<table>
<thead>
<tr>
<th>Event or Expenditure Item</th>
<th>Board Business</th>
<th>Professional Learning</th>
<th>Dates</th>
<th>Hotel</th>
<th>Flight</th>
<th>Mileage</th>
<th>Other Expenditures</th>
<th>Per Diem</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Board Retreat</td>
<td>X</td>
<td>X</td>
<td>Mar 3-4th</td>
<td>$14.13</td>
<td></td>
<td></td>
<td>$300.00</td>
<td></td>
<td>$314.13</td>
</tr>
<tr>
<td>NSBA Conference</td>
<td></td>
<td>X</td>
<td>April 6th - 13th</td>
<td>$1,201.75</td>
<td>$110.24</td>
<td>$322.00</td>
<td>$1,400.00</td>
<td></td>
<td>$3,033.99</td>
</tr>
<tr>
<td>ASBA Zone 6/Edwin Parr</td>
<td></td>
<td>X</td>
<td>May 11th</td>
<td></td>
<td>$58.08</td>
<td>$13.99</td>
<td></td>
<td></td>
<td>$72.07</td>
</tr>
<tr>
<td>Total for Period</td>
<td></td>
<td></td>
<td></td>
<td>$1,201.75</td>
<td>$0.00</td>
<td>$168.32</td>
<td>$350.12</td>
<td>$1,700.00</td>
<td>$3,420.19</td>
</tr>
</tbody>
</table>
## Expense Reimbursement Authorization

Review all sections of the form and then complete the last section at the bottom of the page.

**TRUSTEES TRAVEL AND EXPENSE WARRANT**

**Task ID:** [Omitted] | Created: [Omitted] | By: [Omitted] | Processed: [Omitted] | By: [Omitted]

**NAME:** Foster, Jan (12142)

**DATES:**
From: 11-May-2016 To: 11-May-2016

**FUNCTION or MEETING:** ASBA Zone Meeting and Edmund Far Awards

**LOCATION:** Taber, Alberta

### EXPENSES:

#### 1. MEALS:

<table>
<thead>
<tr>
<th>Item</th>
<th>Rate</th>
<th>GST on Invoice</th>
<th>Section Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Breakfast</td>
<td>$10.00</td>
<td>$0.00</td>
<td>$0.00</td>
</tr>
<tr>
<td>Lunch</td>
<td>$10.00</td>
<td>$0.00</td>
<td>$0.00</td>
</tr>
<tr>
<td>Dinner</td>
<td>$20.00</td>
<td>$0.00</td>
<td>$0.00</td>
</tr>
</tbody>
</table>

Gravitation automatically calculated

#### 2. HOTELS:

<table>
<thead>
<tr>
<th>Item</th>
<th>Rate</th>
<th>GST on Invoice</th>
<th>Section Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Hotel: Total invoice amount</td>
<td>$200.00</td>
<td>$0.00</td>
<td>$0.00</td>
</tr>
<tr>
<td>Private Accommodation</td>
<td>$200.00</td>
<td>$0.10</td>
<td>$0.00</td>
</tr>
</tbody>
</table>

#### 3. TRANSPORTATION COSTS:

<table>
<thead>
<tr>
<th>Item</th>
<th>Rate</th>
<th>GST on Invoice</th>
<th>Section Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Airfare - State number of trips</td>
<td>$500.00</td>
<td>$55.00</td>
<td>$55.00</td>
</tr>
<tr>
<td>Car Expenses</td>
<td>$115.00</td>
<td>$10.00</td>
<td>$10.00</td>
</tr>
</tbody>
</table>

#### 4. REGISTRATION FEE:

<table>
<thead>
<tr>
<th>Item</th>
<th>Rate</th>
<th>GST on Invoice</th>
<th>Section Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Registration receipt or voucher</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$0.00</td>
</tr>
</tbody>
</table>

#### 5. TOBACCO, DRINKS, COSTS:

<table>
<thead>
<tr>
<th>Item</th>
<th>Rate</th>
<th>GST on Invoice</th>
<th>Section Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Paper</td>
<td>$13.99</td>
<td>$0.00</td>
<td>$13.99</td>
</tr>
</tbody>
</table>

