

Budget

Priorities:



Innovation

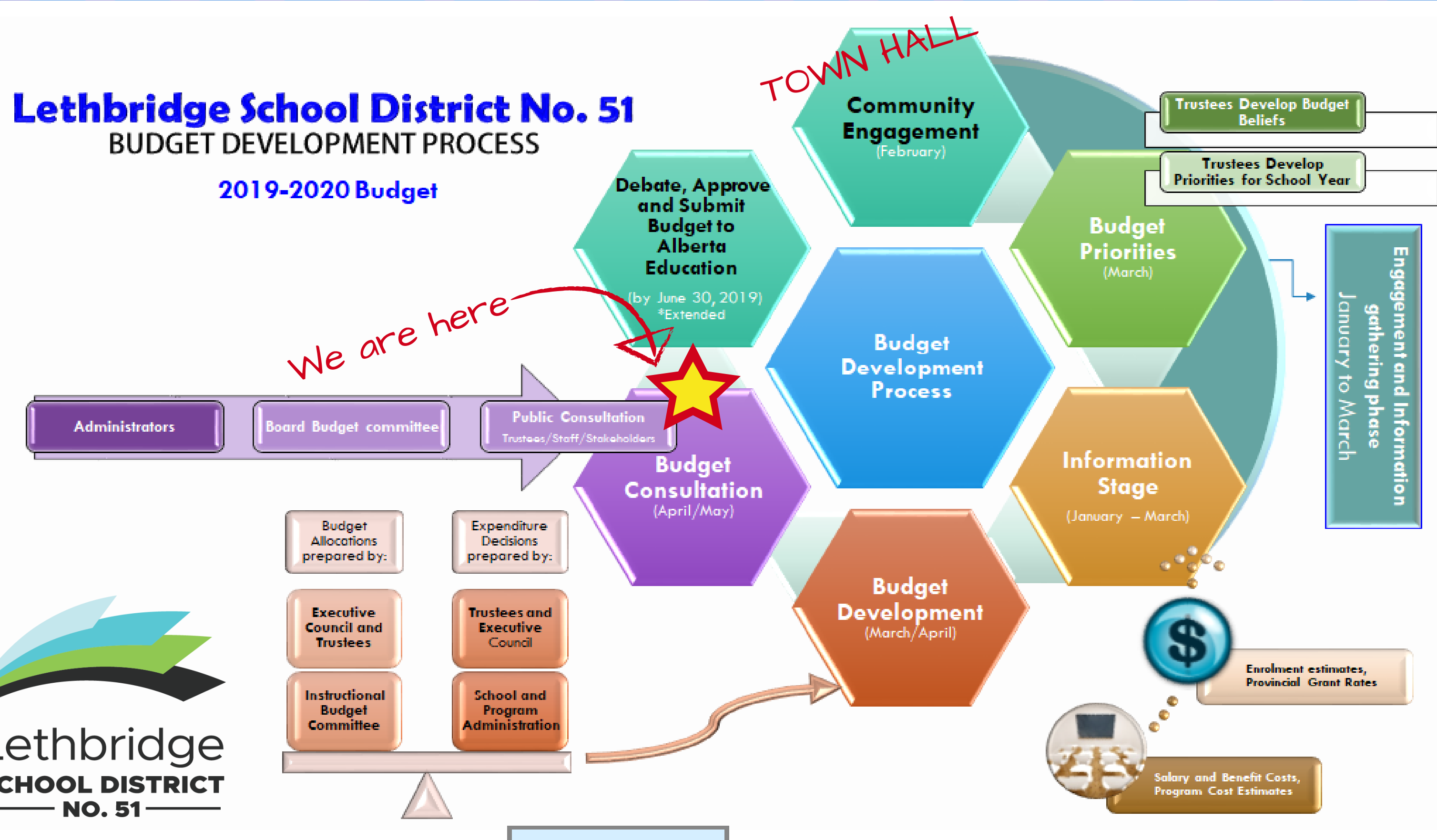


Inclusion

Achievement

The feedback from the Town Hall meeting assisted the Board of Trustees in establishing the priorities for 2019-2020.

2019/2020 Budget Process

[illegible]

2019 Town Hall Meeting

In February 2019, the Board of Trustees held a Town Hall meeting for COMMUNITY ENGAGEMENT.



Feedback on two (2) simple questions:

- 1) What do you value most about your school community?
- 2) What can the District do better?

**OVER 200
PEOPLE
ATTENDED**

Board Budget Beliefs

Uncommitted reserve for contingencies

Specific centralized programs and services

KEEPING FEES LOW

d reserve for
 agencies
 ntralized
 s and
 ces
 LOW
 Education is the foundation
 to student success

Funding for School Viability

Targeted opportunities

Equitable
opportunities
Open and Transparent
Increased

Equitable access to opportunities & resources

KEEPING FEES LOW

d reserve for
 agencies
 ntralized
 s and
 ces
 LOW
 Education is the foundation
 to student success

Funding for School Viability

**Budget
FEEDBACK**

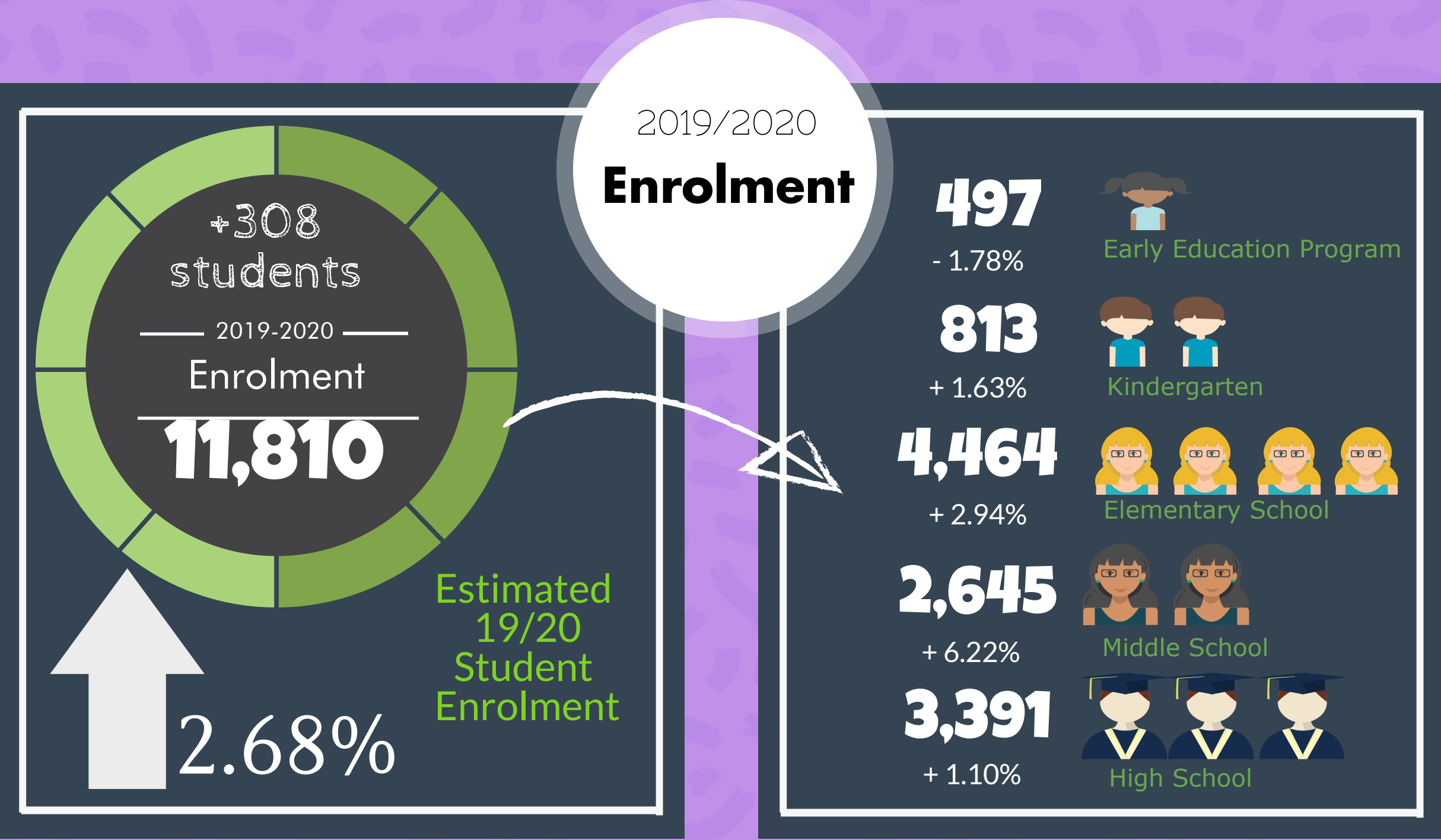
FEEDBACK

We want your feedback and comments on the 19/20 budget.

