

# MINUTES FROM THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF LETHBRIDGE SCHOOL DISTRICT NO. 51 HELD JANUARY 22, 2019.

## IN ATTENDANCE:

Trustees: Clark Bosch; Tyler Demers; Jan Foster; Donna Hunt; Christine Light; Doug James; Lola Major

Administrators: Cheryl Gilmore; Rik Jesse; Morag Asquith; Christine Lee  
LeeAnne Tedder (Recorder)

The Chair called the meeting to order at 3:57 p.m.

1. Approval of Agenda *Approval of Agenda  
6816/19*  
Add: 9.6 ATA Local 41 report – Tyler Demers  
Trustee Tyler Demers moved:  
“to approve the agenda, as amended.” **CARRIED UNANIMOUSLY**
  
2. Approval of Minutes *Approval of Minutes  
6817/19*  
Trustee Jan Foster moved:  
“that the minutes of the Regular Meeting of December 18, 2018 be approved and signed by the Chair.” **CARRIED UNANIMOUSLY**
  
3. Business Arising from the Minutes *Business Arising from  
the Minutes*  
There was no business arising from the minutes.
  
4. Presentations *Presentations  
Counselling Services*
  - 4.1 Counselling Services – Cayley King  
Counselling Coordinator, Cayley King, provided a presentation and responded to questions of the Board.
  
5. Action Items *Action Items*
  - 5.1 Approval of International Trips  
WCHS Teacher Stacey Bolton and Principal Carey Rowntree provided details and responded to questions of the Board.  
  
Trustee Donna Hunt moved:  
“that the WCHS girls volleyball trip to San Diego, California, USA from October 9<sup>th</sup> to October 13<sup>th</sup>, 2019 be approved on the condition that all district policies and procedures are strictly followed.” **CARRIED UNANIMOUSLY** *International Trip  
WCHS to San Diego  
6818/19*
  
  - 5.2 Authorization of Locally Developed Courses *Authorized Locally  
Developed Courses*  
Alberta Education requires that all locally developed senior high courses be authorized for use by the Board of Trustees.

Two locally developed courses were brought to the Board:  
Directing 25 and 35 for 5 credits  
Musical Theatre 15, 25 and 35 for 5 credits

Trustee Tyler Demers moved:

“to approve the use of locally developed senior high school courses, Directing 25 and 35 for 5 credits from December 10<sup>th</sup>, 2018 to August 31<sup>st</sup>, 2020 and any learning resources detailed in the course outline for use in all of our District High Schools.”

*Directing 25 and 35 for 5 credits from December 10<sup>th</sup>, 2018 to August 31<sup>st</sup>, 2020. 6819/19*

**CARRIED UNANIMOUSLY**

Trustee Donna Hunt moved:

“to approve the end date extension of previously acquired courses Musical Theatre 15, 25 and 35 for 5 credits each to August 31<sup>st</sup>, 2020 as authorized by Alberta Education.”

*Musical Theatre 15, 25 and 35 for 5 credits to August 31<sup>st</sup>, 2020. 6820/19*

**CARRIED UNANIMOUSLY**

5.3 Policy Review

*Policy Review*

Teresa Loewen provided a second reading of Policy 603.1 Animals in Schools.

Trustee Lola Major moved:

“to approve Policy 603.1 Animals in Schools, second reading, as presented.”

*Policy 603.1 Animals in Schools 6821/19*

**CARRIED UNANIMOUSLY**

Trustee Lola Major moved the third and final reading:

“to approve Policy 603.1 Animals in Schools, as presented.”

*Policy 603.1 Animals in Schools FINAL 6822/19*

**CARRIED UNANIMOUSLY**

5.2 First Quarter Financial Report

Mark DeBoer, Director of Finance, provided the Board with the First Quarter Financial Report.

Trustee Donna Hunt moved:

“to accept the 2018/19 First Quarter Financial Report, as presented.”

*First Quarter Financial Report 6823/19*

**CARRIED UNANIMOUSLY**

6. District Highlights

*District Highlights*

- Christine Light - Victoria Park Christmas dinner, Chinook Design 9 display, City drug strategy panel, Breakfast with the Board at Senator Buchanan
- Jan Foster - Fiddler on the Roof, celebration of life for Dr. Bob Plaxton

- Donna Hunt – City drug strategy panel
- Doug James – Breakfast with the Board at Senator Buchanan, 1D1B grant donation presentation, Lakie dance
- Tyler Demers – New West Theatre
- Lola Major – 1D1B presentation
- Clark Bosch – Senator Buchanan children in the breakfast program, tremendous support with his father passing

**Public Forum:**

Brooke Culley asked the Board to consider using your position and influence to coordinate two public forums, designed and managed to flesh out candidates around their plans for public education. Brooke noted that it was done in 2012. The Board Chair thanked him and indicated that the Board would respond at the next Board meeting.

