<table>
<thead>
<tr>
<th>Event or Expenditure Item</th>
<th>Board Business</th>
<th>Professional Learning</th>
<th>Dates</th>
<th>Hotel</th>
<th>Flight</th>
<th>Mileage</th>
<th>Other Expenditures</th>
<th>Per Diem</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>TEBA Meeting</td>
<td>X</td>
<td>X</td>
<td>May 2-3, 2017</td>
<td>$172.89</td>
<td></td>
<td>$207.05</td>
<td>$51.75</td>
<td>$262.50</td>
<td>$694.19</td>
</tr>
<tr>
<td>Lethbridge Regional Police Ball</td>
<td>X</td>
<td></td>
<td>May 27th, 2017</td>
<td></td>
<td></td>
<td></td>
<td>$150.00</td>
<td></td>
<td>$150.00</td>
</tr>
<tr>
<td>Edwin Parr Banquet</td>
<td>X</td>
<td></td>
<td>May 10th, 2017</td>
<td></td>
<td></td>
<td></td>
<td>$50.00</td>
<td></td>
<td>$50.00</td>
</tr>
<tr>
<td>Woods Homes Banquet</td>
<td>X</td>
<td></td>
<td>May 6th, 2017</td>
<td></td>
<td></td>
<td></td>
<td>$150.00</td>
<td></td>
<td>$150.00</td>
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<tr>
<td>Greatness in Leadership</td>
<td>X</td>
<td>X</td>
<td>Mar-17</td>
<td></td>
<td></td>
<td></td>
<td>$328.13</td>
<td></td>
<td>$328.13</td>
</tr>
<tr>
<td>Leadercast Lethbridge</td>
<td>X</td>
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<td>May 5th, 2017</td>
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<td></td>
<td>$150.00</td>
<td></td>
<td>$150.00</td>
</tr>
</tbody>
</table>

| Total for Period               |                |                      |             | $172.89| $0.00  | $207.05 | $879.88            | $262.50 | $1,522.32 |
Expense Reimbursement Authorization

Review all sections of the form and then complete the last section at the bottom of the page.

NAME: Lacey, Donald N (10268)
DATES: From: 02-May-2017 To: 15-May-2017
FUNCTION or MEETING: TDOA Meeting
LOCATION: Calgary

1. MEALS:

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
<th>GST</th>
<th>Section Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Breakfast</td>
<td>6 x $16.00</td>
<td>$ 96.00</td>
<td>$ 96.00</td>
</tr>
<tr>
<td>Lunch</td>
<td>1 x $16.00</td>
<td>$ 16.00</td>
<td>$ 16.00</td>
</tr>
<tr>
<td>Dinner</td>
<td>1 x $28.00</td>
<td>$ 28.00</td>
<td>$ 28.00</td>
</tr>
</tbody>
</table>

Gruel writes: automatically calculated @ 15% 6.75 $ 7.25 7.25 172.08

2. HOURLY:

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
<th>GST</th>
<th>Section Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Hotel</td>
<td>@ $ 300.00</td>
<td>$ 300.00</td>
<td>$ 300.00</td>
</tr>
<tr>
<td>Private Accommodation</td>
<td>@ 0.00</td>
<td>$ 0.00</td>
<td>$ 0.00</td>
</tr>
</tbody>
</table>

Gruel writes: 172.08 7.25 179.33

3. TRANSPORTATION COSTS

A) Economy Air Fair

- Enter total invoice amount - attach receipt(s)

B) Car Expenses

- Calgary

- Total: 207.05

Gruel writes: 207.05 207.05

4. REGISTRATION FEE:

- Attach approved receipt or voucher

Gruel writes: 0.00 0.00

5. TECHNOLOGY COSTS:

- Attach approved receipt or voucher

Gruel writes: 0.00 0.00

For Office Use Only:

GST [Based on Invoices]:

- Enter GST on invoices

Total GST:

19.03

The following table represents the expenses claimed and the amount to be paid:

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount Claimed</th>
<th>GST</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Meals</td>
<td>96.25</td>
<td>14.43</td>
<td>110.68</td>
</tr>
<tr>
<td>Hotels</td>
<td>161.59</td>
<td>24.23</td>
<td>185.82</td>
</tr>
<tr>
<td>Transportation Fees</td>
<td>197.19</td>
<td>29.58</td>
<td>226.77</td>
</tr>
<tr>
<td>Registration Fees</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
</tr>
<tr>
<td>Technology Costs</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
</tr>
<tr>
<td>Expenses Claimed</td>
<td>431.70</td>
<td>64.63</td>
<td>496.33</td>
</tr>
</tbody>
</table>

