<table>
<thead>
<tr>
<th>Event or Expenditure Item</th>
<th>Board Business</th>
<th>Professional Learning</th>
<th>Dates</th>
<th>Hotel</th>
<th>Flight</th>
<th>Mileage</th>
<th>Other Expenditures</th>
<th>Per Diem</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Chamber of Commerce Dinner</td>
<td>X</td>
<td></td>
<td>September</td>
<td></td>
<td></td>
<td></td>
<td>$78.75</td>
<td></td>
<td>$78.75</td>
</tr>
<tr>
<td>IFEB Annual Conference</td>
<td>X</td>
<td></td>
<td>Nov 7th to 12th</td>
<td></td>
<td></td>
<td></td>
<td>$872.34</td>
<td>$207.05</td>
<td>$346.31</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>$0.00</td>
<td></td>
<td>$0.00</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>$0.00</td>
<td></td>
<td>$0.00</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>$0.00</td>
<td></td>
<td>$0.00</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>$0.00</td>
<td></td>
<td>$0.00</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>$0.00</td>
<td></td>
<td>$0.00</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>$0.00</td>
<td></td>
<td>$0.00</td>
</tr>
<tr>
<td>Total for Period</td>
<td></td>
<td></td>
<td></td>
<td>$0.00</td>
<td>$872.34</td>
<td>$207.05</td>
<td>$425.06</td>
<td>$875.00</td>
<td>$2,379.45</td>
</tr>
</tbody>
</table>

** No receipts required for Per Diem's
Expense Reimbursement Authorization

Review all sections of the form and then complete the last section at the bottom of the page.

**TRUSTEES TRAVEL AND EXPENSE WARRANT**


---

**NAME:**
Demers, Tyler [1978]

**DATES:**

**FUNCTION or MEETING:**
IFEBP Annual Conference

**LOCATION:**
Honolulu, HI

**EXPENSES:**

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
<th>Rate</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Breakfast</td>
<td>05</td>
<td>$10.00</td>
<td>$50.00</td>
</tr>
<tr>
<td>Lunch</td>
<td>05</td>
<td>$10.00</td>
<td>$50.00</td>
</tr>
<tr>
<td>Dinner</td>
<td>05</td>
<td>$20.00</td>
<td>$100.00</td>
</tr>
<tr>
<td>Gratuity automatically calculated</td>
<td>16%</td>
<td></td>
<td>$23.75</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>205.75</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
<th>Rate</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Hotel: Enter total invoice amount - attach vouchers</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Private Accommodation</td>
<td>$50.00</td>
<td>100%</td>
<td>$50.00</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>$50.00</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
<th>Rate</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>A) Economy Airfare: Enter total invoice amount - attach receipts</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>B) Car Expenses: Calgary Car Rental:</td>
<td>410 KMS</td>
<td></td>
<td>$207.65</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>1202.75</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
<th>Rate</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Registration Fees:</td>
<td>$30.00</td>
<td>100%</td>
<td>$30.00</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>$30.00</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
<th>Rate</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>For Office Use Only</td>
<td>30.57</td>
<td>100%</td>
<td>30.57</td>
</tr>
<tr>
<td>GST (Auto Calculated)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>GST on Invoices:</td>
<td>0.00</td>
<td></td>
<td>0.00</td>
</tr>
<tr>
<td>Total GST:</td>
<td>30.57</td>
<td></td>
<td>30.57</td>
</tr>
<tr>
<td>Honorarium: Half Day(s): 80 Full Day(s):</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>PER DIEM ALLOWANCE:</td>
<td>Half Day(s): 80 Full Day(s):</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**APPROVAL SECTION**


Action Taken: No Objection

**TRUSTEE EXPENSE WARRANT/PAYROLL SECTION**


This expense form is being routed to you as the Trustee has entered honoraria or a per diem allowance. Please print the expense form for processing of payment and as backup documentation.

