2018/2019 Budget Process

Lethbridge School District No. 51
BUDGET DEVELOPMENT PROCESS
2018-2019 Budget

Feedback on two (2) simple questions:
1) What is the School District doing well?
2) What can the School District do better?

Board Budget Beliefs

- Staffing to facilitate educational opportunities
- Equitable access to opportunities & resources
- Targeted opportunities
- Open and Transparent
- Uncommitted reserve for contingencies
- Specific centralized programs and services
- Education is the foundation to student success
- Keeping fees low

Priorities:
- Innovation
- Inclusion
- Achievement

The feedback from the Town Hall meeting assisted the Board of Trustees in establishing the priorities for 2018-2019.

2018/2019 Preliminary
Lethbridge School District
No. 51
Budget
2018

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2018/2019 Preliminary
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2018 Town Hall Meeting
In February 2018, the Board of Trustees held a Town Hall meeting for COMMUNITY ENGAGEMENT.

Feedback on two (2) simple questions:
1) What is the School District doing well?
2) What can the School District do better?

Using your mobile device, scan or take a picture of the QR code to gain access to our feedback portal.
Projected Enrolment

Student enrolment is the most significant factor in determining our funding

Enrolment growth due in part to the growth of the City of Lethbridge

Student enrolment is projected for 2018-2019 using forecasting software that utilizes trend analysis, local demographics, and multiple other factors. Enrolment is updated to actual in the "September 30th" fall budget.

Base Grant is 59% of District revenue

Revenues

$131.72 Million

9% of revenue is for special needs

93% Received from AB Gov't

Base Grant is 59% of District revenue

Financially dependent on AB Gov't

Student Factors:

- Student Enrolment
  - 3.37% overall increase
  - No grant rate changes

CIF Funding

Same as 2017-2018

LAPP Rate Grant

Reduction $188,000

Significant Changes:

- Reduction in eligible ridership from changes in boundary maps (new schools added)
- No grant rate increases; however, increase is due to prior year enrolment growth
- Reduction in Infrastructure, Maintenance & Renewal (IMR) grant rates
- Prior Year Reserves Reduction as 2017-2018 includes significant carry-forward reserves from schools (to be updated in fall budget)
- Capital Block Reduction in infrastructure, Maintenance & Renewal (IMR) grant rates
- Projects and Contracts Program Unit Funding (PUF) increased by $800,000 based on 2017-2018 program. Increases to School Nutrition Program.
- Other Revenues Increase in projected School Generated Funds (SGF) fees for non-curricular travel and extracurricular activities
- Transportation Reduction in eligible ridership from changes in boundary maps (new schools added)

Capital Block

Reduction in infrastructure, Maintenance & Renewal (IMR) grant rates

Prior Year Reserves

Reduction as 2017-2018 includes significant carry-forward reserves from schools (to be updated in fall budget)

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Spending our Savings

Proposed use of One-time reserves have been allocated to the following:
- Funding for all-day Kindergarten program of $213,750 (already Board approved)
- Funding for literacy assessment testing of $100,000
- Funding $50,000 for one-time Numeracy Resources and $50,000 for Grade 3 Spanish Resources
- Funding the Technology Lead Teacher position of $115,000

Revenue Overview

93% of total is from Alberta Education

9% of revenue is for special needs

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Base and Differential Funding

There were no grant rate increases; however, increase is due to prior year enrolment growth

Enrolment

3.37%

3.37%

3.37% overall increase

No grant rate changes

2.46% Increase

2018-2019 (in comparison to 2017-2018)

6.29% increase

2.97% increase

4.33% increase

4.55%

Student Enrolment

3.37% overall increase

No grant rate changes

Budget

Carry-Forward School Reserves

Updated when schools develop their budgets

LAPP Funding Increased basis 17/18

Projects and Contracts

Program Unit Funding (PUF) increased by $800,000 based on 2017-2018 program. Increases to School Nutrition Program.

