### **Trustee Professional Development & Travel Expenses**

### Trustee - Clark Bosch

### Period- March 1, 2018 - May 31, 2018

Event or Expenditure item	Board Business	Professional Learning	Dates	Hotel	Flight	Mileage	Other	Per Diem	Total
Retreat/ Conference ( 11 people)	X		01-Mar-18						\$229.96
Board Retreat Travel	X		01-Mar-18			\$126.25		\$350.00	\$126.25
CASS Spring Conference	X		21-Mar-18			\$511.06	\$46.00	\$525.00	\$1,082.06
Edwin Parr Awards Dinner	X		09-May-18				\$50.00		\$50.00
ASBA Meeting - Taber	X		09-May-18			\$54.54		\$175.00	\$52.77
Total				\$0.00	\$0.00	\$691.85	\$96.00	\$1,050.00	\$1,541.04



Bill To: Lethbridge School District No 51

433 15 Street South

Lethbridge, AB T1J2Z5

Contact: Leanne Tedder

Phone: 403-380-5301

Email: LeeAnne.Tedder@lethsd.ab.ca Invoice #:

140262 LTHS01

March 5th 2018 AMENDED FINAL INVOICE

Issued by:

Invoice Date:

Deanna Baulch

2606.44

Phone: 403-859-2106

Email: deanna@waymarker.ca

Terms of Payment: Payment due no later than 30 days after departure. Cash, cheque or credit card accepted.

Payable to: Waterton Lakes Lodge Inc.- P.O. Box 100, Waterton Park, AB. TOK 2MO, CANADA.

Function: Conference

Thurs March 1st 2018 Arrival: Thurs March 1st 2018 Departure: Fri March 2nd 2018 Arrival:

					4%		
Services:	Quantity:	Unit Price:	Ext. Price:	5% GST:	Tourism Levy:	18% Gratuity	Total:
Accommodation:							
Standard	11	89.00	979.00	48.95	39.16		1067.11
Subtotals:	11		979.00	48.95	39.16	0.00	1067.11
Meals:							
Lunch off Menu- March 1st	1	211.25	211.25	10.56	0.00	38.03	259.84
Dinner off Menu- March 1st	1	456.00	456.00	22.80	0.00	82.08	560.88
Dinner Dessert off Menu- March 1st	1	45.50	45.50	2.28	0.00	8.19	55.97
Breakfest Off Menu- March 2nd	1	185.00	185.00	9.25	0.00	33.30	227.55
Lunch off Menu- March 2nd	1	117.00	117.00	5.85	0.00	21.06	143.91
Tea and Coffee Station	11	6.00	66.00	3.30	0.00	11.88	81.18
Subtotals:	16		1080.75	54.04	0.00	194.54	1329.33
Extras:				-			
Room Rental	1	200.00	200.00	10.00			210.00
Subtotals:	1		200.00	10.00	0.00	0.00	210.00
			2259.75	112.99	39.16	194.54	2606.44
		Total:	2259.75	112.99	39.16	194.54	2606.44
GST: 86 25 52 841 RT 0001 Resor	t	Deposit:					0.00



Page: 1

Date: 29-Mar-2018

08:46

Lethbridge Public Sd

## **Expense Form**

Number of Uploaded Documents: \( \Theta \) (1)

VENDOR EXPENSE PAYMENT REQUEST (ENTRY SCREEN)

Task ID: 0000100636 - Created: 05-Mar-2018 01:43.21 PM - By: Leeanne Tedder - Processed: 05-Mar-2018

01:43.21 PM - By: Leeanne Tedder

Vendor Number:

03554 - Waterton Lakes Lodge Inc.

Invoice Number:

140262LTHS01

Invoice Date:

05-Mar-2018

Reference Info:

Invoice # 140262 LTHS01 - Board Retreat - March 1 and 2, 2018

(Prints on Cheque)

Internal Comments:

Invoice # 140262 LTHS01 - Board Retreat - March 1 and 2, 2018 Please transfer funds from 1-6030-4200-1000-20 to 1-7010-4100-1000-32.

