<table>
<thead>
<tr>
<th>Event or Expenditure Item</th>
<th>Board Business</th>
<th>Professional Learning</th>
<th>Dates</th>
<th>Hotel</th>
<th>Flight</th>
<th>Mileage</th>
<th>Other</th>
<th>Per Diem</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>ASBA - Spring General Meeting</td>
<td>X</td>
<td></td>
<td>25-Jun-18</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>$675.00</td>
</tr>
<tr>
<td>2018 President’s Reception</td>
<td>X</td>
<td></td>
<td>12-Jun-18</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>$99.75</td>
</tr>
<tr>
<td>ASBA Spring Conference</td>
<td>X</td>
<td></td>
<td>13-Jun-18</td>
<td>$294.30</td>
<td></td>
<td>$355.52</td>
<td>$40.25</td>
<td></td>
<td>$690.07</td>
</tr>
<tr>
<td>Office Expenses</td>
<td>X</td>
<td></td>
<td>17-Jun-18</td>
<td></td>
<td>$155.07</td>
<td></td>
<td></td>
<td></td>
<td>$155.07</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td></td>
<td></td>
<td></td>
<td>$294.30</td>
<td>$0.00</td>
<td>$355.52</td>
<td>$970.07</td>
<td>$0.00</td>
<td>$1,619.89</td>
</tr>
</tbody>
</table>
**INVOICE**

**ALBERTA SCHOOL BOARDS ASSOCIATION**

1200, 9925 - 109 Street, Edmonton, Alberta T5K 2J8
Phone: 1.780.482.7311 Fax: 1.780.482.5659
www.asba.ab.ca Email: hrogers@asba.ab.ca Business #: 10669 4268

**BILL TO:**
Lethbridge SD No. 51
433 - 15 Street South
Lethbridge AB T1J2Z5

(403) 000-3805 Ext.

<table>
<thead>
<tr>
<th>Customer Number</th>
<th>P.O. NUMBER</th>
<th>TERMS</th>
</tr>
</thead>
<tbody>
<tr>
<td>LET01</td>
<td></td>
<td>Due on Receipt</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>DESCRIPTION</th>
<th>REQ.</th>
<th>UNIT PRICE</th>
<th>EXTENDED PRICE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Spring General Meeting 2018</td>
<td>4</td>
<td>675.00</td>
<td>2,700.00</td>
</tr>
</tbody>
</table>

Attendee(s):
C. Gilmore
C. Bosch
D. Hunter
L. Major

| NET AMOUNT | 2,700.00 |
| FREIGHT G.S.T. | 135.00 |
| TOTAL DUE | $2,835.00 |
Order Information
- Description: Registration - 2018 President's Reception: Attendees: 2
- Invoice Number: 3500674

Billing Information
- LeeAnne Tedder
- WCHS, Lethbridge School District No. 51
- 433 15 Street South
- Lethbridge, AB T1J 2Z5
- CA
- leeanne.tedder@lethsd.ab.ca
- 4033805301

Shipment Information
- Total: $199.50 (CAD)

Payment Information
- Date/Time: 12-Jun-2018 9:09:23 PDT
- Transaction ID: 40758152034
- Payment Method: Visa xxxxx4802
- Transaction Type: Purchase
- Auth Code: 016291

Merchant Contact Information
- Lethbridge Chamber of Commerce
- Lethbridge, AB T1J2G1
- CA
- karla@lethbridgechamber.com

LeeAnne Tedder
From: Auto-Receipt <noreply@mail.authorize.net>
Sent: June 12, 2018 10:09 AM
To: LeeAnne Tedder
Subject: Transaction Receipt from Lethbridge Chamber of Commerce for $199.50 (CAD)
**Expense Form**

**Number of Uploaded Documents:** 1

**Trustees Travel and Expense Warrant**  

**NAME:** Major, Lorraine (12143)  
**DATES:** 03-Jun-2018 to 05-Jun-2018  
**FUNCTION or MEETING:** ASBA Spring Conference  
**LOCATION:** Red Deer

**EXPENSES:**

1. **MEALS:**
   - Breakfast: @ $10.00  
   - Lunch: @ $15.00  
   - Dinner: @ $20.00  
   - Gratuity automatically calculated @ .15%: $5.25  
   - **Total:** $40.25

2. **HOTELS:**
   - Hotel: Enter total invoice amount - attach vouchers: $294.30
   - Private Accommodation: @ $20.00  
   - **Total:** $294.30

3. **TRANSPORTATION COSTS:**
   - A) Economy Air Fair: Enter total invoice amount - attach receipts
   - Taxi Fares - State number of trips: $  
   - OR B) Car Expenses  
     - Red Deer: @ $.50  
     - 704 KMS: $355.52
     - **Total:** $355.52

