



**Monday, November 5, 2018 – Board Room, Education Centre**

**6:00 – 6:30 p.m. Technology Presentation**

**Michael Krokosh, Educational Technology Lead Teacher**

What programs do students access at school/have access to at home?  
Websites that support student learning.

**6:30 to 8:00 p.m. Regular Meeting**

**AGENDA**

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- 6:30 1. Welcome and Introductions
- 6:32 2. Approval of the Agenda
- 6:34 3. Approval of the Minutes from October 1, 2018
- 6:45 4. Business Arising from the Minutes
  - 4.1 School Hot Lunch Programs in relation to District Health Nutritional Choices Policy 504.11
  - 4.2 School Council Learning Sessions (schedule made for the year)
- 7:00 5. Trustee Report
- 7:05 6. Alberta School Councils Association - Allison Pike
- 7:10 7. Reports from District Committees:
  - 7.1 Policy Advisory: October 24, 2018
  - 7.2 District Wellness: October 15, 2018
  - 7.3 SAPDC: October 22, 2018
  - 7.4 Community Engagement: October 9, 2018
- 7:20 8. District School Council Calendar of Events and Shared Opportunities
- 7:25 9. Superintendent's Report – Cheryl Gilmore
  - 2018-19 CIF allocations (Classroom Improvement Fund)
  - Curriculum Highlights
- 7:35 10. Roundtable Reports

Reports are included with the agenda: an opportunity to highlight a very significant event or for questions from the representatives about information in a written report
11. Adjournment

## ***District School Council Meeting Dates***

December 3, 2018

January 14, 2019

February 5, 2019 Town Hall Meeting

March 4, 2019

April 1, 2019

May 6, 2019

June 3, 2019 – Dinner meeting

## **2018-2019 District School Council Representatives**

Chair	Joy Morris
Vice Chair	Heather Paul
Recording Secretary	Lyvia Hughes
Policy Advisory Committee	Allison Pike
	Alternate - Joy Morris
Poverty Intervention Committee	Heather Paul
	Alison Alma-North
District Wellness Committee	Shannon Pratt
	Alternate – Amber Johansen
SAPDC	Hollie Tarasewich
Community Engagement Committee	Pauline Hall
	Heather Paul
	Allison Pike
	Lyvia Hughes
	Amber Johansen
	Cynthia Young
	Hollie Tarasewich

## District School Council Minutes for October 1, 2018

### 1. Welcome

### 2. Additions to the Agenda

#### 12. Other Business

##### 12.1 Isolation Rooms

##### 12.2 Protests Outside Schools

### 3. Approval of Agenda

- Allison Pike moves to adopt the agenda as amended. Shannon Pratt seconds the motion. All in favour. Motion carries.

### 4. Approval of the Minutes of June 4, 2018

- Error noted – Allison Pike was not in attendance – name should be removed.
- Heather Paul moves to adopt the minutes as corrected. Alison Alma-North seconds the motion. All in favour. Motion carries.

### 5. Business Arising from the Minutes

#### 5.1. Parent Information Nights

- There has been a request for parent information nights. The first one will be held on October 18, 2018 about the “Stressed Out Teen”- self regulation strategies for your teen. Information flyers distributed at the meeting. Information and registration on District website.
- October 24 – FNMI Parent night. Is there interest from DSC parents that would be interested in supporting, through representation, of this night, in an effort to develop relationships and help FNMI parents and other parents within the district understand the role of School Councils in a positive way. The night is scheduled from 6-8 pm at Victoria Park School on October 24, 2018.
- A number of parents indicated they would attend and host a table to represent the work of School Councils.
- Allison Pike will find / prepare a short flyer regarding School Councils.
- Cheryl Gilmore will prepare a short flyer regarding District School Council.
- Parents from all Councils to share information and encourage attendance.

### 6. Elections for District School Council

Chair – Hollie Tarasewich nominates Joy Morris for chair. Joy is present and accepts. No other nominations for chair. Joy Morris is Chair for 2018/19 school-year for District School Council.

