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<th>Professional Learning</th>
<th>Dates</th>
<th>Hotel</th>
<th>Flight</th>
<th>Mileage</th>
<th>Other Expenditures</th>
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Expense Authorization

Review all sections of the form and then complete the last section at the bottom of the page.

TRUSTEES TRAVEL AND EXPENSE WARRANT

NAME: Hunt, Donna (10165)
DATES: From: 17-Nov-2013 To: 19-Nov-2013
FUNCTION or MEETING: ASBA Fall General Meeting
LOCATION: Check if Travel is in the USA: 

EXPENSES:

1. MEALS:
   - Breakfast: $10.00 $10.00
   - Lunch: $15.00 $15.00
   - Dinner: $20.00 $20.00
   - Gratuity automatically calculated: $5.00 $5.00
   - Total: $40.00 ($)

2. HOTELS:
   - Hotel: Enter total invoice amount - attach vouchers: $427.05 $427.05
   - Private Accommodation: $20.00 $20.00
   - Total: $447.05 ($)

3. TRANSPORTATION C/O R: &
   - Airfare: $511.06 $511.06
   - Car Expenses: $111.38 $111.38
   - Total: $622.44 ($)

4. REGISTRATION FEES:
   - Attach approved receipt or voucher: $0.00 ($)
   - Total: $0.00 ($)

5. TECHNOLOGY COSTS:
   - $0.00 ($)
   - Total: $0.00 ($)

For Office Use Only:
- GST (Auto Calculated Within): 29.76
- GST on Invoices: 28.02
- Total GST: 57.78
- TOTAL EXPENSES CLAIMED: $1988.34
- Less ADVANCE: $0.00
- NET TOTAL TO BE PAID: $1988.34

HONORARIA:
   - Half Day/Day: 63 Full Day ($)

FEE SHERVE ATTENDANCE:
   - Half Day/Day: 63 Full Day ($)

APPROVAL SECTION

No Objection

ACCOUNTS PAYABLE CLERK SECTION
Task ID: 0000046196 - Created: 21-Nov-2013 04:48.26 PM - By: Donald Lussler

Travel & Expense Calculator

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Less: ADVANCE: $0.00

NET TOTAL TO BE PAID: $1088.34

Vendor Number: BM10165

ACCOUNTS PAYABLE CLERK SECTION

Vendor Number: BM10165

Vendor Number: BM10165

Vendor Number: BM10165

Thank you,
<table>
<thead>
<tr>
<th>Date</th>
<th>Description</th>
<th>Additional Information</th>
<th>Charges</th>
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For information or reservations, visit us at www.fairmont.com or call Fairmont Hotels & Resorts from:
United States or Canada  1 800 441 1414
Pour information et réservations visitez notre web au www.fairmont.com ou téléphoner au Hôtels Fairmont de:
s-Unis ou Canada  1 800 441 1414

I agree that my liability for this bill is not waived and I agree to be held personally liable in the event that the indicated person, company or association fails to pay for any part of or the full amount of these charges. Overdue balances subject to a surcharge at the rate of 1.5% per month after one month. (18.00% per annum.)
I have accepted delivery of The Globe and Mail. Had I refused, I would have been ineligible for a $1.00 (Mon-Fri) and $2.00 (Sat-Sun) credit to my account. (At participating hotels.)

Je me porte personnellement responsable du règlement total de cette note au cas où le compagnon, l'association ou son représentant désigné en refuserait le paiement. Les comptes en retard subissent un surcharge à raison de 1.5% par mois après un mois. (18.00% par an.)
J'ai accepté la livraison du journal The Globe and Mail. Si j'aurais refusé, j'aurais pu obtenir un crédit de 1.00$ par jour (du Lundi au Vendredi) et de 2.00$ le Samedi. (Dans les hôtels participants.)