### For Office Use Only:

<table>
<thead>
<tr>
<th>Description</th>
<th>Rate</th>
<th>GST on Invoice</th>
<th>Section Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>GST (As Calculated W/Hd)</td>
<td>1.00</td>
<td>$2.77</td>
<td>$2.77</td>
</tr>
<tr>
<td>GST on Invoices</td>
<td></td>
<td>$3.08</td>
<td>$3.08</td>
</tr>
<tr>
<td>Total GST</td>
<td></td>
<td>$3.77</td>
<td>$3.77</td>
</tr>
</tbody>
</table>

### APPROVAL SECTION

**Task ID:** [Omitted] | Created: [Omitted] | By: [Omitted] | Processed: [Omitted] | By: [Omitted]

Action Taken: No Objection

---

**TRUSTEES EXPENSE WARRANT-PAYROLL SECTION**

**Task ID:** [Omitted] | Created: [Omitted] | By: [Omitted] | Processed: [Omitted] | By: [Omitted]

This expense form is being routed to you as the Trustee has entered a reimbursement or a per diem allowance. Please print the expense form for processing of payment and annotate documentation.

---

**ACCOUNTS PAYABLE CLerk SECTION**

<table>
<thead>
<tr>
<th>Section</th>
<th>Amount Claimed Less GST</th>
<th>GST</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Meals</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
</tr>
<tr>
<td>Hotels</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
</tr>
<tr>
<td>Transport Costs</td>
<td>55.71</td>
<td>277</td>
<td>55.71</td>
</tr>
<tr>
<td>Registration Fees</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
</tr>
<tr>
<td>Technology Costs</td>
<td>13.59</td>
<td>13.59</td>
<td>13.59</td>
</tr>
<tr>
<td>Expenses Claimed</td>
<td>69.30</td>
<td>277</td>
<td>73.07</td>
</tr>
</tbody>
</table>

Net Total to be Paid: 73.07

---

**GL Account Number**

<table>
<thead>
<tr>
<th>Description</th>
<th>Account Number</th>
<th>Tax Code</th>
<th>Tax Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>-3 - TRUSTEE-TRAVEL-BUDGET-GEN-BOARD</td>
<td>170101160100032</td>
<td>12.07</td>
<td>2.43</td>
</tr>
<tr>
<td>Total Without Taxes:</td>
<td>66.54</td>
<td>2.43</td>
<td></td>
</tr>
<tr>
<td>Total With Taxes:</td>
<td>72.07</td>
<td>2.43</td>
<td></td>
</tr>
</tbody>
</table>

---

https://adw.lethsd.ab.ca/live/servlet/Broker?env=ess&template=ess.TaskAuthorization/Ta... 20/05/2016
DIRECT PAYMENT TRANSACTION RECORD

LONDON DRUGS 38
110 905 FIRST AVE S.
LETHBRIDGE, AB
T1J 4N7
Expense Reimbursement Authorization

Review all sections of the form and then complete the last section at the bottom of the page.

TRUSTEE: TRAVEL AND EXPENSE WARRANT


NAME: Foster, Jan (12142)

DATES: From: 04-Apr-2016 To: 13-Apr-2016

FUNCTION or MEETING: NSBA Conference

LOCATION: Boston, Mass. - USA

EXPENSES:

1. MEAL:

<table>
<thead>
<tr>
<th>Item</th>
<th>Rate</th>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Breakfast</td>
<td>$10</td>
<td></td>
<td>$50</td>
</tr>
<tr>
<td>Lunch</td>
<td>$15</td>
<td></td>
<td>$90</td>
</tr>
<tr>
<td>Dinner</td>
<td>$20</td>
<td></td>
<td>$40</td>
</tr>
</tbody>
</table>

2. HOTEL:

<table>
<thead>
<tr>
<th>Item</th>
<th>Rate</th>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Hotel</td>
<td>$20</td>
<td></td>
<td>$120</td>
</tr>
</tbody>
</table>

3. TRANSPORTATION COSTS:

A) Economy Air Fair: $200

4. REGISTRATION FEE:

5. TECHNOLOGY COSTS:

TOTAL EXPENSES CLAIMED: $120.00

MONETARY ALLOWANCE:

<table>
<thead>
<tr>
<th>Item</th>
<th>Rate</th>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Half Day(s)</td>
<td></td>
<td></td>
<td>$65</td>
</tr>
</tbody>
</table>

ACTION TAKEN: No Objection

TRUSTEE EXPENSE WARRANT PAYROLL SECTION:


This expense form is being routed to you as the Trustee has entered intranet or per diem allowance. Please print the expense form for processing of payment and as backup documentation.