Vice Chair – Joy Morris nominates Heather Paul for Vice Chair. Heather is present and accepts. No other nominations for vice-chair. Heather Paul is Vice-Chair for the 2018/19 school-year for District School Council.

Recording Secretary – Hollie Tarasewich nominates Lyvia Hughes for Recording Secretary. Lyvia is present and accepts. No other nominations for Recording Secretary. Lyvia Hughes is Recording Secretary for the 2018-19 school year for District School Council.

Committee Reps:

Policy Advisory – Purpose is to advise on the development of District policies. Meets on Thursday afternoons from 12:15- 3:30. They then send the policy out to stakeholders for feedback. Allison Pike has volunteered to be the rep for this committee. Joy Morris will be the alternate if Allison is unable to make it.

Poverty Intervention – Meets during the day. The purpose is improve educational opportunities and achievement of students affected by poverty as well as to heighten awareness and promote action on issues related to poverty. Heather Paul and Alison Alma-North will volunteer to be on this committee.

District Wellness – Dates and time TBD, however meet during the day. General healthy lifestyle choices for schools, and the issues surrounding such. Shannon Pratt will volunteer for this. Amber Johansen will be the alternate.

SAPDC – Southern Alberta Professional Development Consortium – meets 3-4x a year and during the day. General purpose is to create professional development opportunities in Southern Alberta. Hollie Tarasewich volunteers to be a part of this committee.

Community Engagement – Develop and implement strategies for the Board to fully engage all sectors of the community. Allison Pike, Heather Paul, Amber Johansen, Cynthia Young, Hollie Tarasewich, Lyvia Hughes

#### **7. School Hot Lunch Programs in relation to District Health Nutritional Choices Policy 504.11**

- Discussion regarding what the district policy states in regard to what is permitted and what is not according to policy. Some parents are finding that there is no consistency between the schools. Some schools are being denied the opportunity to provide certain Hot Lunches whereas other schools are allowed the opportunity to provide the same hot lunches.
- Superintendent and Associate Superintendent will sit down and discuss possible solutions, clear guidelines on what the policy is stating and will then agree on the common understanding. There will be a message sent out by the end of the week regarding clarifications.
- Healthyhunger.ca was suggested as a possible support for organizing hot lunches. It is being used in Edmonton, Calgary, and Red Deer.

#### **8. Trustee Report – Doug James**

- The Board approved that a letter be written in support of the city in its advocacy for support from the office of the Solicitor General.
- Board Committee reports were delivered. All reports can be viewed on the Agenda (located on the district website)
- FNMI Grant for Urban Indigenous Youth- grant application has been approved. \$250,000 has been approved, funding accessible over two years. The grant is provided to fund pilot project activities. Sustainability of the pilot project initiatives will be a priority throughout the project's planning process
- Junior Achievement Program is an organization dedicated to educating students about work readiness, entrepreneurship and financial literacy through experiential hands-on programs. Feedback about how the district is doing on the program.
- District won the Meritorious Budget Award from the Association of School Business Officials International.
- Priorities are innovation, inclusion and achievement.

#### **9. Alberta School Councils Association Report – Allison Pike**

- District pays for school councils to be members of ASCA and allows the school councils to access workshops for free.
- ASCA meets with the board of education about 5x a year and discusses many different topics.

## **10. Superintendent's Report**

School Council learning sessions (brainstorm ideas)

- Usually half an hour in length, that will take place before DSC meeting.
- Technology – what programs do students have? Websites that support learning?
- Inclusive education at the high school level
- How can School councils support reconciliation
- Grant Writing
- Social Media usage
- New Curriculum – and learning competencies
- Encouraging FNMI School Council participation
- Celebrating Students and Innovation
- IPP, IEP, ISP meetings (how do parents navigate for success)

Board support for School Councils

- Board is committed to supporting School Councils.
- Pays for ASCA membership, registration to the ASCA annual Conference, as well as \$250 to attend the conference

School Council Membership List

- There is a spot on each school website that allows the parents to sign up for updates through school councils.
- Encourages parents to invite their school councils to request that this is put in school newsletters, etc.