Other Revenues

Increase in projected School Generated Funds (SGF) fees for non-curricular travel and extracurricular activities

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Expenditure Overview

83% of the District Budget is spent on Instructional services for students

17% Inclusive Learning support to students

12% Technology support

66% School Based

35% Non-Instructional Support Services

12% Facilities

2% Transportation

3% Administration

2% Support Services

13% Supplies and Services

87% Staffing

65% Supplies and Services

56% Budget overview

Increased in Staff

22.8 FTE

15.4 FTE

56% of Budget for Teaching Staff

22% of Budget for Support Staff

Significant Changes:

Contracted/General Services

Increases and updating costs of building maintenance, insurance, consulting and professional learning.

Utilities

Increases from adding new middle school and effect of carbon taxes.

Transfers

School typically add their contingencies in the fall budget (if required).

In the fall of 2019, the average cost per FTE on instructional services went up 3.6%.

The following is a breakdown of the expenditures by program and by the type. The major programs include: Instruction, Administration, Plant Operations and Maintenance (POM), Transportation, and Capital/Debt.

Instruction is the largest program representing 83% of expenditures. The remaining 17% are for the non-instructional services (support services such as Administration, POM, Transportation, and Capital/Debt).

Capital

Reduction in Infrastructure, Maintenance & Renewal (IMR) projects due to reduced grants

Expenditures by Object | 2018-2019 | 2017-2018 | Variance | Change %
--- | --- | --- | --- | ---
Total Expenditures | $133,720,889 | $128,556,661 | $5,164,228 | 4.04%
Certificated Staffing | $73,134,636 | $71,292,305 | $1,842,331 | 2.64%
Uncertificated Staffing | $29,841,489 | $28,382,864 | $1,458,625 | 5.17%
Contracted and General Services | $9,083,271 | $9,018,617 | $64,654 | 0.71%
Supplies | $10,765,835 | $9,496,318 | $1,269,517 | 13.24%
Utilities | $2,307,402 | $2,172,602 | $134,800 | 6.23%
Capital and Debt Services | $6,889,486 | $7,209,036 | $-319,550 | -4.44%
Transfers | $200,777 | $1,084,121 | $-883,344 | -81.48%

$131.72 Million

3 Largest Employer in Lethbridge (2017)

Budget Feedback

We want your feedback and comments on the 18/19 budget.

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According to the document, 83% of the District Budget is spent on Instructional activities. The Instructional Program includes all schools and instructional programs.

### Instructional Program

<table>
<thead>
<tr>
<th>Instruction</th>
<th>Elementary School</th>
<th>Middle School</th>
<th>High School</th>
<th>Inclusive Learning</th>
<th>Technology</th>
<th>Other Instruction</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total Expenditures</td>
<td>$37,091,976</td>
<td>$15,549,927</td>
<td>$3,557,948</td>
<td>$2,377,823</td>
<td>$2,921,221</td>
<td>$8,032,598</td>
<td>$107,928,220</td>
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<tr>
<td>Contracted Staffing</td>
<td>$2,957,219</td>
<td>$1,194,958</td>
<td>$1,544,223</td>
<td>$1,194,022</td>
<td>$1,055,015</td>
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<td>$10,732,055</td>
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<tr>
<td>Uncertified Staffing</td>
<td>$2,859,394</td>
<td>$728,016</td>
<td>$1,640,956</td>
<td>$3,557,123</td>
<td>$3,681,727</td>
<td>$4,894,377</td>
<td>$10,936,410</td>
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<tr>
<td>Contract and General Services</td>
<td>$3,234,384</td>
<td>$1,085,511</td>
<td>$1,614,667</td>
<td>$3,766,532</td>
<td>$4,984,512</td>
<td>$5,903,380</td>
<td>$19,923,091</td>
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<tr>
<td>Supplies</td>
<td>$305,512</td>
<td>$478,844</td>
<td>$587,128</td>
<td>$828,895</td>
<td>$1,077,284</td>
<td>$2,644,077</td>
<td>$5,847,998</td>
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<tr>
<td>Utilities</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
</tr>
<tr>
<td>Contractable Services</td>
<td>$154,613</td>
<td>$58,905</td>
<td>$9,140</td>
<td>$15,455</td>
<td>$37,765</td>
<td>$254,682</td>
<td>$531,902</td>
</tr>
</tbody>
</table>

