
IN ATTENDANCE:

Trustees:  Mich Forster; Don Lacey; Tyler Demers; Donna Hunt; Jan Foster; Keith Fowler; Lola Major

Administrators:  Cheryl Gilmore; Morag Asquith; Rik Jesse; Christine Lee; Don Lussier; Michelle Loxton (Recorder)

Regrets:

The Chair called the meeting to order at 3:30 p.m.

1. Approval of Agenda
   Additions to the Agenda:
   Trustee Keith Fowler moved:
   “that the agenda be approved as presented.”

   For:  Lacey; Demers; Foster; Fowler; Hunt; Major
   Abstained:  Forster

   CARRIED

2. Approval of Minutes
   Trustee Jan Foster moved:
   “that the minutes of the Regular Meeting held on June 27, 2017 be approved and signed by the Chair.”

   For:  Lacey; Demers; Foster; Fowler; Hunt; Major
   Abstained:  Forster

   CARRIED

3. Business Arising from the Minutes
   No business arising from the previous minutes.

4. Presentations
   No Presentations

5. Action Items
   5.1 School Board Annual Work Plan
   Every September the Board reviews the Annual Work Plan, which outlines major events and tasks and makes adjustments accordingly. The Board reviewed the Annual Work Plan, and provided feedback. There was one revision, to move the budget update to November from October.
5.2 **FNMI Standing Committee**

Discussion was held in the 2016-17 school year about adding the FNMI Committee to the list of Board Standing Committees. Pending approval, Terms of Reference that would guide this committee were attached and reviewed by the Board.

Trustee Donna Hunt moved:

"that the Board approve the FNMI Committee as a Standing Committee and accept the Terms of Reference as Amended."

For: Lacey; Demers; Foster; Fowler; Hunt; Major

Abstained: Forster

**CARRIED**

5.3 **Approval of Architectural Services – Southeast Elementary School**

Associate Superintendent Christine Lee shared that in early August, the District went forward with a Public Request for Proposals (RFP) for Architectural Consulting Services for the South East Lethbridge Elementary School in Discovery at the Canals at Fairmont. That request closed on August 31, 2017 and the evaluation process to select the architect took place on September 5, 2017.

After evaluating and scoring the seven proposals we received, the firm of Ferrari Westwood Babits Architects was selected.

Trustee Keith Fowler moved:

"that the Board award the contract for Architectural Consultant Services for the new South East Lethbridge Elementary School in Discovery at the Canals at Fairmont to Ferrari Westwood Babits Architects in the amount of $568,118.00 plus GST."

For: Lacey; Demers; Foster; Fowler; Hunt; Major

Abstained: Forster

**CARRIED**

5.4 **Superintendent Contract**

In accordance with Policy 301.3, a summative evaluation of the Superintendent was conducted in the 2016-17 school year. The report conveyed exemplary performance in all areas.
Trustee Don Lacey moved: “that the Board approve the re-appointment of the Superintendent for a five year term commencing August 1, 2018 and submit the re-appointment notification to the office of the Minister of Education for Ministerial approval.”

For: Lacey; Demers; Foster; Fowler; Hunt; Major
Abstained: Forster

CARRIED

5.5 ASBA Resolution: Telecommunication Towers
Trustee Donna Hunt spoke to the resolution and shared background with regard to the reasoning behind the resolution.

Trustee Donna Hunt moved: “that the Board approve the resolution for submission to the ASBA for consideration as an emergent resolution.”

For: Lacey; Demers; Foster; Fowler; Hunt; Major
Abstained: Forster

CARRIED

6. District Highlights
   • Mich Forster shared that the Wilson Grand Opening was a huge success and the school looks shiny and new
   • Donna Hunt brought a plaque which was received from Angang, China

7. Information Items
   7.1 Board Chair Report
       7.1.1 Board Standing Committees Annual Reports and Terms of Reference Review

Facilities Committee
Keith Fowler provided the Board with the Facilities Committee Year End Report for 2016-2017. Thank you to Daniel Heaton, Chris Chapman and the Maintenance Team for their hard work to ensure our buildings look amazing and are well maintained.

