<table>
<thead>
<tr>
<th>Event or Expenditure Item</th>
<th>Board Business</th>
<th>Professional Learning</th>
<th>Dates</th>
<th>Hotel</th>
<th>Flight</th>
<th>Mileage</th>
<th>Other Expenditures</th>
<th>Per Diem</th>
<th>Total</th>
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</thead>
<tbody>
<tr>
<td>ASBA Fall AGM (late billed costs)</td>
<td>X</td>
<td>X</td>
<td>November 15 to 17th</td>
<td>$289.64</td>
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<td>Jan 17th - Jan 18th</td>
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<td>Jan 28th - 29th</td>
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<td></td>
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<td>Total for Period</td>
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<td></td>
<td></td>
<td>$679.35</td>
<td>$1,074.05</td>
<td>$0.00</td>
<td>$1,071.50</td>
<td>$700.00</td>
<td>$3,524.90</td>
</tr>
</tbody>
</table>
Your booking is confirmed. Booking reference: **M7SIEM**

- An email booking confirmation has been sent to don.lacey@lethsd.ab.ca
- Use your booking reference to retrieve your official Itinerary/Receipt at aircanada.com

**Passengers Mr Don Lacey**

<table>
<thead>
<tr>
<th>Flight</th>
<th>From</th>
<th>To</th>
<th>Departure</th>
<th>Arrive</th>
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</thead>
<tbody>
<tr>
<td>AC7216</td>
<td>Lethbridge (YQL)</td>
<td>Edmonton (YEG)</td>
<td>15:00</td>
<td>17:27</td>
</tr>
<tr>
<td></td>
<td>- Connection in Calgary -</td>
<td></td>
<td>Thu 28-Jan 2016</td>
<td>Thu 28-Jan 2016</td>
</tr>
<tr>
<td>AC8150</td>
<td></td>
<td></td>
<td></td>
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</tbody>
</table>

Your booking is confirmed. Please print/retain this page for your financial records (e.g. for taxation, expense claim or payment card reconciliation purposes). We thank you for choosing Air Canada and look forward to welcoming you on board.

**Booking Information**

- **Booking Reference:** M7SIEM
- **Air Canada**
  - 1-888-247-2262
- **Flight Arrivals and Departures**
  - 1-888-432-7530

**Main Contact:**
- Mr Don Lacey
don.lacey@lethsd.ab.ca
- Mobile: 1-403-8921998
- Home: 1-403-8921998
- Work: 1-403-8921998

**Flight Itinerary**

<table>
<thead>
<tr>
<th>Flight</th>
<th>From</th>
<th>To</th>
<th>Stop</th>
<th>Duration</th>
<th>Aircraft</th>
<th>Fare Type</th>
<th>Bag.</th>
</tr>
</thead>
<tbody>
<tr>
<td>AC7216</td>
<td>Lethbridge (YQL)</td>
<td>Calgary (YYC)</td>
<td>0</td>
<td>2hr27</td>
<td>BEH</td>
<td>Flex, Q</td>
<td></td>
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<tr>
<td></td>
<td></td>
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</tr>
<tr>
<td>AC8150</td>
<td>Calgary (YYC)</td>
<td>Edmonton, YEG</td>
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<td>DH4</td>
<td>Flex, Q</td>
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</tbody>
</table>

Operated by:
- 1 Air Canada Express - Air Georgian
- 2 Air Canada Express - Jazz

**Air Transp Charges**
- Options: 0.00
- Taxes, fees and charges: 36.78
- Travel Insurance: Purchase travel insurance

**Grand Total: $307.78**
Passenger Information

<table>
<thead>
<tr>
<th>1</th>
<th>Mr Don Lacey</th>
<th>Adult (16+)</th>
<th>Ticket Number</th>
<th>0142158035588</th>
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<tbody>
<tr>
<td>Frequent Flyer Prog:</td>
<td>None</td>
<td>Meal Preference:</td>
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<tr>
<td>Payment Card:</td>
<td>xxxx-xxxx-xxxx-5709</td>
<td>Special Needs:</td>
<td>None</td>
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<tr>
<td>Seat Selection:</td>
<td>AC7218 8A</td>
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Purchase Summary