**ACCOUNTS PAYABLE Clerk Section**

Task ID: 0008668944 - Created: 04-Dec-2015 09:52:06 AM - By: Donald Lussier

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
<th>Rate</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Meals</td>
<td>245.54</td>
<td>0.71</td>
<td>171.77</td>
</tr>
<tr>
<td>Hotel</td>
<td>63.90</td>
<td>0.30</td>
<td>19.17</td>
</tr>
<tr>
<td>Transportation Costs</td>
<td>1152.71</td>
<td>0.71</td>
<td>827.50</td>
</tr>
<tr>
<td>Registration Fees:</td>
<td>0.00</td>
<td></td>
<td>0.00</td>
</tr>
<tr>
<td>Technology Costs:</td>
<td>1420.70</td>
<td>0.71</td>
<td>1004.50</td>
</tr>
<tr>
<td>U.S. Dollars</td>
<td>1425.70</td>
<td></td>
<td>1425.70</td>
</tr>
</tbody>
</table>

**Vendor Number**

<table>
<thead>
<tr>
<th>GL Account Number</th>
<th>Amount</th>
<th>Tax Code</th>
<th>Tax Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>MTS7556</td>
<td></td>
<td></td>
<td>0.00</td>
</tr>
<tr>
<td>TRUSTEE TRAV/DEG/GEN BOARD</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Net Total To Be Paid: 1425.70

---

Cox Employee Benefits

From: Expedia Travel Confirmation [Confirmation@ExpediaConfirm.com]
Sent: August 30, 2015 1:22 PM
To: tyler@coxfinancialgroup.ca
Subject: Expedia travel confirmation/e-Ticket - 7 Nov - Itin#1115587231407

Calgary (YYC) → Honolulu (HNL)
7 Nov 2015 - 14 Nov 2015, 1 round trip ticket

Your reservation is booked and confirmed. There is no need to call us to reconfirm this reservation.

Traveller Information

Tyler Dennis Demers
No frequent flyer details provided
Ticket # 0143005142322

* Seat assignments, special meals, frequent flyer point awards and special assistance requests should be confirmed directly with the airline.

7 Nov 2015 - Departure 1 stop

<table>
<thead>
<tr>
<th>Calgary (YYC)</th>
<th>Vancouver (YVR)</th>
</tr>
</thead>
<tbody>
<tr>
<td>YYC 3:15pm</td>
<td>YVR 3:49pm</td>
</tr>
</tbody>
</table>
| Air Canada 219
| Economy (Coach (G)) | 29A | Confirm or change seats with the airline* |

Layover: 1 h 46 m

Vancouver (YVR) → Honolulu (HNL)

<table>
<thead>
<tr>
<th>5:35pm</th>
<th>8:40pm</th>
</tr>
</thead>
<tbody>
<tr>
<td>Terminal M</td>
<td>HNL</td>
</tr>
</tbody>
</table>
| Air Canada 1831 Operated by AIR CANADA ROUGE
| Economy (Coach (G)) | 19A | Confirm or change seats with the airline |

13 Nov 2015 - Return 1 stop

<table>
<thead>
<tr>
<th>Honolulu (HNL)</th>
<th>Vancouver (YVR)</th>
</tr>
</thead>
<tbody>
<tr>
<td>HNL 11:10pm</td>
<td>YVR 6:50am +1 day</td>
</tr>
</tbody>
</table>
| Air Canada 1830 Operated by AIR CANADA ROUGE
| Economy (Coach (K)) | Confirm seats with the airline |

Layover: 1 h 10 m

Vancouver (YVR) → Calgary (YYC)

<table>
<thead>
<tr>
<th>8:00am</th>
<th>10:26am</th>
</tr>
</thead>
<tbody>
<tr>
<td>Terminal M</td>
<td>YYC 10:26am (Arrives on 14 Nov 2015)</td>
</tr>
</tbody>
</table>
| Air Canada 204
| Economy (Coach (K)) | Confirm seats with the airline |

Price Summary

<table>
<thead>
<tr>
<th>Traveller 1: Adult</th>
<th>C$760.87</th>
</tr>
</thead>
<tbody>
<tr>
<td>Flight</td>
<td>C$619.96</td>
</tr>
<tr>
<td>Taxes &amp; Fees</td>
<td>C$140.91</td>
</tr>
</tbody>
</table>

Total: C$760.87

All prices quoted in Canadian dollars.