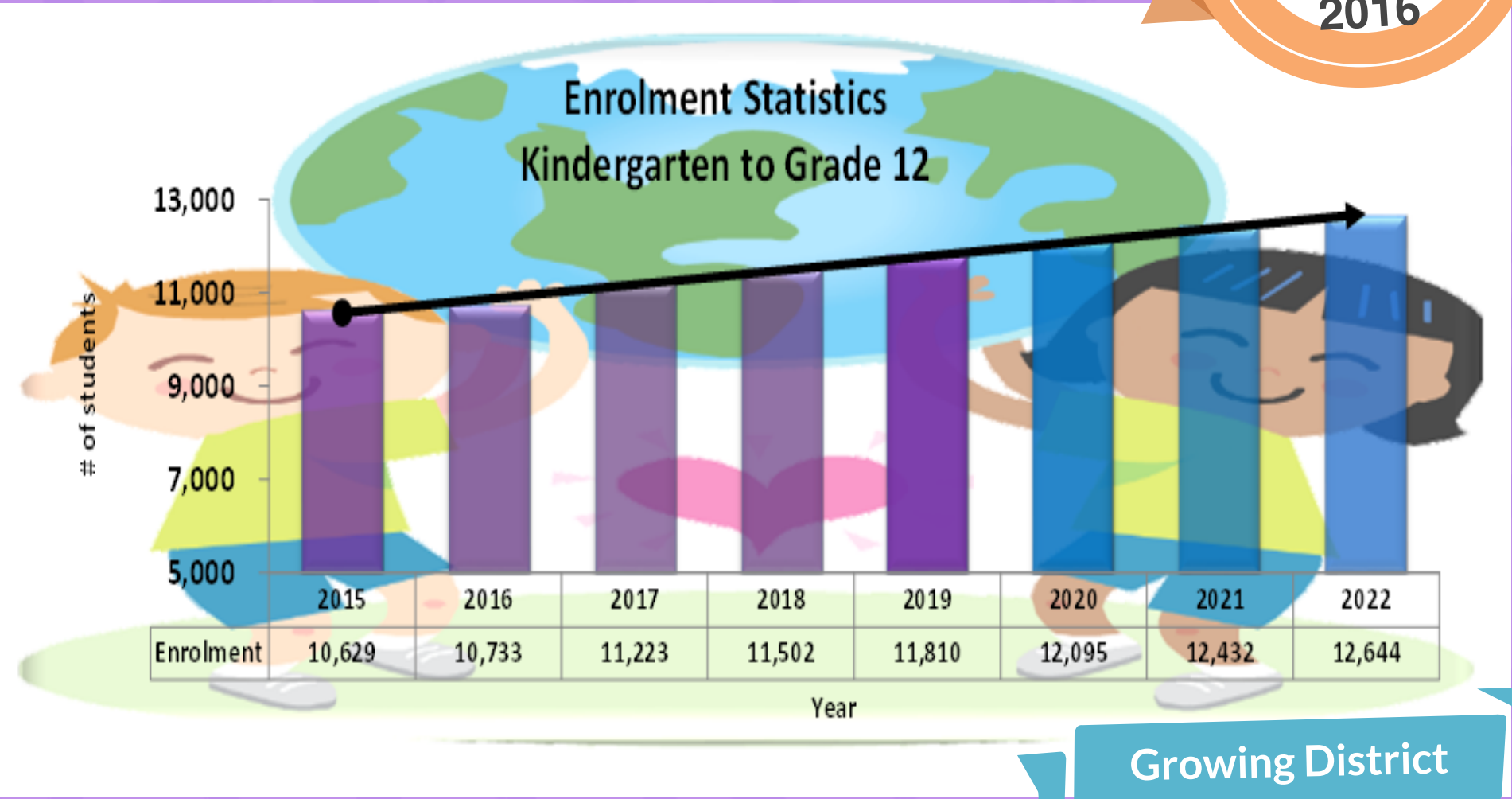
Using your mobile device, scan or take a picture of the QR code to gain access to our feedback portal.



Projected Enrolment



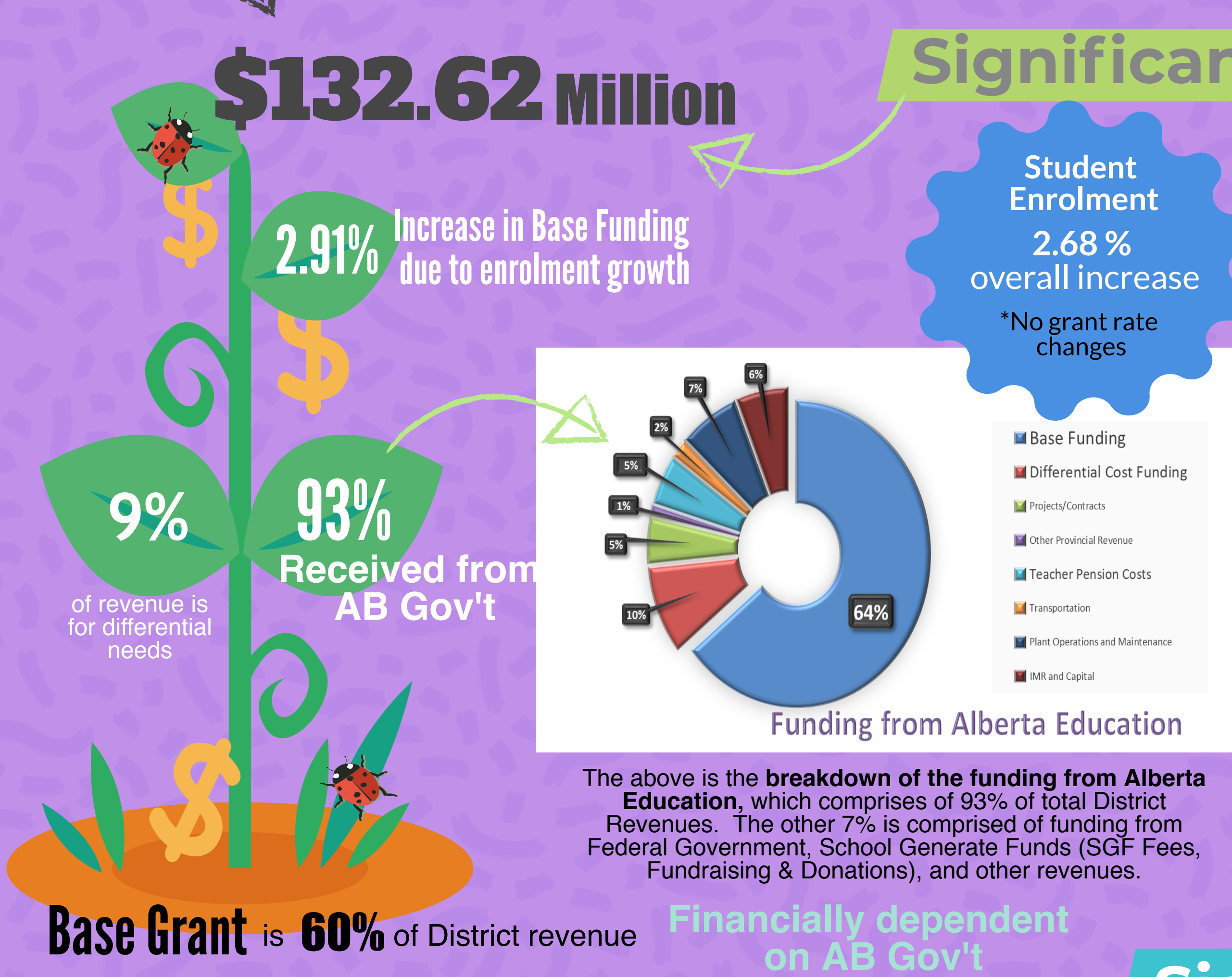
Enrolment growth due in part to the growth of the City of Lethbridge