**GL Account Number** Taxes Included Amount Tax Code **Tax Amount** 160304200100020 2606.44 1 112.99 **Total Without Taxes:** 2493.45 Tax Total: 112.99 **Total With Taxes:** 2606.44

VENDOR EXPENSE PAYMENT REQUEST (AUTHORIZATION SECTION)

Task ID: 0000100636 - Created: 05-Mar-2018 01:43.21 PM - By: Leeanne Tedder - Processed: 05-Mar-2018 03:00.06 PM - By: Cheryl Gilmore

Action Taken: No Objection

Vendor Number:

03554 - Waterton Lakes Lodge Inc.

Invoice Number:

140262LTHS01

Invoice Date:

05-Mar-2018

Reference Info:

Invoice # 140262 LTHS01 - Board Retreat - March 1 and 2, 2018

(Prints on Cheque)

**GL Account Number** Taxes Included Amount Tax Code **Tax Amount** 160304200100020 2606.44 112.99 **Total Without Taxes:** 2493.45 Tax Total: 112.99 **Total With Taxes:** 2606,44

VENDOR EXPENSE PAYMENT REQUEST (AP CLERK SECTION)

Task ID: 0000100636 - Created: 05-Mar-2018 03:00.07 PM - By: Cheryl Gilmore - Processed: 06-Mar-2018 11:28.43 AM - By: Pauline Jongeling

Action Taken: Approve Expense

Vendor Number:

03554 - Waterton Lakes Lodge Inc.

Invoice Number:

140262LTHS01

Invoice Date:

05-Mar-2018

Reference Info:

Invoice # 140262 LTHS01 - Board Retreat - March 1 and 2, 2018

(Prints on Cheque)

**GL Account Number** Taxes Included **Tax Code Amount Tax Amount** 170104100100032 Ø 2606.44 1 112.99 **Total Without Taxes:** 2493.45 Tax Total: 112.99 **Total With Taxes:** 2606.44

Date: 29-Mar-2018

Lethbridge Public Sd

08:47

# **Expense Form**

Page: 1

Number of Uploaded Documents: @ (0)

TRUSTEES TRAVEL AND EXPENSE WARRANT Task ID: 0000101533 - Created: 16-Mar-2018 08:05.07 AM - By: Clark Bosch - Processed: 16-Mar-2018 08:05.07 AM - By: Clark Bosch NAME: Bosch, Clark J (10671) To: 02-Mar-2018 DATES: From: 01-Mar-2018 Check if Travel is in the USA: **FUNCTION or MEETING: Board Retreat** LOCATION: Waterton **EXPENSES:** Enter GST on Invoice 1. MEALS: Total \$ **Breakfast** @ \$ 10.00 0.00 \$ @ \$ 15.00 0.00 Lunch @\$ 20.00 \$ Dinner 0.00 \$ \$ 0.00 (1) Gratuity automatically calculated .15 % 0.00 2. HOTELS: Hotel: Enter total invoice amount - attach \$ \$ \$ 0.00 (2) Private Accommodation: @ \$ 20.00 0.00 3. TRANSPORTATION COSTS: A) Economy Air Fair: Enter total invoice amount - attach \$ \$ \$ Taxi Fares - State number of trips: OR B) Car Expenses Waterton 250 KMS @\$ .505 \$ 126.25 \$ 126.25 (3) \$ \$ \$ 0.00 (4) Attach approved receipt or voucher 5. TECHNOLOGY COSTS: \$ \$ \$ 0.00 (5) For Office Use Only: TOTAL EXPENSES \$ (1+2+3+4+5)GST (Auto Calculated Within): 6.01 126.25 \$ Less: ADVANCE **GST on Invoices:** 0.00 \$ 126.25 Total GST: NET TOTAL TO BE PAID: 6.01 Half Day(s) Full Day(s) HONORARIA: PER DIEM ALLOWANCE: Half Day(s) 02 Full Day(s) APPROVAL SECTION

