
IN ATTENDANCE:
Trustees: Clark Bosch; Tyler Demers; Jan Foster; Donna Hunt; Doug James; Christine Light; Lola Major

Administrators: Cheryl Gilmore; Morag Asquith; Rik Jesse; Christine Lee; LeeAnne Tedder (Recorder)

The Chair called the meeting to order at 3:42 p.m.

1. **Approval of Agenda**
   
   Trustee Donna Hunt moved: “that the agenda be approved.” **CARRIED UNANIMOUSLY**

2. **Approval of Minutes**
   
   Trustee Jan Foster moved: “that the minutes of the Regular Meeting of October 24, 2017 and the Organizational Meeting of October 24, 2017 be approved and signed by the Chair.” **CARRIED UNANIMOUSLY**

3. **Business Arising from the Minutes**
   
   There was no business arising from the previous minutes.

4. **Presentations**

   4.1 **LCI Provincial Cross Country Winners**
   
   Team members and coaches were congratulated and recognized with certificates from the Board.

   4.2 **Employee Wellness – What’s Next**
   
   Rik Jesse and Rhonda Aos shared some Body Composition session results and the new Wellness website launched at the beginning of November for all district staff. The District partnered with ASEBP on body composition sessions where staff had the opportunity to meet with a health care professional.

5. **Action Items**

   5.1 **Approval of International Trips**
   
   Todd Myers responded to questions from the Board.

   Trustee Jan Foster moved: “that the Board approve the Chinook High School tour to Iceland in July of 2019, on the condition that all district policies and procedures are strictly followed.” **CARRIED UNANIMOUSLY**
5.2 Alberta Association of Student Councils and Advisor (AASCA)
Ard Biesheuvel, teacher at Chinook High School, presented the 2019 Alberta Association of Students Council and Advisor Conference host application to be held May 26 to 28, 2019. A letter of approval from the Board is required for this application.

Trustee Lola Major moved:
“that the Board approve the AASCA conference application, with the understanding that all district policies and procedures are strictly followed.”

CARRIED UNANIMOUSLY

5.3 Policy Review
Teresa Loewen, District Principal, brought forward the following policies for review:
Policy 405.13 Staff Meetings
Policy 500.1 Student Rights and Responsibilities
Policy 501.1 Attendance at School
Policy 501.3 School Attendance Areas
Policy 802.2 Student Fees

Trustee Lola Major moved:
“that the Board approve Policy 405.13 Staff Meetings as amended.”

CARRIED UNANIMOUSLY

Trustee Lola Major moved:
“that the Board approve Policy 500.1 Student Rights and Responsibilities as amended.”

CARRIED UNANIMOUSLY

Trustee Lola Major moved:
“that the Board approve Policy 501.1 Attendance at School as amended.”

CARRIED UNANIMOUSLY

Trustee Lola Major moved:
“that the Board approve Policy 501.3 School Attendance Areas as amended.”

CARRIED UNANIMOUSLY

Trustee Lola Major moved:
“that the Board approve Policy 802.2 Student Fees as presented, first reading.”

CARRIED UNANIMOUSLY

5.4 2016-17 Audited Financial Statement
Director of Finance Mark DeBoer presented the 2016-17 Audited Financial Statement. Auditors from BDO Canada LLP Partner Will Zobell and Avice Approval of AASCA 2019 Conference Application 6660/17

Policy Review

Approve Policy 405.13 Staff Meetings amended 6661/17

Approve Policy 500.1 Student Rights and Responsibilities appended 6662/17

Approve Policy 501.1 Attendance at School amended 6663/17

Approve Policy 501.3 School Attendance Areas amended 6664/17

Approve Policy 802.2 Student Fees, first reading 6665/17
DeKelver attended the meeting. Don Reeves, Community Member, on the Audit Committee also attended the meeting.

Trustee Donna Hunt moved:
“that the Board approve the Audited Financial Statements for the 2016-17 fiscal year.”

CARRIED UNANIMOUSLY

Public Forum:

Allison Pike presented her concern as a parent regarding the French Immersion program. It is requested that the Board revisit the decision of split grades.

5.5 2017-18 Budget Update
Director of Finance Mark DeBoer presented the 2017-18 Budget Update to the board based on September 30th enrolment numbers.

Trustee Donna Hunt moved:
“that the Board approve the Budget Update for the 2017-18 fiscal year.”

CARRIED UNANIMOUSLY

5.6 Authorization of Locally Developed Courses
Alberta Education requires that all locally developed senior high courses be authorized for use by the Board of Trustees.

Trustee Donna Hunt moved:
“that the Board approve the use of locally developed senior high school courses, Ballet 15, 25 and 35 for 5 credits from October 10, 2017 to August 31, 2019 and any learning resources detailed in the course outline for use in all of our District high schools.”

CARRIED UNANIMOUSLY

5.7 District Three Year Education Plan and Annual Education Results Report
Alberta Education requires that each school jurisdiction develop a Three Year Education Plan (3YEP) which incorporates the vision, priorities, and strategies developed by the Board in consultation with stakeholders in the District. Alberta Education requires that the formally approved 3YEP combined with the Annual Education Results Report (AERR) be approved by the Board and posted on the jurisdiction website by November 30 each year. District Principal, Teresa Loewen shared the highlights of both the 3YEP and AERR with the Board. The FNMI strategic plan will be posted and linked through this plan.

Trustee Donna Hunt moved:
“that the Board approve the combined Three Year Education Plan and 2016-17 Annual Education Results Report as presented.”