Student enrolment is the most significant factor in determining our funding

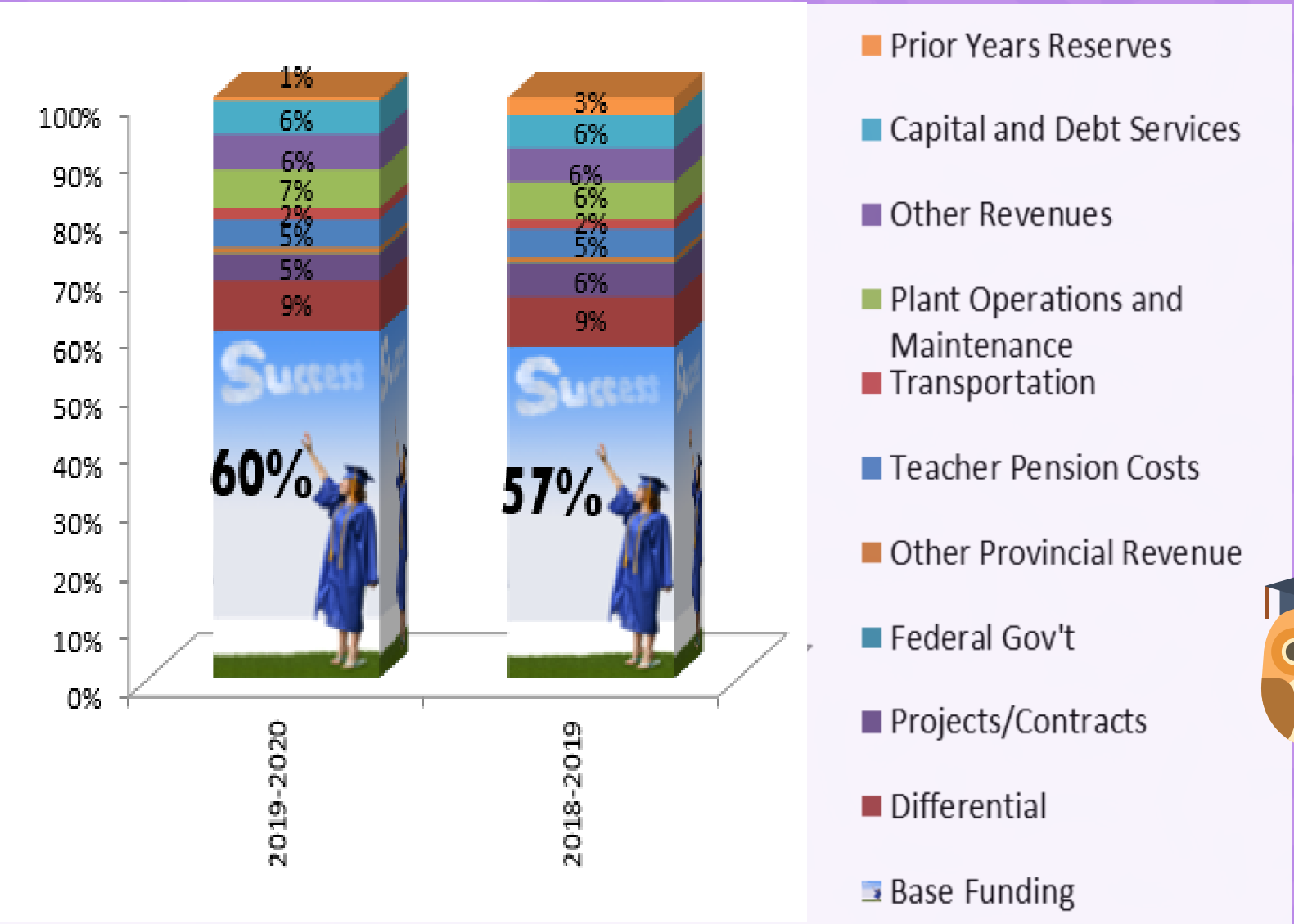
Student enrolment is projected for 2019-2020 using forecasting software that utilizes trend analysis, local demographics, and multiple other factors. Enrolment is updated to actual in the "September 30th" fall budget.

Revenue Overview



Revenues	2019-2020	2018-2019	Variance	Change %
Total Revenue	\$132,619,029	\$134,917,720	(\$2,298,691)	-1.70%
Base Funding	\$79,343,727	\$77,101,473	\$2,242,254	2.91%
Differential Cost Funding	\$11,483,705	\$11,483,705	\$0	0.00%
Projects/Contracts	\$6,035,407	\$7,665,580	(\$1,630,173)	-21.27%
Federal Government Funding	\$248,128	\$248,128	\$0	0.00%
Other Provincial Revenue	\$1,327,533	\$1,370,226	(\$42,693)	-3.12%
Teacher Pension Costs	\$6,500,000	\$6,500,000	\$0	0.00%
Transportation	\$2,468,500	\$2,468,500	\$0	0.00%
Plant Operations and Maintenance	\$8,725,187	\$8,566,817	\$158,370	1.85%
Other Revenues	\$8,122,222	\$7,775,632	\$346,590	4.46%
Capital and Debt Services	\$7,633,022	\$7,633,022	\$0	0.00%
Prior Years Reserves (one-time funds)	\$731,598	\$4,104,637	(\$3,373,039)	-82.18%

Significant Changes:



Base Funding and Differential Funding

There were **no grant rate changes**, the increase in these grants relate to **enrolment growth**. This was an area of concern and originally budgeted with no enrolment growth; however, the Finance Minister recently indicated that enrolment growth will be fully funded.

Enrolment ↑ 2.68%

Plant Operations and Maintenance

No grant rate increases; however, increase is due to prior year enrolment growth

Projects and Contracts

Removal of one-time funding for the **Classroom Improvement Fund (CIF)** and the **School Nutrition Program**. These are not expected to be reinstated for 2019/2020

Other Provincial

Updated specific grants as the prior year had included some grant carry forward funding.

Transportation

Maintaining the same level of funding. No change in eligible ridership expected as boundary maps remained the same.

Other Revenues

Increase in projected School Generated Funds (SGF) fees for non-curricular travel and extracurricular activities

Capital Block

Maintaining the same level of Infrastructure, Maintenance & Renewal (IMR) grant rates

Prior Year Reserves

Reduction as 2018-2019 includes **\$2.3 Million of carry-forward reserves from schools / departments** (to be updated in fall budget)

\$731,600

Proposed to be drawn from Reserves to address Board and School Site Priorities

Spending our Savings

Proposed use of One-time reserves have been allocated to the following:

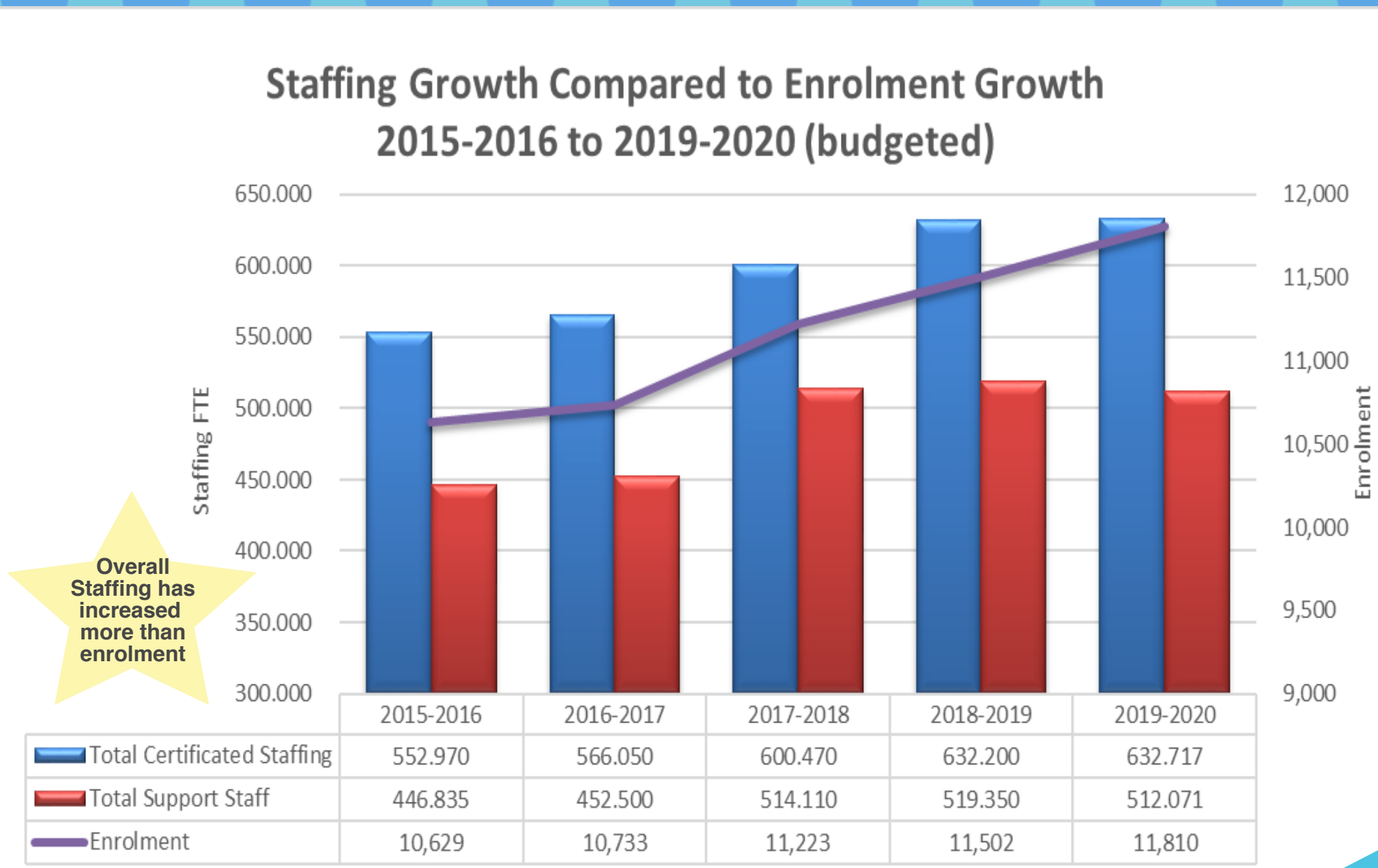
- Funding for all-day Kindergarten program of \$300,000 (already Board approved)
- Funding for literacy assessment testing of \$100,000
- Funding \$50,000 for Grade 4 Spanish Resources
- Budget includes use of some reserves to stabilize instructional programs and some carry-forward funding for specific projects.

Budget FEEDBACK

We want your feedback and comments on the 19/20 budget.

Using your mobile device, scan or take a picture of the QR code to gain access to our feedback portal.