4. **REGISTRATION FEES:**
   - Attach approved receipt or voucher: $  
   - **Total:** $0.00

5. **TECHNOLOGY COSTS:**
   - **Total:** $0.00

---

**For Office Use Only:**

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>GST (Auto Calculated Within):</strong></td>
<td>18.60</td>
<td></td>
</tr>
<tr>
<td><strong>GST on Invoices:</strong></td>
<td>1.60</td>
<td></td>
</tr>
<tr>
<td><strong>Total GST:</strong></td>
<td>12.10</td>
<td></td>
</tr>
<tr>
<td><strong>HONORARIA:</strong></td>
<td>Half Day(s)</td>
<td>Full Day(s)</td>
</tr>
</tbody>
</table>

**APPROVAL SECTION**


Action Taken: No Objection

---

https://adw lethsd.ab.ca/live/servlet/3roker?env=prm&template=prm.PRMReportWriter2... 2018-11-02
**TRUSTEE EXPENSE WARRANT-PAYROLL SECTION**


This expense form is being routed to you as the Trustee has entered honoraria or a per diem allowance.

Please print the expense form for processing of payment and as backup documentation.

**ACCOUNTS PAYABLE CLERK SECTION**

Task ID: 0000108245 - Created: 14-Jun-2018 06:12.43 AM - By: Christine Lee - Processed: 15-Jun-2018 09:47.05 AM - By: Pauline Jongeling

<table>
<thead>
<tr>
<th>Action Taken: Approve Expense</th>
<th>Travel &amp; Expense Calculator</th>
</tr>
</thead>
<tbody>
<tr>
<td>Section</td>
<td>Amount Claimed Less GST</td>
</tr>
<tr>
<td>Meals</td>
<td>38.56</td>
</tr>
<tr>
<td>Invoices</td>
<td>280.80</td>
</tr>
<tr>
<td>Transportation Costs</td>
<td>338.99</td>
</tr>
<tr>
<td>Registration Fees</td>
<td>0.00</td>
</tr>
<tr>
<td>Technology Costs</td>
<td>0.00</td>
</tr>
<tr>
<td>Expenses Claimed</td>
<td>657.97</td>
</tr>
</tbody>
</table>

Less: ADVANCE | 0.00 |

U.S. Dollars: | Exchange Rate: | Exchange: | NET TOTAL TO BE PAID: | 690.07 |

Vendor Number: EM12143 - Major, Lorraine

<table>
<thead>
<tr>
<th>GL Account Number</th>
<th>Taxes Included</th>
<th>Amount</th>
<th>Tax Code</th>
<th>Tax Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>170104100100032</td>
<td>10%</td>
<td>690.07</td>
<td>1</td>
<td>32.10</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Total Without Taxes: 657.97</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Tax Total: 32.10</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Total With Taxes: 690.07</td>
</tr>
</tbody>
</table>

Authorizer Comment approved

PAID
Black Knight Inn
2929 50th Avenue
Red Deer, AB
T4R 1H1
Telephone: 403-343-6666 Fax: 403-340-8970

Page # 1
Res. # 008601
Checked in Sun Jun 3/18 - 3:04pm
Checked out Tue Jun 5/18 - 11:46am
Nights 2

Promo Code 311
Room

Reference

<table>
<thead>
<tr>
<th>Charges</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>135.00</td>
<td>294.30</td>
</tr>
<tr>
<td>6.75</td>
<td></td>
</tr>
<tr>
<td>5.40</td>
<td></td>
</tr>
<tr>
<td>135.00</td>
<td></td>
</tr>
<tr>
<td>6.75</td>
<td></td>
</tr>
<tr>
<td>5.40</td>
<td></td>
</tr>
</tbody>
</table>

**************5051
0.00 294.30 294.30

Sing the Black Knight Inn.
3 to make your next reservation with us.
p://www.blackknightinn.ca/

1889661

Cardholder - #111 pay card issuer above amount pursuant to Cardholder Agreement

Important - Retain for your records

Customer Copy

APP LABEL ENVELOPE ARDC TWR 00664289004 A0010000000030104
AMOUNT
FOOD $294.30

Capture 2018-06-05 11:46:11 486955

Black Knight Inn
2929 50th Avenue
Red Deer, AB
Telephone: 403-343-6666
Expense Form

Number of Uploaded Documents: 1

TRUSTEES TRAVEL AND EXPENSE WARRANT

NAME: Major, Lorraine (12143)
DATES: From: 17 Jun 2018 To: 16 Jul 2018
FUNCTION or MEETING: Phone Charges/Office Supplies
LOCATION:

