Lethbridge School District No. 51
DISTRICT SCHOOL COUNCIL

Monday, April 9, 2018 6:30 – 8:30 p.m.
6:00 p.m. What does inclusion look like in District 51?
Education Centre

AGENDA

6:30  1. Welcome and Introductions

6:35  2. Approval of the Agenda

6:37  3. Approval of the Minutes from March 5, 2018

6:40  4. Business Arising from the Minutes

6:45  5. Trustee Report

6:55  6. Alberta School Councils Association - Allison Pike

7:05  7. Reports from District Committees:

Policy Advisory Committee:

Poverty Intervention Committee:

7:15  8. District School Council Calendar of Events and Shared Opportunities


• Provincial Budget
• District Budget Development: Timelines

7:27  10. French Immersion program structure and communication

7:37  11. Roundtable Reports

Reports are included with the agenda: an opportunity to highlight a very significant event or for questions from the representatives about information in a written report

7:45  12. Adjournment

District School Council Meeting Dates

May 7, 2018
June 4, 2018 – Dinner meeting
## 2017-2018 District School Council Representatives

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<th>Role</th>
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<td>Chair</td>
<td>Joy Morris</td>
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<td>Vice Chair</td>
<td>Heather Paul</td>
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<td>Recording Secretary</td>
<td>Lyvia Hughes</td>
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<td>Policy Advisory Committee</td>
<td>Laura Scarpelli</td>
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<td>Allison Pike (alternate)</td>
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<td>Poverty Intervention Committee</td>
<td>Heather Paul</td>
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<td>Allison Alma-North</td>
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<td>Joy Morris</td>
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<td>District Wellness Committee</td>
<td>Amber Johansen</td>
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<td>Heather Paul (alternate)</td>
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<td>SAPDC</td>
<td>None this year</td>
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<td>Community Engagement Committee</td>
<td>Pauline Hall</td>
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<td>Heather Paul</td>
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<td>Allison Pike</td>
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<td>Corinne Steele</td>
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1. Welcome and Introductions
2. Approval of the Agenda – approved by Shannon Pratt, 2nd by Edna Asem
3. Approval of the Minutes from January 15, 2018 – approved by Trina Tymko, 2nd by Sarah Musk
4. Business Arising from the Minutes
   - Town Hall results
     Cheryl noted the three Town Hall questions:
     What the District does well?
     What the District can do better?
     What actions are to be made?
     Summary charts will be posted on the website when properly formatted
     Themes and common perspectives are listed across in the groups who responded
     (students, parents, staff, and community).

   **Highlights**
   *What to do better* - Transitions between grades, communication
   *What doing well* - communication, collaboration, Variety of programs, flexible programming, positive staff
   *Action* - educational support, social media, mental health and wellness, physical health support, financial literacy, volunteerism, increase workplace opportunities, especially in trade.
   Comments on Town Hall:
   Trina - responded positively to the Town Hall
   Locke - great to have tables with mixed group of people. A specific question would be better.
   Providing online opportunities was good but not a large response.

   - Parent Math Help Report
   Attendance disappointing with Wilson math tutoring program despite advertisement campaign- about 7 parents each week, great success stories with those involved.
   Global News clip shown- positively highlighting parent tutoring group last year
   Shannon Pratt suggested teachers send an e-mail to parents of those students struggling in the math at school about the tutoring program prior to delivery next year.
   Edna Asem-Parents might feel embarrassed to go the program. Parents also busy. Suggested to also/instead use an online platform, or webinar.
   Edna also suggested that Khan Academy online is also great for math help. Type problem and will teach step by step
   Locke- might try to brand program as helping Parent and student with math together. Locke was saying that running during certain times like during exam times might have greater attendance.

5. Trustee Report – Christine Light
Sarah Williamson nominated for Edwin Parr Award
Alberta Education allotted $141,000 for nutrition programs 2017/2018 - Fleetwood Bawden $65,000 given to them. Fleetwood Bawden has had great results. Remainder of money allocated to various schools.

For the 2018-2019 school year, Board is supportive of the idea of one district, one book. Cheryl - It is a grass roots initiative coming from staff at all levels (elementary, middle, high). The group is hoping to secure funding support from things like literacy grants and business sponsorship. We would be the first district in Canada to have One District, One book Policy change to have signage about video or calls might be recorded.

There were a few lines for enrollment in EEP (Early Education Program), so the Board discussed why EEP programs have been formed and the levels of access with the PUF students having first access. Limited spaces. The EEP programs are not dictated by city boundaries. Parents who are unable to enroll their children in their desired school can enrol them in other schools that have space. Parents may have to go to where there is space. Locke-Do PUF students have to line up to enroll Cheryl- PUF students are referred and preregistered before registration opens for general public. The Board is trying to eliminate line-ups. One potential strategy is to have a draw with limited spaces.  Those who are not can be redirected to another school with openings.

