MINUTES FROM THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF
LETHBRIDGE SCHOOL DISTRICT NO. 51 HELD MAY 22, 2018.

IN ATTENDANCE:

Trustees: Tyler Demers; Jan Foster; Donna Hunt; Christine Light;
Doug James; Lola Major

Administrators: Cheryl Gilmore; Morag Asquith; Rik Jesse; Christine Lee;
LeeAnne Tedder (Recorder)

Regrets: Clark Bosch

The Vice Chair called the meeting to order at 3:41 p.m.

1. Approval of Agenda

Trustee Tyler Demers moved:
“that the agenda be approved as amended.”

CARRIED UNANIMOUSLY

2. Approval of Minutes

Trustee Donna Hunt moved:
“that the minutes of the Regular Meeting of April 24, 2018 be
approved and signed by the Vice Chair.”
CARRIED UNANIMOUSLY

3. Business Arising from the Minutes

There was no business arising from the minutes.

4. Presentations

4.1 Honouring Spirit: Indigenous Student Awards

ASBA hosted an Indigenous student awards event at
Government house on May 12, 2018. District students who were
recognized by ASBA as honourable mention were in attendance
at the Board meeting to receive their certificates.

4.2 Communications Plan

Communications Officer, Garrett Simmons presented his
Communications Plan to the Board. The Board shared
appreciation for Garrett’s promotion of the District and schools.

5. Action Items

5.1 Approval of International Trips - LCI

LCI requested approval to take a group of athletes to the XC
Race in Cut Bank, Montana, USA on Friday, August 31, 2018.
LCI football team requested to attend two trips to the USA: Pocatello, Idaho from August 24 to 26, 2018 and Sandpoint, Idaho from October 19 to October 20, 2018.

Trustee Donna Hunt moved:
“that the LCI trip to the XC Race in Cut Bank, Montana, USA on August 31st, 2018 be approved, on the condition that all district policies and procedures are strictly followed.”
CARRIED UNANIMOUSLY

Trustee Tyler Demers moved:
“that the LCI football trip to Pocatello, Idaho from August 24th, 2018 to August 26th, 2018 be approved, on the condition that all district policies and procedures are strictly followed.”
CARRIED UNANIMOUSLY

Trustee Tyler Demers moved:
“that the LCI football trip to Sandpoint, Idaho trip from October 19th to October 20th, 2018 be approved, on the condition that all district policies and procedures are strictly followed.”
CARRIED UNANIMOUSLY

5.2 Policy Review
Policies reviewed by the Board:
Policy 400.3 Whistleblower Protection
Policy 602.2 French Immersion
Policy 602.3 French as a Second Language
Policy 602.6 Second language Programs Other than English and French
Policy 607.3 Instructional Resources and Materials
Policy 609.2 Report Cards

Trustee Lola Major moved:
“to approve Policy 400.3 Whistleblower Protection, as amended.”
CARRIED UNANIMOUSLY

Trustee Lola Major moved:
“to approve Policy 602.2 French Immersion, as amended.”
CARRIED UNANIMOUSLY
Trustee Lola Major moved: “to approve Policy 602.3 French as a Second Language, as amended.”
CARRIED UNANIMOUSLY

Trustee Lola Major moved: “that Policy 602.6 Second Language Programs Other than English and French go back to Policy Advisory Committee for further review.”
CARRIED UNANIMOUSLY

Trustee Lola Major moved: “to approve Policy 607.3 Instructional Resources and Materials, as amended.”
CARRIED UNANIMOUSLY

Trustee Lola Major moved: “to approve Policy 609.2 Report Cards, as amended.”
CARRIED UNANIMOUSLY

Public Forum – nothing at this time.

5.3 **Authorization of Locally Developed Courses**
Alberta Education requires that all locally developed grade 7 to 9 courses be authorized for use by the Board of Trustees.
Middle School locally developed courses are listed below.

**Gilbert Paterson Middle School:**
Archery, Babysitting, Design, Leadership, Photo Scrapbooking, Yoga

**Wilson Middle School:**
Baseball, Business and Employment Skills, CO2 Cars, Digital Citizenship, Entrepreneurship in Me, Exploratory Broadcasting, History Explorations/Believe It or Not, Indoor and Outdoor Gardening, Jewellery Making, Photography/Photoshop/New Media, Rock Band, Science Experiments, Soccer, WMS Yearbook

**WCHS:**
Active Living – Fitness, Attributes of Wellness, Churchill Connection, Critical and Creative Thinking, Power to Change, World Geography

Trustee Donna Hunt moved: “to approve the use of the locally developed grade 7 to 9 courses as presented in all District middle and high schools.”
CARRIED UNANIMOUSLY
Trustee Tyler Demers moved: “to approve the extended authorization dates for Advanced Dance 25 for 3 and 5 credits until August 31, 2019 for use in all of our district high schools.” CARRIED UNANIMOUSLY

Trustee Tyler Demers moved: “to approve extended authorization dates for Advanced Dance 35 for 3 and 5 credits until August 31st, 2020 for use in all of our district high schools.” CARRIED UNANIMOUSLY

Trustee Tyler Demers moved: “to approve the extension of authorization dates for ESL Introduction to Science 15 for 5 credits until August 31st, 2019 for use in all of our district high schools.” CARRIED UNANIMOUSLY

Trustee Tyler Demers moved: “to approve the extension of authorization dates for ESL Introduction to Canadian Studies 15 for 5 credits until August 31st, 2019 for use in all of our district high schools.” CARRIED UNANIMOUSLY

Trustee Tyler Demers moved: “to approve the extension of authorization dates for ESL Introduction to Canadian Studies 25 for 5 credits until August 31st, 2019 for use in all of our district high schools.” CARRIED UNANIMOUSLY

5.4 Approval of 2018-2019 School Fees
As part of budget 2018-2019, the Board is required to approve school fees for the 2018-2019 school year. School fee schedule was presented by Director of Finance, Mark DeBoer.