Inclement weather procedures

- Severe Weather Conditions Procedure- School Closure Guidelines policy was reviewed.
- Schools are closed if transportation is not running (City of Lethbridge Transit)

## **11. Roundtable Reports**

- Coalbanks, Immanuel Christian Elementary, Lakeview, Park Meadows all submitted roundtables

## **12. Other Business**

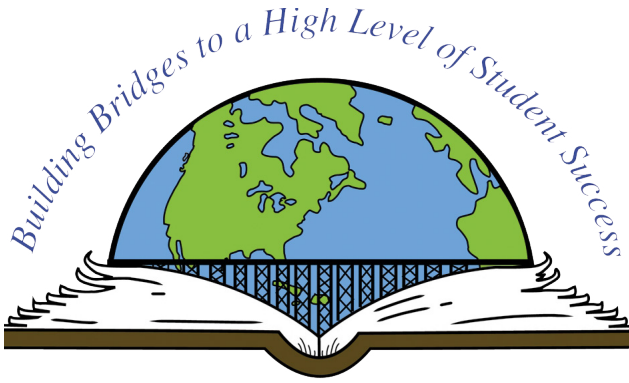
### **12.1. Isolation Rooms**

- Is this a common practice? Isolation room, quiet room. Isolation room is not automatically a part of building plan.
- Sensory rooms are in located in a lot of schools.

### **12.2. Protests/Signage Outside Schools**

- There was a protest outside a high school that had quite graphic images. Discussion regarding what can be done if something like this were to occur
- Nothing can be done if the protest is OFF school property, however SROs are generally notified and included.
- When protests that occur that may traumatize a student, staff works to limit exit/entry to avoid confrontation.

## **13. Adjournment at 8:21 p.m.**



*Lethbridge School District No. 51*

LETHBRIDGE SCHOOL DISTRICT NO. 51  
Board of Trustees  
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## **TRUSTEE report to school councils:**

October 23, 2018

### **1. International Trip Approval – Immanuel Christian Secondary School**

Immanuel Christian Secondary School requested approval to take the Senior Choir on an International Trip to New York City, New York, United States from May 4th to May 8th, 2019. Information regarding the educational benefits of the trip and the proposed itinerary were attached. The estimated cost per student is \$2,600 in Canadian funds. Fundraising opportunities will be available to all 28 students to offset the cost of the trip. Students may use their parents or donated air miles rewards for air travel at an estimated saving of \$600 Canadian.

The Immanuel Christian Secondary School Senior Choir Trip to New York City, New York in the United States from May 4-8, 2019, was approved by the Board, on the condition all District policies and procedures are strictly followed.

### **2. Voluntary Retirement – Alberta Teachers' Retirement Fund Members and Local Authorities Pension Plan Members**

For the past several years, the Board has approved a Voluntary Retirement Plan for the Alberta Teachers' Association Retirement Fund Members, Canadian Union of Public Employees (CUPE) 290, CUPE 2843 and non-union employees. This opportunity for staff members has facilitated the hiring process for the following year. This plan allows staff members of the Alberta Teachers' Association Retirement Fund Members and Local Authorities Pension Plan to retire as of January 31, 2018 and then begin a temporary contract with the Board effective February 1, 2019 – June 30, 2019.

The Board extended the Voluntary Retirement Package to all employees who are members of the Teacher Retirement Fund and Local Authorities Pension Plan (CUPE 290, CUPE 2843 and non-union employees) who, by December 21, 2018, submit a letter of resignation effective January 31, 2019. Such employees will be offered a temporary contract effective February 1, 2019 – June 30, 2019.