Trustee Keith Fowler moved: “that the Facilities Committee Terms of Reference be approved for 2017-2018.”

Facilities Committee Terms of Reference 6624/17
Policy Advisory Committee
Trustee Lola Major provided the Board with the Policy Advisory Committee Year End Report for 2016-2017.

Trustee Lola Major moved: “that the Policy Advisory Committee Terms of Reference be approved for 2017-2018 and the Year End Report.”

CARRIED

Spirit of 51 Committee
Trustee Lola Major provided the Board with the Spirit of 51 Committee Year End Report for 2016-2017.

Trustee Tyler Demers moved: “that the Spirit of 51 Committee Terms of Reference be approved for 2017-2018 as presented.”

CARRIED

Board Budget Committee
Trustee Donna Hunt provided the Board with the Board Budget Committee Year End Report for 2016-2017.

Trustee Donna Hunt moved: “that the Board Budget Committee Terms of Reference be received as presented for 2017-2018.”

CARRIED
Poverty Intervention Committee
Trustee Jan Foster provided the Board with the Poverty Intervention Committee Year End Report for 2016-2017.

Trustee Jan Foster moved:
“that the Poverty Intervention Committee Terms of Reference be accepted for 2017-2018 as presented.”

For: Lacey; Demers; Foster; Fowler; Hunt; Major
Abstained: Forster
CARRIED

Board Audit Committee
Trustee Keith Fowler provided the Board with the Board Audit Committee Year End Report for 2016-2017.

Trustee Keith Fowler moved:
“that the Board Audit Committee Terms of Reference be approved for 2017-2018 as presented.”

For: Lacey; Demers; Foster; Fowler; Hunt; Major
Abstained: Forster
CARRIED

Healthy Schools Committee
Trustee Donna Hunt provided the Board with the Healthy Schools Committee Year End Report for 2016-2017.

Trustee Donna Hunt moved:
“that the new Wellness, formally Healthy Schools Committee Terms of Reference be approved as amended 2017-2018.”

For: Lacey; Demers; Foster; Fowler; Hunt; Major
Abstained: Forster
CARRIED

Community Engagement Committee
Trustee Jan Foster provided the Board with the Community Engagement Committee Year End Report for 2016-2017. It was noted that Christine
Lee and Heather Paul were missing from the committee members list and would be added.

Trustee Jan Foster moved:
“that the Community Engagement Committee Terms of Reference be approved as amended for 2017-2018.”

For: Lacey; Demers; Foster; Fowler; Hunt; Major
Abstained: Forster

CARRIED

Superintendent Evaluation Committee
Trustee Don Lacey moved:
“that the Superintendent Evaluation Committee Terms of Reference along with the relevant Policy be approved as presented for 2017-2018.”

For: Lacey; Demers; Foster; Fowler; Hunt; Major
Abstained: Forster

CARRIED

7.1.2 October Organizational Meeting
The School Board Annual Organizational meeting will be held on October 24, 2017. Trustees will participate in a Board Orientation workshop prior to the Board Meeting.

7.1.3 District School Council Meetings
The following are the dates that District School Council meetings will be held in the Board Room at the Education Centre starting at 6:30 p.m.:
- October 2, 2017 – 6:00 p.m. at the Ed Centre
- November 6, 2017
- December 4, 2017
- January 15, 2018
- February 6, 2018 – Town Hall Meeting (location TBD)
- March 5, 2018
- April 9, 2018
- May 7, 2018
- June 4, 2018
7.1.4 Breakfast with the Board

The schedule for 2017/18 is as follows:

October 11, 2017 – Coalbanks
November 14, 2017 – Galbraith
December 6, 2017 – Victoria Park & Alternative Programs
January 16, 2018 – Agnes Davidson School
February 7, 2018 – General Stewart
March 6, 2018 – WCHS
April 12, 2018 – Wilson
May 1, 2018 – Gilbert Paterson

Public Forum

7.2 Superintendent Report

7.2.1 Acknowledgements of Excellence

A great big Thank You goes to Mich Forster for his time and commitment to the District as a student, teacher, administrator, board member and Chair of the Board, he will be greatly missed on the Board.