Additional Flight Services

- The airline may charge additional fees for checked baggage or other optional services.

Airline Rules & Regulations

- We understand that sometimes plans change. We do not charge a cancel or change fee. When the airline charges such fees in accordance with its own policies, the cost will be passed on to you.
- Tickets are nonrefundable, nontransferable and name changes are not allowed.
- Please read the complete penalty rules for changes and cancellations applicable to this fare.
- Please read important information regarding airline liability limitations.
- For residents of Quebec, prices include a contribution to the Indemnity Fund of C$1 00 per C$1 000 of travel services purchased.
Air Canada - Receipt - Baggage Fee

From: Air Canada <confirmation@aircanada.ca>
To: tydemers@telus.net
Subject: Air Canada - Receipt - Baggage Fee

Sat, Nov 07, 2015 01:12 PM

Your fees have been successfully collected.

Departure Date: 2015-11-07

Passenger: TYLERDENNIS DEMERS
Departure city: Calgary YFC
Destination city: HONOLULU HNL

Fee Breakdown:

Excess baggage fee (1 piece): 25.00 CAD

Total CAD: 25.00 CAD

Form of payment used: Visa XXXXXXXXX3691

Please Note: This fee is non-refundable.

Fly through paying on your mobile device with Air Canada Mobile+!
Air Canada mobile+ can remember your personal and payment information so you can fly
through your mobile experience and pay for items like upgrades and flight changes
quickly, easily and securely. Click the link below to Learn More,
http://services.aircanada.com/portal-web/mobile/static/mobileplus.html

You can view all your available Air Canada mobile+ messages here:
http://mymessages.aircanada.com/en/kawwAw0DdajsBkYm9vB4g

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Air Canada, PO Box 64239, RPO Thorncliffe, Calgary, Alberta, T2K 6J7

-------------------------------------------------------------------

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https://webmail2.telus.net/h/printmessage?id=64289&tz=America/Denver

2015-11-16
Air Canada - Receipt - Baggage Fee

From: Air Canada <confirmation@aircanada.ca>  Fri, Nov 13, 2015 11:00 AM
Subject: Air Canada - Receipt - Baggage Fee
To: tydemers@telus.net

Your fees have been successfully collected.

Departure Date: 2015-11-13

Passenger: TYLER DENNIS DEMERS
Departure city: HONOLULU HNL
Destination city: CALGARY YYC

Fee Breakdown:

Excess baggage fee (1 piece): 16.85 USD

Total USD: 16.85 USD

Form of payment used: Visa XXXXXXXXXXX3691

Please Note: This fee is non refundable.

Fly through paying on your mobile device with Air Canada Mobile+!
Air Canada mobile+ can remember your personal and payment information so you can fly
through your mobile experience and pay for items like upgrades and flight changes
quickly, easily and securely. Click the link below to Learn More,
http://services.aircanada.com/portal-web/mobile/static/mobileplus.html

You can view all your available Air Canada mobile+ messages here:
http://mymessages.aircanada.com/en/kawwAw0Ddajs8kYmMyMyMy

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Please do not reply to this email, as this inbox is not monitored. If you have any
questions regarding other Air Canada product or service please visit aircanada.com

Air Canada, PO Box 64239, RPO Thorncliffe, Calgary, Alberta, T2K 6J7

**********************************************************************

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and intended solely for the use of the individual or entity to whom they
are addressed. Views expressed are those of the author and not necessarily those
PARK2GO Parking Receipt

From: PARK2GO <park2goreceipt@gmail.com>           Sat, Nov 14, 2015 11:56 AM
Subject: PARK2GO Parking Receipt
          To: tydemers@telus.net

PARK2GO, INC.
GST 833 250210 RT0001
PARK2GO, INC.
2121 100TH AVENUE NE
CALGARY
403.532.4844
Thank you!