6. Alberta School Councils Association - Allison Pike - Absent
Cheryl - Conference upcoming with issues resolutions. The actual voting occurs at the annual conference. If a School Council is not sending a delegate, they can vote by Proxy. Input from your School Council for the “draft” resolutions must be submitted by March 12/2018. Revisions and the final draft of resolutions will be sent to each School Council by ASCA. If you would like to attend the ASCA Conference, the District would pay the registration of one person per school. Each school has also received $250 for parent professional learning which can be requested for conference expenses such as gas and accommodations. Meals are provided at the conference.
Cheryl briefly read and discussed the DRAFT issues that are being proposed.
Conference is April 20-22, 2018 – contact LeeAnne Tedder re: registration.

7. Reports from District Committees:
   • District Policy Advisory Committee: Laura Scarpelli listed policies amended
   • Community Engagement Committee: Heather Paul – We had an excellent speaker for scholarship breakfast. Very successful in attendance. Realtor luncheon planned as an information session about schools in the area to pass on to prospective home buyers.

8. District School Council Calendar of Events and Shared Opportunities - none to add
Cheryl reminded council that Blanket ceremony is possible if School Council has an interest. Need at least 25 people in order to host a Blanket Ceremony.

9. New Business:
   ASCA Resolutions - a glance at the resolutions that are going forward at the provincial ASCA Conference. Lethbridge School District Councils do not have any resolutions on AGM agenda,
but School Councils may want to take the opportunity to review and discuss the DRAFT Resolutions.

10. Superintendent’s Report – Cheryl Gilmore
A name for the new Westside Middle School should be announced to the public soon. Lethbridge School district was successful with some provincial grants with new Dual Credit courses. $50,000 received to launch Cinema 1000 in collaboration with the U of L on the U of L campus (evening course). $50,000 received to launch a Mechanics program at the Lethbridge College starting April to August.

11. Roundtable Reports
Reports are included with the agenda: an opportunity to highlight a very significant event or for questions from the representatives about information in a written report

12. Adjournment @ 8:02 pm
TRUSTEE report to school councils:
March 27, 2018

1. Unified Laptop Project
G.S. Lakie Middle School and Senator Joyce Fairbairn Middle School are exploring an initiative for the 2018-19 school year where all students will have a laptop as an instructional resource. Principal of Senator Joyce Fairbairn (Bill Bartlett), vice-principal of G.S. Lakie Middle School (Kyle McKenzie), Technology Director (Jesse Sadlowski) and Lakie principal Sharon Mezei provided the Board with an overview of the Unified Laptop Project. The group reported that about 350 parents participated in a recent information night regarding the project. McKenzie noted statistics indicate students do not have the computer skills many assume they do, and the goal with the one student, one laptop philosophy is to embed computer literacy into all courses in order to build student capacity year after year. The Board received the Unified Laptop Project presentation as information.

2. Approval of International Trip
Winston Churchill High School and Chinook High School are requesting approval to take a Robotics Team to the FIRST Robotics Competition in Houston, Texas, from April 17-22, 2018. Information regarding the educational benefits of the trip and the proposed itinerary were presented. The estimated cost per student is $1,300. Fundraising opportunities will be available to students to offset the cost of the trip. Students will be competing with the Cerberus robot they have been building since January. Students in the robotics program have been preparing since September, and building and creating code since January. The WCHS/Chinook FIRST Robotics Competition Trip to Houston, Texas, was approved, on the condition all district policies and procedures are strictly followed.

3. Policy Review
District policies are reviewed on a continuous basis to ensure they reflect the position of the Board. The Policy Advisory Committee has representation from the Board, District School Council, each of the employee groups, and District and school administration.
At the March 27 meeting, the following policies were discussed:
400.1 Welcoming, Caring, Respectful and Safe Work Environments - Amendment
502.1 Welcoming Caring Respectful and Safe Learning Environments - Amendment
502.1 Appendix A Student Code of Conduct - Amendment
502.2 Sexual Orientation, Gender Identity and Gender Expression - Amendment
502.3 Suspensions and Expulsions - Amendment
504.8 Involvement with Authorized Agencies - Amendment
602.7 Human Sexuality Instruction - Amendment
902.3 Audio and Video Surveillance - second reading and third reading
For more information on the policies, please see Page 13 of the AGENDA

BOARD OF TRUSTEES
Clark Bosch, Jan Foster, Tyler Demers, Donna Hunt, Doug James, Christine Light, Lola Major
4. New Westside Middle School Naming
Subsequent to reviewing a school naming committee shortlist and names submitted through the naming pro-
cess for consideration, the Board chose the name Senator Joyce Fairbairn Middle School for the new middle
school opening on the westside of Lethbridge for the 2018-2019 school year. Senator Fairbairn’s niece, Patricia
McCullagh, Ambassador of Canada in Algeria, thanked the District for getting touch for permission to use the
name, and noted she felt it was a wonderful idea to name the school after her Aunt, Senator Joyce Fairbairn.
The Board approved the name Senator Joyce Fairbairn Middle School for the new westside middle school and
will notify Alberta Education.