Staffing Overview



5 Year Growth
Enrolment +11.11%
Certified Staff +14.42%
Support Staff +14.60%

Expenditures by Object	2019-2020	2018-2019	Variance	Change %
Certificated Staffing	\$73,969,826	\$73,695,080	\$274,746	0.37%
Uncertificated Staffing	\$28,644,327	\$28,999,770	(\$355,443)	-1.23%

Certified staff (teachers) increased by 4.0 FTE (0.63%); however, offset by decrease in the average salaries of teachers
Uncertified staff (support) decreased by 7.5 FTE (1.45%); however, also had decreases in the average salaries of educational assistants (EA)

56% of budget for Teaching Staff

22% of budget for Support Staff

Increase in staff of **4.0 FTE**

Decrease in staff of **7.5 FTE**

77% Total Staffing of Budget

Teachers **632 FTE**

Support Staff **512 FTE**

Significant Factors:

Decreased Average Teaching Costs
Hiring new teachers (reduced experience)

Enrolment Growth
Overall 2.68% student enrolment increase

Removal of Classroom Improvement Fund (CIF)
Many Teachers & EA positions were funded by CIF

0% Wage Increases
No changes to any of the actual wage amounts (only experience)

Decreased Average EA Costs
Overall decreased budgeted cost for educational assistants

Reduced increase in Teachers
The removal of CIF funding (8.5 FTE teacher) reduced the amount of Teachers added. The enrolment growth offset the reduction in CIF funding

Support Staff Decreases

The \$1.3 million in CIF funding in prior years allowed the District to staff an additional 8.5 FTE of teaching staff and 7.84 FTE of support staff in the prior year.

The removal of this CIF funding reduced the amount of support staffing.

3rd Largest Employer in Lethbridge (2017)

Most recent survey

Expenditure Overview

82%

Of the District Budget is spent on Instructional services for students

\$132.62 Million

18%

Non-Instructional Support Services

Inclusive Learning support to students **11%**

Technology **2%**

Other Instructional Supports **3%**

66%

School Based

Instruction Based Expenditures are:

87% STAFFING

13% Supplies and Services

13%

Facilities

Transportation **2%**

Administration **3%**

*Under the 3.6% maximum (approx \$494,700 goes to instruction)

Support Services Expenditures are:

34% STAFFING

66% Supplies and Services

Significant Changes:

Staffing

Slight increases in Teachers and decreases in Support Staff with the **removal of CIF funding** (see Staffing Overview above)

Supplies

Overall decrease in supplies for technology (moved to capital), and many of the schools used one-time funding in 2018-2019 to replace equipment and technology.

Reduction in supplies was somewhat offset by increases in the projected School Generated Funds (SGF) activities.

Contracted/General Services

Reductions in building maintenance, consulting and professional learning. Many of these were increased in prior year with one-time funding.

Transfers

School typically add their **contingencies** in the fall budget (if required). Which was high in the prior year.

Reductions in contingencies and commitments was somewhat offset by **transfer of capital for technology evergreening**.

Expenditures by Object	2019-2020	2018-2019	Variance	Change %
Total Expenditures	\$132,619,029	\$134,917,720	(\$2,298,691)	-1.70%
Certificated Staffing	\$73,969,826	\$73,695,080	\$274,746	0.37%
Uncertificated Staffing	\$28,644,327	\$28,999,770	(\$355,443)	-1.23%
Contracted and General Services	\$8,687,290	\$9,125,006	(\$437,716)	-4.80%
Supplies	\$10,197,700	\$11,534,057	(\$1,336,357)	-11.59%
Utilities	\$2,307,600	\$2,307,600	\$0	0.00%
Capital and Debt Services	\$8,089,776	\$8,089,776	\$0	0.00%
Transfers	\$722,510	\$1,166,431	(\$443,921)	-38.06%

Significant Changes:

Staffing

Slight increases in Teachers and decreases in Support Staff with the **removal of CIF funding** (see Staffing Overview above)

Supplies

Overall decrease in supplies for technology (moved to capital), and many of the schools used one-time funding in 2018-2019 to replace equipment and technology.

Reduction in supplies was somewhat offset by increases in the projected School Generated Funds (SGF) activities.

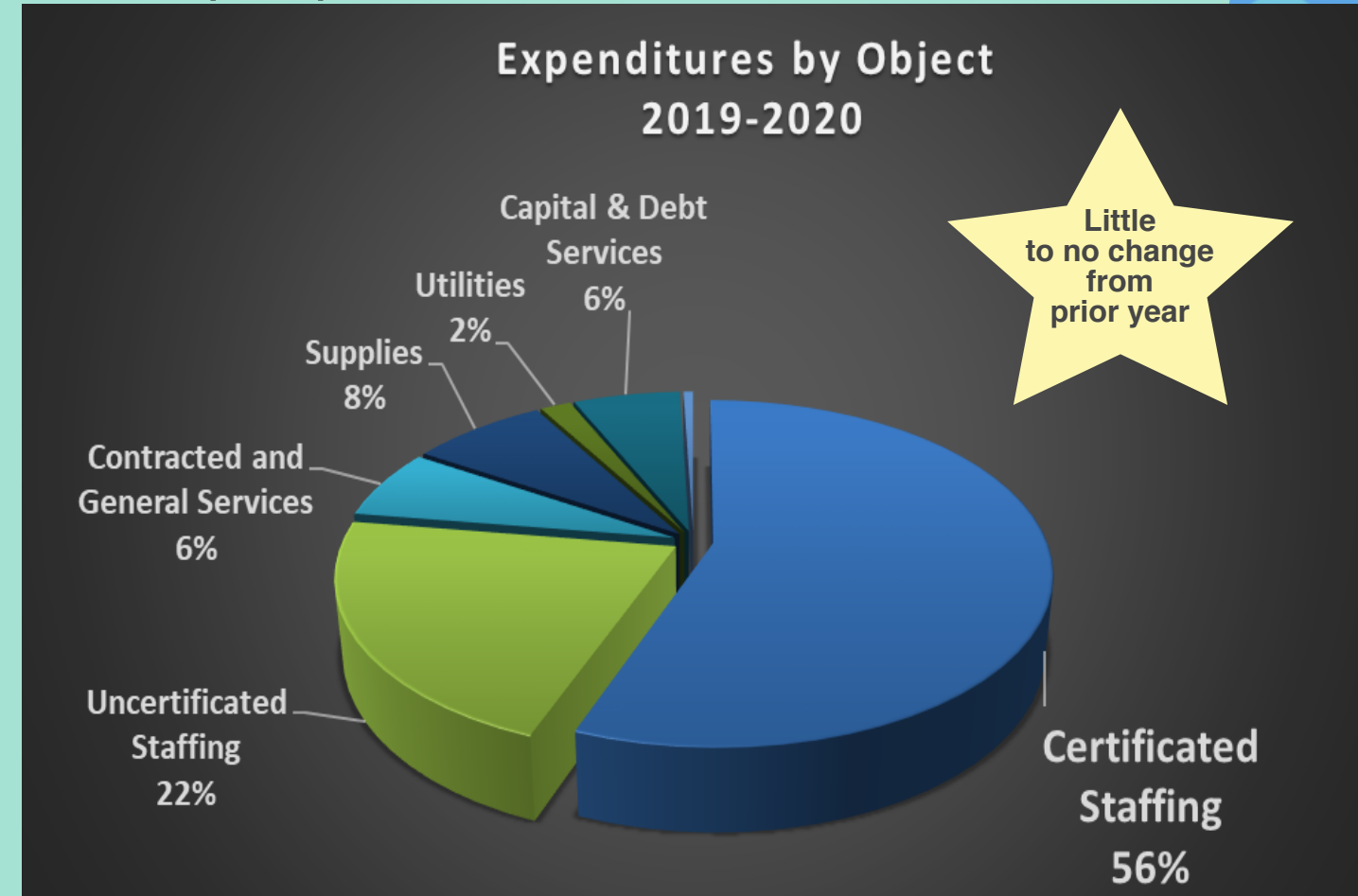
Contracted/General Services

Reductions in building maintenance, consulting and professional learning. Many of these were increased in prior year with one-time funding.

Transfers

School typically add their **contingencies** in the fall budget (if required). Which was high in the prior year.

Reductions in contingencies and commitments was somewhat offset by **transfer of capital for technology evergreening**.



Little to no change from prior year

Average Cost per FTE Student

2016-2017:
District - \$11,784
Provincial - \$11,935

Budget 2017-2018:
District - \$12,239

Budget 2018-2019:
District - \$12,123

Budget 2019-2020:
District - \$11,723

Most current Provincial Financial Statements

The following is a breakdown of the expenditures by program and by the type. The major programs include: Instruction, Administration, Plant Operations and Maintenance (POM), Transportation, and Capital/Debt

Instruction is the largest program representing 82% of expenditures. The remaining 18% are for the non-instructional services (support services such as Administration, POM, Transportation, and Capital)

Expenditures by Program and Object	Instruction	Administration	Plant Operations and Maintenance	Transportation	Capital and Debt Services	Total
Total Expenditures	\$109,041,841	\$4,253,283	\$8,765,350	\$2,468,779	\$8,089,776	\$132,619,029
Certificated Staffing	\$73,247,232	\$722,594	\$0	\$0	\$0	\$73,969,826
Uncertificated Staffing	\$21,430,194	\$2,438,001	\$4,688,719	\$87,413	\$0	\$28,644,327
Contracted and General Services	\$3,872,003	\$906,783	\$1,589,738	\$2,318,766	\$0	\$8,687,290
Supplies	\$9,853,802	\$102,005	\$231,893	\$10,000	\$0	\$10,197,700
Utilities	\$0	\$52,600	\$2,255,000	\$0	\$0	\$2,307,600
Capital and Debt Services	\$0	\$0	\$0	\$0	\$8,089,776	\$8,089,776
Transfers	\$638,610	\$31,300	\$0	\$52,600	\$0	\$722,510

Budget FEEDBACK

We want your feedback and comments on the 19/20 budget.