ACCOUNTS PAYABLE CLERK SECTION:

Task ID: 0000078822 - Created: 11-Apr-2016 16:52:20 AM - By: DONALD LACASPER

Travel & Expense Calculator

Vendor Number: BA13745

Add GL

Total Without Taxes: $202.57
Tax Total: $18.97
Total With Taxes: $221.54

**NAME AND ADDRESS:**

FOSTER, JAN
2300 13 ST NORTH UNIT 296
LETHBRIDGE AL T1H 4E8
UNITED STATES OF AMERICA

Room: 557/K1
Arrival Date: 4/7/2016 5:03:00 PM
Departure Date: 4/12/2016
Adult/Child: 1/0
Room Rate: 210.00
Rate Plan: NSB

Confirmation Number: 3237729129

### 4/11/2016

<table>
<thead>
<tr>
<th>DATE</th>
<th>DESCRIPTION</th>
<th>ID</th>
<th>REF. NO</th>
<th>CHARGES</th>
<th>CREDITS</th>
<th>BALANCE</th>
</tr>
</thead>
<tbody>
<tr>
<td>4/7/2016</td>
<td>GUEST ROOM</td>
<td>NSCHO</td>
<td>10067901</td>
<td>$210.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>4/7/2016</td>
<td>STATE OCCUPANCY TAX 5.7%</td>
<td>NSCHO</td>
<td>10067901</td>
<td>$11.97</td>
<td></td>
<td></td>
</tr>
<tr>
<td>4/7/2016</td>
<td>CITY OCCUPANCY TAX 6%</td>
<td>NSCHO</td>
<td>10067901</td>
<td>$12.60</td>
<td></td>
<td></td>
</tr>
<tr>
<td>4/7/2016</td>
<td>CONVENTION CENTER OCC. TAX</td>
<td>NSCHO</td>
<td>10067901</td>
<td>$5.76</td>
<td></td>
<td></td>
</tr>
<tr>
<td>4/8/2016</td>
<td>GUEST ROOM</td>
<td>NSCHO</td>
<td>10069715</td>
<td>$210.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>4/8/2016</td>
<td>STATE OCCUPANCY TAX 5.7%</td>
<td>NSCHO</td>
<td>10069715</td>
<td>$11.97</td>
<td></td>
<td></td>
</tr>
<tr>
<td>4/8/2016</td>
<td>CITY OCCUPANCY TAX 6%</td>
<td>NSCHO</td>
<td>10069715</td>
<td>$12.60</td>
<td></td>
<td></td>
</tr>
<tr>
<td>4/8/2016</td>
<td>CONVENTION CENTER OCC. TAX</td>
<td>NSCHO</td>
<td>10069715</td>
<td>$5.76</td>
<td></td>
<td></td>
</tr>
<tr>
<td>4/9/2016</td>
<td>GUEST ROOM</td>
<td>NSCHO</td>
<td>10071290</td>
<td>$210.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>4/9/2016</td>
<td>STATE OCCUPANCY TAX 5.7%</td>
<td>NSCHO</td>
<td>10071290</td>
<td>$11.97</td>
<td></td>
<td></td>
</tr>
<tr>
<td>4/9/2016</td>
<td>CITY OCCUPANCY TAX 6%</td>
<td>NSCHO</td>
<td>10071290</td>
<td>$12.60</td>
<td></td>
<td></td>
</tr>
<tr>
<td>4/9/2016</td>
<td>CONVENTION CENTER OCC. TAX</td>
<td>NSCHO</td>
<td>10071290</td>
<td>$5.76</td>
<td></td>
<td></td>
</tr>
<tr>
<td>4/10/2016</td>
<td>GUEST ROOM</td>
<td>JOELISHNE</td>
<td>10072736</td>
<td>$210.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>4/10/2016</td>
<td>STATE OCCUPANCY TAX 5.7%</td>
<td>JOELISHNE</td>
<td>10072736</td>
<td>$11.97</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**ACCOUNT NO:**

**DATE OF CHARGE**
FLOOD NO./CHECK NO.: 2626858 A

**CARD MEMBER NAME**

**ESTABLISHMENT NO. & LOCATION**

PLEASE PRESS THE ZIP-OUT CHECK OUT BUTTON ON YOUR DESK TELEPHONE AND DIAL OPTION ONE WHEN YOU DEPART YOUR ROOM.

