDA](#).

The Board received the 2017-2018 Third Quarter Financial Report as presented.

9. 2019-2020 School Year Calendar

The DRAFT 2019-2020 School Year Calendar was attached for review. The calendar can be found starting on Page 78 of the [AGENDA](#).

The Board approved the 2019-2020 School Year calendar as presented.

10. Associate Superintendent Reports

Reports from Christine Lee, Morag Asquith and Rik Jesse begin on Page 92 of the [AGENDA](#).

11. Administration Appointments

The following administration appointments have been made for the 2018/2019 school year:

Aaron Fitchett Vice-Principal WCHS

Keith van der Meer Vice-Principal LCI

Rebecca Adamson Vice-Principal Senator Joyce Fairbairn Middle

Terry Hagel Vice-Principal Senator Joyce Fairbairn Middle

Chris Harris Principal General Stewart

Bob White Vice-Principal Senator Buchanan

Gordon Vatcher Vice-Principal LCI

Tara Cunningham Vice-Principal Chinook

The Board received the report as information.

12. CIF (Classroom Improvement Fund) Update

Alberta Education announced April 26th that CIF funding would continue for another year. Executive Council members met with the ATA CIF Committee members in early May and reached consensus regarding the allocation of funds. The allocation of funding for 2018-19 CIF was attached, starting on Page 113 of the [AGENDA](#).

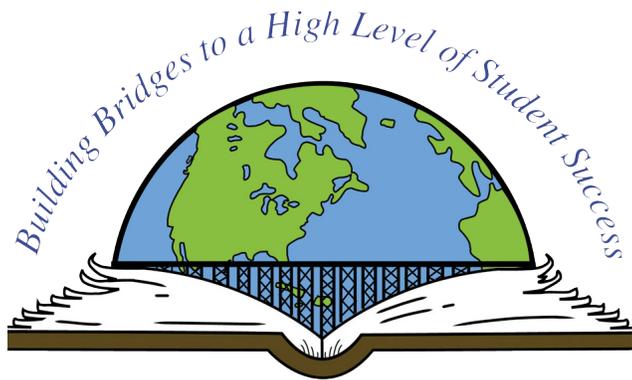
The Board received the summary as information.

13. Trustee Reports

Reports from Trustees begin on Page 116 of the [AGENDA](#).

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Lethbridge School District No. 51

TRUSTEE report to school councils:

September 25, 2018

1. Presentation - Literacy

District Literacy Lead Teacher, Bev Smith, and Director of Curriculum, Karen Rancier, provided a presentation to the Board on where the District is at with Literacy. The Board received the presentation as information.

2. School Board Annual Work Plan

Every September, the Board reviews the Annual Work plan, which outlines major events and tasks and makes adjustments accordingly. The Board received the report as information and provided feedback for any revisions.

3. Letter to Solicitor General

At the Joint City of Lethbridge/School Boards Committee meeting held on Sept. 12, there was some discussion pertaining to the Opioid situation in the city of Lethbridge, including strategies that have been implemented, ongoing challenges and pressing needs.

The City of Lethbridge is working diligently to explore all potential avenues for government support of services and facilities to address the needs of an increasing number of individuals. The City of Lethbridge requested that both school jurisdictions consider writing a letter that supports the city in its advocacy for support from the office of the Solicitor General. The letter would convey, from a Board perspective, the challenges, pressing needs and impact on schools, our students and families.

The Board approved a letter supporting the city in its advocacy for support from the office of the Solicitor General.

4. Board Reports

A number of Board Standing Committees Annual Reports were delivered, along with the Terms of Reference Review were delivered. Committee reports presented included the following:

Facilities Committee

Policy Advisory Committee

Spirit of 51 Committee

Board Budget Committee

Poverty Intervention Committee

Board Audit Committee

District Wellness Committee

Community Engagement Committee

Superintendent Evaluation Committee

FNMI Committee

New Committee: RLAC (Reconciliation Lethbridge Advisory Committee)

To review the reports in full, scroll to Page 17 of the [AGENDA](#).

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5. FNMI Directorate Grant for urban Indigenous Youth

Honourable Shannon Phillips, MLA Lethbridge-West, announced the funding boost to address concerns regarding funding for First Nations, Metis and Inuit student supports in Lethbridge School District No. 51.

The conditional grant requirements include a total of \$250,000 over two years (\$125,000 in Year 1 and up to \$125,000 in Year 2). Pilot project activities will be distinct from the BCCE (Building Capacity and Collaboration in Education) / IFNE (Innovation in First Nations Education) grant programs and three-year education plan activities. Sustainability of the pilot project initiatives will be a priority throughout the project's planning process.

The Board received the report as information.

6. October Organizational Meeting Agenda

The School Board Annual Organizational Meeting will be held on Oct. 23, 2018. An electronic survey containing the 2018-19 Trustee committee membership will be distributed prior to the meeting for the purpose of Trustees subsequently conveying interest in committee membership for the 2018-19 school year.

The Board received the report as information.

7. District School Council Meetings

The following are the dates District School Council meetings will be held in the Board Room at the Education Centre starting at 6:30 p.m.:

October 1, 2018

November 5, 2018

December 3, 2018

January 14, 2019

February 5, 2019 – Town Hall Meeting

March 4, 2019

April 1, 2019

May 6, 2019

June 3, 2019

The Board received the report as information.