5. Second Quarter Financial Report
The 2017-18 Second Quarter Financial Report for the District was provided for review. Director of Finance, Mark De-
Boer, was in attendance to respond to any questions trustees had.
The Board received the 2017-18 Second Quarter Financial Report as presented.
For more information concerning the report, please see Page 37 of the AGENDA.

6. Board Budget Beliefs Statement
During its 2018 Planning Retreat, the Board reviewed the Budget Beliefs Statement that will serve as a guide as
the 2018-19 budget is developed.
The Board adopt the Budget Beliefs Statement for 2018-19 as presented.
For more information concerning the report, please see Page 73 of the AGENDA.

7. 2019-2021 Capital Plan
The Executive Summary to the 2018-2019 to 2020-2021 Capital Plan for the District was provided for review. A
presentation was provided to Trustees about the Three-Year Capital Plan, on behalf of the Facilities Committee.
The Board accepted the 2019-2021 Capital Plan as presented.

8. Network Switch Security Upgrade
The current switches in the schools have reached the end of their life cycle. For security purposes and for net-
work connectivity and capability, it is necessary to replace these switches.
The technology department requested to spend approximately $110,500 from technology one-time reserves
to complete this upgrade.
The Board approved the use of technology department reserves to complete the required Network Switch
Security Upgrade with an approximate cost of $110,500.

9. Breakfast with the Board – Wilson Middle School – April 12, 2018
Lethbridge School District No. 51 trustees have a long-standing practice of visiting District facilities in order to
better understand the operations at each site. Visits by trustees are truly appreciated by staff.
On a monthly basis trustees meet with the staff of one district site for a continental breakfast. The informal
meeting provides an opportunity for staff to share highlights of their work with trustees. Additionally, trustees
can share information about district initiatives and respond to questions staff members may have.
Breakfast with the Board has been scheduled at Wilson Middle School on Thursday, April 12, 2018 from 7.30-8
a.m. Following the breakfast, principal Dean Hawkins will provide a tour of the school for trustees.
The Board received the report as information.
10. Associate Superintendent Reports
Reports from the associate superintendents of business affairs, human resources and instructional services can be found starting on Page 88 of the AGENDA.

11. Board Priorities Report
The Education Centre Leadership Team is committed to keeping the Board informed regarding progress in Board priority areas. An update on progress is provided in the form of a report each month. The Board received the report as information. The report can be found on Page 98 of the AGENDA.

12. Committee reports
Trustee reports from the Board Budget Committee, Community Engagement Committee, District School Council, District Student Advisory Council, Community and Social Development Committee, Poverty Intervention, Facilities Committee and ASBA Zone 6 can be found starting on Page 108 of the AGENDA.

13. Correspondence Received
Alberta Education has approved the demolition and site reclamation of two modular/portable classrooms at Ecole Agnes Davidson Elementary School.
Alberta Education has not approved the modernization of the south wing of Wilson Middle School, The District had requested permission to use remaining contingency funding to expand the modernization scope of the work at the school to include the 1,000 square metres in the south wing of the school, which is currently being used to deliver school program delivery, due to a rebound in enrollment in this area.

BOARD OF TRUSTEES
Clark Bosch, Jan Foster, Tyler Demers, Donna Hunt, Doug James, Christine Light, Lola Major
# District School Council  
## School Highlights

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<th><strong>School:</strong></th>
<th>Galbraith Elementary</th>
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## School Highlights:

### Participation in Decision-Making and/or Advocacy
*(did you participate in any decisions at the school such as policy or join the school in advocating for something or decide as a School Council to advocate for something?)*

School council has received the funding from our Casino night and is working with staff to develop a “wish list” based on the criteria set out by Alberta Gaming Commission.

### Fundraising (Do you have a successful event to share?):

- Popcorn fundraiser for the spring is now starting! We are excited to have Kernels popcorn back once again!
- Our book fair was VERY well attended this last round, especially during our evening Celebration of Learning on March 15th.

### Are there things your School Council is talking about/questions you have for other School Councils?

- We are always looking for suggestions or ideas for fundraisers that have worked in the past in other schools 😊

### Best Practices (program, speaker, or other item at your school that has worked very well)

- Laurie Hamer from Yoga Alliance visited our school and spent the day on March 12th sharing about mindfulness and giving staff and students tools and strategies to help with being mindful and self-regulation strategies.
**School:** Immanuel Christian Elementary School

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<td>On Wednesday, March 14, Grade 4 &amp; 5 students hosted a Memorial Basketball Game in honor of former ICS student, Trenton Dyck who recently passed away. Grade 4/5 &amp; 8 students faced off against ICS staff at this exciting event. The memorial game served as a fundraiser for “Trenton’s Wish”. The event raised $4,200 for clean water projects with Compassion Canada. The Grade 4/5 students also created a touching halftime presentation, highlighting who Trenton was, and how monies raised would help communities in Haiti access clean water.</td>
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<td>The annual ICES Spring Program “Our Story” took place on Friday, March 23. Students did a phenomenal job performing a drama and a number of songs.</td>
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