MINUTES FROM THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF
LETHBRIDGE SCHOOL DISTRICT NO. 51 HELD FEBRUARY 26, 2019.

IN ATTENDANCE:
Trustees: Clark Bosch; Tyler Demers; Jan Foster; Donna Hunt; Christine Light; Doug James; Lola Major
Administrators: Cheryl Gilmore; Rik Jesse; Christine Lee; Morag Asquith
LeeAnne Tedder (Recorder)

The Chair called the meeting to order at 3:47 p.m.

1. **Approval of Agenda**

   Additions: 5.4 Approval of Resource purchases and
   9.5 Board Budget meeting – Donna Hunt

   Trustee Donna Hunt moved:
   “to approve the agenda, as amended.” CARRIED UNANIMOUSLY

2. **Approval of Minutes**

   Trustee Jan Foster moved:
   “that the minutes of the Regular Meeting of January 22, 2019 be
   approved and signed by the Chair.” CARRIED UNANIMOUSLY

   Trustee Jan Foster moved:
   “that the minutes of the Special Meeting of January 29, 2019 be
   approved and signed by the Chair.” CARRIED UNANIMOUSLY

3. **Business Arising from the Minutes**

   There was no business arising from the minutes.

4. **Presentations**

   4.1 **Edwin Parr Nomination**

      The District nominee for the ASBA Edwin Parr award is Melanie
      Wasylenko, Wilson Middle School. Principal Dean Hawkins
      provided a summary highlighting Melanie’s accomplishments
      in her first year of teaching.

   4.2 **Numeracy**

      Numeracy Lead Teacher Jenn Giles presented her Numeracy
      Action Plan to the Board and answered questions of the Board.

5. **Action Items**

   5.1 **Authorization of Locally Developed Courses**

      Locally developed International Baccalaureate courses have
had their end dates extended to align with the Diploma Programme Curriculum Development and Review Cycle from the International Baccalaureate Organization.

Trustee Donna Hunt moved: “that the Board approve the end date extensions of acquired International Baccalaureate courses Biology (IB) 35 for 3 credits to August 31, 2022; Chemistry (IB) for 3 and 5 credits to August 31, 2022; and Theory of Knowledge (IB) for 3 and 5 credits to August 31, 2021 as authorized by Alberta Education for continued use in all District High Schools.”

CARRIED UNANIMOUSLY

5.2 Atrieve (PowerSchool) HR/Payroll re-implementation project
The current Human Resources and Payroll software was originally implemented in 2004-2005. Upgrades are necessary at this time and funds were set aside under capital reserves.

Trustee Tyler Demers moved: “to approve the quote from PowerSchool for the Atrieve HR and Payroll re-implementation project in the amount of $196,500 plus GST from funds set aside in Administration Capital Reserves.”

CARRIED UNANIMOUSLY

5.3 Policy Review
Superintendent Cheryl Gilmore reviewed policies 502.5 Student Transportation, bussing; 604.5 High School Course Sequence Transfers; 606.5 Educating Students at Home; 608.7 Sale of Student Supplies and Materials; and 1003.5 Conducting Research.

Trustee Lola Major moved: “to approve Policy 502.5 Student Transportation, Bussing, as amended.”

CARRIED UNANIMOUSLY

Trustee Lola Major moved: “to approve Policy 604.5 High School Course Sequence Transfers, as amended.”

CARRIED UNANIMOUSLY

Trustee Lola Major moved: “to approve Policy 606.5 Educating Students at Home, as amended.”

CARRIED UNANIMOUSLY
Trustee Lola Major moved: “to approve Policy 608.7 Sale of Student Supplies and Materials, as reviewed.” CARRIED UNANIMOUSLY

Trustee Lola Major moved: “to approve Policy 1003.5 Conducting Research, first reading.” CARRIED UNANIMOUSLY

Public Forum

5.4 Approval of Resource Purchases
Over the past two years, the Board has supported Literacy resources in our elementary schools. A request was made for intervention resource funding.