Fare Summary

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<th>Passenger Type</th>
<th>Adult</th>
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</thead>
<tbody>
<tr>
<td>Air Transportation Charges</td>
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<tr>
<td>Departing Flight - Flex</td>
<td>259.00</td>
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<tr>
<td>Surcharges</td>
<td>12.00</td>
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<td>Taxes, Fees and Charges</td>
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<tr>
<td>Canada Airport Improvement Fee</td>
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<td>Canada Goods and Services Tax (GST/HST #10009-2287 RT0001)</td>
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<td>Air Travellers Security Charge (ATSC)</td>
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<td>Total before options (per passenger)</td>
<td>307.78</td>
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<tr>
<td>Number of passengers</td>
<td>x 1</td>
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<tr>
<td>Total with options</td>
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<tr>
<td>Travel Insurance (declined)</td>
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<td>Grand Total - Canadian dollars</td>
<td>$307.78</td>
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Payment Information

Credit/Debit Card xxxx-xxxx-xxxx-5709 - Amount paid: $307.78
The following amount (tax inclusive) will appear on your credit card or debit card statement:
- Air Canada: $307.78 (Air Transp. Charges - per ticket)

Ticket number(s): 0142158035588

Fare Rules

- Changes:
  - Prior to day of departure - Change fee per direction, per passenger, is $50 CAD plus applicable taxes and any additional fare difference. Changes can be made up to 2 hours prior to departure.
  - Same-day confirmed changes at check-in or at the airport are permitted at a flat fee of $75 CAD/USD per direction, per passenger (subject to availability). Same-day flights only.
  - Same-day standby is available on flights between Toronto and Montreal or Ottawa, on flights between Calgary, Edmonton and Vancouver, as well as on flights between Toronto Pearson (YYZ) and LaGuardia (LGA), John F. Kennedy (JFK) or Newark (EWR) airports (connecting flights excluded).
  - Flights can only be used in sequence from the place of departure specified on the itinerary.

- Cancellations:
  - Tickets are non-refundable and non-transferable.
  - Cancellations can be made up to 45 minutes prior to departure.
  - Provided the original booking is cancelled prior to the original flight departure, the value of the unused ticket can be applied within a one year period from date of issue of the original tickets to the value of a new ticket subject to the change fee per direction, per passenger, plus applicable taxes and any additional fare difference, subject to availability and advance purchase requirements. The new outbound travel date must commence within a one year period from the original date of ticket issuance. If the fare for the new journey is lower, any residual amount will be forfeited.
  - Customers who no-show their flight will forfeit the fare paid.
Your Reservation is Confirmed

Itinerary Number: 247809883
Room Confirmation Number: Don Lacey - 127380208364 - Confirmed

You will receive an email containing the confirmation and reservation details. Please refer to your itinerary number if you contact customer service for any reason.

View or cancel your reservation online.

Reservation Details

Delta Edmonton-Centre Suite Hotel
10222 102 Street, Edmonton, AB, CA
1-780-429-3900

Check-in: Jan 26, 2016 Time: 3:00 PM
Check-out: Jan 29, 2016 Time: 11:00 AM

Rooms: 1 Adults: 2 Children: 0

Charges

Delta Room with 2 Queen Beds
Room 1

Tax recovery charges and service fees

Total Charges (including tax recovery charges and service fees)

$148.34 USD

We have charged your credit card for the full payment of this reservation.

All prices are displayed in $ USD

Payment Information

We have charged your credit card for the full payment of this reservation.

Card Holder Name: Michelle Laxton
Billing Address: 433 - 15 Street South, Lethbridge, AB, Canada, T1J 2S5
Email Address: michelle.laxton@leitab.ab.ca
Telephone Number: 403-308-5018

View or cancel your reservation online.

