AGENDA

6:30 1. Welcome and Introductions

6:32 2. Approval of the Agenda

6:34 3. Approval of the Minutes from October 2, 2017

6:36 4. Elections for District School Council – Chair, Vice Chair, Recording Secretary, Committee representatives

*District Policy Advisory Committee:*  
Purpose is to advise on the development of District policies, in consultation with those who will be impacted by them, for consideration by the Board. Meetings occur from 12:15 to 3:30 pm on the following dates:  
October 18, November 15, January 10, February 14, March 14, April 11 and May 16 (if needed)

*Poverty Intervention Committee:*  
Purpose is:  
- To improve educational opportunities and achievement of students affected by poverty.  
- To determine the District’s progress in addressing poverty and make recommendations to the Board where deemed appropriate.  
- To heighten staff awareness and promote action on issues related to poverty.  
  dates/times TBD (meets during the day)

*District Wellness Committee (formerly Healthy Schools):*  
General purpose is to promote and facilitate healthy lifestyles among students, families and staff of the District.  
  first meeting was held September 19, future dates/times TBD  
(meets during the day)

*SAPDC (Southern Alberta Professional Development Consortium) N/A*  
General purpose is to create professional development opportunities in Southern Alberta.  
Alternate years – 2017-18 is person selected from South East region.
Community Engagement Committee:
General purpose is to develop and implement strategies for the Board to fully engage all sectors of the community.

November 29 (6:00 – 8:00), other dates TBD.

6:45  5. Business Arising from the Minutes
      5.1 Follow-up to Middle School after-school Science programs

6:50  6. Trustee Report – Christine Light

7:00  7. Alberta School Councils Association - Allison Pike

7:10  8. Reports from District Committees:
      District Policy Advisory Committee:
      Poverty Intervention Committee:
      District Wellness Committee:
      SAPDC:
      Community Engagement:
      District School Council Resolution Committee:

7:15  9. Resolution Writing – Trina Tymko

7:20 10. District School Council Calendar of Events and Shared Opportunities

7:25 11. Superintendent’s Report – Cheryl Gilmore
      • District School Council learning sessions
      • ATA Classroom Improvement Fund
      • Fundraising and Internal Controls

7:35 12. Roundtable Reports
      Reports are included with the agenda: an opportunity to highlight a very significant event or for questions from the representatives about information in a written report

13. Adjournment

District School Council Meeting Dates
December 4, 2017
January 15, 2018
February 6, 2018 – Town Hall
March 5, 2018
April 9, 2018
May 7, 2018
June 4, 2018 – Dinner meeting
District School Council Minutes for October 2, 2017

In attendance: Joy Morris (Gilbert Paterson), Tyne Fox (Senator Buchanan), Cheryl Gilmore (Superintendent), Shirley Van Mill (Park Meadows), Alison Alma-North (Agnes Davidson), Heather Paul (Fleetwood Bawden), Locke Spencer (Nicholas Sheran), Allison Pike (Chair), Duane Pike (Agnes Davidson/Wilson/Gilbert Paterson), Kavita Gupta (Lakeview), Laura Scarpelli (Lethbridge Christian/Winston Churchill), Mike Shanks (Mike Mountain Horse), Sarah Musk (Immanuel Christian).