8. Junior Achievement Program

Junior Achievement is the world's largest organization dedicated to educating students about work readiness, entrepreneurship and financial literacy through experiential, hands-on programs.

Junior Achievement programs are the link between education and the business world.

The Lethbridge School District No. 51 report on Junior Achievement Programs 2017-2018 was attached, which listed the numbers of participating classes and students in district schools.

The Board received the report as information.

9. ASBO Meritorious Budget Award (MBA)

The Association of School Business Officials International (ASBO) has awarded Lethbridge School District No. 51 with the Meritorious Budget Award during the 2018-2019 budget year.

The award promotes and recognizes excellence in school budget presentation and is conferred only to school districts whose budgets have undergone a rigorous review of professional auditors and have met or exceeded the program's stringent criteria. The ASBO media release announcing the award was attached.

The Board received the report as information and congratulated Mark DeBoer, Director of Finance.

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10. Board Priorities Report

The District Office Leadership Team is committed to keeping the Board informed regarding progress in Board priority areas. The priority areas as identified by the Board in the spring Board Retreat are attached. The Education Centre Leadership Team is currently working on the development of strategies to address the priorities. An update on progress will be provided in the form of a report each month starting in the October Board meeting. The report begins on Page 81 of the [AGENDA](#). The Board received the report as information.

11. Board Committee Reports

Committee reports included:

Joint City/School Board Committee – September 12, 2018

Board Audit Committee – September 12, 2018

Facilities Committee – September 17, 2018

Alberta School Boards Association (ASBA) Zone 6 Meeting - September 19, 2018

The reports begin on Page 90 of the [AGENDA](#).

12. Parents as Teachers

Lethbridge School District No. 51 received a Certificate of Appreciation, in recognition of valuable contributions to the development and support of the South Region Parents as Teachers Program.

13. 2018-19 School Fees Approval

Lethbridge School District No. 51 received correspondence from Education Minister David Eggen, regarding the District's 2018/2019 school fee schedule. The email indicated Alberta Education reviewed the Board's school fee schedule and associated policies, and hereby approved the implementation of the school fees for the 2018/2019 school year.

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**District School Council
School Highlights**

School:	Coalbanks
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School Highlights:

We have started planning a Halloween Dance A Thon to raise money for class fieldtrips and classroom enhancements. We are continuing with our monthly hot lunch program.
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Participation in Decision-Making and/or Advocacy *(did you participate in any decisions at the school such as policy or join the school in advocating for something or decide as a School Council to advocate for something?)*

No

Fundraising (Do you have a successful event to share?):

Hot Lunch program is going well.

Are there things your School Council is talking about/questions you have for other School Councils?

--

Best Practices *(program, speaker, or other item at your school that has worked very well)*

--

District School Council School Highlights

School: Immanuel Christian Elementary

School Highlights:

- On Sept. 6, Grade 5 students attended Band Camp.
- At the ICES Council Town Hall meeting, Principal Jay Visser reviewed the 2018-19 Education Plan for ICES.
- At our Theme Chapel, our guest speaker, Mr. Gerrit Sinke, spoke about Justice Seeking and Community Building.
- On Sept. 28, students will participate in the Terry Fox Walk at Henderson Lake Park.

Participation in Decision-Making and/or Advocacy *(did you participate in any decisions at the school such as policy or join the school in advocating for something or decide as a School Council to advocate for something?)*

Fundraising (Do you have a successful event to share?):

- On Sept. 8, the Bits and Bytes Golf Tournament took place, fundraising for educational technology at ICS.
- On Sept. 22, Granum hosted the 39th annual Turkey Supper to fundraise for ICS.
- Our grade 4 & 5 students have begun selling discount cards for our ICES fundraiser. Proceeds go towards renting ice for our school skating program.

Are there things your School Council is talking about/questions you have for other School Councils?

Best Practices *(program, speaker, or other item at your school that has worked very well)*

- At the ICES Council Town Hall Meeting, Jen Day (ICES School Counsellor), presented on the iGeneration.
- This year, we will be doing the Accelerated Reader Program again for students in grades 2 – 5 at the Learning Commons/Library. Accelerated Reader is a program that encourages students to read any book of their choice, at their reading level and then do a short comprehension test. This program has proven to be a successful tool in encouraging students to read more and improve their reading skills. They also have the opportunity to win prizes for the number of books read on an individual basis and books read by the entire class.

**District School Council
School Highlights**

School:	Lakeview
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School Highlights:

<p>Started off our year with an assembly highlighting the staff and students with "Lakeview Has Talent".</p> <p>Participated in the Terry Fox School Run.</p> <p>We are eagerly awaiting the opening of our beautiful new playground. Grand Opening is on October 12th, but we plan to have our students on the playground a week earlier than that.</p> <p>We have new flooring, whiteboards and Bright Link projectors in our front hallway classrooms.</p>

Participation in Decision-Making and/or Advocacy *(did you participate in any decisions at the school such as policy or join the school in advocating for something or decide as a School Council to advocate for something?)*

--

Fundraising (Do you have a successful event to share?):

--

Are there things your School Council is talking about/questions you have for other School Councils?

--

Best Practices *(program, speaker, or other item at your school that has worked very well)*

--