This is a travel summary only. For all applicable rules, restrictions, fees and penalties please refer to your online itinerary.

Expense Reimbursement Authorization

Review all sections of the form and then complete the last section at the bottom of the page.

TRUSTEES TRAVEL AND EXPENSE WARRANT
Task ID: 0000087644  Created: 01-Feb-2016 07:21:30 AM By: Donald Lussier Processed: 01-Feb-2016 07:21:33 AM By: Donald Lussier

NAME: Lacey, Donald N (19206)
DATES: From: 28-Jan-2016 To: 29-Jan-2016
FUNCTION or MEETING: TEB Take EmpLOYEE Bargaining
LOCATION: Edmonton

EXPENSES:
1. MEALS
   - Breakfast: 01 $10.00 $10.00 $10.00
   - Lunch: 01 $13.00 $13.00 $13.00
   - Dinner: 01 $22.00 $22.00 $22.00
   - Gratuity automatically calculated 15% $3.30 $3.30 $3.30
   Total $58.30

2. MEETINGS
   - Hotel: Enter total invoice amount - attach vouchers
     Private Accommodation: $20.00 $20.00 $20.00
     TOTAL $40.00

3. TRANSPORTATION COSTS
   - Airfare: Enter total invoice amount - attach receipt
     Total Fares: 2 tickets $140.00
   - Car Expenses
     Mileage: $0.00 $0.00 $0.00
     TOTAL $140.00

4. REGISTRATION FEE:
   - Attach approved receipt or voucher
     TOTAL $0.00

5. TECHNOLOGY COSTS
   - TOTAL $0.00

For Office Use Only:
GST (Auto Calculated with): 1.43
GST on Invoices: 0.00
Total GST: 1.43
TOTAL EXPENSES CLAIMED: ($1 + $4 + $5) $174.50
Less: ADVANCE $0.00
Net TOTAL TO BE PAID: $174.50

HONORARIA:
PER DIEM ALLOWANCE:
Half Day(s) $0.00
Full Day(s) $0.00

Approval Section
Task ID: 0000087644  Created: 01-Feb-2016 07:21:30 AM By: Donald Lussier Processed: 01-Feb-2016 07:21:33 AM By: Donald Lussier

Action Taken: No Objection

ACCOUNTS PAYABLE CLERK SECTION
Task ID: 0000087644  Created: 01-Feb-2016 18:44:33 AM By: Donald Lussier
Travel & Expense Calculator

<table>
<thead>
<tr>
<th>Section</th>
<th>Amount Claimed</th>
<th>GST</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Meals</td>
<td>33.07</td>
<td>$0.47</td>
<td>33.54</td>
</tr>
<tr>
<td>Hotels</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
</tr>
<tr>
<td>Transportation</td>
<td>140.00</td>
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<td>140.00</td>
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<tr>
<td>Registration</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
</tr>
<tr>
<td>Technology</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
</tr>
<tr>
<td>Expenses Claimed</td>
<td>173.07</td>
<td>$0.47</td>
<td>173.54</td>
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<tr>
<td>Less: ADVANCE</td>
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<td></td>
<td>0.00</td>
</tr>
<tr>
<td>NET TOTAL TO BE PAID</td>
<td></td>
<td></td>
<td>173.54</td>
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</table>

Vendor Number: EM10208 Lacey, Donald N

GL Account Number: 174590
Times Included: 174590
GST 0.47
Amount: 174590
Tax Code: 0.47
Tax Amount: 8.37

Total Withheld Taxes: 0.00
Tax Total: 8.37
Total With Taxes: 174.50

Authorized By

https://adw.lethsd.ab.ca/live/servlet/Broker?env=ess&template=ess.TaskAuthorization/Tab... 01/02/2016
Expense Reimbursement Authorization

Review all sections of the form and then complete the last section at the bottom of the page.