Ticket#: 755093
CheckIn D/T: 11/07/15 13:16
CheckOut D/T: 11/14/15 11:55
Duration Time: 6d 22h 39m
Plate#: JKL993 AB
Make/Model: CHEVROLET/TRAILBLAZER EXT
Color: BEIGE

Parking Charge: $80.83
Discount: $20.20-
AMA SWIPE CARD DISC.
Charge: $57.74
Tax: $2.89
Total: $60.63

Card Type: Visa
Account# ******3691
Card Holder: DEMERS/TYLER
Ref# 067660
Order# 7708764884
Total: $60.63

© AVPM®

https://webmail2.telus.net/h/printmessage?id=64509&tz=America/Denver 2015-11-16
TAXIFARE RECEIPT

Date  Nov 7/15

Time

From  Honolulu Airport
To  Ohana East Hotel

Fare  $ 39.50
Tip  5.00
Luggage
TOTAL  $ 45.00

Co.

Driver

Ph.

TAXIFARE RECEIPT

Date  Nov 13/15

Time

From  Ohana East
To  Honolulu Airport

Fare  $ 45.85
Tip  4.15
Luggage
TOTAL  $ 45.00

Co.

Driver

Ph.
Confirmation of changes to your bell.ca profile

From: Bell <noreply@bell.ca>  
Subject: Confirmation of changes to your bell.ca profile  
To: tydemers@telus.net

Add or remove add-ons - confirmation

Hello Tyler Demers,

Thank you. Your request has been received. Please review the following for more information. We recommend you save this email or print it for your records.

Confirmation number: 5135099
Order Date: November 6, 2015 - 22:37 (ET)

Important information

Important note about roaming minutes

Helpful hint: Be sure to keep track of your usage. Once the allocated voice minutes/text messages/data have been used, standard international rates will apply.

Find tips about travelling with your device in our support section.

https://webmail2.telus.net/h/printmessage?id=64266&tz=America/Denver&xim=1
Confirmation

New bundle and add-ons*

<table>
<thead>
<tr>
<th>Service</th>
<th>Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>US Voice &amp; Text $30 - 30 days</td>
<td></td>
</tr>
<tr>
<td>(one-time charge)</td>
<td></td>
</tr>
<tr>
<td>1000 U.S. Roaming Minutes</td>
<td></td>
</tr>
<tr>
<td>Unlimited incoming and outgoing text messaging</td>
<td></td>
</tr>
<tr>
<td>within the U.S.</td>
<td></td>
</tr>
<tr>
<td>Additional usage:</td>
<td>$30.00</td>
</tr>
<tr>
<td>• Airtime: $0.20 per minute</td>
<td></td>
</tr>
<tr>
<td>(including long distance to Canada/U.S.)</td>
<td></td>
</tr>
<tr>
<td>• Long distance: $0.75 per minute</td>
<td></td>
</tr>
<tr>
<td>for calls terminating outside of</td>
<td></td>
</tr>
<tr>
<td>Canada/U.S.</td>
<td></td>
</tr>
</tbody>
</table>

USA includes countries such as: United States
Start date: Nov 07, 2015
End date: Dec 06, 2015

| New charges                                      |       |
|                                                 | $30.00|

*All charges are subject to taxes which will be calculated on your bill.

Note about your bill.

Your next bill might differ from charges displayed above due to proration.

All charges are subject to applicable taxes.
Form Report

Number of Attachments (3)

TRUSTEES TRAVEL AND EXPENSE WARRANT


NAME: Demers, Tyler (10783)
DATES: From 08-Nov-2015 To 11-Nov-2015
FUNCTION or MEETING: IFEBP Annual Conference
LOCATION: Hawaii

Check if Travel is in the USA: ✔

EXPENSES:

