Lethbridge School District No. 51
DISTRICT SCHOOL COUNCIL

Monday, January 15, 2018 - 6:45 – 8:00 p.m.
6:00 – 6:30 p.m. Parent Concerns, Interests and Questions – Where do I go?
Education Centre

AGENDA

6:45  1. Welcome and Introductions

6:47  2. Approval of the Agenda

6:50  3. Approval of the Minutes from November 6, 2017

6:53  4. Business Arising from the Minutes:
   4.1  Science Sizzle Club
   4.2  Blanket Exercise in December (feedback from participants)

7:00  5. Trustee Report

7:10  6. Alberta School Councils Association - Allison Pike

7:15  7. Reports from District Committees:
   District Policy Advisory Committee:
   SAPDC Committee
   Poverty Intervention Committee:
   District Wellness Committee:
   Community Engagement Committee:

7:25  8. District School Council Calendar of Events and Shared Opportunities
   8.1  Math Tutoring for Parents
        from Parents, Caregivers and Schools” (handout February 27th)

7:30  9. Superintendent’s Report – Cheryl Gilmore
   9.1  Town Hall Meeting (February 6, 2018) Brainstorming Questions/Ideas
   9.2  Innovation Scholarship Breakfast - February 14, 2018

7:40 10. Roundtable Reports
   Reports are included with the agenda: an opportunity to highlight a very significant
   event or for questions from the representatives about information in a written report.

8:00 11. Adjournment
**District School Council Meeting Dates**
February 6, 2018 – Town Hall
March 5, 2018
April 9, 2018
May 7, 2018
June 4, 2018 – Dinner meeting

**2017-2018 District School Council Representatives**

Chair: Joy Morris
Vice Chair: Heather Paul
Recording Secretary: Lyvia Hughes
Policy Advisory Committee: Laura Scarpelli, Allison Pike (alternate)

Poverty Intervention Committee: Heather Paul, Alison Alma-North, Joy Morris

District Wellness Committee: Amber Johansen, Heather Paul (alternate), Joy Morris

SAPDC: None this year

Community Engagement Committee: Pauline Hall, Heather Paul, Allison Pike, Corinne Steele
District School Council Minutes for November 6, 2017

In attendance: Christine Light (Trustee), Joy Morris (Gilbert Paterson), Cheryl Gilmore (Superintendent), Brooke Culley (LCI), Tyne Fox (Senator Buchanan), Shannon Pratt (Probe), Heather Paul (Fleetwood Bawden), Shirley Van Mill (Park Meadows), Allison Pike (Chair), Rob Mitchell (WCHS), Corinne Steele (Lakie), Lyvia Hughes (Galbraith/Wilson), Duane Pike (Agnes Davidson/Wilson/Paterson), Amber Johansen (Westminster), Donna Whitton (Davidson), Connie Blackburn (General Stewart), Bill Bartlett (principal new west side middle school), Laura Scarpelli (WCHS/LCI), Edna Asem (Lethbridge Christian), Sarah Musk (Immanuel Christian High School), Alison Alma-North (Davidson), Ryan Vogt (Nicholas Sheran), Katrina Neil (Immanuel Christian Elementary), Pauline Hall (Park Meadows) and Angela Roman (Coalbanks).

1. Welcome and Introductions

2. Approval of Agenda:
   Moved by Shannon Pratt, seconded Tyne Fox - approved.

3. Approval of the Minutes from June 2017:
   Moved by Laura Scarpelli, seconded Shirley Van Mill - approved.

4. Elections for District School Council
   Chair - Joy Morris
   Vice Chair - Heather Paul
   Recording Secretary - Lyvia Hughes
   District Policy Advisory Committee - Laura Scarpelli and Allison Pike as an alternate
   Poverty Intervention Committee - Heather Paul, Alison Alma-North, and Joy Morris
   District Wellness Committee - Amber Johansen and Heather Paul as an alternate
   SAPDC - has a South East rep and so will not need a representative from DSC
   Community Engagement - Pauline Hall, Heather Paul, Allison Pike, Corinne Steele

5. Business Arising from the Minutes
   5.1. Follow-up to Middle School after-school Science programs
       There has been contact and a program has been designed through the University of Lethbridge. Elementary schools (grades 4 & 5) will be targeted first. The program will run for 6 week cycles in different schools. The next step will be to see if a Middle School program will be designed next year. The elementary after school program will take place in the new year. Information will be communicated to parents by schools.

