

MINUTES FROM THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF LETHBRIDGE SCHOOL DISTRICT NO. 51 HELD SEPTEMBER 25, 2018.

IN ATTENDANCE:

- Trustees: Clark Bosch; Tyler Demers; Jan Foster; Donna Hunt; Christine Light; Doug James; Lola Major
- Administrators: Cheryl Gilmore; Rik Jesse; Morag Asquith; LeeAnne Tedder (Recorder)
- Regrets: Christine Lee

The Chair called the meeting to order at 3:39 p.m.

1. Approval of Agenda *Approval of Agenda
6756/18*
Trustee Jan Foster moved:
“that the agenda be approved as presented.”
CARRIED UNANIMOUSLY

2. Approval of Minutes *Approval of Minutes
6757/18*
Trustee Donna Hunt moved:
“that the minutes of the Regular Meeting of June 26, 2018 be approved and signed by the Chair.” **CARRIED UNANIMOUSLY**

3. Business Arising from the Minutes *Business Arising from
the Minutes*
There was no business arising from the minutes.

4. Presentations *Presentations
Literacy*
 - 4.1 Literacy
District Literacy Lead Teacher, Bev Smith, and Director of Curriculum, Karen Rancier, provided a Literacy update.

5. Action Items *Action Items*
 - 5.1 School Board Annual Work Plan
Every September the Board reviews the Annual Work plan, which outlines major events and tasks.

Trustee Donna Hunt moved:
“that the School Board Annual Work Plan be accepted as presented.” **CARRIED UNANIMOUSLY** *School Board Annual
Work Plan
6758/18*

 - 5.2 Letter to Solicitor General
At the Joint City of Lethbridge / School Boards Committee

meeting held September 12, 2018, there was some discussion pertaining to the opioid situation in the City of Lethbridge including strategies that have been implemented, ongoing challenges and pressing needs. The City of Lethbridge requested that both school jurisdictions consider writing a letter that supports the city in its advocacy for support from the office of the Solicitor General.

Trustee Jan Foster moved:

“that the Board approve sending a letter that supports the City of Lethbridge in its advocacy for support from the office of the Solicitor General.” **CARRIED UNANIMOUSLY**

*Solicitor General letter
6759/18*

6. District Highlights

District Highlights

- Trustees attended the opening of Senator Joyce Fairbairn Middle School grand opening.
- Donna noted the beautiful school and playground at our new middle school.
- Jan was pleased to represent the Board at the AGM of Lethbridge Family Services. We received the Friend of the Family award.
- Christine attended a few school council meetings and was encouraged by the parent turn out.
- Clark thanked the group for the speaker at the Welcome Back Breakfast.

7. Information Items

Information Items

7.1 Board Chair Report

Standing Committees

7.1.1 Board Standing Committee Annual Reports and Terms of Reference Review

Facilities Committee

Policy Advisory Committee

Spirit of 51 Committee

Board Budget Committee

Poverty Intervention Committee

Board Audit Committee

District Wellness Committee

Community Engagement Committee

Superintendent Evaluation Committee

FNMI Committee

New Committee: RLAC (Reconciliation Lethbridge Advisory Committee) will fall under the FNMI Committee.

7.1.2 FNMI Directorate Grant for Urban Indigenous Youth
Honourable Shannon Phillips, MLA Lethbridge-West, announced the funding boost to address concerns regarding funding for First Nations, Metis and Inuit student supports in the District.

*FNMI Directorate
Grant for urban
Indigenous Youth*

7.1.3 October Organizational Meeting Agenda
The annual School Board Organizational meeting will be held October 23, 2018. An electronic survey containing the 2018-19 Trustee committee membership choices will be distributed prior to that meeting.

*October
Organizational
Meeting Agenda*

7.1.4 District School Council Meetings
District School Council meeting dates for the 2018-19 school year are:
October 1, 2018
November 5, 2018
December 3, 2018
January 14, 2019
February 5, 2019 – Town Hall
March 4, 2019
April 1, 2019
May 6, 2019
June 3, 2019

*District School Council
Meetings*

Public Forum: Cindy DeJager expressed concern regarding the new bussing routes. Buses that her children were taking did not arrive at their stop on Thursday last week with no prior notification. Distance for driving is beyond 2.4 km but with the pathways routing, they will be walking farther.
Cheryl Gilmore noted that the Province put in pathways as part of the distance.
Allison Pike recommended that Principals send out notification to all parents.
We will make an appointment for Cindy to meet with Cheryl Shimbashi, Transportation Coordinator.