Trustee Doug James moved: “to approve the 2018-2019 School Fee Schedule for submission to Alberta Education for approval.” CARRIED UNANIMOUSLY

5.5 CUPE 2843 Ratification
The Board Negotiating Committee reached a Memorandum of Agreement with the Negotiating Committee of CUPE #2843 as of May 3, 2018.
Trustee Tyler Demers moved: “that the Memorandum of Agreement between the Board of Trustees of Lethbridge School District No. 51 and the Canadian Union of Public Employees No. 2843 dated the 3rd day of May 2018 be approved.” CARRIED UNANIMOUSLY

Memorandum of Agreement between Lethbridge School District No. 51 and CUPE 2843
6735/18

6. District Highlights
   - Lola – events with the students visiting from Thailand, the ICSS production written by students, delivering apples and attending Edwin Parr.
   - Doug – Mike Mountain Horse anniversary celebration and ATA meeting.
   - Donna – Mike Mountain Horse anniversary celebration, Edwin Parr Banquet, and the opening of the new Muslim mosque.
   - Christine – the culinary skills competition, ELL tea at Wilson, spoke at Lethbridge Christian School Grade 6 class about trusteeship, Poverty Intervention luncheon, and Chinook Grad Gala.
   - Jan – Thai night, Opportunity Knocks Job Fair sponsored by Chamber of Commerce, 30th anniversary at Mike Mountain Horse, and Edwin Parr evening.

7. Information Items
   7.1 Board Chair Report
      7.1.1 Edwin Parr Zone 6 Award
          On an annual basis, each school jurisdiction is invited to submit the name of one first year teacher as its nomination for the Edwin Parr Award, which is sponsored by the Alberta School Boards Association. The Board extended congratulations to District nominee Sarah Williamson for her exceptional address at the banquet and to Garrett Simmons on his excellent video presentation.

      7.1.2 Budget Open House
          As part of its community engagement mandate, the Board annually hosts a public meeting to provide all stakeholders an overview of the preliminary budget. The Budget Open House will take place following this Board meeting at 6:30 p.m.
7.2 **Associate Superintendent Reports**

7.2.1 **Business Affairs**
Associate Superintendent Christine Lee provided a written Business Affairs report. Three modular classrooms for Coalbanks have been approved.

7.2.2 **Human Resources**
Associate Superintendent Rik Jesse provided a written Human Resources report including an enrolment summary.

7.2.3 **Instructional Services**
Associate Superintendent Morag Asquith provided a written Instructional Services report.

7.3 **Superintendent Reports**

7.3.1 **School Liaisons for 2018-19**
District Executive Council and Board members have designated liaison schools each year. The 2018-19 school liaison list was shared.

7.3.2 **Donations and Support**
Lethbridge School District No. 51 is fortunate to be in a community that strongly supports programs and services for students. Kinette Club of Lethbridge presented a cheque to the *FastForward* program in the amount of $1350.40.

7.3.3 **Board Priorities Report**
Superintendent Cheryl Gilmore provided the Board with a report and shared highlights on the progress in Board priority areas. Purpose of the report is to keep Board members apprised of the actions that have been implemented targeting strategic priorities between board meetings.

7.3.4 **Acknowledgements of Excellence**
Student and staff acknowledgements of excellence were shared with the Board. Board members were encouraged to congratulate the staff and students when visiting schools.
7.3.5 Calendar of Events
The Calendar of Events was reviewed for the period May 22 to June 29, 2018.

8. Reports

8.1 District Student Advisory Council – May 1, 2018
Trustees Lola Major and Doug James provided a written report from the District Student Advisory Council meeting held May 1, 2018.

8.2 Community Engagement Committee – May 2, 2018
Trustee Christine Light provided a written report from the Community Engagement Committee meeting held May 2, 2018.

8.3 ATA Local 41 Council – May 2, 2018
Trustee Doug James provided a written report from the ATA Local 41 Council held May 2, 2018.

8.4 District School Council – May 7, 2018
Trustees Lola Major and Doug James provided a written report from the District School Council meeting held May 7, 2018.

8.5 ASBA Zone 6 – May 9, 2018
Trustee Donna Hunt provided a written report from the ASBA Zone 6 meeting held May 9, 2018. Three recommendations: Board and Executive Council photos in the foyer, Indigenous artwork in the foyer with acknowledgement, and digital sign to highlight priorities. Christine Lee will explore the cost of a digital sign for the Education Centre.

8.6 Poverty Intervention Committee – May 10, 2018
Trustee Christine Light provided an oral report from the Poverty Intervention Committee meeting held May 10, 2018.

8.7 District Wellness Committee – May 14, 2018
Trustee Donna Hunt provided a written report from the District Wellness Committee meeting held May 14, 2018. Recommendation for a report to the Board – what schools
are doing with teachers/student lunch hours.

8.8 Policy Advisory Committee – May 16, 2018
Trustee Lola Major provided an oral report from the Policy Advisory Committee meeting held May 16, 2018.

9 Correspondence – Received:
   9.1 Alberta Education – Capital Planning – April 19, 2018

10 Correspondence – Sent – none

Presentation on 2018-19 Preliminary Budget
Director of Finance, Mark DeBoer, reviewed the preliminary budget.

The meeting adjourned at 6:12 p.m.

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Clark Bosch,                                   Christine Lee,
Chair                                             Associate Superintendent
                                                Business Affairs