U.S. Dollars: Exchange Rate: Last ADVANCE: NET TOTAL TO BE PAID:

496.33 431.70 64.63 431.70

ACCOUNTS PAYABLE CLAIMS SECTION

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount Claimed</th>
<th>GST</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Meals</td>
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<td>14.43</td>
<td>110.68</td>
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<tr>
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<tr>
<td>Registration Fees</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
</tr>
<tr>
<td>Technology Costs</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
</tr>
<tr>
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<td>431.70</td>
<td>64.63</td>
<td>496.33</td>
</tr>
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</table>

U.S. Dollars: Exchange Rate: Last ADVANCE: NET TOTAL TO BE PAID:

496.33 431.70 64.63 431.70

Vendor Number: [S4] [S4] [S4]

Lacey, Donald N

https://adw.lethsd.ab.ca/live/servlet/Broker?env=ess&template=ess.TaskAuthorization/Ta... 09/05/2017
EXECUTIVE ROYAL HOTEL NORTH CALGARY
2828 23RD STREET NE
CALGARY, AB T2E 8T4

05/03/2017 10:49 AM

Room # 516-A
Conf # 100884
Arrival 05/02/17
Departure 05/03/17
Room Type EK-King Suite
Guests 1 / 0
Payment Visa/Master
Acct XXXX-XXXX-XXXX-6678

<table>
<thead>
<tr>
<th>Posting Date</th>
<th>Oper</th>
<th>AcctCode</th>
<th>Description</th>
<th>From</th>
<th>Reference</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>05/02/17</td>
<td>CMR</td>
<td>RC</td>
<td>ROOM CHRG REVENUE</td>
<td></td>
<td></td>
<td>$154.00</td>
</tr>
<tr>
<td>05/02/17</td>
<td>CMR</td>
<td>9</td>
<td>GST ON ROOMS &amp; DMF</td>
<td></td>
<td></td>
<td>$7.93</td>
</tr>
<tr>
<td>05/02/17</td>
<td>CMR</td>
<td>91</td>
<td>AB TOURISM LEVY</td>
<td></td>
<td></td>
<td>$6.34</td>
</tr>
<tr>
<td>05/02/17</td>
<td>CMR</td>
<td>92</td>
<td>DMF</td>
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<td>$4.62</td>
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<tr>
<td>05/03/17</td>
<td>CWS</td>
<td>VS</td>
<td>PAYMENT VISA</td>
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<td></td>
<td>$172.89</td>
</tr>
</tbody>
</table>

Balance Due $0.00

THE UNDERSIGNED GUEST AGREES TO PAY THE AMOUNT INDICATED ON THE BALANCE DUE PORTION OF THIS INVOICE. IF THE CHARGES ARE TO BE BILLED TO A THIRD PARTY, THE UNDERSIGNED AGREES TO BE PERSONALLY LIABLE FOR PAYMENT OF THE CHARGES IN THE EVENT THAT THE INDICATED THIRD PARTY, PERSON, COMPANY OR ASSOCIATION FAILS TO PAY FOR ANY PART OR THE FULL AMOUNT OF SUCH CHARGES.

GUEST SIGNATURE

Signature
<table>
<thead>
<tr>
<th>Program</th>
<th>Cost Allocation (please be specific)</th>
<th>Description and Size of Item</th>
<th>Quantity</th>
<th>Unit</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Cost Allocation**

Program

- Total: 37.50
- 75.00
- 150.00
- 150.00
- 150.00
- 75.00
- 75.00
- 150.00
- 150.00
- 75.00
- 75.00
- 150.00
- 150.00
- 75.00
- 75.00