EXPENSES:

1. MEALS:
   - Breakfast @ $ 10.00 $ 0.00
   - Lunch @ $ 15.00 $ 0.00
   - Dinner @ $ 20.00 $ 0.00
   - Gratuity automatically calculated @ .15 % $ 0.00 $ 0.00 (1)

2. HOTELS:
   - Hotel: Enter total invoice amount - attach vouchers:
   - Private Accommodation: @ $ 20.00 $ 0.00 $ 0.00 (2)

3. TRANSPORTATION COSTS:
   - A) Economy Air Fair: Enter total invoice amount - attach receipts
   - Taxi Fares - State number of trips:
   - OR B) Car Expenses
   - KMS @ $ .505 $ 0.08 $ 0.08 (3)

4. REGISTRATION FEES:
   - Attach approved receipt or voucher

5. TECHNOLOGY COSTS:
   - Office Costs
   - $ 155.07 $ 4.24 $ 155.07 (5)

For Office Use Only:

GST (Auto Calculated Within): 0.00
GST on Invoices: 4.24
Total GST: 4.24

TOTAL EXPENSES CLAIMED: (1+2+3+4+5) $ 155.07
Loss: ADVANCE $ 155.07
NET TOTAL TO BE PAID: $ 166.07

HONORARIA:
   - Half Day(s)
   - Full Day(s)

PER DIEM ALLOWANCE:
   - Half Day(s)
   - Full Day(s)

APPROVAL SECTION

Action Taken: No Objection
ACCOUNTS PAYABLE CLERK SECTION

<table>
<thead>
<tr>
<th>Section</th>
<th>Amount Claimed Less GST</th>
<th>GST</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Meals</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
</tr>
<tr>
<td>Hotels</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
</tr>
<tr>
<td>Transportation Costs</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
</tr>
<tr>
<td>Registration Fees:</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
</tr>
<tr>
<td>Technology Costs:</td>
<td>150.83</td>
<td>4.24</td>
<td>155.07</td>
</tr>
</tbody>
</table>

**Expenses Claimed:**

|                 | 150.83 | 4.24   | 155.07|
|                 |        |        |       |

Less: ADVANCE 0.00

<table>
<thead>
<tr>
<th>U.S. Dollars:</th>
<th>Exchange Rate:</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Exchange 0.00</td>
</tr>
</tbody>
</table>

**NET TOTAL TO BE PAID:** 155.07

Vendor Number: EM12143 - Major, Lorraine

<table>
<thead>
<tr>
<th>GL Account Number</th>
<th>Taxes Included</th>
<th>Amount</th>
<th>Tax Code</th>
<th>Tax Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>1701041001000032</td>
<td>!</td>
<td>155.07</td>
<td>1</td>
<td>4.24</td>
</tr>
</tbody>
</table>

**Total Without Taxes:** 150.83

**Tax Total:** 4.24

**Total With Taxes:** 155.07

Authorizer Comment: approved

PAID
June 16, 2018
Account number: 31631770

Mobile services (continued)

LORRAINE MAJOR
Charges for 403 634-8215
Service continues on a month-to-month basis after your commitment and date of Jul 28, 2018.

Monthly and other charges (Jun 17 to Jul 16)
L&R YC Prem 50 - 380L .................................................. $50.00
  Evening&Weekend(GPM-7AM)
  Includes Free Weekends & Evenings
  Family Calling LD
  SMS Unlimited
  AB 911 Government Fee ........................................... $0.44
Total monthly and other charges ................................... $50.44

Add-ons (Jun 17 to Jul 16)
Access to Shared Data ................................................. Free
Total add-ons .............................................................. $0.00

Usage charges
Free airtime refers to non-chargeable minutes that are not part of your included minutes, and may include bonus minutes, evening and weekend calling, 911 calls, etc.

Data Usage .................................................................... $0.00
  Total used 3.489 (MB)
Local Airtime - Phone (minutes) ...................................... $0.00
  Included 2:00 (MIN)
  Total used 2:00 (MIN)
Total usage charges ....................................................... $0.00

Total before taxes ......................................................... $50.44

GST ................................................................. $2.52
Total for 403 634-8215, with taxes ................................. $52.96