Using your mobile device, scan or take a picture of the QR code to gain access to our feedback portal.



Instructional Program

82%

of the District Budget is spent on Instructional activities

The Instruction Program includes all schools and instructional programs.

14 Elementary Schools

4 Middle Schools

5 High Schools

4 Institutional Programs



Instruction	Elementary School	Middle School	High School	Inclusive Learning	Technology	Other Instructional	Total
Total Expenditures	\$32,649,766	\$13,999,998	\$20,176,779	\$16,947,919	\$2,707,150	\$22,560,229	\$109,041,841
Certificated Staffing	\$28,713,816	\$12,332,473	\$17,167,850	\$2,992,204	\$165,931	\$11,874,958	\$73,247,232
Uncertificated Staffing	\$2,455,501	\$722,855	\$1,388,972	\$13,237,480	\$1,075,602	\$2,549,784	\$21,430,194
Contracted and General Services	\$510,678	\$279,458	\$804,117	\$530,479	\$464,951	\$1,282,320	\$3,872,003
Supplies	\$932,131	\$613,258	\$792,511	\$187,756	\$484,566	\$6,843,580	\$9,853,802
Utilities	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital and Debt Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Transfers	\$37,640	\$51,954	\$23,329	\$0	\$516,100	\$9,587	\$638,610

As part of the budget process, an Instructional Budget Committee (IBC) is utilized to allocate the funding throughout the Instructional programs. The IBC committee includes representatives from elementary, middle, and high schools

Instructional Budget Committee (IBC)

IBC Decisions/Recommendations:

- > Attempt to balance enrolment growth with the likelihood that enrolment will not be funded
 - Provide enrolment growth at schools (modifier 1)
 - Balance growth throughout programs (modifier 2)Subsequently, the Finance Minister indicated that enrolment will be funded, therefore, modifier 2 reduction was provided back to the schools/departments.
- > Attempt to maintain class-sizes
 - Reserve funds utilized to have some stability
- > Support the funding allocation towards the requests
- > Removal of funding for Collaborative Communities Engagement
- > Technology Lead Teacher was funded from one-time reserves in 2018-2019 and due to funding uncertainty, the position was not continued. Although a French Immersion Lead Teacher was requested, this was not funded as class size was priority.
- > Retained the full-day kindergarten pilot project (reserve funded as part of 3 year project)

Overall was able to balance the enrolment growth

Elementary
> Continue the 3 FTE additional administrative time

Middle School
> Continue to fund 0.5 FSLC at each middle school

High School
> Retain funding model

19/20 IBC Requests

Admin
> Retain the Numeracy & Literacy Lead Teacher (Board Priorities)

3+1=4

Allocation Factors:

Enrolment Growth
2.68% Overall

Provincial Funding Available

Class Sizes

Board Priorities

Average Teacher Salaries
Projected to decrease

Spending by Program	2019-2020	2018-2019	Variance	Change %
Total Instruction	\$109,041,841	\$111,395,304	(\$2,353,463)	-2.11%
Elementary Schools	\$32,649,766	\$32,830,636	(\$180,870)	-0.55%
Middle Schools	\$13,999,998	\$13,775,318	\$224,680	1.63%
High Schools	\$20,176,779	\$20,980,143	(\$803,364)	-3.83%
Inclusive Learning	\$16,947,919	\$17,123,892	(\$175,973)	-1.03%
Technology	\$2,707,150	\$2,707,150	\$0	0.00%
Other Instructional Programs	\$22,560,229	\$23,978,165	(\$1,417,936)	-5.91%

Expenditures by major group

Significant changes in Schools Budgets

Elementary Schools*

Enrolment increase of 116 students (2.94%) for Grades K-5

Certified staff (teachers) overall increased by 5.36 FTE (2.07%) for enrolment growth. Prior year included 5.7 FTE of CIF funded teachers.

Supplies decreased for furniture/equipment and general supplies. Prior year included items purchased with one-time reserve funding.

Transfers decreased as the schools will likely add their contingencies in the fall budget (if required)

Middle Schools

Enrolment increase of 155 students (6.22%) for Grades 6-8

Certified staff (teachers) increased by 1.50 FTE (1.37%) of classroom teachers for enrolment growth. Prior year had a significant increase in teachers with the opening of the new middle school and had included 0.8 FTE of CIF funded teachers.

Uncertified staff (support) increased the FSLC staff by 1.4 FTE as it was previously funded by CIF.

High Schools*

Enrolment increase of 37 students (1.10%) for Grades 9-12

Certified staff (teachers) increased by 0.68 FTE (0.44%) for enrolment growth

Supplies decreased for furniture/equipment and general supplies. Prior year included items purchased with one-time reserve funding.

Transfers decreased as the schools will likely add their contingencies in the fall budget (if required)

* Lethbridge Christian School (Grades 1-8) included in Elementary group

* Immanuel Christian Secondary School (Grades 6-12) included in High School group

School Based Instruction

1+2=

66% of the District

87%

STAFFING

RESOURCES

13%

Elementary Schools

Middle Schools

High Schools

SGF activities

Other School Based

Instructional Support

17% of the District

Portion of total instructional support:

Inclusive Learning Supports

71%

Other Instructional Supports

18%

Technology

12%

Instruction	2019-2020	2018-2019	Variance	Change %
Total Expenditures	\$109,041,841	\$111,395,304	(\$2,353,463)	-2.11%
Certificated Staffing	\$73,247,232	\$72,970,020	\$277,212	0.38%
Uncertificated Staffing	\$21,430,194	\$21,963,785	(\$533,591)	-2.43%
Contracted and General Services	\$3,872,003	\$4,131,014	(\$259,011)	-6.27%
Supplies	\$9,853,802	\$11,242,954	(\$1,389,152)	-12.36%
Transfers	\$638,610	\$1,087,531	(\$448,921)	-41.28%

Significant Changes:

Total Instruction

Certified Staffing

Overall increase of 4.0 FTE of **classroom teachers** for enrolment growth. Effectively hired an additional 12.5 FTE as prior year included 8.5 FTE for CIF funded teachers (no longer funded)

Uncertified Staffing

Decrease of 4.3 FTE in **educational assistants** (EAs) with the removal of the of the CIF funding. The average cost of EAs also decreased from prior year.

Supplies

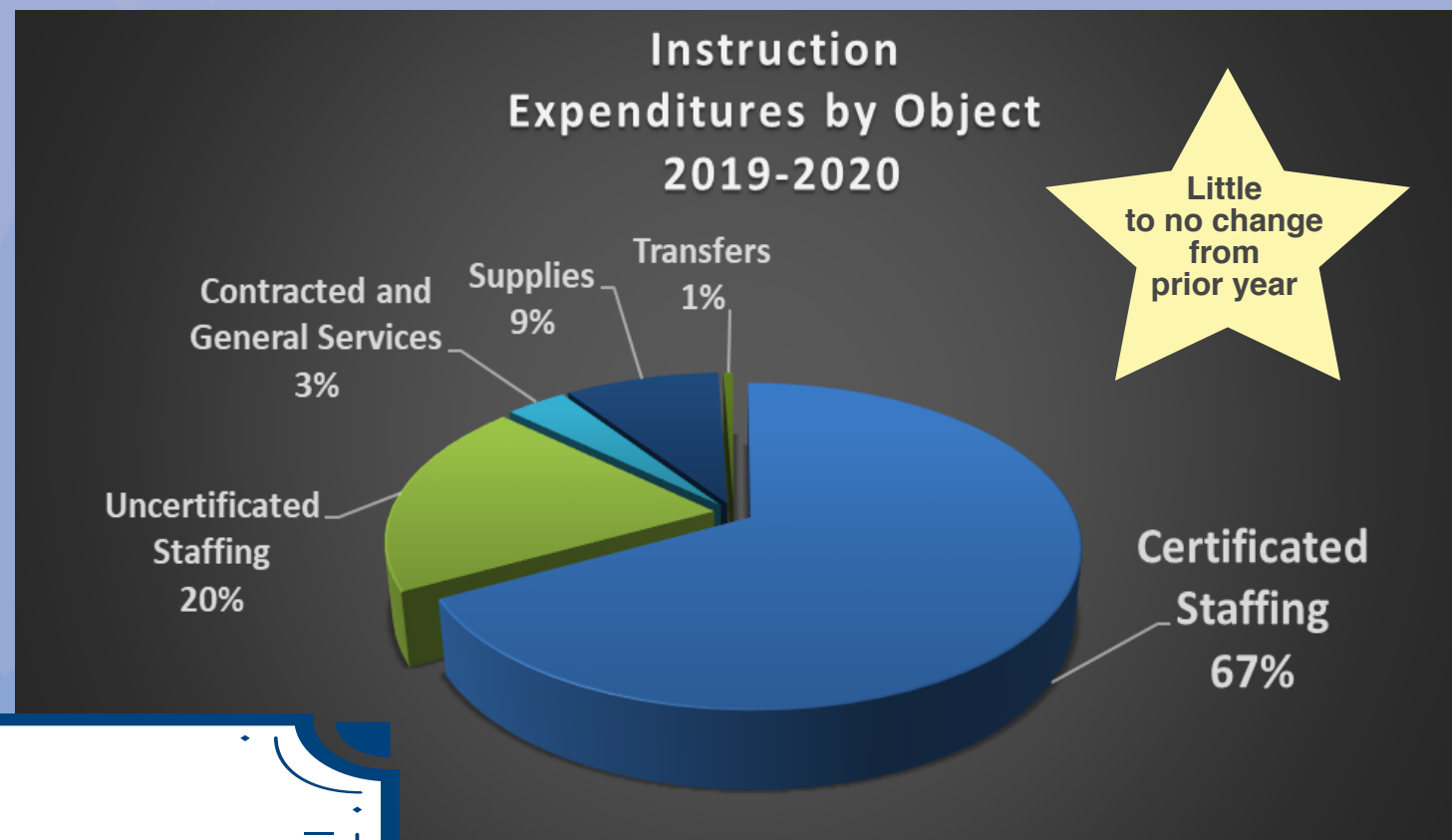
Overall decrease in supplies for technology (moved to capital), and many of the schools used one-time funding in 2018-2019 to replace equipment and technology. SGF activities costs increased.