7.1.5 Breakfast with the Board
The Board of Trustees will invite school staffs plus the staff at the Education Centre and Attwell building to join them for a light breakfast on a rotating basis. Trustees enjoy the opportunity to engage staff members in informal conversations. Following the breakfast, Trustees are invited to tour the school with the Principal

*Breakfast with the
Board*

or Assistant Principal. The 2018-19 schedule is:
October 3, 2018 – Senator Joyce Fairbairn Middle School
November 7, 2018 – Immanuel Christian Secondary
December 5, 2018 – Chinook High School
January 9, 2019 – Senator Buchanan School
February 7, 2019 – Park Meadows School
March 5, 2019 – Lethbridge Christian School
April 3, 2019 – Immanuel Christian Elementary
May 1, 2019 – Mike Mountain Horse School

7.2 Associate Superintendent Reports

*Associate
Superintendent
Reports
Business Affairs*

7.2.1 Business Affairs

Associate Superintendent Christine Lee provided a written Business Affairs report.

7.2.2 Human Resources

Human Resources

Associate Superintendent Rik Jesse provided a written Human Resources report including enrolment.

7.2.3 Instructional Services

Instructional Services

Associate Superintendent Morag Asquith provided a written Instructional Services report.

7.3 Superintendent Reports

Superintendent Report

7.3.1 Acknowledgements of Excellence

Student and staff acknowledgements of excellence were shared with the Board. Board members were encouraged to congratulate the staff and students when visiting schools.

*Acknowledgements of
Excellence*

7.3.2 Junior Achievement Program

Administration appointments for the new school year were shared. Lakeview School Principal announcement coming soon. Note the date should read 2018/19.

*Junior Achievement
Program*

7.3.3 ASBO Meritorious Budget Award (MBA)

The Board congratulated Mark DeBoer, Director of Finance on receiving this award.

*ASBO Meritorious
Budget Award*

7.3.4 Donations and Support

Green Acres Foundation presented a cheque for

Donations and Support

\$3,048.45 to Westminster School for the Sue Labuhn Memorial Library.

7.3.5 Board Priorities Report *Board Priorities Report*
2018-19 District Priorities report of actions was shared.

7.3.6 World Teachers' Day *World Teachers' Day*
World Teachers' Day is held annual on October 5th since 1994 to celebrate the essential role of teachers in providing quality education at all levels. The Board acknowledges the commitment of excellence that teachers, and all staff members, demonstrate for the benefit of students.

7.3.7 Snacks with the Superintendents *Snacks with the Superintendents*
Executive Council invites school staffs, plus staff at the Education Centre and Attwell Building to join them for either a light lunch or breakfast on a rotating basis. This provides an opportunity to share highlights from the school and share concerns or suggestions with Executive Council members. The Snacks with the Superintendents schedule for 2018-19 is:
October 11, 2018 – Coalbanks School
November 15, 2018 – Lakeview School
December 5, 2018 – École Nicholas Sheran School
January 16, 2019 – Gilbert Paterson Middle School
February 13, 2019 – General Stewart School
March 5, 2019 – Dr. Probe School
April 10, 2019 – École Agnes Davidson School
May 2, 2019 – Attwell Building

7.3.8 Calendar of Events *Calendar of Events*
The Calendar of Events was reviewed for the period September 26 to October 23, 2018.
Addition of October 10, 2018 Committee of the Whole meeting.

8. Reports

8.1 Joint Committee of City of Lethbridge and School Boards – September 12, 2018 *Reports
Joint Committee of
City of Lethbridge and
School Boards*
Trustee Jan Foster provided a written report from the Joint Committee of City of Lethbridge and School Boards

meeting held September 12, 2018.

*Board Audit
Committee*

- 8.2 Board Audit Committee – September 12, 2018
Trustee Tyler Demers provided a written report from the Board Audit Committee meeting held September 12, 2018.

Facilities Committee

- 8.3 Facilities Committee – September 17, 2018
Trustee Tyler Demers provided a written report from the Facilities Committee meeting held September 17, 2018.

*A.S.B.A. General
Meeting*

- 8.4 A.S.B.A. General Meeting – September 19, 2018
Trustee Donna Hunt provided a written report from the A.S.B.A. General Meeting September 19, 2018.

*Correspondence –
Received*

9 Correspondence – Received:

- 9.1 Parents as Teachers certificate
9.2 2018-19 School Fees approval email
9.3 Lethbridge Chamber of Commerce

*Parents as Teachers
2018-19 School fees
approval
Lethbridge Chamber of
Commerce*

10 Correspondence – Sent – none

Correspondence – Sent

The meeting adjourned at 5:31 p.m.

Adjournment

Clark Bosch,
Chair

Christine Lee,
Associate Superintendent
Business Affairs