Tyler Demers moved: “that the Board approve the purchase of resources for Literacy intervention at the elementary level in the amount of $173,300 funded from operating funds.” CARRIED UNANIMOUSLY

Secondary interactive technology request including projectors to replace the aging equipment.

Tyler Demers moved: “that the Board approve the replacement of secondary interactive technology resources in the amount of $813,000 from operating funds. Furthermore that interactive technology resources be included in the long term technology ever greening plan.” CARRIED UNANIMOUSLY

6. District Highlights
- Doug attended the General Stewart family dinner.
- Donna worked with the City on the Opioid Crisis committee. ICE Scholarship Breakfast and Town Hall were good.
- Jan Scholarship Breakfast, good turnout and good speaker.
- Christine Light felt Town Hall went very well. Appreciates the student perspectives. ICE Scholarship Breakfast was great. Scholarship winners from last year attended.
- Clark thanked all for the ICE Scholarship Breakfast. Had a District teacher pass away and the Principal spoke glowing about the actions taken by staff at District office. Thank you.
7. **Information Items**

7.1 **Board Chair Report**

7.1.1 **Breakfast with the Board**

All staff at Lethbridge Christian School have been invited to attend Breakfast with the Board on Tuesday, March 5, 2019 followed by a tour of the school by Principal Les Greeno.

7.2 **Associate Superintendent Reports**

7.2.1 **Business Affairs**

Associate Superintendent Christine Lee provided a written Business Affairs report.

7.2.2 **Human Resources**

Associate Superintendent Rik Jesse provided a written Human Resources report including enrolment.

7.2.3 **Instructional Services**

Associate Superintendent Morag Asquith presented the Instructional Services report.

7.3 **Superintendent Reports**

7.3.1 **Board Priorities Report**

2018-19 District Priorities report of actions was shared.

7.3.2 **Acknowledgements of Excellence**

Student and staff acknowledgements of excellence were shared with the Board. Board members were encouraged to congratulate the staff and students when visiting schools. Christine Lee, nominated by Lola Major will be receiving a YWCA Women of Distinction Award.

7.3.3 **Snacks with the Superintendents**

Staff at Dr. Probe School have been invited to attend the Snacks with the Superintendent on Tuesday, March 5, 2019.

7.3.4 **Calendar of Events**

The Calendar of Events was reviewed for the period February 26 to March 26, 2019. 
Add: Spirit of 51 on March 6, 2019
8. **Response to December Public Forum**
Superintendent Cheryl Gilmore is currently exploring potential partners for hosting a public forum for the upcoming provincial election. Cheryl spoke with Brad Roberts and will chat with Derek Resler about partnering with ATA.

9. **Reports**
   9.1 **Lethbridge Community and Social Development Committee – January 25, 2019**
   Trustee Jan Foster provided a written report from the Lethbridge Community and Social Development Committee meeting held January 25, 2019.

   9.2 **ATA Local Council – February 6, 2019**
   Trustee Christine Light provided an oral report for the ATA Local Council meeting held February 6, 2019.

   9.3 **F.N.M.I. Advisory Committee – February 13, 2019**
   Trustee Doug James provided a written report from the F.N.M.I. Advisory Committee meeting held February 13, 2019.

   9.4 **District Wellness Committee**
   Trustee Donna Hunt noted that this meeting was delayed to March 4th.

   9.5 **Board Budget Committee – February 26, 2019**
   Trustee Donna Hunt provided an oral report from the Board Budget Committee meeting held February 26, 2019.

10. **Correspondence – Received:**
   10.1 **Alberta Education**
   10.2 **Action on Smoking & Health**

11. **Correspondence – Sent:** none

The meeting was adjourned at 5:48 p.m.

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Clark Bosch,                                   Christine Lee,
Chair                                           Associate Superintendent

B    Business Affairs