Contracted/General Services

Reduction of building maintenance, consulting and professional learning. Many of these were increased in the prior year budget with one-time funding.

Transfers

School typically add their **contingencies** in the fall budget (if required). Technology evergreening capital was added.



Other Instructional Programs

Inclusive Learning

Maintained level of **educational assistants** (EAs / AES) from prior year. Savings from decrease average costs. Prior year used some reserve funding to cover these costs.

Maintained Counselling Program with the **Family School Liaison Counsellors (FSLC)** - 0.5 FTE provided to each middle school

Technology

Changed methodology of funding the **technology evergreening**. Moved from being allocated in supplies to transferred to capital purchases.

Other

Certified staff (teachers) decreased by 3.89 FTE, including the technology lead teacher and two CIF funded District teachers. The CIF teacher in schools were also removed from this area.

Uncertified staff (support) decreased with the CIF funded positions. **Educational assistants** (EAs) were reduced by 5.8 FTE and **FSLC staff** were reduced by 2.0 FTE.

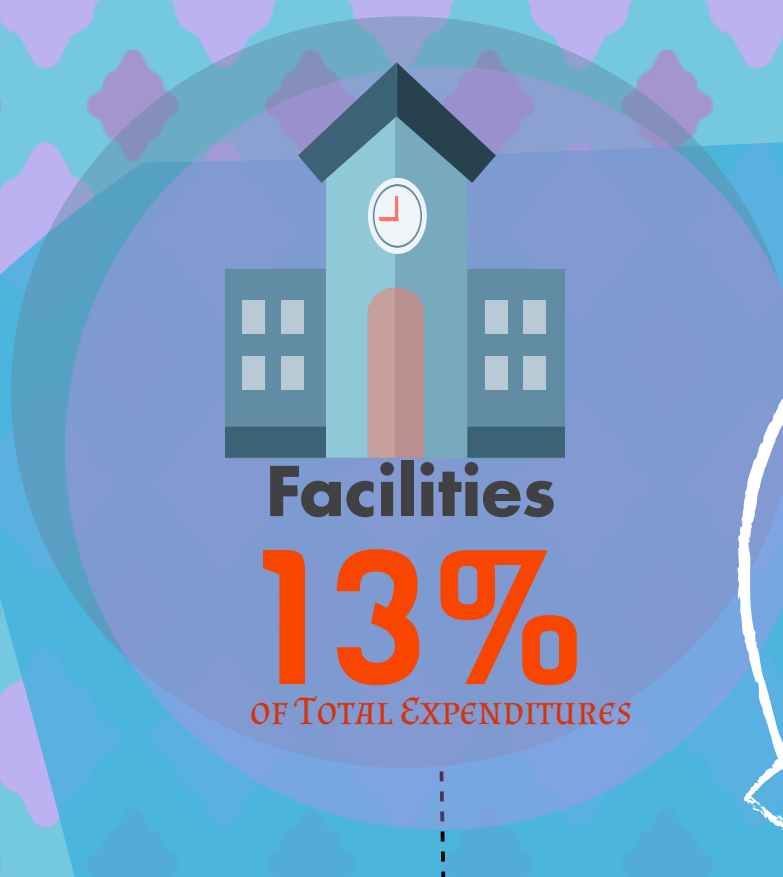
Budget FEEDBACK

We want your feedback and comments on the 19/20 budget.

Using your mobile device, scan or take a picture of the QR code to gain access to our feedback portal.



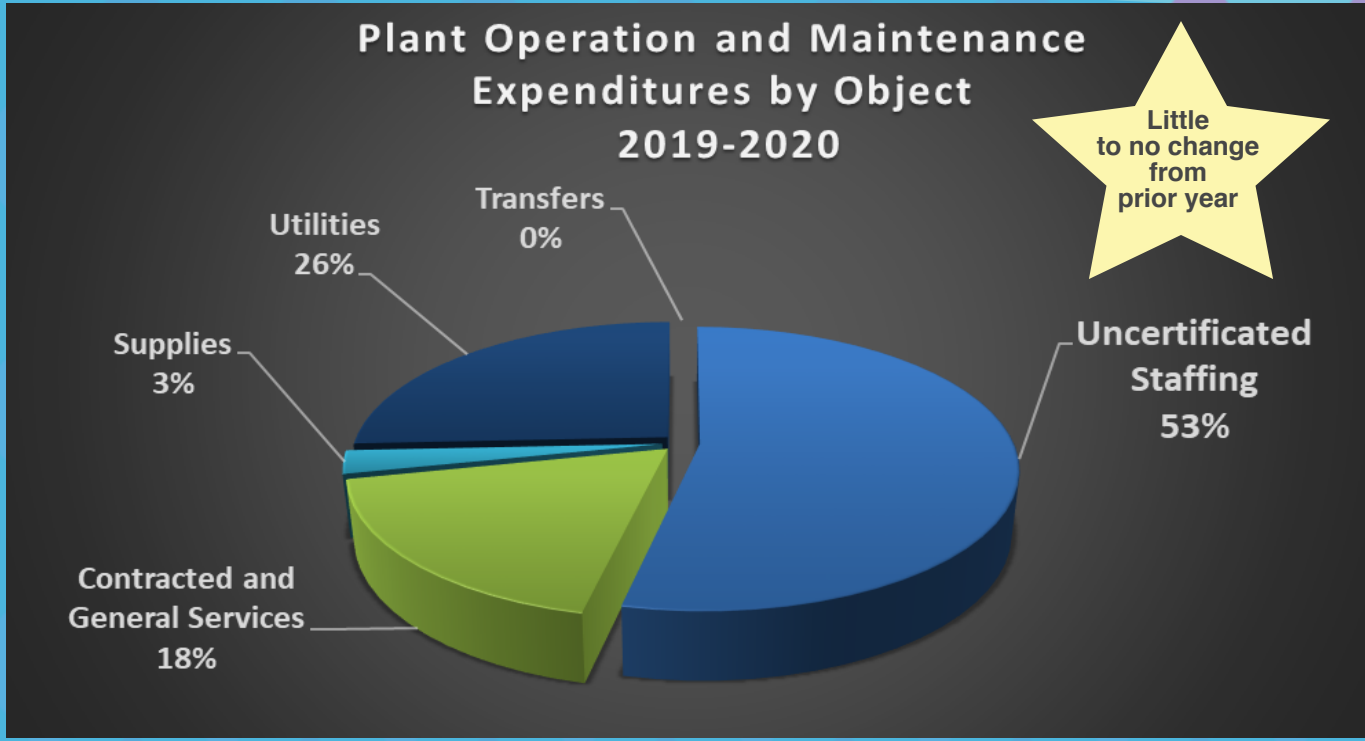
Plant Operation and Maintenance (POM)



CARETAKING AND FACILITY MAINTENANCE
LIGHT, HEAT AND WATER
MAJOR FACILITY UPGRADES

POM	2019-2020	2018-2019	Variance	Change %
Total Expenditures	\$8,765,350	\$8,710,578	\$54,772	0.63%
Uncertificated Staffing	\$4,688,719	\$4,659,824	\$28,895	0.62%
Contracted and General Services	\$1,589,738	\$1,614,890	(\$25,152)	-1.56%
Supplies	\$231,893	\$180,864	\$51,029	28.21%
Utilities	\$2,255,000	\$2,255,000	\$0	0.00%
Transfers	\$0	\$0	\$0	0.00%

Spending by Program	2019-2020	2018-2019	Variance	Change %
Total POM	\$8,765,350	\$8,710,578	\$54,772	0.63%
Plant Operations and Maintenance	\$4,893,318	\$4,923,546	(\$30,228)	-0.61%
Custodial	\$3,872,032	\$3,787,032	\$85,000	2.24%



Significant Changes:

Staffing

Increases in staffing costs relate to the increases in casual caretaking costs. The department maintained all other staffing positions.