Task ID: 0000101533 - Created: 16-Mar-2018 08:05.07 AM - By: Clark Bosch - Processed: 16-Mar-2018 11:57.30 AM - By: **Christine Lee** 

Action Taken: No Objection

# TRUSTEE EXPENSE WARRANT-PAYROLL SECTION

Task ID: 0000101533 - Created: 16-Mar-2018 11:57.30 AM - By: Christine Lee - Processed: 19-Mar-2018 09:39.54 AM - By: Carrie Mclaren

This expense form is being routed to you as the Trustee has entered honoraria or a per diem allowance.

Please print the expense form for processing of payment and as backup documentation.

#### ACCOUNTS PAYABLE CLERK SECTION

Task ID: 0000101533 - Created: 16-Mar-2018 11:57.31 AM - By: Christine Lee - Processed: 20-Mar-2018 08:21.23 AM - By: Pauline Jongeling

	ACTOR CONTROL OF THE PARTY OF T	ator	Travel & Expense Calcula		
Total	T	T GS	Amount Claimed Less GS		Section
0	0.00	0.00	7 HITOGRA OLGANICA 2000 CO.		Meals:
0	0.00	0.00			lotels:
126	6.01	120.24			ransportation Costs:
0	0.00	0.00			Registration Fees:
0	0.00	0.00			echnology Costs:
126.	6.01	120.24		ses Claimed:	Expen
0	s: ADVANCE	Less			
0	Exchange:	nange Rate:	Exch	U.S. Dollars:	
	TO BE BAID!	NET TOTAL	SECULE AND A STREET		
126	TO BE PAID.	NETTOTAL		EM10671 - Bosch, Clark J	Vendor Number:
126			Amount		
126	Tax Amount	Tax Code	Amount	Taxes Included	GL Account Number
126	Tax Amount 6.01	Tax Code	<b>Amount</b> 126.25		
126	Tax Amount 6.01 120.24	Tax Code 1 Total Without Taxes:		Taxes Included	GL Account Number
126	Tax Amount 6.01 120.24 6.01	Tax Code 1 Total Without Taxes: Tax Total:		Taxes Included	GL Account Number
126	Tax Amount 6.01 120.24	Tax Code 1 Total Without Taxes:		Taxes Included	GL Account Number
126	Tax Amount 6.01 120.24 6.01	Tax Code 1 Total Without Taxes: Tax Total:		Taxes Included	GL Account Number

Date: 28-May-2018 09:55

Lethbridge Public Sd

# **Expense Form**

Page: 1

Number of Uploaded Documents: @ (0)

TRUSTEES TRAVEL AND EXPENSE WARRANT

Task ID: 0000102723 - Created: 09-Apr-2018 01:55.10 PM - By: Clark Bosch - Processed: 09-Apr-2018 01:55.10 PM - By: Clark Bosch

NAME:

Bosch, Clark J (10671)

DATES:

From: 21-Mar-2018

To: 23-Mar-2018

**FUNCTION or MEETING:** 

CASS Spring Conference

Check if Travel is in the USA:

LOCATION:

Edmonton

EXPENSE	S:								
1. MEALS:						Enter GST on Invoice		Section Total	
to the or the same depletors to the	Breakfast		@ \$ 10.00	\$	0.00				
	Lunch		@ \$ 15.00	\$	0.00				
	Dinner	02	@ \$ 20.00	\$	40.00				
	Gratuity a	utomatically calculated	@ .15 %	\$	6.00		\$	46.00	(1)
2. HOTELS:									
	Hotel: Enter total invoice vouchers:	e amount - attach		\$	\$				
	Private Accommodation:		@ \$ 20.00	\$	0.00		\$	0.00	(2)
3. TRANSPO	RTATION COSTS:								
	<ul><li>A) Economy Air Fair: Er receipts</li></ul>	ter total invoice amoun	t - attach	\$	\$				
	Taxi Fares - State nur	nber of trips:		\$					
OR	B) Car Expenses	Edmonton 1012 KMS	@ \$ .505	\$	511.06		\$	511.06	(3)
4. REGISTRA	TION FEES:								
	Attach approved receipt	or voucher		\$	\$		\$	0.00	(4)
5. TECHNOL	OGY COSTS:						MI		
-				\$	\$		\$	0.00	(5)
Fo	or Office Use Only:								
GST (Au	to Calculated Within):	26.24	TOTA	L EXPENSES IED:		(1+2+3+4+5)	\$	557.06	
GST on I	Invoices:	0.00	Les	S: ADVANC	E		\$		
Total GS	Γ:	26.24	NET	TOTAL TO BE PA	AID:		\$	557.06	
HONORARIA:		Half Day(s)	Full	Day(s)					
PER DIEM AL	LOWANCE:	Half Day(s)	os Fu	II Day(s)					

APPROVAL SECTION

Task ID: 0000102723 - Created: 09-Apr-2018 01:55.10 PM - By: Clark Bosch - Processed: 09-Apr-2018 02:13.44 PM - By: **Christine Lee** 

Action Taken: No Objection

# TRUSTEE EXPENSE WARRANT-PAYROLL SECTION

Task ID: 0000102723 - Created: 09-Apr-2018 02:13.44 PM - By: Christine Lee - Processed: 13-Apr-2018 08:22.33 AM -By: Carrie Mclaren

This expense form is being routed to you as the Trustee has entered honoraria or a per diem allowance.

Please print the expense form for processing of payment and as backup documentation.

#### ACCOUNTS PAYABLE CLERK SECTION

Task ID: 0000102723 - Created: 09-Apr-2018 02:13.44 PM - By: Christine Lee - Processed: 10-Apr-2018 09:29.51 AM -By: Pauline Jongeling

		Travel & Expense Calcu	ulator		
					Total
Section		Amount Claimed Less G	44.10	GST 1.90	1 Otal 46.
Meals:			0.00	0.00	0.
Hotels: Transportation Costs:			486.72	24.34	511.
Registration Fees:			0.00	0.00	0.
Technology Costs:			0.00	0.00	0.
	nses Claimed:		530.82	26.24	557.
				Less: ADVANCE	0.
	U.S. Dollars:	Exc	change Rate:	Exchange:	0.
				T TOTAL TO BE PAID:	557.
GL Account Number	Taxes Include	d Amount	Tax Code	Tax Amount	
			Tax Code		
170104100100032		557.06	1	26.53	
			Total Without	Taxes: 530.53	
			Tax	Total: <u>26.53</u>	
			Total With		
			Total With	Tuxoo.	
Authorizer Comment Approved					
		PAID			
		1 Alb			

# ZONE 6

Lori Hodges Zone Chair hodgesl@lrsd.ab.ca Pam Boyson
Zone Secretary
Box 10
Cardston, AB TOK 0K0
P 403.653.4991
F 403.653.4641
pam.boyson@westwind.ab.ca

# Edwin Parr Awards Ceremony Ticket Order Form

Wednesday, May 9, 2018 Heritage Inn, Taber, Alberta

The Edwin Parr Awards evening will be held on Wednesday, May 9<sup>th</sup> at the Heritage Inn in Taber, Alberta. If you have submitted a first year teacher to be considered for the Zone 6 Edwin Parr Award, please act as host to your candidate. The Zone budget will cover the cost of the candidate but we do encourage candidates to invite a couple of guests (supporters) to the event. If possible we encourage each nominating board to pick up the tab for the candidate's guests. The cost for this year's banquet is \$50.00/plate.