6. Trustee Report (Christine Light):
   • Chinook High School Golf team won the Alberta School Athletic Association Provincial Championship.
   • Sock It to ‘Em Campaign has kicked off. This is a campaign in conjunction with Holy Spirit and Palliser school districts.
   • Appointment of Committees of new trustees.
   • Minister Eggen re: South Lethbridge School - encouraged the district to continue the school design however unable to confirm budget for such a school at the point of reporting.

7. Alberta School Councils Association (ASCA) Report – Allison Pike
   Allison spoke on behalf of ASCA. Workshops provided upon request are listed on the ASCA website. She also spoke about the handbook (Resource Guide) for School Council, which can be found on the ASCA website. She spoke about the conference in Edmonton in April. The District covers registration fee as well as up to $250 to cover expenses for each School Council. This year the focus - including the key note speaker - will be on Mental Health. Bill 24 will be discussed, and more information will be provided on the ASCA website as it is determined.

8. Reports from District Committees:
   District Policy Advisory Committee - Policies that were reviewed were sent out to school chairs. Feedback is still currently being accepted until November 13. It was noted that some parents had not seen the policies that were sent to the School Council Chairs. It was suggested that a note could be in the email that encourages the Chair to share with the rest of the parents.
Poverty Intervention Committee - Has not yet met.
District Wellness Committee - Met in September, broadened focus around wellness. Next meeting TBA
SAPDC - Allison Pike spoke on the most recent meeting of SAPDC. There is a website. SAPDC provides resources/workshops for parents however generally targeted towards teachers and educational assistants.
Community Engagement - Cheryl Gilmore spoke on this. There was a brief meeting to discuss certain logistics regarding the ICE breakfast (speaker for the event). Next meeting is November 29 (6:00 – 8:00).
District School Council Resolution Committee - Met once. Currently no resolutions were brought forth. No further meetings are planned.

9. Resolution Writing Trina Tymko was not present, so this item was tabled.

10. District School Council Calendar of Events and Shared Opportunities - Learning opportunities for parents will be on the District Calendar, which can be found on the District website at http://www.lethsd.ab.ca/view.php?action=calendar&id=249. Currently there is a Parent Session entitled Parenting the Self-Regulated Child that is scheduled for Nov 7, 2017 at 6:30-8:00 at LCI Large Lecture Theatre. Self-regulation is a universal skill that applies to all children. Advance registration is required. If a school has an event that is open to the public or parents of other children, they can be submitted and added to the website.

11. Superintendent’s Report - Cheryl Gilmore

District School Council learning sessions - Learning sessions were organized last spring for the 2017/18 school year. Opportunities for parent engagement before the District School Council. The next one scheduled is a Blanket Exercise on December 4, 2017. This is an interactive exercise for individuals to learn the history of residential school and other colonization factors that affect the Indigenous peoples of Canada. Other Learning sessions have also been planned for the January, March, April and May meetings.

ATA Classroom Improvement Fund - (CIF) has been provided for the 2017/2018 school year. These funds were received from Alberta Education. The intent was to improve the student experience in the classroom. A plan was then required to be submitted to the province for approval to ensure that this intent was being met. A majority of the funds went to staffing - teachers and educational assistants. Professional Learning for EAs as well as Resources and Technology at the Elementary level.

Fundraising and Internal Controls - As there was an allegation within the news (CTV) of fundraising fraud, there is a gentle reminder to have controls in place when fundraising, especially those councils that have a Society. Some controls include - 2 signers for cheques, not electing family members to be signers of cheques, refusal to sign cheques in advance, counting money with 2 or more people.


13. Adjournment at 7:55

BLANKET EXERCISE December 4, 2017 spots available … contact LeeAnne Tedder leeanne.tedder@lethsd.ab.ca / 403.380.5301 to sign-up.
Science Sizzle Club
In partnership with Lethbridge School District 51

In partnership with Lethbridge School District 51, Destination Exploration at the University of Lethbridge would like to offer Elementary school students the opportunity to participate in a Science Sizzle Club. This Club will replace the previous Science Sizzle day long model and will allow for more students to participate in science activities.