Contracted/General Services

Reduction in funding available for building maintenance and other miscellaneous services.

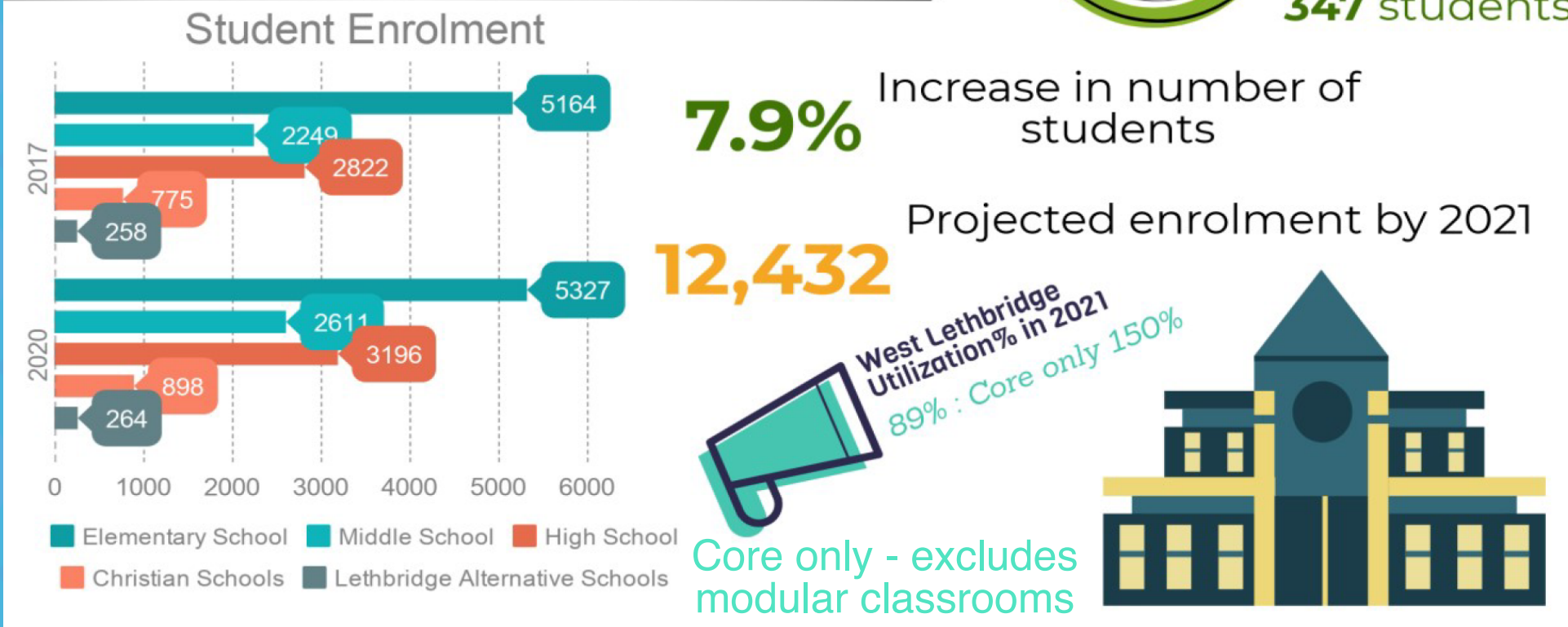
Supplies

Updated supply costs for caretaking (based on historical actuals, adding facilities, and increased inflationary costs)

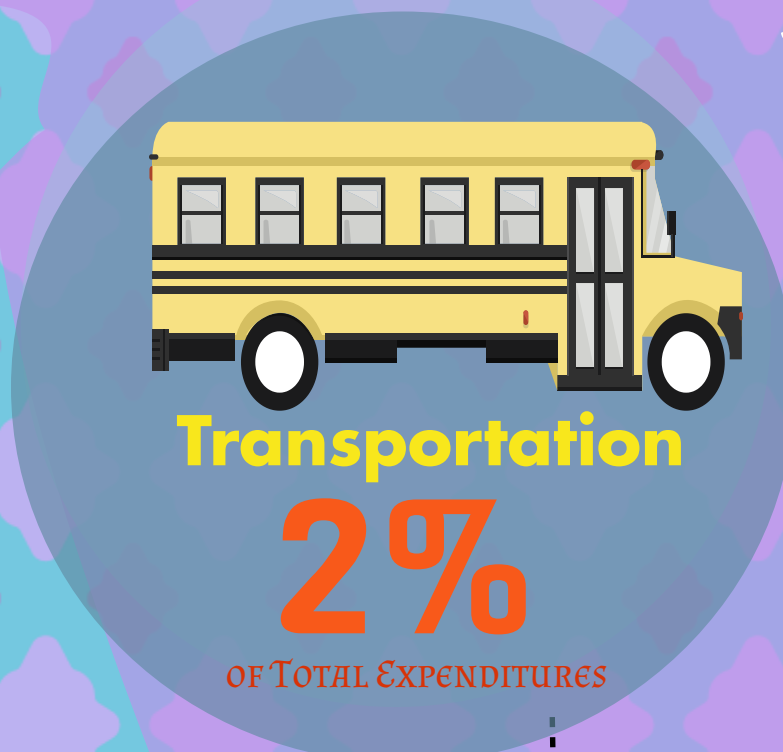
Growth and Facility Utilization



High school will see largest increase of 347 students

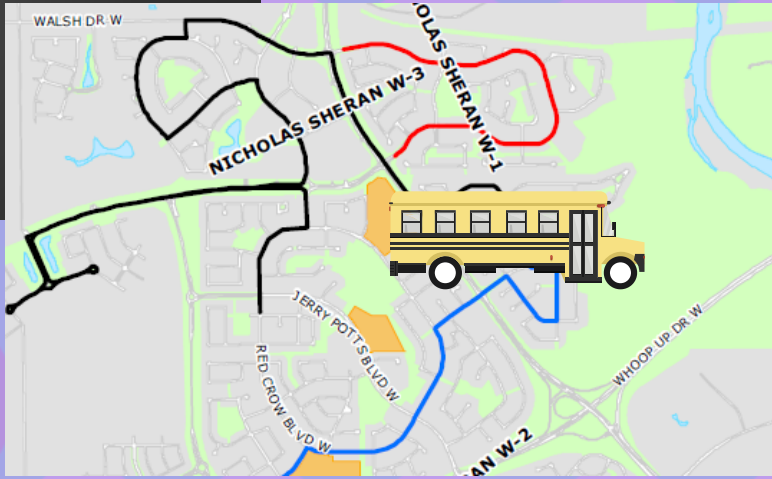
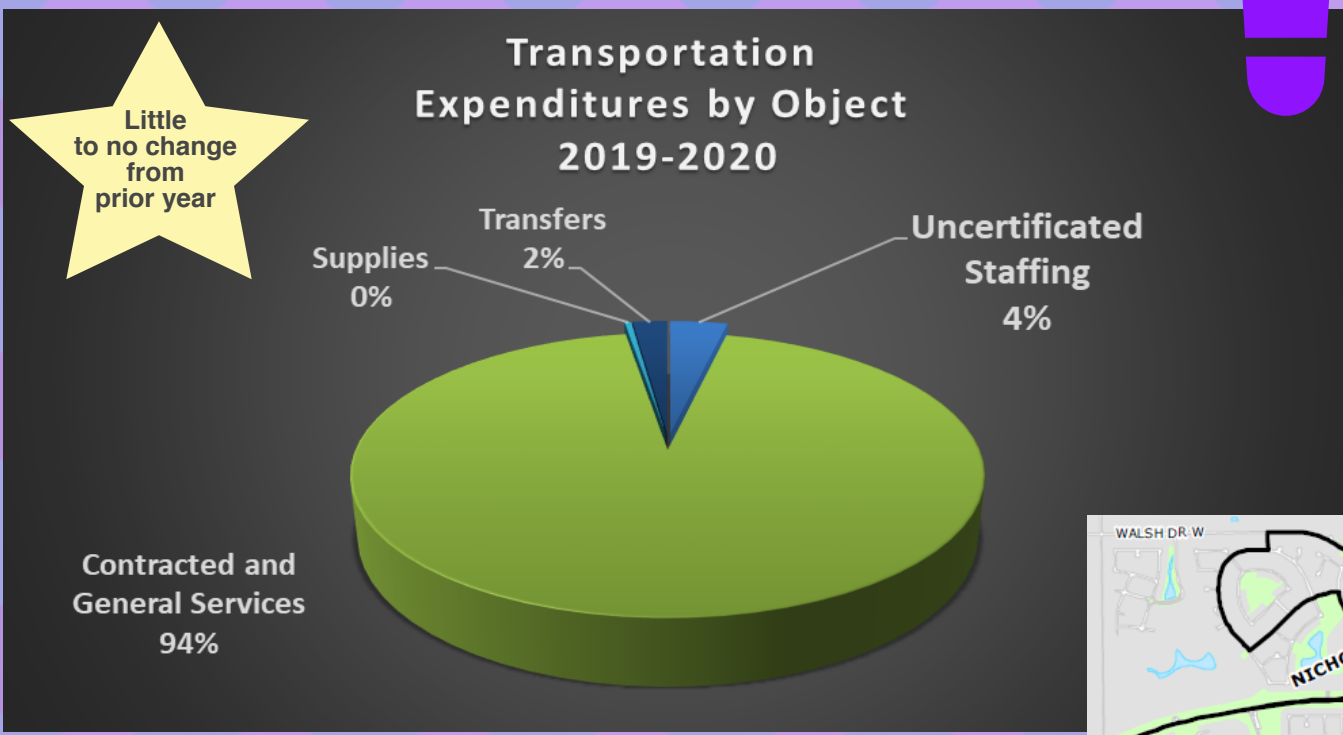


Transportation



TRANSPORTING STUDENTS TO AND FROM SCHOOL

Transportation is provided for students over 2.4km (walking distance from designated school)



Majority of the Transportation is contracted through the City of Lethbridge.