TRUSTEES TRAVEL AND EXPENSE WARRANT

Task ID: 0000073477 - Created: 19-Jan-2016 11:39 AM - By: Francesca Deo - Processed: 18-Jan-2016 11:06 AM - By: Donald Lacey

NAME: Lacey, Donald H (10395)
DATS: From: 17-Jan-2016 To: 18-Jan-2016
FUNCTION or MEETING: TESSA Teacher bargainin
LOCATION: Edmonton

EXPENSES:

<table>
<thead>
<tr>
<th>Item</th>
<th>Amount</th>
<th>Enter GST on Invoice</th>
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</tr>
</thead>
<tbody>
<tr>
<td>Breakfast</td>
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<tr>
<td>Lunch</td>
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<tr>
<td>Dinner</td>
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<td>$60.00</td>
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<tr>
<td>Gratuity automatically calculated</td>
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<table>
<thead>
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<th>Item</th>
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<th>Section Total</th>
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<tbody>
<tr>
<td>HOTEL:</td>
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</tr>
<tr>
<td>Hotel - Enter total invoice amount - attach vouchers:</td>
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<td>$50.00</td>
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<tr>
<td>Private Accommodation</td>
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<td>$20.00</td>
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<table>
<thead>
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<th>Amount</th>
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<th>Section Total</th>
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<tr>
<td>TRANSPORTATION COSTS:</td>
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<tr>
<td>OR Car Expenses:</td>
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<td>0.00</td>
<td>$50.00</td>
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<td>TOTALени</td>
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<td>Attach approved receipt or voucher</td>
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<td>For Office Use Only:</td>
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<td>$1138.19</td>
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<td>Total GST:</td>
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<td>TOTAL EXPENSES CLAIMED:</td>
<td>(1+2+3+4+5)</td>
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<td>Honoraria:</td>
<td>Half Day(s): 02</td>
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<td>PER DIEM ALLOWANCE:</td>
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<td>Travel &amp; Expense Calculator</td>
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<tr>
<td>Section</td>
<td>Amount Claimed Less GST</td>
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<tr>
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<thead>
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<td>Taxes Included</td>
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<th>reference</th>
<th>description</th>
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<tbody>
<tr>
<td>1/17/2016</td>
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<td>GUEST ROOM</td>
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<td>1/17/2016</td>
<td>577217</td>
<td>RM - GST TAX</td>
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<tr>
<td>1/17/2016</td>
<td>577217</td>
<td>RM - DESTINATION MARKETING FEE</td>
<td>$4.83</td>
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<tr>
<td>1/17/2016</td>
<td>577217</td>
<td>RM - TOURISM LEVY TAX</td>
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<tr>
<td>1/18/2016</td>
<td>577247</td>
<td>VS &quot;6678&quot;</td>
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<tr>
<td></td>
<td></td>
<td><strong>BALANCE</strong></td>
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**EXPENSE REPORT SUMMARY**

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<tr>
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</tr>
<tr>
<td>DAILY TOTAL</td>
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<td>$180.67</td>
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</tr>
</tbody>
</table>

You have earned approximately 3,420 Hilton HHonors points and approximately 114 Miles with Aeroplan Air Canada for this stay. Hilton HHonors(R) stay credits are posted within 72 hours of checkout. To check yo

Hampton hotels are all over the world. Find us in Canada, Costa Rica, Ecuador, Germany, India, Mexico, Poland, Turkey, United Kingdom, and United States of America. Coming soon in Italy and Romania.

for reservations call 1.800.hampton or visit us online at hampton.com thank you.

account no.          | date of charge | folio/check no.  | initial |
<table>
<thead>
<tr>
<th></th>
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<tr>
<td></td>
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<td>179583 A</td>
<td></td>
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card member name     | authorization  | purchases & services | taxes |
|                     |               |                   |        |
| establishment no. and location | establishment agrees to transmit to card holder for payment |         |
| tip & misc.         | total amount   | -180.67           |        |

signature of card member X
BARREL TAXI

780.489.7777
edmtaxi.com

GST#

Date: Jan 18, 2016
Amount: 30.00

Driver: Willy
Car#: 1249

From:

