MINUTES FROM THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF
LETHBRIDGE SCHOOL DISTRICT NO. 51 HELD JUNE 26, 2018.

IN ATTENDANCE:
  Trustees: Clark Bosch; Tyler Demers; Jan Foster; Donna Hunt; Christine Light;
           Doug James; Lola Major
  Administrators: Cheryl Gilmore; Rik Jesse; Christine Lee; LeeAnne Tedder (Recorder)
  Regrets: Morag Asquith

The Chair called the meeting to order at 3:32 p.m.

1. Approval of Agenda
   Trustee Donna Hunt moved:
   “that the agenda be approved as presented.”
   CARRIED UNANIMOUSLY

2. Approval of Minutes
   Trustee Jan Foster moved:
   “that the minutes of the Regular Meeting of May 22, 2018 and the
   Board Budget Debate meeting on May 28, 2018 be approved and
   signed by the Chair.”
   CARRIED UNANIMOUSLY

3. Business Arising from the Minutes
   There was no business arising from the minutes.

4. Presentations
   4.1 WCHS Bulldogs, Tier 2 Provincial Rugby Champions
       WCHS Bulldogs Rugby team won the Alberta Schools’ Athletic
       Association (ASAA) Tier 2 Championship. Team members and
       coaches were presented with certificates.

   4.2 ICE Scholarships
       Board Innovation Creativity and Entrepreneurship (ICE)
       Scholarship winners were presented with a certificate and
       cheque.

   4.3 ASBO Scholarships
       Association of School Business Officials (ASBO) International
       Eagle Award High School Scholarship winners were presented
       with a certificate and cheque.
4.4 Wellness Committee Self-Regulation Grant

Senator Buchanan Principal, Dawn Ronne, and Vice Principal, Aaron Fitchett, delivered a presentation regarding the progress of strategies implemented by schools that have been supported by the Wellness Committee Self-Regulation Grant.

5. Action Items

5.1 Approval of International Trips

LCI requested approval to take their wrestling team to a tournament in Cut Bank, Montana, USA from January 3rd to January 5th, 2019. Vice Principal, Chris Harris noted that LCI, WCHS and Chinook High Schools have students participating as well as two students from Holy Spirit.

Trustee Donna Hunt moved: 
“that the LCI wrestling trip to Cut Bank, Montana, USA from January 3rd to January 5th, 2019 be approved, on the condition that all District policies and procedures are strictly followed.”

CARRIED UNANIMOUSLY

LCI requested approval to take their choir students on a tour of Ireland from April 18th to April 28th, 2019. Karen Hudson, teacher, shared details and responded to questions.

Trustee Jan Foster moved:
“that the LCI choir tour of Ireland from April 18th to April 28th, 2019 be approved, on the condition that all District policies and procedures are strictly followed.”

CARRIED UNANIMOUSLY

WCHS requested approval to take their band students on a Southern California, USA tour from February 16th to February 23rd, 2019. Kade Hogg, teacher, shared information including date change and answered questions.

Trustee Donna Hunt moved:
“that the WCHS band tour of Southern California, USA from February 12th to February 20th, 2019 be approved, on the condition that all District policies and procedures are strictly followed.”

CARRIED UNANIMOUSLY

5.2 Authorization of Locally Developed Courses

Alberta Education requires that all senior high school courses
be authorized for use by the Board of Trustees.

Academic Achievement through English Language and Development 15, 25 and 35 for 3 credits from September 1, 2018 to August 31, 2021; Chemistry (Advanced) (2018) 35 for 3 credits and Technical Theatre 15, 25 and 35 for 3 and 5 credits from September 1, 2018 to August 31, 2022 all acquired from Calgary School District No. 19; Forensic Studies 25 and 35 for 3 credits from September 1, 2018 to August 31, 2020 acquired from Edmonton School District No. 7; Learning Strategies (2018) 15, 25 and 35 for 3 and 5 credits from September 1, 2018 to August 31, 2022 acquired from Calgary Roman Catholic Separate School District No. 1; Psychology – Abnormal 35 for 3 credits from September 1, 2018 to August 31, 2022 acquired from Pembina Hills Regional Division No. 7; and Portfolio Art 35 for 3 and 5 credits from September 1, 2018 to August 31, 2019 acquired from Edmonton Catholic Separate School District No. 7.