**CARD MEMBER S SIGNATURE**

**MERCHANDISE AND/OR SERVICES PURCHASED ON THIS CARD SHALL NOT BE RESOLD OR RETURNED FOR A CASH REFUND.**
**Hilton**

**BOSTON LOGAN AIRPORT**

**NAME AND ADDRESS:**

FOSTER JAN

LETHBRIDGE, AL T1H 4E8
UNITED STATES OF AMERICA

**Room:** 557/K1
**Arrival Date:** 4/7/2016 5:03:00 PM
**Departure Date:** 4/12/2016
**Adult/Child:** 1/0
**Room Rate:** 210.00
**Rate Plan:** NSB
**HT #:**
**AL #:**
**Car:**

**Confirmation Number:** 3237729129

---

**DATE**
**DESCRIPTION**
**ID**
**REF. NO**
**CHARGES**
**CREDITS**
**BALANCE**

4/10/2016  CITY OCCUPANCY TAX 6%
JOELISHNE 10072736 $12.60

4/10/2016  CONVENTION CENTER OCC. TAX
JOELISHNE 10072736 $5.75

4/11/2016  GUEST ROOM
KHERBECK 10074597 $210.00

4/11/2016  STATE OCCUPANCY TAX 5.7%
KHERBECK 10074597 $11.97

4/11/2016  CITY OCCUPANCY TAX 6%
KHERBECK 10074597 $12.60

4/11/2016  CONVENTION CENTER OCC. TAX WILL BE SETTLED TO MC#6456
KHERBECK 10074597 $5.75

**TOTAL:** $1,201.75
**SAVED:** $0.00

---

**ACCOUNT NO:**

**CARD MEMBER NAME:**

**ESTABLISHMENT NO. & LOCATION:**

PLEASE PRESS THE ZIP-OUT CHECK OUT BUTTON ON YOUR DESK TELEPHONE AND DIAL OPTION ONE WHEN YOU DEPART YOUR ROOM.

**CARD MEMBER’S SIGNATURE:**

MERCHANDISE AND/OR SERVICES PURCHASED ON THIS CARD SHALL NOT BE RESOLD OR RETURNED FOR A CASH REFUND.

---

**DATE OF CHARGE**
**FUND NO./CHECK NO.**
**2626868 A**

**AUTHORIZATION**

**PURCHASES & SERVICES**

**TAXES**

**TIPS & MISC.**

**TOTAL AMOUNT**

**PAYMENT DUE UPON RECEIPT**

---

**AMERICAS • EUROPE • MIDDLE EAST • AFRICA • ASIA • AUSTRALASIA**
Invoicing
1 message

Red Arrow Reservations <itinerary@redarrow.ca>
To: FOSTER/JAN

Date: 2016-03-30

Bill To:

You can reach us at:

JAN FOSTER
Lethbridge
LETHBRIDGE, AB T1H 4E8

Order# Ordered Customer# P.O. Group Name Departing Returning Sales Rep Sales Agent
1519611 2016-03-30 294510 - - 2016-04-06 2016-04-13 HOLLY

Travellers:

FOSTER/JAN

<table>
<thead>
<tr>
<th>Product</th>
<th>Details</th>
<th>Duration</th>
<th>Price Basis</th>
<th>Qty Each</th>
<th>Billed</th>
</tr>
</thead>
<tbody>
<tr>
<td>LETHBRIDGE&gt;CALGARY 08:00. Assigned to: 06C</td>
<td>Departs LETHBRIDGE (LETHTO / LETHBRIDGE TICKET OFFICE) 2016-04-06 at 08:00 Arrives CALGARY (CALGARY INTERNATIONAL AIRPORT) 2016-04-06 at 11:40</td>
<td>3 hrs 40 mins</td>
<td>Senior 1</td>
<td>52.50</td>
<td>55.12</td>
</tr>
<tr>
<td>Calgary&gt;Lethbridge 17:15 Assigned to: 06C</td>
<td>Departs CALGARY (CALGARY INTERNATIONAL AIRPORT) 2016-04-13 at 17:15 Arrives LETHBRIDGE (LETHTO / LETHBRIDGE TICKET OFFICE) 2016-04-13 at 20:30</td>
<td>3 hrs 15 mins</td>
<td>Senior 1</td>
<td>52.50</td>
<td>55.12</td>
</tr>
</tbody>
</table>

Payments Received:

<table>
<thead>
<tr>
<th>Date</th>
<th>From</th>
<th>Reference</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Base Price: 105.00 CAD
Discounts: 0.00 CAD
Service Charges: 0.00 CAD
GST: 5.24 CAD
3/30/2016

2016-03-30 customer: JAN FOSTER MasterCard 6456

110.24 CAD

Invoice Total: 110.24 CAD
Commission: 0.00 CAD
Received: 110.24 CAD
Balance: 0.00 CAD

TERMS: DUE UPON RECEIPT
GST# BN139981476

If you wish to time change, date change, or cancel for a full refund - 30 minutes notice prior to A.M depatures; 3 hours notice prior to P.M. departures must be given. Failure to provide proper notice makes the trip non refundable & will result in an additional change fee for a date / time change.

Failure to arrive on time or no showing for your departure will result in forfeit of full fare unless rebooked within 30 days for a change fee. If you wish to change or cancel your booking, please contact our Central Reservation line at 1-800-232-1958.
**Red Arrow will not be responsible for the loss of or damage to checked luggage in excess of stated maximum liability. In addition, Red Arrow does not accept liability to loss of or damage to unchecked baggage carried on board. For the full policy, please visit www.redarrow.ca or view the policy posted on our information boards at our Ticket Offices**

**Red Arrow reserves the right to check I.D. or perform carry-on baggage checks at any time**

CORPORATE BILLING ACCOUNTS - PLEASE PAY OFF OF YOUR MONTHLY STATEMENT & NOT OFF OF INDIVIDUAL INVOICES.

Thank you for choosing Red Arrow.
Our Core Values: Safety | Customer Service | Resourcefulness | Integrity | Positive Attitude | Team Work | Loyalty | Accountability | Respect | Dedication

include in last fall's capital plan for 2015-20: $300 million for transit improvements across the province and $100 million for the province's STIP program for rural roadways.

They were not an indication of amounts to be included in next month's provincial budget, as some readers may have assumed. The Herald regrets any confusion that may have resulted.

In Thursday's Herald article, "School District 91 meeting attracts overflow crowd," Dillon Hargreaves is quoted and referred to as "his" when it should have been "her." The Herald apologizes for the error.
## Pending Transactions

<table>
<thead>
<tr>
<th>Transaction Date</th>
<th>Posted Date</th>
<th>Card</th>
<th>Transaction Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>2016-04-13 12:19:45 AM</td>
<td>Pending</td>
<td>6456</td>
<td>Purchase BEST WESTERN AIRPORT 1 CALGARY CAN T2E 7T8</td>
<td>-8.50 CAD</td>
</tr>
</tbody>
</table>