Significant Changes:

Contracted/General Services

No changes expected for funded eligible ridership (over 2.4km) based on the amount of contracted transportation required from the City of Lethbridge.

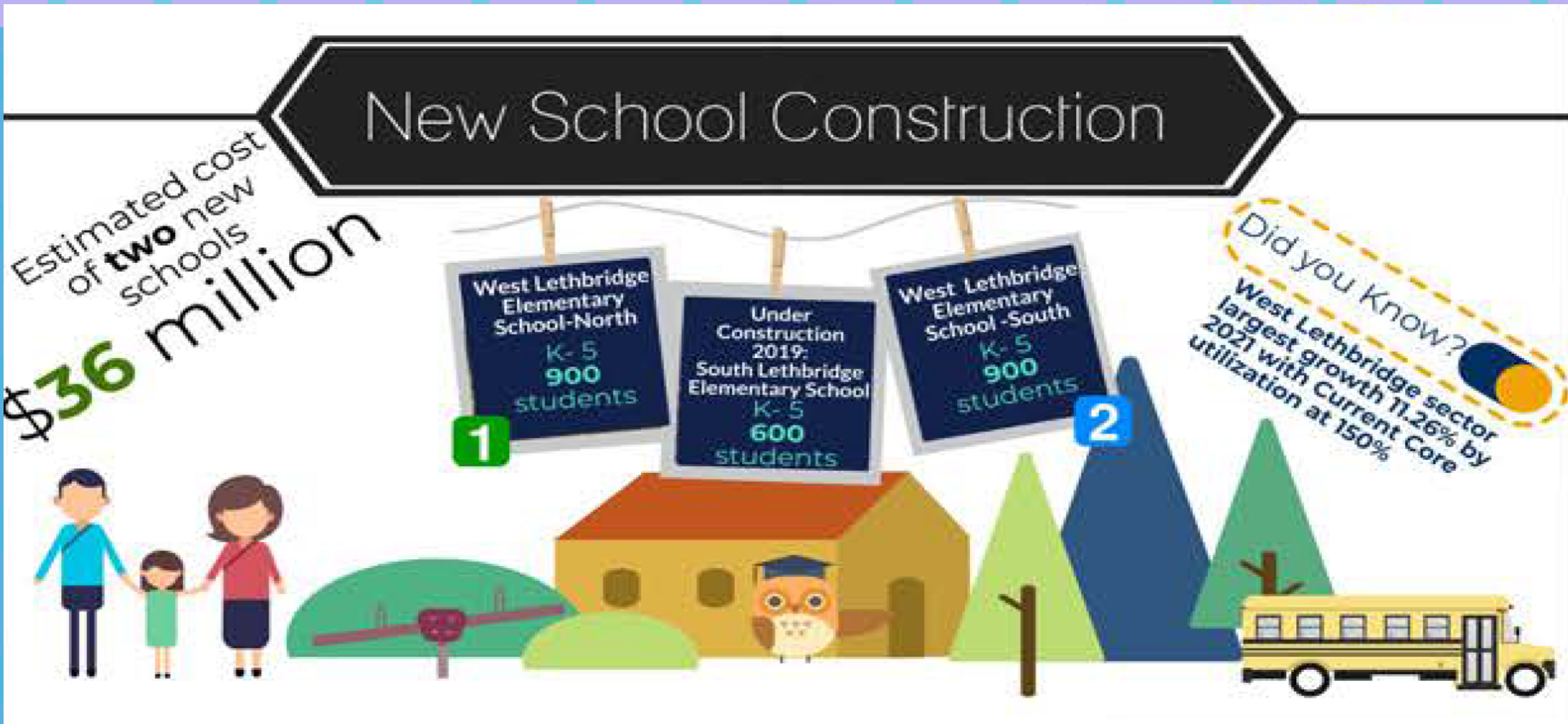
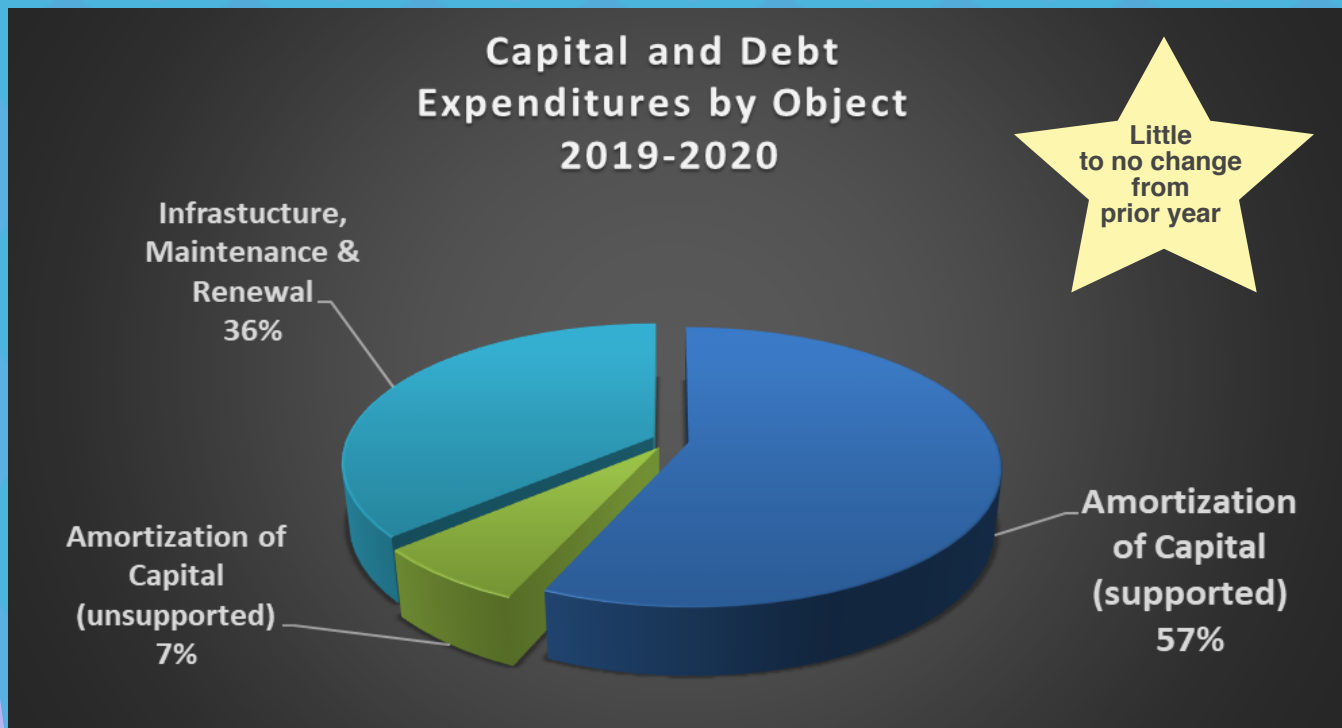
Over 3,600 students transported each day.



Capital and Debt Servicing

Capital and Debt Services	2019-2020	2018-2019	Variance	Change %
Total Expenditures	\$8,089,776	\$8,089,776	\$0	0.00%
Amortization of Capital (supported)	\$4,576,935	\$4,576,935	\$0	0.00%
Amortization of Capital (unsupported)	\$561,249	\$561,249	\$0	0.00%
Infrastructure, Maintenance & Renewal	\$2,951,592	\$2,951,592	\$0	0.00%

Operating Budget (above) does not include the major capital projects (new schools/modernization). These are specifically include in the District's capital budgets/plans.



The District receives Provincial capital grant funding for new schools and major modifications.

(Capital projects that are approved and funded by the Province)

During 2018/2019, the District was approved and is to be funded for the construction of the South Lethbridge Elementary School. The District is continually advocating for new elementary schools in west Lethbridge (as the current school are reaching capacity)

Infrastructure, Maintenance & Renewal (IMR)

The IMR funding is projected to be maintained, based on same grant rates.

Budget FEEDBACK

We want your feedback and comments on the 19/20 budget.

Using your mobile device, scan or take a picture of the QR code to gain access to our feedback portal.

