
IN ATTENDANCE:

  Trustees: Clark Bosch; Tyler Demers; Donna Hunt; Doug James; Lola Major

  Administrators: Cheryl Gilmore; Morag Asquith; Rik Jesse; Christine Lee; LeeAnne Tedder (Recorder)

  Regrets: Christine Light, Jan Foster

The Chair called the meeting to order at 3:40 p.m.

1. **Approval of Agenda**
   Addition to the agenda:
   5.4 Early Education Program Fees
   Trustee Donna Hunt moved: “that the agenda be approved.”
   **CARRIED UNANIMOUSLY**

2. **Approval of Minutes**
   Trustee Doug James moved: “that the minutes of the Regular Meeting of November 28, 2017 be approved and signed by the Chair.”
   **CARRIED UNANIMOUSLY**

3. **Business Arising from the Minutes**
   There was no business arising from the previous minutes.

4. **Presentations**
   4.1 **Provincial Champions – Volleyball and Cross Country**
       Team members and coaches were congratulated and recognized with certificates from the Board.

   4.2 **Westminster Full day Kindergarten Program Presentation**
       Westminster School is in their third year of a three-year pilot full day Kindergarten program. Westminster was selected for the project based on identified need as evidenced in the provincial Early Childhood Development Initiative mapping. Principal Angela Wilde, Vice Principal Teri Smith, Early Childhood Services Coordinator Isabelle Plomp and teachers Lynette Kostiuk and Krystal Biesbroek provided a report to the Board highlighting outcomes of the program.

5. **Action Items**
   5.1 **Approval of International Trips**
       Don Ponech and Sheldon Arvay shared details and responded to questions from the Board regarding G. S. Lakie trip request to Magic Music Days at
Disneyland in Anaheim.

Trustee Doug James moved: “that the G.S. Lakie Middle School music trip to Magic Music Days at Disneyland in Anaheim, California in April 2018 be approved, on the condition that all district policies and procedures are strictly followed.”

CARRIED UNANIMOUSLY

5.2 2018-19 School Year Calendar
The revised 2018-19 school year calendar was reviewed for Board consideration. The request for revision derives from elementary administrators who have expressed a desire to structure teacher collaborative time for collective professional inquiry targeting the Board priorities. This is in keeping with collaborative time already accommodated at the middle school level (early dismissal on Wednesdays) and high school level (flexible blocks for engagement under high school re-design).

Feedback was requested and recommendation was made for presentation.

Trustee Doug James moved: “that the Board approve the revised 2018-2019 School Year Calendar as presented.”

For: Bosch; Major; James; Hunt
Opposed: Demers

CARRIED

5.3 Policy Review
Teresa Loewen, District Principal, brought forward the following policies for review:

Policy 501.6 Resident Students
Policy 501.7 Non-Resident Students
Policy 601.6 Instructional Time
Policy 605.3 English as a Second Language
Policy 802.2 Student Fees

Trustee Lola Major moved: “to approve Policy 501.6 Resident Students as amended.”

CARRIED UNANIMOUSLY

Trustee Lola Major moved: “to approve Policy 501.7 Non-Resident Students as amended”

CARRIED UNANIMOUSLY
Trustee Lola Major moved: “to approve Policy 601.6 Instructional Time as amended.”

CARRIED UNANIMOUSLY

Trustee Lola Major moved: “to approve Policy 605.3 English as a Second Language as amended.”

CARRIED UNANIMOUSLY

Trustee Lola Major moved: “to approve Policy 802.2 Student Fees as presented, second reading.”

CARRIED UNANIMOUSLY

Trustee Lola Major moved: “to approve the deletion of Policy 802.2 Student Fees, as in the current policy handbook.”

CARRIED UNANIMOUSLY

Trustee Lola Major moved: “to approve Policy 802.2 Student Fees as presented.”

CARRIED UNANIMOUSLY

5.4 Early Education Program (EEP) Fee Increase

Early Education Programs in Lethbridge School District No. 51 service approximately 430 students, 200 of these students are identified with exceptionalities ages 3-4 years old. Over the last three years the District has been charging $150 per month per student to access four half days a week.