Trustee Jan Foster moved:
“to approve the use of locally developed senior high school course Academic Achievement through English Language and Development 15, 25 and 35 for 3 credits from September 1, 2018 to August 31, 2021.”

CARRIED UNANIMOUSLY

Trustee Christine Light moved:
“to approve the use of locally developed senior high school course Chemistry (Advanced) (2018) 35 for 3 credits from September 1, 2018 to August 31, 2022.”

CARRIED UNANIMOUSLY

Trustee Lola Major moved:
“to approve the use of locally developed senior high school course Technical Theatre 15, 25 and 35 for 3 and 5 credits from September 1, 2018 to August 31, 2022.”

CARRIED UNANIMOUSLY

Trustee Tyler Demers moved:
“to approve the use of locally developed senior high school course Forensic Studies 25 and 35 for 3 credits from September 1, 2018 to August 31, 2020.”

CARRIED UNANIMOUSLY
Trustee Doug James moved: “to approve the use of locally developed senior high school course Learning Strategies (2018) 15, 25 and 35 for 3 and 5 credits from September 1, 2018 to August 31, 2022.”  CARRIED UNANIMOUSLY

Trustee Donna Hunt moved: “to approve the use of locally developed senior high school course Psychology – Abnormal for 3 credits from September 1, 2018 to August 31, 2022.”  CARRIED UNANIMOUSLY

Trustee Jan Foster moved: “to approve the use of locally developed senior high school course Portfolio Art for 3 and 5 credits from September 1, 2018 to August 31, 2019.”  CARRIED UNANIMOUSLY

Public Forum – nothing at this time

5.3 Policy Review
Policies reviewed by the Board:
Policy 606.5 Home Education / Distance Learning
Policy 602.1 Early Childhood Services
Policy 605.5 Inclusive Learning Supports – Early Childhood Services (ECS)
Policy 401.2 Local Authority Pension Plan (LAPP)
Policy 805.7 Preservation and Disposal of Records

Trustee Lola Major moved: “to approve Policy 606.5 Home Education / Distance Learning, which will be renamed Educating Students at Home, as amended.”  CARRIED UNANIMOUSLY

Trustee Lola Major moved: “to approve Policy 602.1 Early Childhood Services, as amended.”  CARRIED UNANIMOUSLY

Trustee Lola Major moved: “to approve Policy 605.5 Inclusive Learning Supports – Early Childhood Services, as amended.”  CARRIED UNANIMOUSLY
Policy 401.2 only affects CUPE 2843 and the changes made due to recent contract negotiations. The change came to the attention of the District Principal after the final Policy Advisory Committee meeting of the year, and it was felt that the change should be made in preparation for the new CUPE 2843 Collective Agreement, which will come into effect for the 2018-2019 school year.

Trustee Lola Major moved:
“to approve Policy 401.2 Local Authority Pension Plan (LAPP), as amended.”  
CARRIED UNANIMOUSLY

Trustee Lola Major moved:
“to approve Policy 805.7 Preservation and Disposal of Records, as amended.”  
CARRIED UNANIMOUSLY

5.4 Third Quarter Financial Report
The 2017-2018 Third Quarter Financial Report for the District was shared by Director of Finance, Mark DeBoer.

Trustee Donna Hunt moved:
“to approve the 2017-2018 Third Quarter Financial Report, as presented.”  
CARRIED UNANIMOUSLY

5.5 2019-2020 School Year Calendar
The 2019-2020 School Year Calendar is included in the agenda for Board review.

Trustee Jan Foster moved:
“to approve the School Year Calendar for 2019 to 2020, as presented.”  
CARRIED UNANIMOUSLY

5.6 Policy 502.1 and Student Code of Conduct
Bill 24 Amendments to the School Act requires annual review and confirmation of the District’s Welcoming, Caring, Respectful, and Safe Learning Environment Policy, including the Student Code of Conduct.