1. Welcome and Introductions
2. Additions to the Agenda: 5.1. DSC and ATA School Trustee Candidate Forum
3. Approval of Agenda:
   Moved by Heather Paul, seconded Tyne Fox - approved.
4. Approval of the Minutes from June 2017:
   Moved by Duane Pike, seconded Laura Scarpelli - approved.
5. Business Arising from the Minutes
   5.1. DSC and ATA School Trustee Candidate Forum
       The forum will take place tomorrow. It will be live-streamed at https://www.facebook.com/LSDistrict51/. Setting up of chairs will be at 3 p.m. if anyone can help.
6. Elections for District School Council
   We deferred this item in hopes that more people will be present at our next meeting.
   Heather Paul/Tyne Fox moved that all current representatives retain their appointments and are asked to continue on their committees until we are able to elect new representatives at our next meeting. Motion carried.
7. Trustee Report (attached to agenda): Due to tonight’s all-candidates forum, no trustees were present to speak to the report.
8. Alberta School Councils Association (ASCA) Report – Allison Pike explained what ASCA is, mentioned that the Board supports our school councils by paying for their membership in ASCA. She mentioned that many workshops are available through ASCA. She also mentioned that the Board covers many costs for every school council to send a representative to the ASCA AGM and Conference in Edmonton in April, which is a very productive and educational experience. ASCA also provides an online “School Council Resource Guide” that covers all the basic information that they expect school councils to need.
9. Resolution Writing Trina Tymko was not present, so this item was tabled.
10. Middle School after-school science programs for girls Joy reported that the girls’ after-school science program run by the university for middle schools on Friday afternoons was no longer happening this year, and when she asked people at the university about this, she was told that the school district had declined to sign on. Cheryl responded that there was some confusion when she looked into this. Initially she was told that the Science Sizzle program had not been renewed based on cost and accessibility. The grades 4-5 participants had a 1.5 day excursion to the university, and 60 students participate altogether from 10 schools. Grade 6-8 have a 1-day excursion to the university. Every school had to send a teacher with their students, and this is difficult for schools to manage.
Associate Superintendent Morag Asquith has contacted the university’s science outreach coordinator Valerie Archibald to clarify about the Girls’ STEM program. Cheryl’s current information is that it was sponsored by Canadian Women’s Science Foundation grant and that its funding has run out. Morag will continue to liaise with Valerie about the opportunity for science outreach programs at the schools.

11. Superintendent’s Report - Cheryl Gilmore reported:

Support for School Councils The Board remains committed to supporting school councils. They pay for the membership in ASCA, registration at the Conference and AGM, and $200 toward other professional development expenses (either toward expenses for attending the AGM in Edmonton, or other training they may choose to secure for their council). Trustees are assigned to liaise to particular schools, but should be invited if you wish them to attend your meetings, and may not always be available. If they are given time on the agenda, they can present some elements from the monthly trustee report.

School Council Membership List The District has established a new method for parents to sign up to receive information from school councils. Parents can sign up on school web sites to become part of the communication list for each school council. Their contact info is automatically entered into a spreadsheet for that school and that school council can use this list. It would be helpful to have some way to convert the spreadsheet data easily into an email list. Joy Morris will serve as the liaison to Garrett Simmons to ensure that this data is in a format that is as useful as possible for school councils. Anyone with concerns or suggestions about how this data is being provided should email joy.morris@uleth.ca or talk to Joy.

12. Roundtable Reports

Roundtable Reports are in the agenda for information. Information about pre-DSC workshops for the rest of the year was circulated and will be attached to these minutes. The December meeting will be replaced by a 2-hour Blanket Exercise. Numbers for this need to be known in advance, so people need to commit to attending (or not attending); how to sign up will be decided and made clear nearer to the time.

13. Adjournment
<table>
<thead>
<tr>
<th>Date</th>
<th>Special Notes</th>
<th>Presenters</th>
</tr>
</thead>
<tbody>
<tr>
<td>November 6, 2017</td>
<td>Opioid Crisis and School Division Response</td>
<td>Cayley King</td>
</tr>
<tr>
<td>December 4, 2017</td>
<td>FNMI – Blanket Exercise for parents</td>
<td></td>
</tr>
<tr>
<td>January 15, 2018</td>
<td>Governance Structures – public education</td>
<td></td>
</tr>
<tr>
<td>February 6, 2018</td>
<td>Town Hall</td>
<td></td>
</tr>
<tr>
<td>March 5, 2018</td>
<td>Secondary - Career Development – transitions – school to work and school to school Elementary – Update on numeracy and literacy</td>
<td></td>
</tr>
<tr>
<td>April 9, 2018</td>
<td>Supporting Student Diversity</td>
<td></td>
</tr>
<tr>
<td>May 7, 2018</td>
<td>Innovative practices in science and technology in the District</td>
<td></td>
</tr>
<tr>
<td>June 4, 2018 Dinner Meeting</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
TRUSTEE report to school councils:
October 24, 2017

1. Provincial Golf Champions
The Chinook High School Golf team won the Alberta School Athletic Association Provincial Championship, and the team was invited to the Board meeting to receive congratulations from the Board of Trustees. Team members included Ethan Campbell, Mason Harder, Jonas Nelson and Rylie Seaman, along with coach Bruce Carbert.

