

Trustee Professional Development & Travel Expenses

Trustee - Clark Bosch

Period- December 1, 2017 - February 28, 2018

Event or Expenditure Item	Board Business	Professional Learning	Dates	Hotel	Flight	Mileage	Other	Per Diem	Total
ASBA Fall General Meeting - Registration	X		06-Dec-17				\$1,000.00		\$1,000.00
Assurance in the K-12 Ed Sys	X		13-Feb-18			\$207.05	\$122.63	\$175.00	\$329.68
Total				\$0.00	\$0.00	\$207.05	\$1,122.63	\$175.00	\$1,329.68



Alberta School Boards Association

1200, 9925 - 109 Street Edmonton, Alberta T5K 2J8
 Phone: 1.780.482.7311 Fax: 1.780.482.5659
 www.asba.ab.ca Email: hrogers@asba.ab.ca Business #: 10669 4268

INVOICE

NUMBER 0000037906
DATE December 06, 2017

BILL TO:

Lethbridge SD No. 51
 433 - 15 Street South
 Lethbridge AB T1J2Z5

(403) 000-3805 Ext.

Customer Number	P.O. NUMBER	TERMS		
LET01		Due on Receipt		
DESCRIPTION	REQ.	UNIT PRICE	EXTENDED PRICE	
Fall General Meeting 2017 Attendee(s): Christine Lee ✓	1	775.00	775.00	
Fall General Meeting 2017 Attendee(s): Donna Hunt ✓ Cheryl Gilmore ✓	2	825.00	1,650.00	
Fall General Meeting 2017 Attendee(s): Clark Bosch ✓	1	1,000.00	1,000.00	
<p>1-7010-4100-1000-32</p> <p>8041N204</p>				
			NET AMOUNT	3,425.00
			FREIGHT G.S.T.	171.25
			TOTAL DUE	\$3,596.25

cla
 12/13/17

Date: 29-Mar-2018
08:43

Lethbridge Public Sd

Page: 1

Expense Form

Number of Uploaded Documents: (2)

▼ TRUSTEES TRAVEL AND EXPENSE WARRANT

Task ID: 0000099567 - Created: 15-Feb-2018 09:02.20 AM - By: Clark Bosch - Processed: 15-Feb-2018 09:02.20 AM - By: Clark Bosch

NAME: Bosch, Clark J (10671)
DATES: From: 13-Feb-2018 TO: 13-Feb-2018
FUNCTION or MEETING: Assurance in the K-12 Education System, South Regi Check if Travel is in the USA:
LOCATION: Calgary

EXPENSES:

				Enter GST on Invoice	Section Total
1. MEALS:					
Breakfast	@ \$ 10.00	\$	0.00		
Lunch	@ \$ 15.00	\$	0.00		
Dinner	@ \$ 20.00	\$	0.00		
Gratuity automatically calculated	@ .15 %	\$	0.00	\$	0.00 (1)
2. HOTELS:					
Hotel: Enter total invoice amount - attach vouchers:		\$	\$		
Private Accommodation:	@ \$ 20.00	\$	0.00	\$	0.00 (2)
3. TRANSPORTATION COSTS:					
A) Economy Air Fair: Enter total invoice amount - attach receipts		\$	\$		
OR B) Car Expenses	Calgary 410 KMS @ \$.505	\$	207.05	\$	207.05 (3)
4. REGISTRATION FEES:					
Attach approved receipt or voucher		\$	24.00	\$	24.00 (4)
5. TECHNOLOGY COSTS:					
Printer_Cartridges		\$	98.63	4.70 \$	98.63 (5)

For Office Use Only:

GST (Auto Calculated Within):	9.86	TOTAL EXPENSES CLAIMED:	(1+2+3+4+5)	\$	329.68
GST on Invoices:	4.70	Less: ADVANCE		\$	
Total GST:	14.56	NET TOTAL TO BE PAID:		\$	329.68

HONORARIA: Half Day(s) Full Day(s)
PER DIEM ALLOWANCE: Half Day(s) 01 Full Day(s)

▼ APPROVAL SECTION

Task ID: 0000099567 - Created: 15-Feb-2018 09:02.21 AM - By: Clark Bosch - Processed: 15-Feb-2018 09:30.49 AM - By: Christine Lee

Action Taken: No Objection

▼ TRUSTEE EXPENSE WARRANT-PAYROLL SECTION

Task ID: 0000099567 - Created: 15-Feb-2018 09:30.49 AM - By: Christine Lee - Processed: 20-Feb-2018 01:13.36 PM - By: Carrie McLaren

This expense form is being routed to you as the Trustee has entered honoraria or a per diem allowance.

Please print the expense form for processing of payment and as backup documentation.

▼ ACCOUNTS PAYABLE CLERK SECTION

Task ID: 0000099567 - Created: 15-Feb-2018 09:30.49 AM - By: Christine Lee - Processed: 15-Feb-2018 01:33.46 PM - By: Pauline Jongeling

Action Taken: Approve Expense

Travel & Expense Calculator			
Section	Amount Claimed Less GST	GST	Total
Meals:	0.00	0.00	0.00
Hotels:	0.00	0.00	0.00
Transportation Costs:	197.19	9.86	207.05
Registration Fees:	24.00	0.00	24.00
Technology Costs:	93.93	4.70	98.63
Expenses Claimed:	315.12	14.56	329.68
		Less: ADVANCE	0.00
U.S. Dollars:	Exchange Rate:	Exchange:	0.00
NET TOTAL TO BE PAID:			329.68

Vendor Number: EM10671 - Bosch, Clark J

GL Account Number	Taxes Included	Amount	Tax Code	Tax Amount
170104100100032		329.68	1	15.70
			Total Without Taxes:	313.98
			Tax Total:	15.70
			Total With Taxes:	329.68

Authorizer Comment
approved

PAID

Store # 118
501 1st Avenue South
Lethbridge, AB T1J4J9
403-317-4630

Sale

C0081 2.06 2333
0118 02/09/18 03:05

ENTER TO WIN!
\$1,000 STAPLES SHOPPING SPREE

Staples listens and values your feedback.
Tell us how we did today!

Visit www.StaplesListens.ca

Your Survey Code: Barcode at the bottom
Expires: 02/16/2018

1800951

1 BROTHER TWS60 HY BLA 93.93

012502838919 93.93

Subtotal 4.70

Total GST 5.03% \$98.63

Debit 98.63

*****3585 Purchase

Interac C CHEQUING

Authorization Number 200216

0010012500 23331 66164102

91 02/09/18 15:04:57

00/001 APPROVED - THANK YOU A0000002771010

Interac

0080008000 F803

Thank you for shopping at STAPLES!

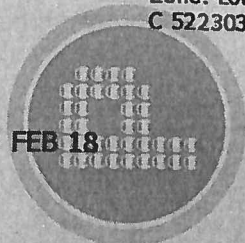
CALGARY PARKING AUTHORITY (403) 537-71

Terminal: 859
Plate: BYB0287

Zone: Lot 28 : 9028
C 522303*9992

Valid through:

TUESDAY 13 FEB 18
6:00 PM



AMOUNT PAID: \$24.00 (GST Incl.)

Auth No:

START TIME: 2/13/2018 9:03 AM

RECEIPT NO: 74820

Pay for your parking online: www.parkplus.ca