Trustee Jan Foster moved:
“to approve Policy 502.1 Welcoming, Caring, Respectful and Safe Learning Environments and the appended Student Code of Conduct, as presented.”  
CARRIED UNANIMOUSLY
6. **District Highlights**

- Tyler – Victoria Park graduation
- Doug – new middle school tour, Park Meadows School playground, district retirement celebration
- Donna – LCI graduation, retirement celebrations, Pride Parade, Lakeview breakfast, ASBA Spring Conference
- Jan – LCI’s Ken Rogers year end concert, Building Brains and Futures Advisory Council, Pride Parade, Tipi transfer
- Christine – Realtor luncheon, judged ICE candidates, retirement banquet, Tipi transfer ceremony, Park Meadows playground opening
- Clark – retirement ceremonies, High School Social event at Pavan Park (High5)

7. **Information Items**

7.1 **Board Chair Report**

Teleconference with Minister Eggen and Superintendent

7.1.1 **Standing Committees**

Standing Committees Annual Report and Terms of Reference Review will occur at the September Board meeting.

7.2 **Associate Superintendent Reports**

7.2.1 **Business Affairs**

Associate Superintendent Christine Lee provided a written Business Affairs report.

7.2.2 **Human Resources**

Associate Superintendent Rik Jesse provided a written Human Resources report including an enrolment summary.

7.2.3 **Instructional Services**

Associate Superintendent Morag Asquith provided a written Instructional Services report.

7.3 **Superintendent Reports**

7.3.1 **L.H. Bussard Award Winners**

The Board of Trustees of Lethbridge School District No. 51, in recognition of the valued services rendered by
Superintendent L.H. Bussard, authorized the annual presentation of a medal to an upper elementary student showing exceptional creative ability.

7.3.2 Acknowledgements of Excellence
Student and staff acknowledgements of excellence were shared with the Board. Board members were encouraged to congratulate the staff and students when visiting schools.

7.3.3 Administration Appointments
Administration appointments for the new school year were shared. Lakeview School Principal announcement coming soon. Note the date should read 2018/19.

7.3.4 Board Priorities Report
Superintendent Cheryl Gilmore shared the highlights of progress in Board priority areas.

7.3.5 Classroom Improvement Fund (CIF) Update
Alberta Education announced that CIF funding would continue for another year. The allocation of funds was shared with the Board and in the agenda.

7.3.6 Calendar of Events
The Calendar of Events was reviewed for the period June 27 to September 25, 2018.
Additions:
- December 6, 2018 Kainai will host an Education Service Agreement session
- September 14, 2018 Grand Opening of Senator Joyce Fairbairn

8. Reports
8.1 Joint Committee of City of Lethbridge and School Boards – May 23, 2018
Trustee Jan Foster provided a written report from the Joint Committee of City of Lethbridge and School Boards meeting held May 23, 2018.

8.2 Community and Social Development Committee – May 25, 2018
Trustee Jan Foster provided a written report from the Community and Social Development Committee meeting held May 25, 2018.
All high school students are required to take CALM (Career and Life Management) which includes budgeting. Junior Achievement Program has an option for the Board to look at in September.

8.3 Friends of 51 Committee – May 30, 2018
Trustee Tyler Demers provided an oral report from the Friends of 51 Committee meeting held May 30, 2018.

8.4 ASBA Spring General Meeting – June 3 to 5, 2018
Trustee Donna Hunt provided an oral report from the ASBA Spring General Meeting held June 3 to 5, 2018.

8.5 District School Council – June 4, 2018
Trustee Christine Light provided a written report from the District School Council meeting held June 4, 2018.

8.6 Facilities Committee – June 5, 2018
Trustee Tyler Demers provided a written report from the Facilities Committee meeting held June 5, 2018.

8.7 Community Engagement Committee Update
Trustee Christine Light provided an update on event of the Community Engagement Committee.

9 Correspondence – Received:
9.1 Legion Certificate of Appreciation
9.2 Alberta Education – June 8, 2018
9.3 Alberta Infrastructure – June 13, 2018

10 Correspondence – Sent – none

The meeting adjourned at 5:55 p.m.

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Clark Bosch,                                   Christine Lee,
Chair                                             Associate Superintendent
Business Affairs