2. Sock It To ‘Em Campaign
Retired District staff member Gail Petrie has been instrumental in co-ordinating the Sock it to ‘Em campaign for the past 14 years. Supported by members of CUPE 290 in our District as well as Holly Spirit and Palliser school divisions, Gail has been instrumental in securing participation by students and staff in the schools, asking for donations of socks, which are then distributed to four community support organizations. In the last 14 years, over 108,000 pairs of socks have been collected. In a media release celebrating the success of the program, Gail thanked all caretakers and maintenance staff for assisting with the collecting of the socks, school administrators for supporting the initiative and all the students and staff for contributing during the campaign in the weeks leading to Christmas. A letter and poster were included in the agenda, with details for information.

3. Board Priorities Report
The District Office Leadership Team is committed to keeping the Board informed regarding progress in Board priority areas. An update on progress is provided in the form of a report each month. The Board received the report as information. The report can be found on Page 25 of this month’s agenda.

4. Enrolment Summary
Included with the memo was an enrolment summary for District schools, broken down by grade, as of Sept. 30, 2017. Associate Supt. Rik Jesse reported Enrolment in the District continues to increase. Total enrollment for 2017/18 is 11,274, which is an increase of 542 students. Jesse added the District is in the process of hiring a few teachers to provide relief for schools dealing with large class sizes. The complete figures can be found on Page 34 on this month’s agenda.

BOARD OF TRUSTEES
Clark Bosch, Jan Foster, Tyler Demers, Donna Hunt, Doug James, Christine Light, Lola Major
5. Appointments to Committees
During the Organizational Meeting, the Board of Trustees Committee Representation for 2017-2018 was set:

<table>
<thead>
<tr>
<th>Area of Responsibility</th>
<th>2017-2018 Member</th>
</tr>
</thead>
<tbody>
<tr>
<td>Chair</td>
<td>Clark Bosch</td>
</tr>
<tr>
<td>Vice-Chair</td>
<td>Jan Foster</td>
</tr>
</tbody>
</table>

**Standing Committees**

<table>
<thead>
<tr>
<th>Area of Responsibility</th>
<th>2017-2018 Member (*Denotes Chair)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Facilities Committee (2 Trustees)</td>
<td>Tyler Demers, Doug James</td>
</tr>
<tr>
<td>Policy Advisory Committee</td>
<td>Lola Major, Clark Bosch (Alternate)</td>
</tr>
<tr>
<td>Spirit of 51 Committee (2 Trustees)</td>
<td>Tyler Demers, Christine Light</td>
</tr>
<tr>
<td>Supt. Evaluation Comm. (Chair, 2 Trustees)</td>
<td>Clark Bosch, Jan Foster, Lola Major</td>
</tr>
<tr>
<td>Board Budget Committee (2 Trustees)</td>
<td>Donna Hunt, Clark Bosch</td>
</tr>
<tr>
<td>Poverty Intervention Committee (1 Trustee)</td>
<td>Christine Light</td>
</tr>
<tr>
<td>Board Audit Committee (2 Trustees)</td>
<td>Donna Hunt, Tyler Demers</td>
</tr>
<tr>
<td>District Wellness Committee (2 Trustees)</td>
<td>Donna Hunt, Christine Light</td>
</tr>
<tr>
<td>Community Engagement (2 Trustees)</td>
<td>Christine Light, Jan Foster, Doug James (alternate)</td>
</tr>
<tr>
<td>FNMI Advisory Committee (1 Trustee)</td>
<td>Doug James, Donna Hunt (alternate)</td>
</tr>
</tbody>
</table>