Thank you for choosing to stay with Fairmont Hotels & Resorts
Merci d'avoir choisi les Hôtels Fairmont
The Fairmont Hotel MacDonald
10065 - 100 Street
Edmonton, AB, Canada T5J 0N6
T (780) 424-5181 F (780) 429-6481

Alberta School Board Association
Ms Donna Hunt
433 15th St S
Lethbridge AB T1J 2Z5
Canada

<table>
<thead>
<tr>
<th>Date</th>
<th>Description</th>
<th>Additional Information</th>
<th>Charges</th>
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GST Summary

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</table>

Thank you for choosing Fairmont Hotels & Resorts.

To provide feedback about your stay, please contact Mr Garrett Turta, General Manager, at Garrett.Turta@fairmont.com.
We also invite you to share memories of your experience on our community forum - visit www.everyonesanoriginal.com.
# INVOICE

**NUMBER** 0000032778  
**DATE** December 09, 2013

**BILL TO:**  
Lethbridge SD No. 51  
433 - 15 Street South  
Lethbridge AB T1J2Z5

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**Attendee(s):**  
D. Lussier, D. Lacey, J. Foster, M. Forster, C. Gilmore

1. 3560 4200 4200 20 630.00
2. 3560 4250 4250 25 630.00
3. 7010 4100 1000 32 2520.00

**NET AMOUNT** 3,600.00

**FREIGHT G.S.T.** 180.00

**TOTAL DUE** $3,780.00
TRUSTEES TRAVEL AND EXPENSE WARRANT

NAME: Hunt, Donna (1985)
DATES: From: 24-Oct-2013 To: 24-Oct-2013
FUNCTION OR MEETING: Orientation
LOCATION: Lethbridge

EXPENSES:

1. MEALS:
   - Breakfast @ $ 15.00 $ 15.00
   - Lunch @ $ 10.00 $ 10.00
   - Dinner @ $ 20.00 $ 20.00
   - Gratuity automatically calculated @ .10% $ 0.00
   - Enter GST on Invoice $ 0.00
   - Section Total $ 0.00

2. HOTELS:
   - Hotel: Enter total invoice amount - attach vouchers $ 0.00
   - Private Accommodation @ $ 20.00 $ 20.00
   - Enter GST on Invoice $ 0.00
   - Section Total $ 20.00

3. TRANSPORTATION COSTS:
   - A) Economy Air Fair: Enter total invoice amount - attach receipts $ 0.00
   - B) Car Expenses
     - KM @ $ .305 $ 0.00
   - Total GST $ 0.00
   - Section Total $ 0.00

4. REGISTRATION FEES:
   - Attach approved receipt or voucher
   - Enter GST on Invoice $ 0.00
   - Section Total $ 0.00

5. TECHNOLOGY COSTS:
   - Enter GST on Invoice $ 0.00
   - Section Total $ 0.00

   For Office Use Only
   Equipment (Refer to Approved List)

   TOTAL EXPENSES CLAIMED: $(1+2+3+4+5) $ 0.00
   Less: ADVANCE $ 0.00
   NET TOTAL TO BE PAID $ 0.00

   HONORARIA:
   - Half Day(s)
   - Full Day(s)

   PER DIEM ALLOWANCE:
   - Half Day(s)
   - Full Day(s)

   APPROVAL SECTION
   No Objection

   TRUSTEE EXPENSE WARRANT-PAYROLL SECTION
   Task ID: 0000044608 - Created: 30-Oct-2013 03:07:50 PM - By: Donald Lusker - Processed: 30-Oct-2013 03:34:11 PM - By: Pennylynn Rakai
   This expense form is being routed to you as the Trustee has entered honoraria or a per diem allowance. Please print the expense form for processing of payment and as backup documentation.

   TRUSTEE EXPENSE WARRANT-PAYROLL SECTION
   Task ID: 0000044608 - Created: 30-Oct-2013 03:07:33 PM - By: Donald Lusker
   This expense form is being routed to you as the Trustee has entered honoraria or a per diem allowance. Please print the expense form for processing of payment and as backup documentation.