The Science Sizzle Club will visit all 14 Elementary schools in the district and provide two 90 minute sessions per school. These clubs will inspire and encourage students in their science learning and provide an opportunity to spend time with likeminded students sharing their passion for science. Each club will host 14 students (7 identifying female and 7 identifying male). This gender balance will provide an opportunity to breakdown existing stereotypes and to open the conversation about equal opportunity for all to participate in science.

Destination Exploration will provide 1 Club Instructor, 2 sessions of 90 minutes of hands-on, engaging science learning, all set-up and clean-up and all required materials. The Lethbridge School District will provide a space for the club to meet (with a projector and sink in or near the room) and 1 adult volunteer to assist during club time.

The cost per school is $250.

Below is the proposed schedule (day of the week club delivered depended on Instructor availability – to be confirmed) for school visits:

<table>
<thead>
<tr>
<th>Elementary Schools</th>
<th>Session Date (week of)</th>
<th>Session Date (week of)</th>
<th>Year</th>
</tr>
</thead>
<tbody>
<tr>
<td>Agnes Davidson</td>
<td>Feb-05</td>
<td>Feb-12</td>
<td>2018</td>
</tr>
<tr>
<td>Coalbanks</td>
<td>Feb-26</td>
<td>Mar-05</td>
<td>2018</td>
</tr>
<tr>
<td>Dr. Probe</td>
<td>Mar-12</td>
<td>Mar-19</td>
<td>2018</td>
</tr>
<tr>
<td>Fleetwood-Bawden</td>
<td>Mar-26</td>
<td>Apr-09</td>
<td>2018</td>
</tr>
<tr>
<td>Galbraith</td>
<td>Apr-16</td>
<td>Apr-23</td>
<td>2018</td>
</tr>
<tr>
<td>General Stewart</td>
<td>Sep-24</td>
<td>Oct-01</td>
<td>2018</td>
</tr>
<tr>
<td>Immanuel</td>
<td>Oct-08</td>
<td>Oct-15</td>
<td>2018</td>
</tr>
<tr>
<td>Lakeview</td>
<td>Oct-22</td>
<td>Oct-29</td>
<td>2018</td>
</tr>
<tr>
<td>Lethbridge Christian School</td>
<td>Nov-05</td>
<td>Nov-19</td>
<td>2018</td>
</tr>
<tr>
<td>Mike Mountain Horse</td>
<td>Nov-26</td>
<td>Dec-03</td>
<td>2018</td>
</tr>
<tr>
<td>Nicholas Sheran</td>
<td>Jan-21</td>
<td>Jan-28</td>
<td>2019</td>
</tr>
<tr>
<td>Park Meadows</td>
<td>Feb-04</td>
<td>Feb-11</td>
<td>2019</td>
</tr>
<tr>
<td>Senator Buchanan</td>
<td>Feb-25</td>
<td>Mar-04</td>
<td>2019</td>
</tr>
<tr>
<td>Westminster</td>
<td>Mar-11</td>
<td>Mar-18</td>
<td>2019</td>
</tr>
</tbody>
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November 29, 2017
Highlights from the Regular Meeting of the Board of Trustees

Meeting highlights from Dec. 19 - Next meeting Jan. 23

1. Provincial Champions Recognized
The Lethbridge School District No. 51 Board of Trustees recognized cross country and volleyball provincial champions. Each player and coach received a certificate to commemorate their achievement. The Immanuel Christian Secondary School Eagles won the ASAA 2A Boys Volleyball Provincial Championship. Team members included Ryan Degner, Wade Withage, Justin Withage, Levi Vroom, Steven Veldman, Seth Leenstra, Nathan Hall, Kyle Elgersma and Andy Ravelojaona. The coach was Nathan Watson. Chinook High School’s Solen Wood is the Cross Country Provincial Champion for the second consecutive year.

