MINUTES FROM THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF
LETHBRIDGE SCHOOL DISTRICT NO. 51 HELD NOVEMBER 27, 2018.

IN ATTENDANCE:

Trustees: Clark Bosch; Tyler Demers; Jan Foster; Donna Hunt; Christine Light;
Doug James; Lola Major

Administrators: Cheryl Gilmore; Rik Jesse; Morag Asquith; Christine Lee
LeeAnne Tedder (Recorder)

The Chair called the meeting to order at 3:45 p.m.

1. Approval of Agenda

Trustee Christine Light moved:
“that 5.7 Trustee Remuneration be added to the agenda, approve as
amended.”

CARRIED UNANIMOUSLY

2. Approval of Minutes

Trustee Jan Foster moved:
“that the minutes of the Regular Meeting of October 23, 2018 and
the Organizational Meeting of October 23, 2018 be approved and
signed by the Chair.”

CARRIED UNANIMOUSLY

3. Business Arising from the Minutes

There was no business arising from the minutes.

4. Presentations

4.1 Fast Forward

Nikki Cale presented the Fast Forward program for the 2017-18 school year.

5. Action Items

5.1 Sock it to ‘em Campaign

The 16th annual Sock it to ‘em Campaign runs from November
1 to December 15, 2018. Caretaking and Maintenance staff in
Lethbridge and area schools are collecting new socks to be
donated to local charities for Christmas.

Trustee Tyler Demers moved:
“that the Board make a donation in the amount of $100 to the
Sock it to ‘em Campaign.”

CARRIED UNANIMOUSLY

Approval of Agenda 6790/18
Approval of Minutes 6791/18
Business Arising from the Minutes
Presentations
Fast Forward
Action Items
Sock it to ‘em Campaign 6792/18
5.2 Terms of Reference
Terms of Reference were updated for District Wellness Committee and F.N.M.I. Education Committee for the 2018-19 school year.

Trustee Donna Hunt moved:
“that the Board approve the updated Terms of Reference for the District Wellness Committee and the F.N.M.I. Education Committee.” CARRIED UNANIMOUSLY

5.3 Policy Review
Teresa Loewen provided an overview of each policy and responded to questions for the following:
Policy 201.2 Mandate
Policy 202.1.1 Confidentiality
Policy 202.1.2 Conflict of Interest
Policy 202.2 Chair of the Board
Policy 202.3 Individual Trustees
Policy 205.1 Trustee Compensation
Policy 206.1 Trustee Training and Development
Policy 303.3 Administrators Growth Supervision and Evaluation
Policy 303.4 School Principal

Trustee Lola Major moved:
“to approve Policy 201.2 Mandate, as amended.” CARRIED UNANIMOUSLY

Trustee Lola Major moved:
“to approve Policy 202.1.1 Confidentiality, as amended.” CARRIED UNANIMOUSLY

Trustee Lola Major moved:
“to approve Policy 202.1.2 Conflict of Interest, as amended.” CARRIED UNANIMOUSLY

Trustee Lola Major moved:
“to approve Policy 202.2 Chair of the Board, as amended.” CARRIED UNANIMOUSLY

Trustee Lola Major moved:
“to approve Policy 202.3 Individual Trustees, as reviewed.” CARRIED UNANIMOUSLY
Trustee Lola Major moved:
“to approve Policy 205.1 Trustee Compensation, as reviewed.”
CARRIED UNANIMOUSLY

Trustee Lola Major moved:
“to approve Policy 206.1 Trustee Training and Development, as amended.”
CARRIED UNANIMOUSLY

Trustee Lola Major moved:
“to approve Policy 303.3 Administrator Growth Supervision and Evaluation, as amended.”
CARRIED UNANIMOUSLY

Trustee Lola Major moved:
“to approve Policy 303.4 School Principal, as amended.”
CARRIED UNANIMOUSLY

5.4 District Three Year Education Plan and Annual Education Results Report
Alberta Education requires that each school jurisdiction develop a Three Year Education Plan (3YEP) which incorporates the vision, priorities, and strategies developed by the Board in consultation with stakeholders in the District. Alberta Education requires that the formally approved 3YEP combined with the Annual Education Results Report (AERR) be approved by the Board and posted on the jurisdiction website by November 30. It was recommended that Fast Forward be included in the report prior to posting to website.

Trustee Donna Hunt moved:
“to approve the combined Three Year Education Plan and 2017-18 Annual Education Results Report, as presented.”
CARRIED UNANIMOUSLY

5.5 2017-18 Audited Financial Statement
School jurisdictions are required to submit an audited financial report to Alberta Education. Will Zobell and Avice DeKelver, BDO Canada LLP, reported a clean audited financial statement. Mark DeBoer, Director of Finance, provided an overview of the Audited Financial Statements for the year ended August 31, 2018.

Public Forum – none
Trustee Donna Hunt moved: “to approve the Audited Financial Statements for the 2017-18 fiscal year.” CARRIED UNANIMOUSLY

5.6 2018-19 Budget Update
Director of Finance Mark DeBoer presented the 2018-19 Budget Update.