Airtime Details for 403 634-8215

<table>
<thead>
<tr>
<th>DATE</th>
<th>NUMBER AND PLACE YOU CALLED</th>
<th>WHERE YOU CALLED FROM</th>
<th>MIN:SECS</th>
<th>LOCAL AIRTIME RATE ($/MIN)</th>
<th>LOCAL AIRTIME CHARGE ($)</th>
<th>LONG DISTANCE CHARGE ($)</th>
<th>OTHER CHARGE ($)</th>
<th>TOTAL ($)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Call charges</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>1 Fri Jan 18 11:16 am</td>
<td>343 643-2246</td>
<td>LETHBRIDGE AB</td>
<td>INCOMING</td>
<td>1.00</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>0.00</td>
</tr>
<tr>
<td>2 Tue Jun 12 02:40 pm</td>
<td>403 636-2125</td>
<td>LETHBRIDGE AB</td>
<td>INCOMING</td>
<td>1.00</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>0.00</td>
</tr>
<tr>
<td>TOTAL</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

PAGE 4 of 6
Long distance and usage charges

<table>
<thead>
<tr>
<th># OF CALLS</th>
<th>MINS</th>
<th>SECS</th>
<th>COST ($)</th>
</tr>
</thead>
<tbody>
<tr>
<td>300 minutes in US and Canada Long Distance</td>
<td>6</td>
<td>60:00</td>
<td>$0.00</td>
</tr>
</tbody>
</table>

Total home phone long distance and usage charges: $0.00

Total home phone charges: $46.53

Call details for 403 328-6721

<table>
<thead>
<tr>
<th>TYPE OF CALL</th>
<th>DATE AND TIME OF CALL</th>
<th>NUMBER AND PLACE YOU CALLED</th>
<th>MINS:SECS</th>
<th>COST ($)</th>
</tr>
</thead>
<tbody>
<tr>
<td>300 minutes in US and Canada Long Distance</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>1 Direct dial</td>
<td>Wed May 30 07:33 pm</td>
<td>403 527-0700 MED HAT AB</td>
<td>4:00</td>
<td>$0.00</td>
</tr>
<tr>
<td>2 Direct dial</td>
<td>Sat Jun 02 06:15 pm</td>
<td>306 843-2166 WILKIE SK</td>
<td>54:00</td>
<td>$0.00</td>
</tr>
<tr>
<td>3 Direct dial</td>
<td>Wed Jun 06 08:44 am</td>
<td>403 581-6385 MED HAT AB</td>
<td>2:00</td>
<td>$0.00</td>
</tr>
<tr>
<td>4 Direct dial</td>
<td>Thu Jun 07 08:44 am</td>
<td>403 952-7371 MED HAT AB</td>
<td>6:00</td>
<td>$0.00</td>
</tr>
<tr>
<td>5 Direct dial</td>
<td>Thu Jun 07 08:51 am</td>
<td>403 581-0548 MED HAT AB</td>
<td>1:00</td>
<td>$0.00</td>
</tr>
<tr>
<td>6 Direct dial</td>
<td>Thu Jun 07 11:54 am</td>
<td>403 581-0548 MED HAT AB</td>
<td>1:00</td>
<td>$0.00</td>
</tr>
<tr>
<td>Total</td>
<td></td>
<td></td>
<td>68:00</td>
<td>$0.00</td>
</tr>
</tbody>
</table>

Total calls for 403 328-6721: $0.00

Internet

Charges for high speed internet

Regular charges (Jun 17 to Jul 16)
- TELUS Internet 15 (included data:200GB) $71.00
- Loyalty Savings - $5.00
- TELUS modem/gateway Rental Free

Total high speed internet regular charges: $66.00

Usage charges

<table>
<thead>
<tr>
<th>USAGE (GB)</th>
<th>COST ($)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Usage in TELUS Internet '15</td>
<td>36.35</td>
</tr>
<tr>
<td>Total usage</td>
<td>36.35</td>
</tr>
</tbody>
</table>

Additional high speed internet usage charges: $0.00

Total internet charges: $66.00

*Credit/CR includes an amount on account of GST/HST, QST, and PST (based on the taxes levied in the province of supply).

Thank you for being a TELUS customer.
STAPLES Canada
Store # 118
Lethbridge, A3 T1J4J9
(403) 317-4530

Sale 00075 5 007 75851
0118 06/21/18 11:20

AIR MILES Number: **********4730
1895040
1 CANON PG-245XL
013803215519 34.39G
Subtotal 34.39
GST 5.00% 1.72
Total $36.11
Debit 36.11

TRANSACTION RECORD
**************1601 Purchase $36.11
Interac C CHEQUING
Authorization Number 400073
0010015830 75851 66278624
06/21/18 11:20:07
00/001 APPROVED - THANK YOU
INTERAC A0000002771010

Thank you for shopping at STAPLES!

GST No. 126152586
*** CARDHOLDER COPY ***

011806211187585107