<table>
<thead>
<tr>
<th>Event or Expenditure Item</th>
<th>Board Business</th>
<th>Professional Learning</th>
<th>Dates</th>
<th>Hotel</th>
<th>Flight</th>
<th>Mileage</th>
<th>Other Expenditures</th>
<th>Per Diem</th>
<th>Total</th>
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<tbody>
<tr>
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<td>X</td>
<td>X</td>
<td>June, 2016</td>
<td>$294.30</td>
<td>$367.14</td>
<td>$679.25</td>
<td>$0.00</td>
<td>$525.00</td>
<td>$1,865.69</td>
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<td>Total for Period</td>
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<td></td>
<td></td>
<td>$294.30</td>
<td>$0.00</td>
<td>$367.14</td>
<td>$679.25</td>
<td>$525.00</td>
<td>$1,865.69</td>
</tr>
</tbody>
</table>
**INVOICE**

**NUMBER** 0000036126

**DATE** June 20, 2016

---

**BILL TO:**
Lethbridge SD No. 51  
433 - 15 Street South  
Lethbridge AB T1J2Z5

---

**Customer Number** | **P.O. NUMBER** | **TERMS**
---|---|---
LET01 |  | Due on Receipt

<table>
<thead>
<tr>
<th>DESCRIPTION</th>
<th>REQ.</th>
<th>UNIT PRICE</th>
<th>EXTENDED PRICE</th>
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</thead>
<tbody>
<tr>
<td>Spring General Meeting 2016</td>
<td>2</td>
<td>625.00</td>
<td>1,250.00</td>
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</tbody>
</table>

---

**Attendee(s):**  
L. Major, J. Foster

---

**NET AMOUNT** 1,250.00

**FREIGHT** 62.50

**G.S.T.**

**TOTAL DUE** $1,312.50
Expense Reimbursement Authorization

Review all sections of the form and then complete the last section at the bottom of the page.

TRUSTEES TRAVEL AND EXPENSE WARRANT

NAME: Foster, Jan (12412)

DATES: From: 06-Jun-2016 To: 07-Jun-2016

FUNCTION or MEETING: ASSBA Spring General Meeting

LOCATION: Red Deer

EXPENSES:

1. MEALS:
   - Breakfast: $10.00
   - Lunch: $10.00
   - Dinner: $20.00
   - Gratuity automatically calculated @ 15%: $3.00
   - Total: $35.00 (1)

2. HOTELS:
   - Hotel: Enter total invoice amount - attach vouchers: $20.00
   - Total: $20.00 (2)

3. TRANSPORTATION COSTS:
   - A) Economy Air Fare: Enter total invoice amount - attach receipts: $357.14
   - Total: $357.14 (3)

4. REGISTRATION FEE:
   - Attach approved receipt or voucher: $0.00 (4)

5. TECHNOLOGY COSTS:
   - Total: $0.00 (5)

For Office Use Only:
- GST (Auto Calculated Withholding): 18.44
- GST on Invoices: 13.83
- Total GST: 31.84

HONORARIA:
- Half Day(s): 83 Full Day(s)

APPROVAL SECTION

Task ID: 9000072329 - Created: 12-Jun-2016 09:33:20 AM - By: Donald Lang for Travel & Expense Calculator

Accounts Payable Clerk Section

Section: Amount Claimed Less GST | GST | Total

1. Expenses Claimed
   - Goods: 22.00
   - Services: 234.00
   - Transportation: 349.00
   - Registration Fees: 0.00
   - Technology Costs: 0.00

   Total: 665.00

       Less: ADVANCE
       Exchange:

   NET TOTAL TO BE PAID: 665.00

Vendor Number: padr0124a

Black Knight Inn (ST105)
2929 50 Th Ave
Red Deer, AB T4R 1H1
(403) 343-6666
llarsen@blackknightinn.ca

Account: 1274047
Date: 6/7/16
Room: 210 BAR
Arrival Date: 6/5/16
Departure Date: 6/7/16
Check In Time: 6/5/16 4:31 PM
Check Out Time: 6/7/16
Rewards Program ID:

You were checked out by:
You were checked in by: sbouchal

Total Balance Due: 294.30

<table>
<thead>
<tr>
<th>Post Date</th>
<th>Description</th>
<th>Comment</th>
<th>Amount</th>
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</thead>
<tbody>
<tr>
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<td>Room Charge</td>
<td>#210 Foster, Jan</td>
<td>135.00</td>
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<tr>
<td>6/5/16</td>
<td>Tourism Levy</td>
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<td>5.40</td>
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<tr>
<td>6/5/16</td>
<td>GST</td>
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<td>6.75</td>
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<tr>
<td>6/6/16</td>
<td>Room Charge</td>
<td>#210 Foster, Jan</td>
<td>135.00</td>
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<tr>
<td>6/6/16</td>
<td>Tourism Levy</td>
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<td>5.40</td>
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<tr>
<td>6/6/16</td>
<td>GST</td>
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<td>6.75</td>
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</table>

Folio Summary 6/5/16 - 6/6/16

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
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</thead>
<tbody>
<tr>
<td>Room Charge</td>
<td>270.00</td>
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<tr>
<td>GST</td>
<td>13.50</td>
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<tr>
<td>Tourism Levy</td>
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Balance Due: 294.30

BLACK KNIGHT INN
2929 50 AVENUE
RED DEER AB

CARD **********6456
CARD TYPE MASTERCARD
DATE 2016-06-07
TIME 04:47 07:51:38
CLERK ID A
RECEIPT NUMBER
CB4041045-001-807-010-0
----------
PRE-AUTH COMPLETION TOTAL
$294.30
----------

Debit MasterCard
A00000000001010

APPROVED
AUTH# 223424 01-027
THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS COPY FOR YOUR RECORDS