**Special (Ad Hoc) Committees**

<table>
<thead>
<tr>
<th>Area of Responsibility</th>
<th>2017-2018 Member</th>
</tr>
</thead>
<tbody>
<tr>
<td>ATA Negotiating Committee (2 Trustees)</td>
<td>Jan Foster, Clark Bosch</td>
</tr>
<tr>
<td>CUPE 290 Negotiating Comm. (2 Trustees)</td>
<td>Clark Bosch, Tyler Demers</td>
</tr>
<tr>
<td>CUPE 2843 Negotiating Comm. (2 Trustees)</td>
<td>Tyler Demers, Clark Bosch</td>
</tr>
<tr>
<td>Non-Union Staff Committee (2 Trustees)</td>
<td>Jan Foster, Christine Light</td>
</tr>
</tbody>
</table>

**Joint Committees**

<table>
<thead>
<tr>
<th>Area of Responsibility</th>
<th>2017-2018 Member</th>
</tr>
</thead>
<tbody>
<tr>
<td>ATA Working Conditions: (2 Trustees)</td>
<td>Clark Bosch, Donna Hunt</td>
</tr>
<tr>
<td>Business and Ed. Comm. (1 Trustee, 1 Alt.)</td>
<td>Doug James, Jan Foster (Alternate)</td>
</tr>
<tr>
<td>City/School Boards Committee (2 Trustees)</td>
<td>Jan Foster, Lola Major</td>
</tr>
</tbody>
</table>

**Board Representatives**

<table>
<thead>
<tr>
<th>Area of Responsibility</th>
<th>2017-2018 Member</th>
</tr>
</thead>
<tbody>
<tr>
<td>ASBA Zone 6 Executive (1 Trustee, 1 alt.)</td>
<td>Donna Hunt, Jan Foster (Alternate)</td>
</tr>
<tr>
<td>District School Council (1 Trustee, 1 alt.)</td>
<td>Doug James, Christine Light (Alternate)</td>
</tr>
<tr>
<td>District Student Advisory Coun. (2 Trustees)</td>
<td>Doug James, Lola Major</td>
</tr>
<tr>
<td>TEBA (1 Trustee)</td>
<td>Clark Bosch</td>
</tr>
</tbody>
</table>

6. Correspondence Received - Minister Eggen re: South Lethbridge School
The Board reviewed a letter from Alberta Education Minister David Eggen regarding the District’s request for government funding for construction of a new south Lethbridge elementary school. The District had previously received funding for the design of the school, a process which should be completed by the end of February. The City of Lethbridge and the developers continue to work to service the site, which could be completed as early as the end of November, to ensure the site is shovel ready once government funding is announced. Eggen’s letter encouraged the District to continue the school design, and to work with the city and developers to ensure site readiness. However, the letter also indicated the minister was not yet able to confirm project funding at this time.

BOARD OF TRUSTEES
Clark Bosch, Jan Foster, Tyler Demers, Donna Hunt, Doug James, Christine Light, Lola Major
**District School Council**
**School Highlights**

<table>
<thead>
<tr>
<th>School:</th>
<th>Ecole Agnes Davidson</th>
</tr>
</thead>
</table>

**School Highlights:**
- School Playground completed and opening ceremony was held October 6, 2017.
- Turkey Bingo and Silent Auction to be held November 16, 2017.