*Public Forum*

7. Information Items

*Information Items*

7.1 Board Chair Report

*Breakfast with the Board*

7.1.1 Breakfast with the Board

All staff at Park Meadows School will be invited to attend Breakfast with the Board on Thursday, February 7, 2019 followed by a tour of the school by Principal Mark Blankenstyn.

7.2 Associate Superintendent Reports

*Associate Superintendent Reports Business Affairs*

7.2.1 Business Affairs

Associate Superintendent Christine Lee provided a written Business Affairs report.

7.2.2 Human Resources

*Human Resources*

Associate Superintendent Rik Jesse provided a written Human Resources report including enrolment.

7.2.3 Instructional Services

*Instructional Services*

Associate Superintendent Morag Asquith provided a written Instructional Services report.

7.3 Superintendent Reports

*Superintendent Report Board Priorities*

7.3.1 Board Priorities Report

2018-19 District Priorities report of actions was shared.

7.3.2 Acknowledgements of Excellence

*Acknowledgements of Excellence*

Student and staff acknowledgements of excellence were shared with the Board. Board members were

encouraged to congratulate the staff and students when visiting schools.

7.3.3 Snacks with the Superintendents

Staff at General Stewart School will be invited to attend the Snacks with the Superintendent on Wednesday, February 13, 2019.

*Snacks with the Superintendents*

7.3.4 Donations and Support

Senator Joyce Fairbairn Middle School received a donation from Lethbridge Toyota.  
Lethbridge Firefighters Charities Association donated \$4,000 toward Victoria Park High School Christmas hampers.  
One District One Book received a \$75,000 grant from the Government of Alberta.

*Donations and Support*

7.3.5 Calendar of Events

The Calendar of Events was reviewed for the period January 30 to February 26, 2019.

*Calendar of Events*

8. Response to December Public Forum

Response to the December Public Forum was shared.

*Response to December Public Forum*

9. Reports

9.1 Policy Advisory Committee – January 9, 2019

Trustee Lola Major provided a written report from the Policy Advisory meeting held January 9, 2019.

*Reports  
Policy Advisory Committee*

9.2 District School Council – January 14, 2019

Trustee Tyler Demers provided a link to the District School Council meeting minutes for the meeting held January 14, 2019.

*District School Council*

9.3 A.S.B.A. Zone 6 General Meeting – January 16, 2019

Trustee Donna Hunt provided a written report from the A.S.B.A. Zone 6 General meeting held January 16, 2019.

*A.S.B.A. Zone 6 Meeting*

9.4 Joint City of Lethbridge / School Boards – January 16, 2019

Trustee Jan Foster provided a written report from the Joint City of Lethbridge / School Boards meeting January 16, 2019.

*Joint City of Lethbridge / School Boards*

- |   |   |
|---|---|
| <p>9.5    <u>Community Engagement Committee – January 17, 2019</u><br/> Vice Chair Christine Light provided a written report from the Community Engagement Committee meeting held January 17, 2019.</p> | <p><i>Community<br/>Engagement<br/>Committee</i></p>                                  |
| <p>9.6    <u>ATA Local Council – January 9, 2019</u><br/> Tyler Demers provided an oral report from the ATA Local 41 Council meeting held January 9, 2019.</p>  | <p><i>ATA Local Council</i></p>   |
| <p>10.    <u>Correspondence – Received:</u></p> <p>    10.1    City of Lethbridge</p> <p>    10.2    Alberta Health Deputy Minister</p>   | <p><i>Correspondence –<br/>Received<br/>City of Lethbridge<br/>Alberta Health</i></p> |
| <p>11.    <u>Correspondence – Sent:</u> none</p>  | <p><i>Correspondence – Sent</i></p>   |
| <p>The meeting was adjourned at 6:00 p.m.</p>   | <p><i>Adjournment</i></p>   |

---

Clark Bosch,  
Chair

---

Christine Lee,  
Associate Superintendent  
Business Affairs