Don Lussier was acknowledged, what a legacy he is leaving behind, this man with the knowledge, history, memory, all the best for his retirement he will be missed.

District students who participated in the 2017 50th Canada Summer Games are: John Evans (LCI – Basketball), Caleb Kadijk (WCHS – Basketball), and Noel Vanderzee (LCI – Athletics).

Coalbanks teachers and support staff for a successful school opening.

G.S. Lakie Grade 6 teacher, Drew Sutherland, completed the 100 mile run entitled the “Lost Soul Ultra”. Drew finished 5th in his age category and was one of only 19 competitors who actually finished the race. 31 hours and 58 minutes of non-stop movement to accomplish his feat.

G.S. Lakie Dance teacher, Kristi Legge, will be taking a group of Grade 8 students to perform during the Harlem Globetrotters half time show at the Enmax Tuesday, September 26, 2017. The following students in the Grade 8 Fusion and Hip-Hop classes will be performing: Jessica Babe, Julia Daminato, Serena Di Palma,
Ceili DeBoer, Chloe Earl-Turchyn, Georgia McCready, Zoie Dyck, Jelena Kish, Aidan Doyle, Eli Orr, Malachai Peigan, Noah Seifridt, Michael Serafini, Nolan Sowell, Stephano Washikala, Rawley Selk.

Churchill teacher Elise Despain applied for and was granted $1250 for French resources in her classroom by La Fondation Franco-Albertaine. This grant will allow her to do more interactive activities with her students, field trips, cooking classes, purchase books, games, ebooks, movies, in short anything that will enhance learning and promote an appreciation for French. She will be receiving the cheque November 3rd during the Foundation’s annual gala.

Congratulations to Churchill grade 11 student Yannis Boenn, who was a member of the Rugby Alberta U-16 team that won the national title in Calgary, August 11-20.

Congratulations to Churchill grade 12 student Nimaya DeSilva who participated in the United Nations Youth Pilgrimage in New York July 15-25, 2017. Nimaya qualified by winning a regional speech competition where she spoke about global impacts of refugees and how communities can support and welcome refugees. She shared her message at the Pilgrimage and had the opportunity to tour Philadelphia, New York and Washington DC. Nimaya was recognised as a finalist from the 150 participants from around the world.

Lethbridge School District No. 51 won the distinguished Community Development Award from this year’s Lethbridge Pride Award Committee. The District has been recognized for our work in supporting LGBTQ youth in our schools and community. The GSAs in our middle and high schools and the LGBTQ Youth Conference the District held for southern Alberta in March. Staff members on the Conference Committee were Tracy Wong, Brittany Steacy, Stef Desrochers, Kessie Stefanyk, Stephanie Martin, Cayley King, Morgan Day, Wes Jensen and Taryn Rodzinyak.

7.2.2 2017-2018 Meritorious Budget Award
The Association of School Business Officials International (ASBO) has awarded Lethbridge School District No. 51 with the Meritorious Budget Award for the 2017-2018 budget year. The award promotes and recognizes excellence in school budget presentation and is conferred only to school districts whose budgets have undergone a rigorous review of professional
auditors and have met or exceeded the program’s stringent criteria. The ASBO media release announcing the award is attached.

7.2.3 Junior Achievement Program
Junior Achievement is the world’s largest organization dedicated to educating students about work readiness, entrepreneurship and financial literacy through experiential, hands-on programs.

Junior Achievement programs are the link between education and the business world. Attached is the Lethbridge School District No. 51 report on Junior Achievement Programs 2016-2017 listing the numbers of participating classes and students in district schools.

