

# MINUTES FROM THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF LETHBRIDGE SCHOOL DISTRICT NO. 51 HELD MARCH 26, 2019.

## IN ATTENDANCE:

Trustees: Clark Bosch; Tyler Demers; Jan Foster; Donna Hunt; Christine Light;  
Lola Major

Administrators: Cheryl Gilmore; Rik Jesse; Christine Lee; Morag Asquith  
LeeAnne Tedder (Recorder)

Regrets: Doug James

The Chair called the meeting to order at 3:40 p.m.

1. Approval of Agenda

Trustee Donna Hunt moved:

“to approve the agenda, as presented.” **CARRIED UNANIMOUSLY**

*Approval of Agenda  
6840/19*

2. Approval of Minutes

Trustee Jan Foster moved:

“that the minutes of the Regular Meeting of February 26, 2019 be approved and signed by the Chair.” **CARRIED UNANIMOUSLY**

*Approval of Minutes  
6841/19*

3. Business Arising from the Minutes

There was no business arising from the minutes.

*Business Arising from  
the Minutes*

4. Presentations

4.1 Provincial Champions

Immanuel Christian Secondary School boys basketball team won the 2A Provincial Championships.

LCI Wrestling student won the Provincial Championship.

Winners were recognized by the Board.

*Presentations  
Provincial Champions  
ICSS Basketball  
LCI Wrestling*

4.2 Disaster Recovery Plan

Technology Director, Jesse Sadlowski, presented the Disaster Recovery Plan to the Board. Our team are seen as experts in the area with recent Microsoft certification.

*Disaster Recovery Plan*

4.3 Technology Presentation

Educational Technology Lead Teacher, Michael Krokosh provided an update on his work with schools in the District.

*Technology  
Presentation*

5. Action Items

*Action Items*

5.1 Policy Review

District Principal, Teresa Loewen, reviewed Policy 1003.5 Conducting Research for second reading.

Trustee Lola Major moved:

“to approve Policy 1003.5 Conducting Research, for second reading, as presented.” **CARRIED UNANIMOUSLY**

*Policy Review  
1003.5 Conducting  
Research  
6842/19*

Trustee Lola Major moved:

“to approve Policy 1003.5 Conducting Research, as final reading.” **CARRIED UNANIMOUSLY**

*1003.5 Conducting  
Research  
final reading  
6843/19*

5.2 Second Quarter Financial Report

Director of Finance, Mark DeBoer presented the 2018-19 Second Quarter Financial Report.

Trustee Tyler Demers moved:

“to approve the Second Quarter Financial Report, as presented.” **CARRIED UNANIMOUSLY**

*Second Quarter  
Financial Report  
6844/19*

5.3 Board Budget Belief Statements

Board Budget Belief Statements were reviewed at the Board Retreat.

Trustee Donna Hunt moved:

“to approve the Board Budget Belief Statements for 2019-20, as presented.” **CARRIED UNANIMOUSLY**

*Board Budget Belief  
Statements  
6845/19*

5.4 2020-2022 Capital Plan

Associate Superintendent, Christine Lee, presented the Executive Summary to the 2019-2020 to 2021-2022 Capital Plan.

Trustee Tyler Demers moved:

“to approve the three year (2020-2022) Capital Plan, as presented.” **CARRIED UNANIMOUSLY**

*2020-2022 Capital  
Plan  
6846/19*

5.5 Board Budget Presentation and Budget Debate – 2019-2020 Budget

The Minister of Education has extended the deadline to submit the 2019-2020 budget to June 30, 2019.

A short budget briefing will be held for the Board on June 18,

2019 at 5:30 pm, public presentation at 6:30 pm. The budget will be posted to the District website and the public will be invited to provide comment up to June 21, 2019. The Board will debate and approve the 2019-2020 budget on June 25, 2019 at 1:00 pm.

Trustee Donna Hunt moved:  
“to approve the changes in timelines for development and approval of the 2019-2020 budget presentation and debate.”