2. Westminster Full Day Kindergarten Program Presentation
Westminster Elementary School is in its third year of a three-year pilot full-day Kindergarten program. Westminster was selected for the project based on identified need as evidenced in the provincial Early Childhood Development Initiative mapping. Additionally, Westminster only had one Kindergarten program - not typical of most Lethbridge School District No. 51 schools. As such, accommodating a full-day program was not a burden on space. Principal Angela Wilde and vice principal Teri Smith, along with Isabelle Plomp, the District’s early childhood services co-ordinator, provided a report to the Board, which highlighted outcomes of the program. Wilde told the Board the big advantage to the full-day Kindergarten program revolves around the skills they learn in Kindergarten, which better prepare them for Grade 1. Wilde said Westminster is a huge fan of full-day Kindergarten, as she added there is not a parent she has spoken to that does not love full-day Kindergarten. The Board of Trustees received the report as information.

3. Approval of International Trip
G. S. Lakie Middle School requested approval to take a group of Grade 7 and 8 Wind and String music students on a four night, five-day trip to the Magic Music Days at Disneyland in Anaheim, California in April of 2018. The estimated cost per student is $1,650. Fundraising opportunities will be available to students to offset the cost of the trip. Lakie teacher Don Ponech explained the trip will allow students to see the inner workings of the theme park, with a behind-the-scenes tour. Students will also visit a recording studio to spend an hour and a half with professional composers, as they will record a film score. Students will also do a 30-minute performance in one of the theme parks. The G. S. Lakie Middle School music trip to Magic Music Days at Disneyland in Anaheim, California in April of 2018 was approved, on the condition that all district policies and procedures are strictly followed.

4. 2018-19 School Year Calendar
The revised 2018-2019 school year calendar will be reviewed for Board consideration. The request for revision derives from elementary administrators who have expressed a desire to structure teacher collaborative time for collective professional inquiry targeting the Board priorities. This is in keeping with collaborative time already accommodated at the middle school level (early dismissal on Wednesdays) and high school level (flexible blocks for engagement under high school re-design). The Board approved the revised 2018-2019 School Year Calendars, in a 4-1 vote, as presented.
5. Policy Review
District policies are reviewed on a continuous basis to ensure they reflect the position of the Board. The Policy Advisory Committee has representation from the Board, District School Council, each of the employee groups, and District and school administration. Teresa Loewen attended the Board meeting and provided an overview of each policy, and shared any feedback that was received. The Board adopted the revisions to the policies as presented by the Policy Advisory Committee, or as amended, which included:
501.6 Resident Students - Amended
501.7 Non-Resident Students - Amended
601.6 Instructional Time - Amended
605.3 English as a Second Language - Amended
802.2 Student Fees - second and third reading (the old policy was deleted prior to third reading)

6. Board Donations in Lieu of Christmas Treats
For the past number of years, the Board has made donations on behalf of each staff to charities identified by each school. This practice was put into place in lieu of some form of token of appreciation from the Board such as chocolate to acknowledge the efforts of staff. The Board will continue with this practice, making a $50 donation on behalf of each staff to a charitable organization identified by the staff. A list of the charitable organizations the Board will make donations to on behalf of the respective staff groups was presented at the meeting.

7. Breakfast with the Board – École Agnes Davidson – January 16, 2018
Lethbridge School District No. 51 trustees have a long-standing practice of visiting district facilities in order to better understand the operations at each site. Visits by trustees are truly appreciated by staff. On a monthly basis, trustees meet with the staff of one district site for a continental breakfast. The informal meeting provides an opportunity for staff to share highlights of their work with trustees. Additionally, trustees can share information about district initiatives and respond to questions staff members may have. Breakfast with the Board has been scheduled at École Agnes Davidson School on Tuesday, January 16, 2018 from 7:45-8:15 a.m. Following the breakfast, principal Broc Higginson will provide a tour of the school for trustees. The Board received the report as information.

8. Business Affairs Report
Christine Lee, Associate Superintendent of Business Affairs, reported the southeast Lethbridge elementary school site at the Canals at Fairmont is fully serviced and ready for construction. Construction documents are 50-per-cent complete. West Lethbridge middle school construction is at 70-per-cent complete and on target for school opening in September of 2018.

9. Human Resources Report - Enrolment Summary
On December 5, the Human Resources Department hosted its second Hiring Fair of the school year to fill a number of positions for teachers and educational assistants. In all, 42 teachers attended the event. As a result, 28 new teachers (pending reference checks) could be added to the sub list (a 19 per cent increase). Four teachers expressed interest in joining the EA sub list as they complete their degree. There were 21 new applicants for the Educational Assistant sub list, and 12 moved to reference checks.
In terms of enrollment, as of Nov. 30, the District recorded a total of 11,269 students. Chinook High School remains the largest high school with 1,139 students, while G.S. Lakie tops all middle schools at 908. Dr. Probe has the most elementary students, at 604.