### **3. Response to September Public Forum Question on Student Transportation**

Cindy DeJager, a parent of two students attending Chinook High School, voiced concern regarding bus transportation. Specifically, she indicated that her two sons had bus service in previous years but this changed as a result of pathways being included in the calculation of distance from residence to the school. The inclusion pathways in the transportation system's calculation of distance is not within the jurisdiction's control. This was a decision made by the province this spring.

Cindy DeJager indicated she felt there was a complete lack of communication and notice regarding the removal of stops that were the outcome of distance calculations. Her sons had been picked up for the first few weeks of school, and then the stops were removed without appropriate notification to parents. Her sons went to the stop one morning (stop 9 on Chinook W7 bus route), and no bus came to pick them up.

### **BOARD OF TRUSTEES**

Clark Bosch, Christine Light, Tyler Demers, Jan Foster, Donna Hunt, Doug James, Lola Major

### **3. Response to September Public Forum Question on Student Transportation**

The Transportation Coordinator checked into the situation. It was confirmed that the stop had been removed without notification to the District. Notification to the riders consisted of the driver telling students at the afternoon home drop-off that there would not be a bus the next day. Lethbridge School District No. 51 concurs that this is not appropriate notice. The Transportation Coordinator worked with the City of Lethbridge Transportation department to reinstate the stop for this year. Mrs. Shimbashi indicated that Cindy DeJager was pleased with the outcome. All families impacted by change of distance due to pathways, as well as families who are waitlisted as ineligible riders due to distance but are allowed to ride if there is bus capacity, are now fully informed of their temporary status as riders using a form. The signed form indicates that although a student currently has access to transportation, the distance of their residence results in the system classifying them as unfunded (ineligible rider). They will have access as long as the bus has capacity, but there is potential for them to receive notice that the bus no longer has capacity due to an increase in eligible riders. It is also made clear that ineligible riders may not have access to bussing in subsequent years if routes and capacity changes due to eligible riders. The Board received the report as information.

### **4. Associate Superintendent Reports**

Christine Lee, Associate Superintendent, Business Affairs; Rik Jesse, Associate Superintendent, Human Resources and Morag Asquith, Associate Superintendent, Instructional Services, delivered their respective reports for the Board. To read the reports in full, see Page 17 of the [AGENDA](#).

### **5. Canadian Award for Financial Reporting (CAnFR)**

Lethbridge School District No. 51 is the first Canadian school division to receive the Canadian Award for Financial Reporting (CAnFR). The Government Finance Officers' Association (GFOA) established the CAnFR program in 1986 to encourage and assist Canadian local governments to go beyond the minimum requirements of financial reporting and to prepare a comprehensive annual finance report that evidences the spirit of transparency and full disclosure in financial reporting.

The Board received the report as information and congratulated Director of Finance Mark DeBoer and Associate Superintendent Christine Lee, along with the Finance Department team.

### **6. Urban Indigenous Youth Grant**

Alberta Education provided Lethbridge School District No. 51 with an urban indigenous youth grant. An update on how the grant funds will be spent was shared by Associate Superintendent Morag Asquith.

The Board received the report as information.

### **7. Board Reports**

Reports were delivered for District School Council, the Community Engagement Committee and the District Wellness Committee. The reports begin on Page 41 of the [AGENDA](#).

### **8. Organizational Meeting**

At the Organizational Meeting, held immediately before the Regular Meeting, Clark Bosch was elected Chair and Christine Light was elected Vice-Chair. Trustees were also appointed to a number of standing committees. The complete list of committees, and the Trustees assigned to them, can be found here: [COMMITTEES](#).

### **9. Next Board Meeting**

The next meeting of the Lethbridge School District No. 51 Board of Trustees will be Tuesday, Nov. 27 at 3:30 p.m.