To:

10135-31 Avenue, Edmonton, AB T6N 1C2

YELLOW CAB

780.462.3456

GST#

Date: 17 Dec 2016
Amount: 70.00

Driver:
Car#:

From:

To:

10135-31 Avenue, Edmonton, AB T6N 1C2

FROM _Ledinc, Kan_ Time _6:30 pm_

TO _airport, Edmonton_

TIME _4:30 pm_

DATE _Jan 18, 2016_

TRIP AMOUNT _25.00_

DRIVER NAME _Summar_

CAR NUMBER _217_

GST
# Integra Air
152 Kenyon Drive
Lethbridge Alberta
T1K 7N3
Phone: (403) 381-8859
Toll Free: (877) 213-6359

## PASSENGER ITINERARY
Booked on: Jan 13 2016
Online Reference Number: 381044

<table>
<thead>
<tr>
<th>Origin</th>
<th>Destination</th>
<th>Depart</th>
<th>Arrive</th>
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<tbody>
<tr>
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<td>YQL</td>
<td>01/18/2016 18:05 MST</td>
<td>01/18/2016 19:20 MST</td>
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## Fares

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<td>12.00</td>
<td>Depart</td>
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<tr>
<td>Landing Fees</td>
<td>0.00</td>
<td>Return</td>
</tr>
<tr>
<td>Security Fee</td>
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<tr>
<td>AIF</td>
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<tr>
<td>Discounts</td>
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**Total:** 395.49

## Passenger Information

<table>
<thead>
<tr>
<th>Passenger</th>
<th>Confirm. #</th>
<th>Phone #</th>
<th>Email Address</th>
</tr>
</thead>
<tbody>
<tr>
<td>LACEY, DONALD</td>
<td>609958</td>
<td>4039421527</td>
<td><a href="mailto:donaldlacey49@hotmail.com">donaldlacey49@hotmail.com</a></td>
</tr>
</tbody>
</table>

## Terms and Conditions

1. Integra Air flights may be cancelled or changed up to 2 hours prior to flight time. Applicable change/cancellation fees will apply. If changes or cancellations are made less than 2 hrs prior to flight all monies may be forfeit.
2. Changes are subject to a $50.00+tax fee and a difference in fare if applicable.
3. Cancellations made on the same day of booking (within 24 hrs of original booking) are fully refundable to original form of payment.
4. Cancellations made after the day of booking are subject to a $50.00+tax fee and a difference in fare if applicable, the remaining will be placed into a credit file which is valid for 1 year.
5. Passengers not showing up for a flight will result in a $50.00+tax fee being charged.

### Photo ID and Checking In
6. Check in time is 45 minutes prior to departure.
7. Passengers arriving less than 15 minutes prior to scheduled departure will be denied boarding.
8. Photo ID is required for all passengers over 18 years of age.

### Rules of Carriage
9. Public domestic scheduled tariffs are available upon request.
10. Integra Air allows 1 pc of checked baggage with a maximum weight of 23 Kg (50 lbs) and a maximum size of 30" x 20" x 12". Excess baggage is 30$ per bag for the first bag and 15$ per bag for the second bag.
11. Excess baggage may be accepted based on aircraft availability.

### Extra Information
12. Integra Air can arrange a car rental for you. Please contact us for details.
13. Integra Air offers complimentary light snacks and beverages on the flights. 
14. Integra Air also offers free parking at the east end of the airport. Parking stalls are clearly marked. If the Integra Air parking stalls are occupied, please park in the general airport parking lot.

### IMPORTANT INFORMATION:
Executive Flight Centre located at
3684 - 53 Avenue East
Edmonton International Airport
Edmonton, Alberta

**THANKS FOR FLYING**

Integra Air

Welcome Aboard!

