MINUTES FROM THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF
LETHBRIDGE SCHOOL DISTRICT NO. 51 HELD FEBRUARY 27, 2018.

IN ATTENDANCE:
Trustees: Clark Bosch; Tyler Demers; Jan Foster; Donna Hunt; Doug James; Christine Light; Lola Major
Administrators: Cheryl Gilmore; Morag Asquith; Rik Jesse; Christine Lee; LeeAnne Tedder (Recorder)

The Chair called the meeting to order at 3:40 p.m.

1. **Approval of Agenda**
   Trustee Jan Foster moved: “that the agenda be approved.”
   CARRIED UNANIMOUSLY

2. **Approval of Minutes**
   Trustee Christine Light moved: “that the minutes of the Regular Meeting of January 23, 2018 be approved and signed by the Chair.”
   CARRIED UNANIMOUSLY

3. **Business Arising from the Minutes**
   There was no business arising from the minutes.

4. **Presentations**
   4.1 **Edwin Parr Nomination**
   Sarah Williamson is the District nominee for the annual Edwin Parr Award. Sarah was joined by G.S. Lakie Principal, Sharon Mezei. Sarah shared her appreciation for the nomination.

   4.2 **Fleetwood Bawden Nutrition**
   Principal Craig DeJong and Vice-Principal Lenee Fyfe shared a presentation on the school nutrition program.

   4.3 **One District, One Book**
   Morgan Day, Catherine Thorsen, Michelle Dimnik, Lisa Gonsalvez and Ruth McMahon presented the One District, One Book concept with the target date of February/March 2019. If the project moves forward, Lethbridge School District No. 51 will be the first district in Canada to have this initiative district-wide.
Public Forum
No items from the public.

5. **Action Items**

5.1 **Approval of International Trips**
Todd Myers, Kevin Schenk and Kevin Wood attended the meeting and presented information on the proposed trip to Japan in April 2019 and Greece in Spring 2019.

Trustee Donna Hunt moved: “that the Board approve the CHS tour of Japan in April of 2019, on the condition that all district policies and procedures are strictly followed.” CARRIED UNANIMOUSLY

Trustee Donna Hunt moved: “that the Board approve the CHS tour to Greece in the Spring of 2019, on the condition that all district policies and procedures are strictly followed.” CARRIED UNANIMOUSLY

5.2 **Policy Review**
Cheryl Gilmore brought forward the following policies for review:
Policy 504.9 Response to Crisis or Emergency Situations
Policy 609.3 Placement, Promotion, and Retention
Policy 700.6 Workplace Health and Safety – Emergency Response Planning
Policy 902.3 Audio and Video Surveillance

Trustee Lola Major moved: “to approve Policy 504.9 Response to Crisis or Emergency Situations, as amended.” CARRIED UNANIMOUSLY

Trustee Lola Major moved: “to approve Policy 609.3 Placement, Promotion, and Retention, as amended.” CARRIED UNANIMOUSLY

Trustee Lola Major moved: “to approve Policy 700.6 Workplace Health and Safety – Emergency Response Planning, as amended.” CARRIED UNANIMOUSLY
Trustee Lola Major moved:
“to approve Policy 902.3 Audio and Video Surveillance as presented, first reading with amendments as noted.”

CARRIED UNANIMOUSLY

6. District Highlights
- Doug attended the Galbraith 100 day celebration.
- Donna highlighted Lakeview for their math and running club.
- Christine attended three weeks of Grade 5 basketball. Principals did a great job.
- Clark attended Cinderella at Gilbert Paterson, Town Hall, and ICE Scholarship Breakfast.

7. Information Items
7.1 Board Chair Report
Assurance Review meeting was held in Calgary. Lethbridge School District had representation with a parent, teacher, administrator, Superintendent and Board member.

Board approved replacement of elementary school gymnastic equipment. The one-time expense of hard equipment replacement occurs rarely (every 15 years). The estimated cost of replacement is $26,000.

7.1.1 Breakfast with the Board – March 6, 2018 – WCHS
All staff at WCHS will be invited to attend Breakfast with the Board on Tuesday, March 6, 2018 at 7:30 a.m. followed by a tour of the school by Principal Carey Rowntree.

7.2 Associate Superintendent Reports
7.2.1 Business Affairs
Associate Superintendent Christine Lee provided a Business Affairs report.

7.2.2 Human Resources
Associate Superintendent Rik Jesse provided a Human Resources report including an enrolment summary.

7.2.3 Instructional Services
Associate Superintendent Morag Asquith provided an Instructional Services report.
7.3 Superintendent Reports

7.3.1 Board Priorities Report
Superintendent Cheryl Gilmore provided the Board with a report and shared highlights on the progress in Board priority areas. Purpose of the report is to keep Board members apprised of the actions that have been implemented targeting strategic priorities between board meetings.

7.3.2 Acknowledgements of Excellence
Student and staff acknowledgements of excellence were shared with the Board. Board members were encouraged to congratulate the staff and students when visiting schools.

7.3.3 Snacks with the Superintendents – March 7, 2018 – Westminster
All staff of Westminster will be invited to have Snacks with the Superintendents on Wednesday, March 7, 2018 beginning at noon.

7.3.4 Calendar of Events
The Calendar of Events was reviewed for the period March 1 – 27, 2018.
Feb 28 Gilbert Paterson naming ceremony.

7.3.5 Early Education Programming and Registration Process
Early Education Programming and Registration Process information was shared with the Board by Morag Asquith, Associate Superintendent.

Meeting extension:
Doug James moved “to extend the meeting”.
CARRIED UNANIMOUSLY

8. Reports
8.1 District Wellness Committee – January 22, 2018
Trustee Donna Hunt provided a written report from the District Wellness Committee meeting held January 22, 2018.
8.2 **Lethbridge Community and Social Development Committee – January 26, 2018**
Vice Chair Jan Foster provided a written report from the Lethbridge Community and Social Development Committee meeting held January 26, 2018.

8.3 **FNMI Advisory Committee – February 1, 2018**
Trustee Doug James provided a written report from the FNMI Advisory Committee meeting held February 1, 2018.

8.4 **Policy Advisory Committee – February 14, 2018**
Trustee Lola Major provided an oral report from the Policy Advisory Committee meeting held February 14, 2018.

9 **Correspondence – Received:**
9.1 **Opportunity Knocks**

10 **Correspondence – Sent** – none

The meeting adjourned at 6:34 p.m.

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Clark Bosch,                                  Christine Lee,
Chair                                               Associate Superintendent
Business Affairs