**Vendor**

VENDOR #

FOR ACCOUNTING OFFICE USE ONLY

RETURN AND COPY FOR YOUR FILE

REQUISITION FORM

LETHBRIDGE SCHOOLS DISTRICT No. 51

Date: May 27, 1987

1. John Foster (lumber) 25.00
2. Dona (lumber) 50.00
3. John Foster (lumber) 25.00

Signature

LETHBRIDGE POLICE SERVICE

LETHBRIDGE SCHOOL DISTRICT No. 51

DESCRIPTION AND SIZE OF ITEM

- DESCRIPTION
- SIZE

**Total:** 375.00

**Sub-total:** 170.00

**Balance:** 205.00

**Terms:** 30 days

**PO No.:** 123456

**Purchase Order No.:** 789012

**Date:** May 27, 1987

**School:** Lethbridge

**Budget Account:** 123456

**Accountant:** John Foster

**Forward To:** John Foster

**Supervisor:** John Foster

**Freight:** Yes

**P.O. Date:** May 27, 1987

**P.O. No.:** 123456

**Term:** 30 days

**Due Date:** June 27, 1987

**Account:** 123456

**P.O. Qty.:** 1

**P.O. Unit:** 75.00

**P.O. Description:** 75.00

**P.O. Size:** 75.00

**P.O. Note:** 75.00

**P.O. Remarks:** 75.00
<table>
<thead>
<tr>
<th>Program</th>
<th>Cost Allocation</th>
<th>Budget Account</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
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<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Cost Allocation**

**Budget Account**

**DATE**

**Vendor #**

**Accounting Office Use Only**

**ACKNOWLEDGED**

**Approval**

**Supervisor**

**LETHBRIDGE SCHOOL DISTRICT NO. 51**
ZONE 6

Martha Ratcliffe  
Zone Chair  
ratcliffem@lrsc.ab.ca  

Pam Boyson  
Zone Secretary  
Box 10  
Cardston, AB T0K 0K0  
P 403.653.4991  
F 403.653.4641  
pam.boyson@westwind.ab.ca

Edwin Parr Awards Ceremony  
Ticket Order Form

Wednesday, May 10, 2017  
Heritage Inn, Taber, Alberta

The Edwin Parr Awards evening will be held on Wednesday, May 10th at the Heritage Inn in Taber, Alberta. If you have submitted a first year teacher to be considered for the Zone 6 Edwin Parr Award, please act as host to your candidate. The Zone budget will cover the cost of the candidate but we do encourage candidates to invite a couple of guests (supporters) to the event. If possible we encourage each nominating board to pick up the tab for the candidate's guests. The cost for this year's banquet is $50.00/plate.

Please complete the information on the following page and forward along with the appropriate payment to Pam Boyson, Zone 6 Secretary Treasurer at the address listed above on or before May 2, 2017.

If anyone has any food allergies or restrictions, please note & highlight it on the attached form.
LeeAnne's VISA
1-7010-4100-1000-32
Dan Lacey May 1, 2017

Receipt #: WHF019732013
Issue Date: March 01, 2017
Date Received: March 01, 2017
Issued At: Calgary, AB

Amount Received: $150.00
Value of Advantage: $80.00
Receipt Amount: $70.00

Authorized Signature

They're All Our Children – Thank You For Your Generous Support!

For information on all registered charities in Canada under the Income Tax Act please contact: Canada Revenue Agency www.cra-arc.gc.ca/charities

---

LeeAnne C Tedder
433 15 Street South
Lethbridge, AB
Canada T1J 2B6

Official Receipt for Income Tax Purposes

Amount Received: $150.00
Value of Advantage: $80.00
Receipt Amount: $70.00

Authorized Signature

They're All Our Children – Thank You For Your Generous Support!

For information on all registered charities in Canada under the Income Tax Act please contact: Canada Revenue Agency www.cra-arc.gc.ca/charities
REGISTRATION FORM

BILLING INFORMATION:

Contact Name: LeeAnne Tedder
Company Name: Lethbridge School District No. 51
Street Address: 433 – 15 Street South
City: Lethbridge

Contact Number: 403.380.5301
Email: leeanne.tedder@gmail.com

PAYMENT INFORMATION:

□ Bill to Account
☑ Credit Card Payment
Credit Card Number: 471516002834802
Expiry: 06/17
Name as Shown on Credit Card: LeeAnne C Tedder
Signature: LeeAnne Tedder
CVC: 085

TICKET INFORMATION:

<table>
<thead>
<tr>
<th>Qty.</th>
<th>Description</th>
<th>Price</th>
<th>Total</th>
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</thead>
<tbody>
<tr>
<td>1</td>
<td>Sponsored VIP Table (Limited Availability)</td>
<td>$2500.00 + GST</td>
<td>2500.00</td>
</tr>
<tr>
<td></td>
<td>Includes 1 table (8 seats), sponsor recognition, lunch, networking reception, and 1 VIP ticket to the &quot;Meet and Greet&quot;</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Half Table</td>
<td>$1400.00 + GST</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Includes 4 seats, lunch, networking reception</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Total</td>
<td></td>
<td>$2,625.00</td>
</tr>
</tbody>
</table>