Welcome Aboard! Welcome Aboard!
Your booking is confirmed. Booking reference: N34IX5

An email booking confirmation has been sent to: linda_lacey13@msn.com
Use your booking reference to retrieve your official Itinerary/Receipt at aircanada.com.

Passengers Mr Donald N Lacey

<table>
<thead>
<tr>
<th>Flight</th>
<th>From</th>
<th>To</th>
<th>Departure</th>
<th>Arrival</th>
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<tbody>
<tr>
<td>AC7214</td>
<td>Lethbridge (YQL)</td>
<td>Edmonton (YEG)</td>
<td>09:45</td>
<td>12:57</td>
</tr>
<tr>
<td>AC8142</td>
<td>- Connection in Calgary -</td>
<td>Sun 17-Jan 2016</td>
<td>Sun 17-Jan 2016</td>
<td></td>
</tr>
</tbody>
</table>

Air Transp. Charges: $31.00
Options: 0.00
Taxes, fees and charges: 39.76
Travel Insurance: Purchase travel insurance

Grand Total: $370.76

Your booking is confirmed. Please print/retain this page for your financial records (e.g. for taxation, expense claim or payment card reconciliation purposes). We thank you for choosing Air Canada and look forward to welcoming you on board.

Booking Information

Booking Reference: N34IX5

Electronic Ticketing confirmed. This is your official itinerary/receipt.

Main Contact:
Mr Donald N Lacey
linda_lacey13@msn.com
Mobile: 1-403-9291998
Home: 1-403-9421527

Customer Care
Air Canada
1-888-247-2262
Flights Arrivals and Departures
1-888-422-7533

Flight Itinerary

<table>
<thead>
<tr>
<th>Flight</th>
<th>From</th>
<th>To</th>
<th>Stops</th>
<th>Duration</th>
<th>Aircraft</th>
<th>Fare Type</th>
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<td>BEH</td>
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<tr>
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<td>Sun 17-Jan 2016</td>
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<td>Edmonton, Edmonton Int’l (YEG)</td>
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<td>M</td>
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<tr>
<td></td>
<td>Sun 17-Jan 2016</td>
<td>Sun 17-Jan 2016</td>
<td></td>
<td>12:57</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Operated by:
1 Air Canada Express - Air Georgian
2 Air Canada Express - Jazz

Passenger Information

1: Mr Donald N Lacey : Adult (16+), Ticket Number: 0142157456384
Air Canada - Aeroplan: 350647137
Payment Card: x x x x x x x x x x 6678
Seat Selection: ACT214 1B , AC5142 6C
Meal Preference: None
Special Needs: None

Purchase Summary

Fare Summary
Passenger Type: Adult
Air Transportation Charges
Departing Flight - Flex: 319.00
Surcharges: 12.00
Taxes, Fees and Charges
Canada Airport Improvement Fee: 15.00
Canada Goods and Services Tax (GST/HST #10009-2287 RT0001): 17.66
Air Travelers Security Charge (ATSC): 7.12
Total before options (per passenger): 370.78
Number of passengers: x 1
Total with options: 370.78
Travel Insurance (declined): 0.00
Grand Total - Canadian dollars: $370.78

Payment Information
Credit/Debit Card x x x x x x x x x x 6678 - Amount paid $370.78
The following amount (tax inclusive) will appear on your credit card or debit card statement:
- Air Canada: $370.78 (Air Transp. Charges - per ticket)

Ticket number(s): 0142157456384

Fare Rules

Departing Flight Leithbridge (YQL) To Edmonton (YEG) - Flex

• Changes:
  • Prior to day of departure: Change fee per direction, per passenger, is $350 CAD plus applicable taxes and any additional fare difference. Changes can be made up to 2 hours prior to departure.
  • Same-day confirmed changes at check-in or at the airport are permitted at a flat fee of $75 CAD/USD per direction, per passenger (subject to availability). Same-day flights only.
  • Same-day standby is available on flights between Toronto and Montreal or Ottawa, on flights between Calgary, Edmonton and Vancouver, as well as on flights between Toronto Pearson (YYZ) and LaGuardia (LGA) John F. Kennedy (JFK) or Newark (EWR) airports (connecting flights excluded).
  • Flights can only be used in sequence from the place of departure specified on the itinerary.