## Posted Transactions

<table>
<thead>
<tr>
<th>Transaction Date</th>
<th>Posted Date</th>
<th>Card</th>
<th>Transaction Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>2016-04-14 11:43:30 AM</td>
<td>2016-04-14 14</td>
<td>6456</td>
<td>ATM Domestic Country Fee</td>
<td>-3.00 CAD</td>
</tr>
<tr>
<td>2016-04-14 11:43:30 AM</td>
<td>2016-04-14 14</td>
<td>6456</td>
<td>Cash Advance Automated Teller Machine - CASH ADVANCE AUTOMATED TELLER MACHINE 23 230 13TH STREET NORTH LETHBRIDGE CA more...</td>
<td>-403.00 CAD</td>
</tr>
<tr>
<td>2016-04-13 05:03:00 PM</td>
<td>2016-04-14 14</td>
<td>6456</td>
<td>Purchase - HILTON HOTELS AIRPORT BOSTON MA HILTON HOTELS AIRPORT BOSTON MA USA Local Currency 1.201.75 USD Exchange Rate 1.282096 more...</td>
<td>-1,590.83 CAD</td>
</tr>
<tr>
<td>2016-04-07 12:00:00 AM</td>
<td>2016-04-09 09</td>
<td>6456</td>
<td>Purchase - UNITED CONTINENTAL NS UNITED CONTINENTAL NS CAN more...</td>
<td>-26.25 CAD</td>
</tr>
<tr>
<td>2016-04-04 04:42:42 PM</td>
<td>2016-04-04 04</td>
<td>6456</td>
<td>Prepaid Account Reload</td>
<td>1,200.00 CAD</td>
</tr>
<tr>
<td>2016-03-30 11:21:31 AM</td>
<td>2016-03-30 01</td>
<td>6456</td>
<td>Purchase - RED ARROW EXPRESS LTD CALGARY AB RED ARROW EXPRESS LTD CALGARY AB CAN more...</td>
<td>-110.24 CAD</td>
</tr>
<tr>
<td>2016-03-29 01:53:01 PM</td>
<td>2016-03-30 01</td>
<td>6456</td>
<td>Credit Voucher - AIR MILES - LOYALTYONE TORONTO ON AIR MILES - LOYALTYONE TORONTO ON CAN more...</td>
<td>10.50 CAD</td>
</tr>
<tr>
<td>2016-03-29 01:52:51 PM</td>
<td>2016-03-30 01</td>
<td>6456</td>
<td>Credit Voucher - AIR MILES - LOYALTYONE TORONTO ON AIR MILES - LOYALTYONE TORONTO ON CAN more...</td>
<td>11.09 CAD</td>
</tr>
<tr>
<td>2016-03-29 01:06:22 PM</td>
<td>2016-03-30 01</td>
<td>6456</td>
<td>Purchase - AIR MILES - LOYALTYONE TORONTO ON AIR MILES - LOYALTYONE TORONTO ON CAN more...</td>
<td>-10.50 CAD</td>
</tr>
<tr>
<td>2016-03-29 01:06:21 PM</td>
<td>2016-03-30 01</td>
<td>6456</td>
<td>Purchase - AIR MILES - LOYALTYONE TORONTO ON AIR MILES - LOYALTYONE TORONTO ON CAN more...</td>
<td>-11.09 CAD</td>
</tr>
</tbody>
</table>
Official Receipt for Income Tax Purposes

Date: 02-23-2016

Purchase

Total

$150.00

Issued At: Leithbridge, AB
Date Issued: 02/23/2016

Amount: 150.00

Retain this copy for your records.

Authorized Signature

1-7010-4100-1002-32

keen Anoeh's USA

Jan Foster, Joending

(0181942)
**Expense Reimbursement Authorization**

Review all sections of the form and then complete the last section at the bottom of the page.

### TRUSTEES TRAVEL AND EXPENSE WARRANT

**Task:** 00000000334

**Controlled:** 09-Mar-2016 11:15:37 AM

**By:** Jan Foster

**Processed:** 09-Mar-2016 12:14:47 PM

**By:** Donald Lusier

**NAME:**

Foster, Jan (12142)

**DATES:**

From: 03-Mar-2016
To: 04-Mar-2016

**FUNCTION or MEETING:**

Board Retreat

**LOCATION:**

Wetaskiwin, Alberta

Check if Travel is in the USA: 