**CARRIED UNANIMOUSLY**

*Board Budget  
Presentation and  
Budget Debate –  
2019-2020 Budget  
6847/19*

**Public Forum - none**

*Public Forum*

6. District Highlights

*District Highlights*

- Lola – IOOP Speech Competition winners Clara Lebon-Volia (LCI) and Dewuni De Silva (WCHS); runner up Mathieu Lebon-Volia (LCI), École Agnes Davidson Science and Heritage Fair.
- Tyler – thanks to the Spirit of 51 Committee for a great event and ATA Induction.
- Donna – Lakie production of Mulan Jr, Family Centre Gala, Spirit of 51, Science Fair, and ATA Induction.
- Jan – Family Centre Gala, 1D1B launch at Dr. Probe.
- Christine – Breakfast with the Board, Heritage and Science Fair at Agnes Davidson, Chicago ASCD conference and Senator Joyce Fairbairn Fringe Festival.
- Clark – ATA Induction (32 teachers were inducted).

7. Information Items

*Information Items*

7.1 Board Chair Report

7.1.1 Breakfast with the Board

All staff at Immanuel Christian Elementary School have been invited to attend Breakfast with the Board on Wednesday, April 3, 2019 followed by a tour of the school by Principal Jay Visser.

*Breakfast with the  
Board*

7.2 Associate Superintendent Reports

*Associate  
Superintendent  
Reports  
Business Affairs*

7.2.1 Business Affairs

Associate Superintendent Christine Lee provided a written Business Affairs report.

7.2.2 Human Resources

*Human Resources*

Associate Superintendent Rik Jesse provided a written Human Resources report including enrolment.

7.2.3 Instructional Services

Associate Superintendent Morag Asquith presented the Instructional Services report.

*Instructional Services*

7.3 Superintendent Reports

*Superintendent Report  
Board Priorities*

7.3.1 Board Priorities Report

2018-19 District Priorities report of actions was shared.

7.3.2 Acknowledgements of Excellence

Student and staff acknowledgements of excellence were shared with the Board. Board members were encouraged to congratulate the staff and students when visiting schools.

*Acknowledgements of  
Excellence*

7.3.3 Snacks with the Superintendents

Staff at École Agnes Davidson School have been invited to attend the Snacks with the Superintendent on Wednesday, April 10, 2019.

*Snacks with the  
Superintendents*

7.3.4 Calendar of Events

The Calendar of Events was reviewed for the period March 26 to April 30, 2019.  
Add: Skills Canada March 30, 2019 @ Lethbridge College

*Calendar of Events*

8. Reports

*Reports  
District Wellness  
Committee*

8.1 District Wellness Committee – March 4, 2019

Trustee Donna Hunt provided a written report from the District Wellness Committee meeting held March 4, 2019.

8.2 District School Council – March 4, 2019

Trustee Christine Light provided a written report for the District School Council meeting held March 4, 2019.

*District School Council*

8.3 Facilities Committee – March 4, 2019

Trustee Doug James provided a written report from the Facilities Committee meeting held March 4, 2019.

*Facilities Committee*

8.4 District Student Advisory Council – March 5, 2019

Trustee Doug James provided a written report from the District Student Advisory Council meeting held March 5,

*District Student  
Advisory Council*

2019.

8.5 Policy Advisory Committee – March 6, 2019

Trustee Lola Major provided a written report from the Policy Advisory Committee meeting held March 6, 2019.

*Policy Advisory  
Committee*

8.6 Community Engagement Committee – March 11, 2019

Trustee Christine Light provided a written report on the Community Engagement Committee meeting held March 11, 2019.

*Community  
Engagement  
Committee*

8.7 Poverty Intervention Committee – March 11, 2019

Trustee Christine Light provided a written report on the Poverty Intervention Committee meeting held March 11, 2019.

*Poverty Intervention  
Committee*

8.8 A.S.B.A. Zone 6 General Meeting – March 20, 2019

Trustee Donna Hunt provided a written report on the A.S.B.A. Zone 6 General Meeting held March 20, 2019.

*A.S.B.A. Zone 6  
General Meeting*

8.9 Community and Social Development Committee – March 22, 2019

Trustee Jan Foster provided an oral report on the Community and Social Development Committee meeting held March 22, 2019.

*Community and Social  
Development  
Committee*

Trustee Donna Hunt moved:

“to continue the meeting beyond 6:00 p.m. “ **CARRIED UNANIMOUSLY**

*Extend meeting  
6848/19*

9. Correspondence – Received:

9.1 Alberta Motor Association

9.2 Public School Boards Association of Alberta

*Correspondence –  
Received  
AMA  
PSBAA*

10. Correspondence – Sent: none

*Correspondence – Sent*

The meeting adjourned at 6:17 p.m.

*Adjournment*

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Clark Bosch,  
Chair

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Christine Lee,  
Associate Superintendent  
Business Affairs