• Cancellations:
  • Tickets are non-refundable and non-transferable.
  • Cancellations can be made up to 45 minutes prior to departure.
  • Provided the original booking is cancelled prior to the original flight departure, the value of the unused ticket can be applied within a one year period from date of issue of the original tickets to the value of a new ticket subject to the change fee per direction, per passenger, plus applicable taxes and any additional fare difference subject to availability and advance purchase requirements. The new outbound travel date must commence within a one year period from the original date of ticket issuance. If the fare for the new journey is lower, any residual amount will be forfeited.
  • Customers who no-show their flight will forfeit the fare paid.
Boarding Pass

**AIR CANADA**

**LACEY DONALD**

OPER BY/PAR AIR GEORGIAN

ETKTO142157456384

Frequent Flyer / Voyager assidu

E35K

Flight / Vol

AC 7214

From / De

17JAN

LETHBRIDGE

Destination

01B

CALGARY

Seating Zone

Boarding time / Heure d'embarquement

09:15

Gate / Porte

Remarks / Observations

Aisle/COULOIR

Airline use / Usage interne

0006 WCI00736

Boarding Pass / Carte d'accès à bord

* You may reprint your boarding pass at a Self-service application.
* Check the departure screens at the airport to ensure the gate indicated on your boarding pass has not changed.
* If you are unable to travel, please return to the aircanada.com Check-in option, where you may cancel your check-in, subject to certain rules and restrictions.
* E-ticket customers must be aware of the conditions of contract. Copies are available at the Air Canada counter.

**Bags:**

Hand baggage only - please go directly to security clearance.

Baggage to check in: proceed to Bag Drop, in keeping with the following times:

- Flights within Canada:
- Flights to / from the USA:
- International flights:

<table>
<thead>
<tr>
<th>Suggested times *</th>
<th>Accepted until *</th>
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</thead>
<tbody>
<tr>
<td>90 minutes</td>
<td>60 minutes</td>
</tr>
<tr>
<td>90 minutes</td>
<td></td>
</tr>
</tbody>
</table>

* prior to departure time

**Boarding:**

Ensure you have your travel documents. Without them you may not be allowed to board your flight:

- government issued photo ID
- boarding passes

**Security**

Hand baggage (carry-on):

Restrictions apply to liquids, gels and aerosols in carry-on baggage.

For full details, please consult:

aircanada.com/security

Passenger baggage must NOT contain dangerous goods such as:

- Compressed gases (aerosols or oxygen cylinders), explosives (fireworks or ammunition), flammable solids or liquids (lighter fuels or matches), radioactive materials, oxidising material (bleach), corrosives (acids, alkalis, mercury or wet cell batteries), magnetized materials, poisons and infectious materials.
Boarding Pass

LACEY DONALD
FLEX ECONOMY/ECONOMIQUE FLEX
ETK1042157456384
Frequent Flyer / Voyageur assidu
E35K

Flight / Vol: AC 8142
From: CALGARY
To: EDMONTON-YEG
Date: 17 JAN

Boarding time / Heure d'embarquement: 11:35
Gate / Porte: 53
Seat / Place: 06C
Zone: 2

Departure Time / Heure de départ: 12:05
Remarks / Observations: Airline use / Ausage interne 0010 WCI00736

Airline use / Ausage interne 0010 WCI00736

Boarding Pass | Carte d'accès à bord

* You may reprint your boarding pass at a Self-service application.
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* E-ticket customers must be aware of the conditions of contract. Copies are available at the Air Canada counter.