10. Early Education Fees
The Board voted to increase fees for the District’s Early Education programs. Starting for the 2018/2019 school year, the fee has been increased from $150 to $175.
11. Board Priorities Report
The District Office Leadership Team is committed to keeping the Board informed regarding progress in Board priority areas. An update on progress was provided in the form of a report, which can be found on Page 39 of the AGENDA. The Board received the report as information.

12. Acknowledgements of Excellence
The Board has a long-standing practice of acknowledging the efforts of students and staff whose commitment to excellence has resulted in outstanding achievement. Details of accomplishments of note are provided as information. Congratulations to the following District staff and students:
G.S. Lakie Grade 8 teacher, Deana Dypolt was named Lethbridge Chamber of Commerce’s Top 40 Under 40. Immanuel Christian Secondary School student Kariya Lepko won the Tramp & Tumbling athlete award from the Alberta Gymnastics Federation.
Lethbridge Independent Order of Odd Fellows hosted their Open Speech competition recently and the following district students competed:
• First Prize: DeWuni deSilva (WCHS), topic Anxiety
• Second Prize: Andy Sun (WCHS), topic E Commerce
• Mathieu LeBon-Volia (LCI), topic Refugees
• Oddessa Hudson (LCI), topic Words & Definitions
G.S. Lakie students placed in the top eight per cent of the 200 Provincial competitors in the Youth Climbing Competition held at the Wilson Climbing Centre in Edmonton. Competitors were Spence Kitagawa (11th), Sofia Daminato (13th), Meredith Franks (15th), and Katie Franks (16th).
Thirty-four Churchill students and two staff members successfully tested for new Tae Kwon-Do belts in December. Students have been preparing for the testing since early September. Special recognition to Grade 11 student Heman Monger who successfully challenged two levels.
Churchill staff members Morgan Day and Kade Hogg on their roles in the recent Rotary Club Christmas Fundraising presentation of It’s a Wonderful Life, presented on stage modelling a live radio show.

13. Snacks with the Superintendents – Senator Buchanan – January 17, 2018
At the beginning of each school year, Executive Council members are designated as school liaisons for each of the District schools. As a liaison, the Executive Council members represent the District at school functions. It has also been a long standing practice for Executive Council members to visit schools and classrooms on a regular basis, observing first-hand the activities that take place in the school. Visits by Executive Council members are appreciated by staff.
On a monthly basis Executive Council as a whole meet with the staff of one school for snacks. The informal meeting provides an opportunity for staff to share highlights of their school. Additionally, Executive Council members can share information about district initiatives and respond to questions staff members may have. All the staff of Senator Buchanan School have been invited to have Snacks with the Superintendents on Wednesday, January 17, 2018 beginning at 7.45 a.m.
The Board received the summary as information.

14. Donations and Support
Lethbridge School District No. 51 is fortunate to be in a community that strongly supports programs and services for students. The District is appreciative of the difference the support makes to the lives of children. These partnerships and support further the efforts of helping children come to school ready to learn, providing opportunities for engagement, and facilitating student growth and well-being. Listed below and attached are the donations and support received by the district.
• Park Meadows School Playground Project received a $10,000 Community Priorities Grant from the Community Foundation of Lethbridge and Southwestern Alberta.
The Board received the report as information.
15. Community Engagement Committee – November 29, 2017
Feb. 14, 2018 has been set for the second annual ICE Scholarship Breakfast. Michael Kerr has been confirmed as this year’s speaker. He will provide a workshop to a select group of students at Winston Churchill High School. Other schools have been invited to attend.
Town Hall is February 6, 2018 at Victoria Park High School. The committee discussed strategies for engagement of stakeholders in coming up with potential questions for Board review.

The District School Council hosted a Blanket Exercise for all DSC council members. The event was organized by Andrea Fox and the facilitators were Wendy Kalkan (Kairos Prairies North Regional Representative) Charlene Bruised Head-Mountain Horse. The Honourary Elder was Mary Fox who is Andrea’s mother. The activity was well received and gave an insightful yet sad perspective of the historical journey of the indigenous culture, according to Trustee Doug James. He added he personally appreciated Mary Fox’s rich and insightful storytelling, which struck a chord with all that attended.