Trustee Donna Hunt moved: “to approve the Budget Update for the 2018-2019 fiscal year.” CARRIED UNANIMOUSLY

5.7 Trustee Remuneration
Trustee Donna Hunt moved: “that due to recent changes in income tax regulations effective January 1, 2019, as applied to Trustees, Lethbridge School District No. 51 Board of Trustees increase their honorarium, including per diem rates, to reflect a hold harmless position in after tax dollars.”
In Favour: Tyler Demers, Donna Hunt and Jan Foster
Opposed: Christine Light, Doug James, Lola Major, Clark Bosch DEFEATED

6. District Highlights
- Lola will attend the ceremony where Bill Baum and Craig Findlay will receive a Blackfoot name.
- Tyler was a bingo caller at Lakeview’s Turkey Bingo.
- Doug attended Remembrance Day at General Stewart, breakfast at Immanuel Christian Secondary School, presenter at Chinook (Orlando Bowen) with Bruce Carbert doing an excellent ice breaker.
- Donna attended Remembrance Day at Westminster where a choir performed beautifully, enjoyed the ASBA FGM meeting in Edmonton.
- Christine Light attended the Lakeview Alberta Opera event, Administrators’ Committee banquet went well last week.
- Clark mentioned the WCHS production, Chinook’s dance production, and Remembrance Day ceremonies.

7. Information Items
7.1 Board Chair Report
7.1.1 Breakfast with the Board
All staff at Chinook High School have been invited to
attend Breakfast with the Board on Wednesday, December 5, 2018 followed by a tour of the school by Principal Kevin Wood.

7.2 Associate Superintendent Reports

7.2.1 Business Affairs
Associate Superintendent Christine Lee provided a written Business Affairs report.

7.2.2 Human Resources
Associate Superintendent Rik Jesse provided a written Human Resources report including enrolment.

7.2.3 Instructional Services
Associate Superintendent Morag Asquith provided a written Instructional Services report.

7.3 Superintendent Reports

7.3.1 Board Priorities Report
2018-19 District Priorities report of actions was shared. New curriculum is a huge focus.

7.3.2 Acknowledgements of Excellence
Student and staff acknowledgements of excellence were shared with the Board. Board members were encouraged to congratulate the staff and students when visiting schools.

7.3.3 2018 Christmas Season Schedule
The 2018 Christmas Season celebrations schedule was shared.

7.3.4 Snacks with the Superintendents
Staff at École Nicholas Sheran School have been invited to attend the Snacks with the Superintendent on Wednesday, December 5, 2018.

7.3.8 Calendar of Events
The Calendar of Events was reviewed for the period December 3, 2018 to January 24, 2019.
8.1 **Policy Advisory Committee – October 24, 2018**
Trustee Lola Major provided a written report from the Policy Advisory Committee meeting held October 24, 2018.

8.2 **District School Council – November 5, 2018**
Trustee Doug James provided a written report from the District School Council meeting held November 5, 2018.

8.3 **F.N.M.I. Advisory Committee – November 6, 2018**
Trustee Doug James provided a written report from the F.N.M.I Advisory Committee meeting held November 6, 2018.

8.4 **Facilities Committee – November 6, 2018**
Trustee Doug James provided a written report from the Facilities Committee meeting held November 6, 2018.

8.5 **ATA Local Council – November 7, 2018**
Trustee Donna Hunt provided a written report from the ATA Local Council meeting held November 7, 2018.

Trustee Jan Foster moved:
“to extend the Board meeting beyond 6:00 p.m.”

**CARRIED UNANIMOUSLY**

8.6 **Community Engagement Committee – November 13, 2018**
Trustee Christine Light provided an oral report from the Community Engagement Committee meeting held November 13, 2018.

8.7 **A.S.B.A. Zone 6 General Meeting – November 14, 2018**
Trustee Donna Hunt provided a written report from the A.S.B.A. Zone 6 General Meeting held November 14, 2018.

8.8 **Poverty Intervention Committee – November 19, 2018**
Trustee Christine Light provided a written report from the Poverty Intervention Committee meeting held November 19, 2018.

8.9 **District Student Advisory Council – November 20, 2018**
Trustee Doug James provided a written report from the District Student Advisory Council meeting held November 20, 2018.
8.10 Policy Advisory Committee – November 21, 2018
Trustee Lola Major provided a written report from the Policy Advisory Committee meeting held November 21, 2018.

8.11 Community and Social Development – November 23, 2018
Trustee Jan Foster provided an oral report from the Community and Social Development meeting held November 23, 2018.

9 Correspondence – Received:
9.1 City of Lethbridge

10 Correspondence – Sent: none

Trustee Christine Light moved:
“to adjourn the meeting at 6:21 p.m.” CARRIED UNANIMOUSLY

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Clark Bosch,                                   Christine Lee,
Chair                                             Associate Superintendent
                                                 Business Affairs