7.2.4 Donations and Support
Lethbridge School District No. 51 is fortunate to be in a community that strongly supports programs and services for students. The District is appreciative of the difference the support makes to the lives of children. These partnerships and support further the efforts of helping children come to school ready to learn, providing opportunities for engagement, and facilitating student growth and well-being. Listed below is a donation received by the District.

- **Wellness Grants:**
  - Mike Mountain Horse Elementary School – Self Regulation and Sensory Classroom supports **$2,000**
  - Wilson Middle School – Self Regulation & stand-up desks for each classroom **$3,500**
  - Senator Buchanan Elementary School – Sensory Room Equipment **$2,000**
  - Ecole Agnes Davidson Elementary School – Sensory Room **$2,000**
  - Fleetwood Bawden Elementary School – Second Sensory Room / Self-Regulation Equipment for Grade Pre-K to Grade 2 **$1,000**
  - Dr. Probe Elementary School – all weather equipment for recess – physical activity promotion **$2,000**
  - Coalbanks Elementary School – DPA kits and stationary bikes **$1,000**
- **Galbraith Elementary School** – Sensory / Self-Regulation equipment $2,500
- **Lakeview Elementary School** – stand up stations $2,500

- **Lakeview Elementary School** received $5,000 from Scotiabank to go towards their playground.
- **Dr. Probe Elementary School** received $1,000 from the Kinsmen Club of Lethbridge to go towards their Leader in Me program.

7.2.5 **School Opening and Enrolment – Preliminary Report**
Associate Superintendent Rik Jesse provided an update on school opening and the enrolment to date. The report included comparisons to projections that were made in the spring and estimated class sizes.

7.2.6 **Board Priorities Report**
Superintendent Cheryl Gilmore provided an update on the progress in Board priority areas.

7.2.7 **World Teachers’ Day**
World Teachers’ Day is held annually on October 5th since 1994 to celebrate the essential role of teachers in providing quality education at all levels. As outlined on the UNESCO website, the aim of World Teachers’ Day is to ensure that the needs of future generations will continue to be met by teachers. It also commemorates the anniversary of the 1966 signature of the UNESCO/ILO Recommendation Concerning the Status of Teachers. The Board will publicly acknowledge the commitment to excellence that teachers, and all staff members demonstrate for the benefit of students.

7.2.8 **Snacks with the Superintendents**
The schedule for 2017/18 is as follows:
- October 12, 2017 – Lethbridge Christian School
- November 16, 2017 – Education Centre
- December 7, 2017 – G.S. Lakie
- January 17, 2018 – Senator Buchanan
- February 13, 2018 – Fleetwood Bawden
- March 7, 2018 – Westminster
- April 17, 2018 – LCI
- May 2, 2018 – WCHS
7.2.9 Calendar of Events
The Calendar of Events was reviewed for the period of October 2, 2017 to November 28, 2017. October 27 should be September 27 – Lethbridge College.

8. Reports
8.1 Facilities Committee – September 12, 2017
Trustee Keith Fowler provided a written report on the Facilities Committee Meeting held September 12, 2017. Daniel Heaton also provided information with regard to the Construction Updates.

8.2 Alberta School Boards Association (ASBA) Zone Meeting – September 13, 2017
Trustee Donna Hunt provided a written report on the Alberta School Boards Association Zone Meeting held on September 13, 2017.

8.3 Board Audit Committee – September 19, 2017
Trustee Keith Fowler provided a written report on the Board Audit Committee Meeting held on September 19, 2017.

8.4 Healthy Schools Committee – September 19, 2017
Trustee Donna Hunt provided a written report on the Healthy Schools Committee Meeting held September 19, 2017.

9. Correspondence – Received
9.1 Public School Boards’ Association of Alberta: Fall Events
9.2 Royal Canadian Legion

10. Correspondence - Sent
10.1 Letter to the Minister re: Southeast Capital Project

Adjournment
Trusted Keith Fowler moved:
“that the meeting be adjourned at 5:02 p.m.”
CARRIED UNANIMOUSLY

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Mich Forster,                                          Christine Lee,
Chair                                                      Associate Superintendent
Business Affairs