1. MEALS:

<table>
<thead>
<tr>
<th>Item</th>
<th>Rate</th>
<th>Unit</th>
<th>Description</th>
<th>GST on Invoice</th>
<th>Section Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Breakfast</td>
<td>$10.00</td>
<td></td>
<td></td>
<td>$0.00</td>
<td></td>
</tr>
<tr>
<td>Lunch</td>
<td>$15.00</td>
<td></td>
<td></td>
<td>$0.00</td>
<td></td>
</tr>
<tr>
<td>Dinner</td>
<td>$20.00</td>
<td></td>
<td></td>
<td>$0.00</td>
<td></td>
</tr>
<tr>
<td>Gratuily</td>
<td>@ .15</td>
<td>%</td>
<td>automatically calculated</td>
<td>$0.00</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Description</th>
<th>GST on Invoice</th>
<th>Section Total</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

2. HOTELS:

<table>
<thead>
<tr>
<th>Description</th>
<th>GST on Invoice</th>
<th>Section Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Hotel: Enter total invoice amount - attach vouchers</td>
<td>$513.52</td>
<td></td>
</tr>
<tr>
<td>Private Accommodation:</td>
<td>$20.00</td>
<td>$0.00</td>
</tr>
</tbody>
</table>

3. TRANSPORTATION COSTS:

A) Economy Air Fair: Enter total invoice amount - attach receipts

B) Car Expenses: KMS @ $ .605

4. REGISTRATION FEES:

Attach approved receipt or voucher

5. TECHNOLOGY COSTS:

For Office Use Only:

<table>
<thead>
<tr>
<th>Description</th>
<th>GST (Auto Calculated Within)</th>
<th>TOTAL EXPENSES</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>0.00</td>
<td>(1+2+3+4+5) $2805.84</td>
</tr>
<tr>
<td>GST on Invoices:</td>
<td>0.00</td>
<td>Loss: ADVANCE $</td>
</tr>
<tr>
<td>Total GST:</td>
<td>0.00</td>
<td>NET TOTAL TO BE PAID: $2805.84</td>
</tr>
</tbody>
</table>

HONORARIA: Half Day(s) Full Day(s)

PER DIEM ALLOWANCE: Half Day(s) Full Day(s)

ACCOUNTS PAYABLE CLERK SECTION


Action Taken: Approve Expense

Cox Employee Benefits

From: Suzanne Ernst [suzannee@ifebp.org] on behalf of International Foundation Registration Department [edere@ifebp.org]
Sent: September 1, 2015 1:44 PM
To: Tyler Demers
Subject: RE: Hotel Modification Confirmation - 61st Annual Employee Benefits Conference - Honolulu, HI

Hello-
I will cancel the hotel only and refund back the $400 to the VISA which paid it.
Thank you.
Sue

From: Tyler Demers [mailto:tyler@coxfinancialgroup.ca]
Sent: Tuesday, September 01, 2015 2:39 PM
To: International Foundation Registration Department
Subject: RE: Hotel Modification Confirmation - 61st Annual Employee Benefits Conference - Honolulu, HI

Hi, could you please cancel the following reservation for me please. I no longer need the room. Please advise how the refund of hotel deposit will work. Thanks.

Tyler Demers, B.Comm, CTP, FMA, CIM
Cox Financial Group Ltd.
536 - 18th St S.
Lethbridge, AB
T1J 3E7
Phone: (403) 329-6220
Fax: (403) 320-7720
Email: tyler@coxfinancialgroup.ca

From: International Foundation of Employee Benefits Conference [mailto:groupcampaigns@pckhrss.com]
Sent: Friday, March 06, 2015 8:32 AM
To: tyler@coxfinancialgroup.ca
Subject: Hotel Modification Confirmation - 61st Annual Employee Benefits Conference - Honolulu, HI

Hotel Reservation Modification Acknowledgement
from the International Foundation of Employee Benefit Plans

Thank you for making your hotel reservation for the 61st Annual Employee Benefits Conference - 1901, held in Honolulu, HI.

PLEASE DO NOT REPLY TO THIS MESSAGE.
This is automated acknowledgement from the International Foundation of Employee Benefit Plans (not the hotel). Replies will not be read or forwarded for handling. Please see sidebar for contact information.

Registration confirmation will be mailed separately.