Please complete the information on the following page and forward along with the appropriate payment to Pam Boyson, Zone 6 Secretary Treasurer at the address listed above on or before April 30, 2018. Please make the cheque payable to **ASBA**, **Zone 6** 

IF anyone has any food allergies or restrictions, please note & highlight it on the attached form

# Edwin Parr Awards Ceremony Ticket Order Form

Wednesday, May 9, 2018 Heritage Inn, Taber, Alberta

School Jurisdiction Name: Lethbridge School District No. 51

# PLEASE NOTE & HIGHLIGHT ANY FOOD ALLERGIES OR RESTRICTIONS ON THIS FORM

<b>Attendees</b>		Ticket cost \$ 50.00/plate
Edwin Par Candidate Name:	Sarah Williamson	No charge
Guest Name:	Steve Williamson	\$50.00
Guest Name:	Janice Williamson	<u>\$50.00</u>
Guest Name:	Kennedy Carpenter	<u>\$50.00</u>
Principal of GS Lakie:	Sharon Mezei	<u>\$50.00</u>
Board Chair:	Clark Bosch	<u>\$50.00</u>
Vice Chair:	Jan Foster	<u>\$50.00</u>
Trustee Name:	Donna Hunt	<u>\$50.00</u>
Trustee Name:	Lola Major	<u>\$50.00</u>
Administration:	Rik Jesse	<u>\$50.00</u>
Administration:	Cheryl Gilmore	<u>\$50.00</u>
Administration:	Christine Lee	<u>\$50.00</u>
Communications Officer:	Garrett Simmons	<u>\$50.00</u>
Total Payment included to ASE	BA Zone 6	<u>\$600.00</u>

Date: 28-May-2018 10:03

Lethbridge Public Sd

**Expense Form** 

Page: 1

# Number of Uploaded Documents: @ (1)

VENDOR EXPENSE PAYMENT REQUEST (ENTRY SCREEN)

Task ID: 0000104470 - Created: 30-Apr-2018 01:17.09 PM - By: Leeanne Tedder - Processed: 30-Apr-2018

01:17.09 PM - By: Leeanne Tedder

Vendor Number: 01183 - Asba Zone 6 Invoice Number: EdwinParr2018 Invoice Date: 30-Apr-2018

Reference Info:

(Prints on

Edwin Parr Awards Ceremony - ticket order for May 9, 2018

Cheque)

Internal Comments: Edwin Parr Awards Ceremony - ticket order for May 9, 2018 Transfer \$50 per person to the following: Trustees 170104100100032, Rik Jesse \$50 to 159104180100018, Christine Lee 159104250425025

GL Account Number	Taxes Included	Amount	Tax Code	Tax Amount
159104200100020		600.00		0.00
			<b>Total Without Taxes:</b>	600.00
			Tax Total:	0.00
			Total With Taxes:	600.00

▼ VENDOR EXPENSE PAYMENT REQUEST (AUTHORIZATION SECTION)

Task ID: 0000104470 - Created: 30-Apr-2018 01:17.09 PM - By: Leeanne Tedder - Processed: 30-Apr-2018 02:28.06 PM - By: Cheryl Gilmore

Action Taken: No Objection

Vendor Number:

01183 - Asba Zone 6

Invoice Number:

EdwinParr2018

Invoice Date:

30-Apr-2018

Reference Info:

Edwin Parr Awards Ceremony - ticket order for May 9, 2018

(Prints on Cheque)

GL Account Number	Taxes Included	Amount	Tax Code	Tax Amount
159104200100020	Ø	600.00		0.00
			Total Without Taxes:	600.00
			Tax Total:	0.00
			Total With Taxes:	600.00

VENDOR EXPENSE PAYMENT REQUEST (AP CLERK SECTION)

Task ID: 0000104470 - Created: 30-Apr-2018 02:28.06 PM - By: Cheryl Gilmore - Processed: 30-Apr-2018 04:03.44 PM - By: Pauline Jongeling