**EXPENSES:**

<table>
<thead>
<tr>
<th>Item</th>
<th>Description</th>
<th>Enter DIF on Invoice</th>
<th>Section Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. MEAL</td>
<td>Breakfast</td>
<td>$10.00</td>
<td>$0.00</td>
</tr>
<tr>
<td></td>
<td>Lunch</td>
<td>$15.00</td>
<td>$0.00</td>
</tr>
<tr>
<td></td>
<td>Dinner</td>
<td>$30.00</td>
<td>$0.00</td>
</tr>
<tr>
<td></td>
<td>Gratuity automatically calculated</td>
<td>$0.60</td>
<td>$0.00</td>
</tr>
<tr>
<td>2. MILES</td>
<td>Hotel</td>
<td>Enter total invoice amount - attach vouchers</td>
<td>$0.00</td>
</tr>
<tr>
<td></td>
<td>Private Accommodation</td>
<td>$30.00</td>
<td>$0.00</td>
</tr>
<tr>
<td></td>
<td>$</td>
<td>$0.00</td>
<td></td>
</tr>
<tr>
<td>3. TRANSPORTATION COSTS</td>
<td>Taxi Fares - State number of trips</td>
<td>$</td>
<td>$</td>
</tr>
<tr>
<td></td>
<td>Car Expenses</td>
<td>KAM</td>
<td>$0.00</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>$0.00</td>
</tr>
<tr>
<td>4. REGISTRATION FEES</td>
<td>Attach approved receipt or voucher</td>
<td>$14.13</td>
<td>$</td>
</tr>
<tr>
<td></td>
<td>Fee</td>
<td></td>
<td></td>
</tr>
<tr>
<td>5. TECHNOLOGY COSTS</td>
<td>$</td>
<td>$</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

For Office Use Only

**GST (Auto Calculated Within)**: 0.00

**GST on Invoices**: 0.87

**Total GST**: 0.87

**MONSORARIAL**

Half Day(x)

**PER DIEM ALLOWANCE**

Half Day(x)

**APPROVAL SECTION**

**ACTION/TAKEN:** No Objection

**TRUSTEE EXPENSE WARRANT-PAYROLL SECTION**

**Task:** 00000000334

**Controlled:** 09-Mar-2016 12:14:47 PM

**By:** Donald Lusier

**Processed:** 09-Mar-2016 12:14:47 PM

**By:** Donald Lusier

**TRAVEL & EXPENSES CALCULATOR**

<table>
<thead>
<tr>
<th>Section</th>
<th>Amount Claimed Less GST</th>
<th>GST</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Meals</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
</tr>
<tr>
<td>Hotels</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
</tr>
<tr>
<td>Transportation Costs</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
</tr>
<tr>
<td>Registration Fees</td>
<td>10.45</td>
<td>0.63</td>
<td>14.13</td>
</tr>
<tr>
<td>Technology Costs</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
</tr>
</tbody>
</table>

**Expenses Claimed**

13.46

**Less: ADVANCE**

0.00

**NET TOTAL TO BE PAID**

14.34

**GL Account Number**

EM121422

**Vendor Number**

1000000000032

**Not Trustee/Staff**

**Add GL**

**Total Without Taxes:** 13.46

**Total With Taxes:** 14.34

https://adw.lethsd.ab.ca/live/servlet/Broker?env=ess&template=ess.TaskAuthorization/Ta...

14/03/2016
WIN $1000

Walmart

WAL-MART
ALWAYS
COUNT ON US
STORE # 3048
LETHBRIDGE, ALBERTA

ST# 3048 DP# 00008318 TEL# 21 TR# 02903
CARD THANKS 32957370587 $3.49 J
CARD THANKS 07204730587 $3.49 J
CARD THANKS 07204730587 $3.49 J

SUBTOTAL $13.46
GST 5% $0.67
TOTAL $14.13
DEBIT TEND $14.13
CHANGE DUE $0.00

GST/HST 137466199 RT 0001
QST 1016551356 TQ 0001

TRANSACTION RECORD PURCHASE
14.13
CHEQUING **** **** **** 9513 I 1
RAN # 00100180
AUTH # 34159
TERMINAL ID WTCHJ01648
00 APPROVED-THANK YOU

Interac
AID 900000002771010
TC D117262609FBEC660
*PIN VERIFIED

02/26/16 12:50:15

## ITEMS SOLD 4
TC# 5614 1072 0334 8591 1590

New Thursday flyer start date
Circular maintien en vigueur Jeudi!
02/26/16 12:50:20

Sub Total $22.50
GST $1.13
Total $23.63

Debit Card $23.63

SALE

Thank You For Shopping With Us!
www.dollarstorecanada.com