Contact Information
Phone Toll Free
888-334-3327
Phone 232-786-8700
Fax 232-786-8953
E-mail: edreg@ifebp.org

Changes and Cancellations
Guest Information

Name: Tyler Donors
Organization: [Missing text]
Address: Leaside, AB
CA
Telephone: 403-329-6220
Fax: 403-320-7720
E-Mail: [Missing text]

Hotel Information

Hotel name: Waikiki Beach Marriott Resort & Spa
Address: 2552 Kalakaua Avenue
Honolulu, HI 96815
Telephone: (808) 922-6611
Fax: (808) 921-5255
Room reserved: Ocean View $250 PIN Single/Double
Number of rooms: 1
Number of guests: 1
Check-In: 07-Nov-2015
Check-out: 14-Nov-2015

Hotel Rates

Single/Double: 250.00

Occupancy

Rate Per Room:

Additional Occupant:

Hotel Tax:

Room Rates shown do not include 9.25% Hawaii Tax and 4.71% General Excise Tax Per Night (subject to change). Resort room rates are subject to a resort fee ($25.00 per room per night, plus applicable state and local taxes) in effect at the time of check-in. This charge is for high-speed in-room internet access, fitness center access, daily fitness classes, daily cultural classes, local calls, long-distance calls (up to 60 min per day), local newspaper, taxes (up to 30 pages).

Special Requests

2 queen beds

Accessible Room Request: No

Smoking Preference: No Preference

Your Acknowledgment Number is 32C25XNQ. The hotel will issue a separate confirmation number for this reservation approximately three weeks prior to the meeting.

**HOTEL CHANGES** - Through Monday, October 12, contact the Foundation. Beginning Tuesday, October 13, contact the hotel directly.

**HOTEL CANCELS** (must be in writing) - Through Thursday, October 29, contact the Foundation. Beginning Friday, October 30, contact the hotel to cancel and receive a cancellation number. Include cancellation number on notification to the Foundation.

**Note to International Foundation Board and Committee, program speakers and moderators; Through Thursday, October 29, contact the International Foundation to make changes to new reservations, new cancellations and changes. Beginning Friday, October 30, notify BOTH the hotel and the Foundation of new reservations, changes and cancellations.

**Note to Exhibitors and Sponsors,**

Please contact [Missing text] with changes.

**Hotel Wait List**

To be "wait listed" for a different hotel, contact the International Foundation via e-mail at [Missing text].

**Policies**

**Hotel Cancellation Policy**

All cancellations made within 72 hours prior to arrival will forfeit one night’s room and tax.

**International Foundation Cancellation Policy**

All cancellation and transfer requests must be in writing and will be subject to an administrative fee of $50 per meeting day for cancellations and 550 for transfers. Within 30 days of a meeting, cancel fee is 50% of the registration fee. Any cancellation received on or after the opening day of a program will be subject to forfeiture of all registration fees.
Cox Employee Benefits

From: Expedia Travel Confirmation [Confirmation@ExpediaConfirm.com]
Sent: June 12, 2015 2:41 PM
To: tyler@coxfinancialgroup.ca
Subject: Hawaii 2015 - Expedia travel confirmation - 7 Nov - (Itin# 1108000287521)

Thank you for booking with Expedia!
Your booking is confirmed.

You can manage your reservation or review your itinerary online for the most up-to-date information.

Access your itinerary anywhere.
GET THE FREE APP

OHANA Waikiki East, Honolulu
Sat 7/Nov/2015 - Fri 13/Nov/2015
Itinerary # 1108000287521

OHANA Waikiki East
Sat 7/Nov/2015 - Fri 13/Nov/2015
1 room | 6 nights
BOOKED

Your reservation is booked. No need to call us to reconfirm this reservation...

View hotel details
190 Kiuatani Ave, Honolulu, HI 96815 United States of America
Tel: 1 (808) 921-6655, Fax: 1 (808) 921-8909

Checking in
Minimum check-in age is 18
Check-in time starts at 3 PM
Your room will be guaranteed for late arrival.

Important Hotel Information
Although Expedia does not charge a fee to change or cancel your booking, OHANA Waikiki East may still charge a fee in accordance with its own rules & regulations.