Action Taken: Approve Expense

Vendor Number:

01183 - Asba Zone 6

Invoice Number:	EdwinParr2018			
Invoice Date:	30-Apr-2018			
Reference Info:			durfus Mario 2000	
(Prints on Cheque)	Edwin Parr Awar	ds Ceremony - ticket or	der for May 9, 2018	
<b>GL Account Number</b>	Taxes Included	Amount	Tax Code	Tax Amount
170104100100032		500.00		0.00
159104180100018		50.00		0.00
159104250100025		50.00		0.00
			Total Without Taxes:	600.00
			Tax Total:	0.00
			Total With Taxes:	600.00

Date: 28-May-2018 10:04

Lethbridge Public Sd

Page: 1

# **Expense Form**

Number of Uploaded Documents: @ (0)

TRUSTEES TRAVEL AND EXPENSE WARRANT

Task ID: 0000105564 - Created: 11-May-2018 09:21.58 AM - By: Clark Bosch - Processed: 11-May-2018 09:21.58 AM -By: Clark Bosch

NAME:

Bosch, Clark J (10671)

DATES:

From: 09-May-2018

To: 09-May-2018

**FUNCTION or MEETING:** 

ASBA Zone 6 mtg

Check if Travel is in the USA: □

3:								
					Enter GST on Invoice		Total	
Breakfast		@ \$ 10.00	\$	0.00				
Lunch		@ \$ 15.00	\$	0.00				
Dinner		@ \$ 20.00	\$	0.00				
Gratui	ty automatically calculated	@ .15 %	\$	0.00		\$	0.00	(*
Hotel: Enter total invouchers:	voice amount - attach		\$	\$				
Private Accommoda	tion:	@ \$ 20.00	\$	0.00		\$	0.00	(2
			terania (					
<ul><li>A) Economy Air Fair receipts</li></ul>	: Enter total invoice amoun	t - attach	\$	\$				
Taxi Fares - State	number of trips:		\$					
B) Car Expenses	Taber							
	108 KMS	@ \$ .505	\$	54.54		\$	54.54	(3
TION FEES:								
Attach approved rec	eipt or voucher		\$	\$		\$	0.00	(4
DGY COSTS:		7 ( ) ( ) ( ) ( ) ( ) ( ) ( ) ( ) ( ) (		•		•		/6
			\$	<b>\$</b>		<b>\$</b>	0.00	(0
or Office Use Only:								
to Calculated Within):	2.60				(1+2+3+4+5)	\$	54,54	
nvoices:	0.00	Less:	ADVANCE					
ī:	2.60	NET TO	TAL TO BE PAI	D:		\$	54.54	
	Half Day(s)							
	Half Day(s)	o1 Full	Dau/a)					
	Lunch Dinner Gratui  Hotel: Enter total invouchers: Private Accommoda  RTATION COSTS: A) Economy Air Fair receipts Taxi Fares - State B) Car Expenses  TION FEES: Attach approved recommoda  or Office Use Only: to Calculated Within): nvoices:	Breakfast Lunch Dinner  Gratuity automatically calculated  Hotel: Enter total invoice amount - attach vouchers: Private Accommodation:  RTATION COSTS:  A) Economy Air Fair: Enter total invoice amount receipts  Taxi Fares - State number of trips: B) Car Expenses  Taber 108 KMS  TION FEES: Attach approved receipt or voucher  OGY COSTS:  Or Office Use Only: to Calculated Within): 2.60  nvoices: 0.00  F: 2.60  Half Day(s)	Breakfast Lunch Dinner  Gratuity automatically calculated  Gratuity automatically calculated  Hotel: Enter total invoice amount - attach vouchers: Private Accommodation:  (A) Economy Air Fair: Enter total invoice amount - attach receipts Taxi Fares - State number of trips: B) Car Expenses  Taber 108 KMS  (B) \$ .505  TION FEES: Attach approved receipt or voucher  OGY COSTS:  Dr Office Use Only: to Calculated Within): 2.50 TOTAL CLAIME NVOICES: F: 2.50 NET TO	Breakfast Lunch Dinner  G \$ 15.00 Gratuity automatically calculated G .15 %  Hotel: Enter total invoice amount - attach vouchers: Private Accommodation:  A) Economy Air Fair: Enter total invoice amount - attach receipts Taxi Fares - State number of trips: B) Car Expenses Taber 108 KMS G \$ .505  TION FEES: Attach approved receipt or voucher  OCY COSTS:  TOTAL EXPENSES CLAIMED: NOO Calculated Within): 2.60 NET TOTAL TO BE PAIR Half Day(s) Full Day(s)	Breakfast Lunch Dinner  Gratuity automatically calculated Dinner  Source  Sample Calculated Sample Calculated Dinner  Dinner  Gratuity automatically calculated Dinner  Sample Calculated Dinner  Sample Calculated Dinner  Dinner  Dinner  Gratuity automatically calculated Dinner  Sample Calculated Dinner  Diner  Dinner  Dinner  Dinner  Dinner  Dinner  Dinner  Dinner  Dinne	Breakfast Lunch Dinner  Gratuity automatically calculated  Hotel: Enter total invoice amount - attach vouchers: Private Accommodation:  (a) \$ 15.00 (b) \$ 0.00  Gratuity automatically calculated (c) .15 %  S  S  Taxi Fares - State number of trips: B) Car Expenses Takin Fares 108 KMS (c) \$ .505 (c) \$ 54.54  TON FEES: Attach approved receipt or voucher  To Office Use Only:  to Calculated Within): C 2.50 C NET TOTAL EXPENSES CLAIMED: TOTAL EXPENSES CLAIMED: THAIF Day(S) Full Day(S) Full Day(S)	Breakfast	Breakfast