Bags:
Hand baggage only - please go directly to security clearance.

Baggage to check in: proceed to Bag Drop, in keeping with the following times:

- Flights within Canada:
  - Suggested times: 90 minutes
  - Accepted until: 45 minutes
- Flights to / from the USA:
  - Suggested times: 90 minutes
  - Accepted until: 60 minutes
- International flights:
  - Suggested times: 90 minutes
  - Accepted until: 60 minutes

* prior to departure time

Boarding:
Ensure you have your travel documents. Without them you may not be allowed to board your flight:
- government issued photo ID
- boarding passes

Security
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hotel information

Delta Edmonton Centre Suite Hotel
10222-102nd Street
Edmonton, AB T5J 4C5
780-429-3900

check in time: 15:00
check out time: 12:00

If you have a question about this reservation, please contact us by phone 1-800-268-1133 or send us an email at deltanet@deltahotels.com. You can obtain more information regarding Delta Hotels and Resorts from our website. We thank you for your patronage and wish you a pleasant stay at the Delta Edmonton Centre Suite Hotel. Other special requests may be confirmed at check in.

guest details
Don Lacey
michelle.loxton@leths.ab.ca

reservation details
confirmation #34960591

dates
arrival date: Sunday, November 15, 2015
departure date: Tuesday, November 17, 2015
length of stay: 2 nights
click here to add to Outlook calendar

click here to add to TripIt

number of guests
2 adults 0 children

room and rate(s)
Delta Room, 1 King
Alberta Teachers Association

payment information

room rate $129.4
room total $258.8
taxes, levies and fees $31.6

total $289.64 CA

Guaranteed for late arrival.
policies
Cancel 1 Day Prior to Arrival

what would you like to do next?
make another reservation - cancel this reservation - modify this reservation - go to delta home page
From: Michelle Loxton <Michelle.Loxton@lethsd.ab.ca>
Date: 2015-10-28 3:00 PM (GMT-07:00)
To: Don Lacey <Don.Lacey@lethsd.ab.ca>
Subject: Fwd: Update to Reservation# 34960591 Delta Edmonton Centre Suite Hotel Arr: Sunday, November 15, 2015

Hi Don,

Please see the attached Hotel Reservation.

Now I just have to book your flight from Calgary to Edmonton.

Have a super day!

Michelle Loxton
Transportation Coordinator
Lethbridge School District No. 51

Begin forwarded message:

From: Delta Hotels and Resorts <no_reply@zd.deltahotels.com>
Date: October 28, 2015 at 2:56:41 PM MDT
To: Don Lacey <michelle.loxton@lethsd.ab.ca>
Subject: Update to Reservation# 34960591 Delta Edmonton Centre Suite Hotel Arr: Sunday, November 15, 2015
Reply-To: Delta Hotels and Resorts <deltanet@deltahotels.com>
**INVOICE**

**NUMBER**  0000035502  
**DATE**  December 07, 2015

**BILL TO:**
Lethbridge SD No. 51  
433 - 15 Street South  
Lethbridge AB  T1J2Z5

(403) 000-3805 Ext.

<table>
<thead>
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<th>P.O. NUMBER</th>
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<td>LET01</td>
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<td>Due on Receipt</td>
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<tr>
<th>DESCRIPTION</th>
<th>REQ.</th>
<th>UNIT PRICE</th>
<th>EXTENDED PRICE</th>
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<tbody>
<tr>
<td>Fall General Meeting 2015</td>
<td>3</td>
<td>675.00</td>
<td>2,025.00</td>
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<tr>
<td>Attendee(s):</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>D. Lacey, D. Hunt, C. Gilmore</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

1. 7010 4100 1000 32  
1. 7020 4200 4200 20

**NET AMOUNT**  2,025.00  
**FREIGHT**  101.25  
**G.S.T.**  
**TOTAL DUE**  2,126.25