Cancellations or changes made after 11:59 PM (Hawaiian Daylight Time) on 04 November, 2015 or no-shows are subject to a hotel fee equal to the first night's rate plus taxes and fees.

View your online itinerary for additional rules and restrictions.
Award points and airline mileage may not be awarded when booking an Expedia Special Rate hotel.

For residents of Québec, prices include a contribution to the Indemnity Fund of CS1.00 per CS1,000 of travel services purchased.
Price Summary

Total
Collected by Expedia

Room Price
6 nights

Taxes & Fees
All prices quoted in CAD.

Additional Hotel Services

The below fees and deposits only apply if they are not included in your selected room rate.

You'll be asked to pay the following charges at the hotel:

- Resort fee: USD 11.95 per accommodation, per night
  The hotel resort fee includes:
  - Pool access
  - Beach access
  - Beach towels
  - Fitness center access
  - Shuttle service
  - Internet access
  - Newspaper
  - Phone calls
  - In-room safe
  - In-room safe and safe insurance
  - In-room coffee
  - Housekeeping/cleaning fees/gratuities
  - Additional inclusions

We have included all charges provided to us by the property. However, charges can vary, for example, based on length of stay or the room you book.

The following fees and deposits are charged by the property at time of service, check-in, or check-out.

- Self parking fee: USD 25 per day
- Rollaway bed fee: USD 30 per night

The above list may not be comprehensive. Fees and deposits may not include tax and are subject to change.
<table>
<thead>
<tr>
<th>Date</th>
<th>Description</th>
<th>Charges</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>11-07-15</td>
<td>OHANA Waikiki Connection Fee</td>
<td>12.51</td>
<td></td>
</tr>
<tr>
<td>11-08-15</td>
<td>OHANA Waikiki Connection Fee</td>
<td>12.51</td>
<td></td>
</tr>
<tr>
<td>11-09-15</td>
<td>OHANA Waikiki Connection Fee</td>
<td>12.51</td>
<td></td>
</tr>
<tr>
<td>11-10-15</td>
<td>OHANA Waikiki Connection Fee</td>
<td>12.51</td>
<td></td>
</tr>
<tr>
<td>11-11-15</td>
<td>OHANA Waikiki Connection Fee</td>
<td>12.51</td>
<td></td>
</tr>
<tr>
<td>11-12-15</td>
<td>OHANA Waikiki Connection Fee</td>
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</tr>
<tr>
<td>11-13-15</td>
<td>Visa XXXXXXXXXXXX3891 XXI/XX</td>
<td></td>
<td>75.06</td>
</tr>
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</table>

Total Charges: 75.06
Total Credits: 75.06
Balance: 0.00

I agree that my liability for my charges is not waived and agree to be held personally liable in the event that the indicated person, company or association fails to pay for any or the full amount of these charges. I also agree that all charges contained in this account are correct and any disputes or request for copies of charges must be made within five days after my departure. If a credit card charge, I further agree to perform the obligations set forth in the cardholder’s agreement with the issuer.

Guest Signature: __________________________

Mahalo for staying with us at OHANA Waikiki East Hotel, managed by Outrigger Hotels Hawaii. If we can assist you with future reservations, please call us toll free at 1-800-OUTRIGGER (688-7444) U.S., GUAM & CANADA or 303-365-7777 WORLDWIDE DIRECT.
<table>
<thead>
<tr>
<th>Date</th>
<th>Description</th>
<th>Debits</th>
<th>Credits</th>
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<tbody>
<tr>
<td>Nov 16, 2015</td>
<td>EDO JAPAN LETHBRIDGE AB</td>
<td>32.29</td>
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<tr>
<td>Nov 16, 2015</td>
<td>SAFEWAY GAS BAR # 8854 LETHBRIDGE AB</td>
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<tr>
<td>Nov 16, 2015</td>
<td>SAFEWAY #8854 LETHBRIDGE AB</td>
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<td>Nov 14, 2015</td>
<td>SAFEWAY #8920 LETHBRIDGE AB</td>
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<tr>
<td>Nov 14, 2015</td>
<td>PARK 2 GO INC CALGARY AB</td>
<td>60.63</td>
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<tr>
<td>Nov 13, 2015</td>
<td>AIR CANADA 014960514522WINNIPEG MB 18.85 USD @ 1.3708</td>
<td>25.84</td>
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<tr>
<td>Nov 12, 2015</td>
<td>NETFLIX.COM 866-716-0414 ON</td>
<td></td>
<td>7.99</td>
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<td>25.00</td>
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<tr>
<td>Nov 07, 2015</td>
<td>SAFEWAY GAS BAR # 8920 LETHBRIDGE AB</td>
<td>39.00</td>
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### IFEBP Conference Expenses