### IBC Decisions/Recommendations:
- Support the funding allocation towards the requests
- Increase the use of one-reserves as included in proposed reserves (as shown above)
- 3% increase to general allocations of District Instructional Support (DSS), FMSL, and Technology
- 7.57% reduction to kindergarten allocation (enrollment)
- 4% reduction in EEP allocation (less programs)
- 1.96% increase to Inclusive Education (enrollment based)
- Increase to Elementary allocation (total of 3.4% including administrative line increases)
- 7.19% increase to Grade 1-2 early literacy (enrollment)
- Added Dual-Credit program (new program)
- Increase Middle School K&E (new middle school)
- Maintain funding for all other instruction

### Significant Changes: Instructional

- **Certified Staffing**
  - Increase of 22.6 FTE of classroom teachers for enrolment growth
- **Uncertified Staffing**
  - Increases in educational assistants (EAs) for enrolment growth and PUF program
- **Transfers**
  - School typically add their contingencies in the fall budget (if required)
- **Contracted/General Services**
  - Increases and updating costs of building maintenance, consulting and professional learning
- **Supplies**
  - Increases in the costs of providing the non-curricular travel and extracurricular activities for the proposed School Generated Funds (SGF) activities

### Significant Changes in Schools Budgets

- **Elementary Schools**: Enrolment increase of 183 students (12.5%) for Grades 1-5
  - Certified staff (teachers) increased by 8.51 FTE (3.86%) for enrolment growth
  - Contracted/General Services decreased for building maintenance, professional learning, consulting, and field trips costs.
  - Transfers decreased as the schools will likely add their contingencies in the fall budget (if required)

- **Middle Schools**: Enrolment increase of 98 students (4.65%) for Grades 6-8
  - Certified staff (teachers) increased by 4.35 FTE (4.20%) of classroom teachers for enrolment growth. Additional staffing added for the new middle school, including principal, vice/administrative support.
  - Supplies decreased for furniture/equipment and general supplies

- **High Schools**: Enrolment increase of 148 students (8.53%) for Grades 9-12
  - Certified staff (teachers) increased by 8.24 FTE (5.56%) for enrolment growth
  - Contracted/General Services increased for building maintenance and additional extracurricular support.
  - Transfers decreased as the schools will likely add their contingencies in the fall budget (if required)

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**Other Instructional Programs**

- **Inclusive Learning**: Increases in educational assistants (EAs) for enrolment growth and PUF program
- **Technology**: Increases to software licensing costs. Increases somewhat offset by prior year evergreening servers (one-time reserve funding)
- **Other**: Majority of the increases relate to the increased costs of providing the non-curricular travel and extracurricular activities for the proposed School Generated Funds (SGF) activities

**Insufficient Funds**

- **Inclusive Learning**: Increases in SGF fees (revenues) offset these increased costs
- **Technology**: Increases to software licensing costs
- **Other**: Increases in SGF fees (revenues) offset these increased costs

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**Budget Feedback**

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**Inclusive Learning Costs**

- Includes additional Family School Liaison Councillors (FSLC)

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**Instructional Support**

- Inclusive Learning Support: 71%
- Other Instructional Support: 18%
- Technology: 12%
**Plant Operation and Maintenance (POM)**

- **Facilities**: 13% of Total Expenditures
- **Caretaking and Facility Maintenance**
- **Light, Heat and Water**
- **Major facility upgrades**

**Significant Changes:**
- **Transportation**: Transporting Students to and from School
- **Utilities**: Increases from adding new middle school and effect of carbon taxes.

**Supplies**:
- Increases and updating costs of insurance, software, consulting, and printing costs. A one-time cost added for operational consulting due to the significant operational growth over past couple years.

**Contracted/General Services**
- Reductions in support staffing as prior year had a slight “overlap” in a retirement position (cross training) and re-allocated some staff allocations to more accurately reflect costs.

**Significant Changes:**
- **Transportation is provided for students over 2.4km (walking distance from designated school)**
- Little to no change from prior year

**Infrastructure, Maintenance & Renewal (IMR)**
- There was a reduction in IMR funding, as a result there is a decrease in the amount of IMR projects that will be undertaken.

**Debenture Debt repaid in 2017-2018**

**Capital and Debt Servicing**

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