Last year the District operated and support 20 EEP programs (private and in our schools) and this year we have grown to 25 programs. In the last three years there has been an increase in financial pressures including resources and wage increases. After a thorough market review that included other School District EEP rates and private programs, it is recommended the Board increase the monthly fee amount from $150 to $175 a month.

Tyler Demers moved: “to increase the monthly amount for Early Education Programs from $150 to $175 per month for the 2018-19 school year.”

CARRIED UNANIMOUSLY

6. District Highlights

• Donna Hunt attended LCI’s Anne of Green Gables and Chinook’s Les Miserables performances.

• Lola Major attended the Gilbert Paterson band performance.

• Clark attended LCI’s Anne of Green Gables performance.

7. Information Items

7.1 Board Chair Report

7.1.1 Board Donations in Lieu of Christmas Treats

The Board makes donations on behalf of each staff to charities
identified by each school in the amount of $50 per school. This practice was put into place in lieu of some form of token of appreciation from the Board to acknowledge the efforts of staff. A list of charities receiving donations was shared in the Board agenda.

7.1.2 Breakfast with the Board – January 16, 2018 – École Agnes Davidson
All staff at École Agnes Davidson will be invited to attend Breakfast with the Board on Tuesday, January 16, 2018 at 7:45 a.m. followed by a tour of the school by Principal Broc Higginson.

7.2 Associate Superintendent Reports

7.2.1 Business Affairs
Associate Superintendent Christine Lee provided a Business Affairs report.

7.2.2 Human Resources
Associate Superintendent Rik Jesse provided a Human Resources report including an enrolment summary.

7.2.3 Instructional Services
Associate Superintendent Morag Asquith provided an Instructional Services report.

7.3 Superintendent Reports

7.3.1 Board Priorities Report
Superintendent Cheryl Gilmore provided the Board with a report and shared highlights on the progress in Board priority areas. Purpose of the report is to keep Board members apprised of the actions that have been implemented targeting strategic priorities between board meetings.

7.3.2 Acknowledgements of Excellence
Student and staff acknowledgements of excellence were shared with the Board. Board members were encouraged to congratulate the staff and students listed when visiting schools.

7.3.3 Snacks with the Superintendents – January 17, 2018 – Senator Buchanan
All staff of Senator Buchanan will be invited to have Snacks with the Superintendents on Wednesday, January 17, 2018 beginning at 7:45 a.m.

7.3.4 Donations and Support
Park Meadows School Playground Project received a $10,000 Community Priorities Grant from Community Foundation of
Lethbridge and Southwestern Alberta.

7.2.8 Calendar of Events
The Calendar of Events was reviewed for the period of December 23, 2017 to January 23, 2018.

8. Reports

8.1 Community Engagement Committee – November 29, 2017
Trustee Christine Light provided a written report from the Community Engagement Committee meeting held November 29, 2017.

8.2 Community and Social Development Committee – December 1, 2017
Vice Chair Jan Foster provided a written report from the City of Lethbridge Community and Social Development Committee meeting held December 1, 2017.

8.3 District School Council – December 4, 2017
Trustee Doug James provided a written report from the District School Council Blanket Exercise held December 4, 2017.

8.4 ATA Local Council – December 6, 2017
Trustee Doug James provided a written report from the ATA Local Council meeting held December 6, 2017.

8.5 Educational Task Force Committee – December 12, 2017
Trustee Doug James provided a written report from the Educational Task Force Committee held December 12, 2017.

8.6 A.S.B.A. Zone 6 Executive Meeting – December 13, 2017
Trustee Donna Hunt provided a written report from the A.S.B.A. Zone 6 Executive Meeting held December 13, 2017.

9 Correspondence – Received – none received at this time.

10 Correspondence - Sent
10.1 AASCA Conference

The meeting adjourned at 5:31 p.m.

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Clark Bosch,                             Christine Lee,
Chair                                   Associate Superintendent Business Affairs