APPROVAL SECTION

Task ID: 0000105564 - Created: 11-May-2018 09:21.58 AM - By: Clark Bosch - Processed: 11-May-2018 09:28.38 AM -By: Christine Lee

Action Taken: No Objection

# TRUSTEE EXPENSE WARRANT-PAYROLL SECTION

Task ID: 0000105564 - Created: 11-May-2018 09:28.38 AM - By: Christine Lee - Processed: 15-May-2018 09:29.46 AM - By: Carrie Mclaren

This expense form is being routed to you as the Trustee has entered honoraria or a per diem allowance.

Please print the expense form for processing of payment and as backup documentation.

#### ▼ ACCOUNTS PAYABLE CLERK SECTION

Task ID: 0000105564 - Created: 11-May-2018 09:28.38 AM - By: Christine Lee - Processed: 15-May-2018 08:32.25 AM - By: Pauline Jongeling

		ılator	Travel & Expense Calcu		
Total					
1 Otal	0.00	0.00	Amount Claimed Less C		Section
0.0	0.00	0.00			Meals:
54.5	2.60	51.94			Hotels: Fransportation Costs:
0.0	0.00	0.00			Registration Fees:
0.0	0.00	0.00			Fechnology Costs:
54.5	2.60	51.94		enses Claimed:	
0.0	ess: ADVANCE	Leading the Land of the Land o			
0.0	Exchange:	xchange Rate:	Ex	U.S. Dollars:	
54.5	L TO BE PAID:				
				∵ EM10671 - Bosch, Clark J	Vendor Number:
	Tax Amount	Tax Code	Amount		
	Tax Amount	Tax Code	Amount 54 54	Taxes Included	GL Account Number
		Tax Code 1 Total Without Taxes:	Amount 54.54		
	2.60 <b>51.94</b>	1		Taxes Included	GL Account Number
	2.60	1 Total Without Taxes:		Taxes Included	GL Account Number
	2.60 <b>51.94</b> <u>2.60</u>	1 Total Without Taxes: Tax Total:		Taxes Included	GL Account Number