## **BOARD OF TRUSTEES**

Clark Bosch, Christine Light, Tyler Demers, Jan Foster, Donna Hunt, Doug James, Lola Major

**District School Council  
School Highlights**

<b>School:</b>	Ecole Agnes Davidson School
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**School Highlights:**

Parent Council will be holding our 3 <sup>rd</sup> Annual Turkey Bingo and Silent Auction Fundraiser
Dragon Days Fundraiser closed Oct 26

**Participation in Decision-Making and/or Advocacy** *(did you participate in any decisions at the school such as policy or join the school in advocating for something or decide as a School Council to advocate for something?)*

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**Fundraising (Do you have a successful event to share?):**

--

**Are there things your School Council is talking about/questions you have for other School Councils?**

--

**Best Practices** *(program, speaker, or other item at your school that has worked very well)*

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**District School Council  
School Highlights**

<b>School:</b>	Coalbanks Elementary
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**School Highlights:**

We had a very successful hot lunch this month, raising \$1500.
Our Halloween Dance a Thon was a great hit this year. Students worked hard to raise just over \$9600. We had many donations and sponsors from local businesses which helped us tremendously. The top earning student raised \$599 and won a Chapters gift card.

**Participation in Decision-Making and/or Advocacy** *(did you participate in any decisions at the school such as policy or join the school in advocating for something or decide as a School Council to advocate for something?)*

--

**Fundraising (Do you have a successful event to share?):**

--

**Are there things your School Council is talking about/questions you have for other School Councils?**

--

**Best Practices** *(program, speaker, or other item at your school that has worked very well)*

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**District School Council  
School Highlights**

<b>School:</b>	Gilbert Paterson
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**School Highlights:**

On October 25 <sup>th</sup> Gilbert Paterson started a Safe Spaces/Gay Straight Alliance club.
The clubs' intent is to build positive peer connections and healthy relationships.
It is open to all grade levels, optional, and meets over lunch every other week. It is facilitated by the school councillors and the Making Connections worker.
All students are welcome as "allies".

**Participation in Decision-Making and/or Advocacy** *(did you participate in any decisions at the school such as policy or join the school in advocating for something or decide as a School Council to advocate for something?)*

--

**Fundraising (Do you have a successful event to share?):**

--

**Are there things your School Council is talking about/questions you have for other School Councils?**

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**Best Practices** *(program, speaker, or other item at your school that has worked very well)*

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**District School Council  
School Highlights**

<b>School:</b>	Immanuel Christian Elementary
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**School Highlights:**

Students participated in Orange Shirt Day and the Blanket Exercise on Oct. 1 <sup>st</sup> and 2 <sup>nd</sup> .
On Oct. 9 <sup>th</sup> , teachers attended a Literacy Professional Learning Day.
On Oct. 19 <sup>th</sup> and 20 <sup>th</sup> , teachers attended the PCCE Teachers Convention.
For the month of October, ICES has access to District 51 Gymnastics Equipment.

**Participation in Decision-Making and/or Advocacy** *(did you participate in any decisions at the school such as policy or join the school in advocating for something or decide as a School Council to advocate for something?)*

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**Fundraising (Do you have a successful event to share?):**

The 39 <sup>th</sup> Annual ICS Turkey Supper was a success serving around 475 people and raising money for ICS.
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**Are there things your School Council is talking about/questions you have for other School Councils?**

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**Best Practices** *(program, speaker, or other item at your school that has worked very well)*

As part of the Lethbridge School District Healthy Eating Program, ICES received apples on Oct. 22 <sup>nd</sup> for the student body.
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**District School Council  
School Highlights**

<b>School:</b>	Wilson Middle School
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**School Highlights:**

Wilson Middle School boys SV volleyball team won the Senator Joyce Fairbairn Middle School volleyball tournament.
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**Participation in Decision-Making and/or Advocacy** *(did you participate in any decisions at the school such as policy or join the school in advocating for something or decide as a School Council to advocate for something?)*

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**Fundraising (Do you have a successful event to share?):**

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**Are there things your School Council is talking about/questions you have for other School Councils?**

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**Best Practices** *(program, speaker, or other item at your school that has worked very well)*

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