<table>
<thead>
<tr>
<th>Category</th>
<th>Description</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Airfare</td>
<td>$760.87 Airline Ticket</td>
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</tr>
<tr>
<td></td>
<td>$25.00 Baggage There ✓</td>
<td></td>
</tr>
<tr>
<td></td>
<td>$25.84 Baggage Return $18.85 USD (@1.3708) ✓</td>
<td></td>
</tr>
<tr>
<td></td>
<td>$60.63 Airport Parking ✓</td>
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</tr>
<tr>
<td></td>
<td></td>
<td>$872.34</td>
</tr>
<tr>
<td>Taxi</td>
<td>$61.68 Airport to Hotel - $45 USD (@1.3707) ✓</td>
<td></td>
</tr>
<tr>
<td></td>
<td>$61.68 Hotel to Airport - $45 USD (@1.3707) ✓</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>$123.36</td>
</tr>
<tr>
<td>Technology</td>
<td>$30.00 Cell Phone Roaming Package ✓</td>
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</tr>
<tr>
<td>Hotel</td>
<td>-$513.52 Room Deposit Already Paid to me in previous IFEBP expense warrant</td>
<td></td>
</tr>
<tr>
<td></td>
<td>-$511.57 Hotel deposit refund for change of hotel paid to my Visa</td>
<td></td>
</tr>
<tr>
<td></td>
<td>$873.55 Hotel for 5 of 6 nights - $1048.26 CDN total</td>
<td></td>
</tr>
<tr>
<td></td>
<td>$85.74 Hotel Resort Fees for 5 of 6 nights - $102.89 CDN total $75.06 USD (@1.3707)</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>-$65.80</td>
</tr>
<tr>
<td>Mileage</td>
<td>$207.05 Driving to Calgary Airport - $410 kms @ 50.5 ✓</td>
<td></td>
</tr>
<tr>
<td>Meals</td>
<td>$258.75 5 Days</td>
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<tr>
<td>Grand Total</td>
<td></td>
<td>$1,425.70</td>
</tr>
</tbody>
</table>

*** Note - conference hotel was $275 USD/night & I found one for $175 CDN/night so I switched ***

Hope this makes sense. If not, please email or call me at (506) 444-3434 (work). Thanks.
From: Auto-Receipt [mailto:noreply@mail.authorize.net]
Sent: August-26-15 10:40 AM
To: Cheryl Gilmore <Cheryl.Gilmore@lethsld.ab.ca>
Subject: Transaction Receipt from Lethbridge Chamber of Commerce for 630.00 (CAD)

Order Information
Description: Registration - 2015 President's Dinner: Attendees: 8
Invoice Number: 328524

Billing Information
Cheryl Gilmore  
LETHBRIDGE SCHOOL DISTRICT #51  
433 - 15 Street South  
Lethbridge, AB T1J 2Z5  
CA  
cheryl.gilmore@lethsld.ab.ca  
(403) 380-5301

Shipping Information

Total: 630.00 (CAD)

Payment Information
Date/Time: 26-Aug-2015 9:40:05 PDT
Transaction ID: 7470401087
Payment Method: Visa xxxx4802
Transaction Type: Purchase
Auth Code: 901577

Merchant Contact Information
Lethbridge Chamber of Commerce  
Lethbridge, AB T1J2E1  
CA  
karla@lethbridgechamber.com

$78.75/ticket including GST