17. Correspondence - Sent
At the November 28, 2017 regular Board Meeting, Lethbridge School District No. 51 trustees unanimously supported the application of Chinook High School to host the 2019 AASCA Conference. The District is fortunate to have a teacher, Ard Biesheuvel, who is committed to furthering student leadership and a school that is assuming collective responsibility for developing students’ capacity as leaders. Partnership with Teamworks Training LTD and Chinook Country Tourist Association will further enhance support for a quality event.

Highlights from the Regular Meeting of the Board of Trustees
Meeting highlights from Dec. 19 - Next meeting Jan. 23
February 27, 2018
Hosted at The Coast Lethbridge Hotel and Conference Center
526 Mayor Magrath Drive South

Free 2 Hour Evening Presentation for Parents/Caregivers/Educators

I Still Love You:
Nine Things Troubled Kids Need from Parents, Caregivers, and Schools

In this story-filled presentation, Dr. Michael Ungar provides nine practical strategies parents, caregivers and educators need to help young people of all ages heal, no matter a child’s emotional, psychological or behavioral problems.

Michael’s words will help you understand the importance of the everyday heroics that change children’s lives, even when children’s parents, caregivers and educators are frustrated and unsure WHAT TO DO NEXT.

Presenter - Michael Ungar, Ph.D.
6:00 pm - 8:00 pm

About the Presenter: Michael Ungar, Ph.D.
Canada Research Chair in Child, Family and Community Resilience
AAMFT Clinical Supervisor
Network Director, Children and Youth in Challenging Contexts Network (A Networks of Centres of Excellence)

Please Pre-Register By Contacting Melinda Moore
403-380-5385
**School:** Ecole Agnes Davidson

**School Highlights:**
- Wonderful winter dance in December for students and their family.
- Successful Turkey Bingo Fundraiser.
- This month we'll be beginning one school one book with students and their families.

**Participation in Decision-Making and/or Advocacy** *(did you participate in any decisions at the school such as policy or join the school in advocating for something or decide as a School Council to advocate for something?)*

**Fundraising (Do you have a successful event to share?):**
- Turkey Bingo and Silent Auction raised approx. just over $600.00

**Are there things your School Council is talking about/questions you have for other School Councils?**

**Best Practices** *(program, speaker, or other item at your school that has worked very well)*
School: GALBRAITH ELEMENTARY

School Highlights:
- Winter Concert was a huge success! It was held on Dec.2 at Park Meadows Baptist church. We also received almost $900 in donations from our school community in support of our music program.
- School choir sang at Belinda Crowson’s farewell at the Galt Museum.
- Holiday Lunch provided by LA Chef’s and School Council was a huge success!!

Participation in Decision-Making and/or Advocacy (did you participate in any decisions at the school such as policy or join the school in advocating for something or decide as a School Council to advocate for something?)

Fundraising (Do you have a successful event to share?):
- NOVEMBER we successfully participated in our Casino Night for our fundraiser. Staff and parent volunteers spent afternoons and evenings volunteering their time in the “cash cage”.
- DECEMBER our school council sold Booster Juice gift cards for the Christmas season and gift cards were $5.00. We had two students who won the prize basket as well for selling the most gift cards!

Are there things your School Council is talking about/questions you have for other School Councils?

Best Practices (program, speaker, or other item at your school that has worked very well)
- Continued work with self-regulation and helping kids to learn to regulate and finding pathways to regulate in their own space and time.
District School Council  
School Highlights  

| School: Immanuel Christian Elementary School |

School Highlights:
The ICES Grade 4 & 5 classes are making plans to do a Friendship Day activity with Westminster School. Both classes are eagerly looking forward to this event, which will take place in February.

Participation in Decision-Making and/or Advocacy (*did you participate in any decisions at the school such as policy or join the school in advocating for something or decide as a School Council to advocate for something?*)

Fundraising (Do you have a successful event to share?):

Are there things your School Council is talking about/questions you have for other School Councils?

Best Practices (*program, speaker, or other item at your school that has worked very well*)