CARRIED UNANIMOUSLY
6. **District Highlights**
   - Jan Foster participated in the Remembrance Day assembly tableau at General Stewart.
   - Jan Foster attended a Healthy Lethbridge event where U of A’s Dr. Raine shared a provincial report card on health.
   - Lola Major attended the IOOF speech competition.
   - Donna Hunt attended the ASBA Edwin Parr Teacher Awards night in Edmonton. Brittney Petkau from Mike Mountain Horse was recognized from Zone 6.
   - Doug James was appreciative of tour of Galbraith following Breakfast with the Board.
   - Tyler Demers, Rik Jesse and Doug James attended Gatorstock at G.S. Lakie.
   - Doug James went to Coalbanks for a tour and School Council meeting.
   - Clark Bosch attended the Churchill play “You, Second Person Narrative”.

7. **Information Items**
   7.1 **Board Chair Report**
      7.1.1 Breakfast with the Board – December 6, 2017 – Victoria Park
      Breakfast with the Board has been scheduled at Victoria Park on Wednesday, December 6, 2017 starting at 8:00 a.m. Following the breakfast, Principal Ian Lowe will provide a tour of the school for trustees.

      7.1.2 **System Excellence Engagement Session**
      Board Chair Clark Bosch shared information from the session hosted by Alberta Education, System Excellence Engagement Session. Three areas of focus are FNMI, New Assurance Model (Accountability Pillar replacement), and TEBA.

7.2 **Superintendent Report**
   7.2.1 **FASTFORWARD High School Completion Initiative**
   Associate Superintendent Morag Asquith shared the 2016-2017 FASTFORWARD High School Completion Initiative report. Nikki Cale works out of our office and Victoria Park. Tremendous success has been demonstrated by the work done.

   7.2.2 **Board Priorities Report**
   Superintendent Cheryl Gilmore provided the Board with a report on the progress in Board priority areas. Purpose of the report is to keep Board members apprised of the actions that have been implemented targeting strategic priorities between board meetings. Cheryl shared the highlights of the report.
7.2.3 **Acknowledgements of Excellence**
Student and staff acknowledgements of excellence were shared with the Board. Board members were encouraged to congratulate the staff and students listed when visiting schools.

7.2.4 **Donations and Support**
Lethbridge School District No. 51 is fortunate to be in a community that strongly supports programs and services for students. The District is appreciative of the difference the support makes to the lives of children. These partnerships and support further the efforts of helping children come to school ready to learn, providing opportunities for engagement, and facilitating student growth and well-being. Listed below and attached are the donations and support received by the district.

- **Dick and Mary Quon Endowment Fund** through *Lethbridge and Southwestern Alberta Community Foundation* donated $500 to the LCI Academic Awards.

7.2.5 **Christmas Celebrations**
The Board reviewed the Christmas Celebration season schedule. Lethbridge Christian School event listed on November 14 is happening on December 14. Updates to the list will be shared by email.

7.2.6 **Snacks with the Superintendents – December 6, 2017 - G.S. Lakie**
All staff of the G.S. Lakie have been invited to have Snacks with the Superintendents on Wednesday, December 6, 2017 beginning at 7:45 a.m.

7.2.7 **Enrolment Summary – October 31, 2017**
Associate Superintendent Rik Jesse shared the enrolment in the District as of October 31, 2017.

7.2.8 **Calendar of Events**
The Calendar of Events was reviewed for the period of November 29, 2017 to January 23, 2018.

8. **Reports**
8.1 **ATA Local Council – November 1, 2017**
Trustee Donna Hunt provided a written report from the ATA Local Council Meeting held November 1, 2017.

8.2 **Community Engagement Committee – November 6, 2017**
Trustee Christine Light provided a written report from the Community Engagement Committee.
Engagement Committee meeting held November 6, 2017.

8.3 District School Council – November 6, 2017
Trustee Christine Light provided a written report from the District School Council meeting held November 6, 2017.

8.4 Spirit of 51 Committee – November 7, 2017
Trustee Tyler Demers provided a written report from the Spirit of 51 Committee meeting held November 7, 2017. Board members were encouraged to email Tyler Demers with any new recognition ideas.

Schedule Adjournment
Due to adjournment scheduled for 6:00 p.m.:
Lola Major moved:
“that the Board extend the meeting.”
CARRIED UNANIMOUSLY

8.5 ASBA Zone 6 General Meeting – November 8, 2017
Trustee Christine Light provided a written report from the ASBA Zone 6 General Meeting held November 8, 2017.

8.6 Facilities Committee – November 17, 2017
Trustee Tyler Demers provided a written report from the Facilities Committee meeting held November 17, 2017.

8.7 FNMI Advisory Committee – November 21, 2017
Trustee Doug James provided a written report from the FNMI Advisory Committee meeting held November 21, 2017.

8.8 ASBA Fall General Meeting – November 19 to 21, 2017
Trustee Donna Hunt provided an oral report from the ASBA Fall General Meeting held November 19 to 21, 2017.

8.9 Policy Advisory Committee – November 22, 2017
Trustee Lola Major provided a written report from the Policy Advisory Committee meeting held November 22, 2017.

8.10 Audit Committee – November 23, 2017
Trustee Donna Hunt provided a written report from the Audit Committee meeting held November 23, 2017.

8.11 District Student Advisory Council – November 23, 2017
Trustees Lola Major and Doug James provided a written report from the District Student Advisory Council meeting held November 23, 2017.

9 Correspondence – Received
9.1 Woods Homes Children’s Benefit Gala
9.2 Alberta Education – reinstatement of Superintendent contract

10 Correspondence - Sent
   10.1 Maria Fitzpatrick

The meeting adjourned at 6:18 p.m.

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Clark Bosch,                                    Christine Lee,
Chair                                                Associate Superintendent

Business Affairs

Alberta Education

Correspondence – Sent
Maria Fitzpatrick

Adjournment