**Participation in Decision-Making and/or Advocacy** *(did you participate in any decisions at the school such as policy or join the school in advocating for something or decide as a School Council to advocate for something?)*
- Amendment to Agnes Davidson school council bylaws to be eligible to receive a bingo license

**Fundraising (Do you have a successful event to share?):**

**Are there things your School Council is talking about/questions you have for other School Councils?**

**Best Practices** *(program, speaker, or other item at your school that has worked very well)*
### District School Council
#### School Highlights

<table>
<thead>
<tr>
<th>School:</th>
<th>General Stewart</th>
</tr>
</thead>
</table>

#### School Highlights:
- Terry Fox Celebration
- Sports Day with M & M Meats Hot Lunch
- Parent Survey Report Results distributed
- Lifetouch Pictures

#### Participation in Decision-Making and/or Advocacy *(did you participate in any decisions at the school such as policy or join the school in advocating for something or decide as a School Council to advocate for something?)*

#### Fundraising (Do you have a successful event to share?):

#### Are there things your School Council is talking about/questions you have for other School Councils?

#### Best Practices *(program, speaker, or other item at your school that has worked very well)*

School: Gilbert Paterson

School Highlights:

We had a lovely Fall concert from grades 7 and 8.

In common with much of the district, our grade 6 PAT results were disappointing. In fact, the English students did reasonably well, but the French immersion results were significantly below expectations (most notably in math). The school is working hard to identify the issues and help any students who may need extra support.

The administrators invited parents to participate in a brainstorming activity about what a successful middle school looks like, at our October meeting. It was refreshing to be providing input in this way, and enlivened the meeting significantly.

Participation in Decision-Making and/or Advocacy (did you participate in any decisions at the school such as policy or join the school in advocating for something or decide as a School Council to advocate for something?)

Fundraising (Do you have a successful event to share?):

Are there things your School Council is talking about/questions you have for other School Councils?

Best Practices (program, speaker, or other item at your school that has worked very well)

Dr. Eva Olsson, a Holocaust survivor in her 90s, gave a strong message at a school assembly, opposing bullying and hatred. Not many kids younger than this are likely to have the chance to meet Holocaust survivors, so this was an assembly to remember.
**District School Council**  
**School Highlights**

<table>
<thead>
<tr>
<th>School:</th>
<th>Nicholas Sheran</th>
</tr>
</thead>
</table>

**School Highlights:**
- We have hired an additional grade 1 teacher.
- Our portable classrooms are on site and are currently being finished with anticipated December 1 completion.
- Craft sale scheduled for November 4.

**Participation in Decision-Making and/or Advocacy** *(did you participate in any decisions at the school such as policy or join the school in advocating for something or decide as a School Council to advocate for something?)*
- We are currently reviewing fundraising options for additional technology such as iPads.

**Fundraising (Do you have a successful event to share?):**
- Hot lunch in September raised approximately $250 with another lunch scheduled for October.

**Are there things your School Council is talking about/questions you have for other School Councils?**

**Best Practices** *(program, speaker, or other item at your school that has worked very well)*
You are invited to this FREE workshop on

“Parenting the Self-Regulated Child”

aimed at helping your children develop self-regulation skills that not only impacts their learning but also impacts their overall health and wellness. Stress is rampant in our society, not just among adults, but alarmingly so in our children. We live in a world where we are overloaded with sensory stimuli and stressors. How we effectively and efficiently deal with a stressor and recover from the effort will have a significant impact on our overall mental and physical health as well as our happiness and success in life and school. Self-regulation is this ability to deal with a stressor and recover from that effort. Come learn about specific strategies for building self-regulation skills in your children.

Laura Paiement is a facilitator for the Canadian Self-Regulation Initiative, Healthy Schools and Self-Regulation Co-ordinator for SD83 in B.C., and a pediatric therapist. Laura has been teaching school district staff, parents, and students throughout western Canada how to implement self-regulation strategies into their classrooms, their schools, and their communities in order to live healthier and happier lives. Laura truly believes that using self-regulation strategies and tools can allow you to bring your nervous system into balance so you can think clearly, learn with ease and passion, and enjoy life-in essence, to thrive!

**When:** Tuesday, November 7th, 2017 6:30—8:00 p.m.

**Where:** LCI Large Lecture Theatre, 1701—5 Ave. South, Lethbridge, AB T1J 0W4

RSVP to deb.bosch@lethsd.ab.ca or call (403-380-5299).

For more information go to www.inspiredhealthphysio.com