
IN ATTENDANCE:

Trustees: Mich Forster; Donna Hunt; Tyler Demers; Jan Foster; Keith Fowler; Don Lacey; Lola Major

Administrators: Cheryl Gilmore; Morag Asquith; Don Lussier; Sharon Mezei; Michelle Loxton (Recorder)

The Chair called the meeting to order at 3:48 p.m.

1. Approval of Agenda
   Trustee Jan Foster moved: “that the agenda be approved as amended.”
   CARRIED UNANIMOUSLY

2. Approval of Minutes of the Regular Meeting
   Trustee Keith Fowler moved: “that the minutes of the Regular Meeting of December 20, 2016 be approved and signed by the Chair.”
   CARRIED UNANIMOUSLY

3. Business Arising from the Minutes
   There was no business arising from the previous minutes.

4. Presentations

5. Action Items

   5.1 First Quarter Financial Report
   The 2016/17 First Quarter Financial Report for the District is provided for review. Director of Finance, Christine Lee, was in attendance to respond to any questions trustees had with regard to the First Quarter Financial Report.

   Trustee Keith Fowler moved: “that the Board received the 2016/17 First Quarter Financial Report as presented.”
   CARRIED UNANIMOUSLY
5.2 Tender for Elevator at LCI
It is necessary to replace the Elevator at the Lethbridge Collegiate Institute, which was originally installed in 1972. We have had considerable problems with it over the years.

The tenders were opened January 12, 2017.

The only bid package for the replacement/construction was received from Otis Canada Inc. at $168,500.00 + G.S.T.

The tender was listed and advertised on Coolnet and the Alberta Purchasing Connection (APC).

The construction budget was $170,000.00 + G.S.T.

This funding support will come from IMR funding.

Trustee Donna Hunt moved:
"that the Board award the contract for the Lethbridge Collegiate Institute Elevator Replacement to Otis Canada Inc. in the amount of $168,500.00 + G.S.T."
CARRIED UNANIMOUSLY

6. District Highlights

7. Information Items
7.1 Board Chair Report
7.1.1 Breakfast with the Board – February 16, 2017 - Nicholas Sheran Community School
Breakfast with the Board has been scheduled at Nicholas Sheran Community School on Thursday, February 16, 2017 from 7.45 – 8.15 a.m. Following the breakfast, Principal Deborah Constable will provide a tour of the school for trustees.

7.2 Superintendent Report
7.2.1 Locally Developed Courses
In order to meet the needs of the Arabic language and culture in the Coalbanks Elementary School catchment area we will be offering an Arabic Language and Culture elective for Grades 1-5 students who are interested in further developing this interest. The K-12 course
description has been developed by Northern Lights School Division No. 69 and further enhanced and shared with us by Palliser School Division No. 26. We will be modifying the course to meet the needs of our Grade 1-5 student body.

7.2.2 Human Resources Career Fair
Lethbridge School District No. 51 Human Resources held their first ever Career Fair on December 19, 2016. Human Resources staff were on hand to provide information concerning jobs available, and provide job seekers with all the information necessary to apply for a position with the district. The Job Fair saw 95 people attend and 44 people hired.

The Board congratulated the Human Resources Team on their very successful first Career Fair.

7.2.3 Board Priorities Report
Superintendent Cheryl Gilmore provided the Board with a report on the progress in Board priority areas.

7.2.4 Acknowledgements of Excellence
Emma Kirk, Grade 4 student at Senator Buchanan, organized a clothing drive before Christmas to help Lethbridge homeless through Streets Alive.

Lyla Holinaty, Grade 7 student at Wilson Middle School, earned five ribbons at Special Olympics Swimming.

Brett Clifton, Wilson teacher, defended his Masters’ Thesis in History and was nominated for the Governor General’s Gold Medal.

24 Winston Churchill High School grade 10 and 11 K & E students were very successful in their Work Placement round in December. Thank you to key staff members Patrick Shackleford, Angela Tavernini, JJ Ondrus, Omar Kadir, Joel Bryant and Pam Tinordi for securing placements and on-site visits.

- The overall average for the students was 89%
- 22 students scored 80% or above
- 19 students scored 90% or above
- 1 student secured new part-time employment
• 6 students were offered future placements and possible employment opportunities

Churchill grade 12 IB Art students on their portfolio exhibition January 11. A major component of the IB Art program has students create a significant portfolio of works over a 2-year period that displays not only their artistic abilities, but also their work in a variety of mediums. **Angellie Estranero, Cathrys Estranero, Rhiannon Fletcher and Mythaa Lamose** presented their works in a gallery quality display to students, staff and community members during the all day event.

32 grade 9-12 Churchill students participated in the Canadian Senior and Intermediate Mathematics Contests put on by University of Waterloo. The highest scoring student who met a set standard in each contest earned a medallion. All students who achieved an even higher standard received a Certificate of Distinction (Top 25% of all contest writers). **Shelly Lee** received a medal and certificate in the Senior Contest. **Andy Sun** received a medal and certificate in the Intermediate Contest, and **Lauren Platz** received a certificate in the Intermediate contest. Our top performer was grade 10 student **Andy Sun**, who ranked 43rd out of 7905. Congratulations to all who participated.

7.2.5 **Snacks with the Superintendents February 15, 2017 – Mike Mountain Horse**
All the staff of Mike Mountain Horse Elementary School have been invited to have Snacks with the Superintendents on Wednesday, February 15, 2017 beginning at 7:45 a.m.

7.2.6 **Donations and Support**
Lethbridge School District No. 51 is fortunate to be in a community that strongly supports programs and services for students. The District is appreciative of the difference the support makes to the lives of children. These partnerships and support further the efforts of helping children come to school ready to learn, providing opportunities for engagement, and facilitating student growth and well-being. Listed below and attached are the donations and support received by the district.
• **Dr. Probe's One School, One Book Project** sponsors **Ryan and Tanya Miller of Teamworks Training Ltd.** and **Dr. Ryan Johnson of Signature Dentistry** gave substantial donations providing all the books for Dr. Probe families to keep. University of Lethbridge bookstore provided the best deal possible on the books.

7.2.7 **Enrolment Summary, December 31, 2016**
Superintendent Cheryl Gilmore shared the enrolment summary for the District schools, broken down by grade, as of December 31, 2016.

7.2.7 **Calendar of Events**
The Calendar of Events was reviewed for the period of January 30, 2017 to February 28, 2017.

8. **Reports**

8.1 **Policy Advisory Committee – January 11, 2017**
Trustee Lola Major provided an oral report on the Policy Advisory Committee Meeting held on January 11, 2017.

8.2 **Community Engagement Committee – January 11, 2017**
Trustee Jan Foster provided an oral report on the Community Engagement Committee Meeting held on January 11, 2017.

8.3 **ASBA Zone 6 General Meeting – January 11, 2017**
Trustee Donna Hunt provided a written report on the ASBA Zone 6 General Meeting held on January 11, 2017.

8.4 **ATA Local 41 Meeting – January 11, 2017**
Trustee Tyler Demers provided a written report on the ATA Local 41 Meeting held on January 11, 2017.

8.5 **District School Council – January 16, 2017**
Trustee Keith Fowler provided a written report on the District School Council Meeting held on January 16, 2017.
8.6 Joint City of Lethbridge/School Boards – January 18, 2017

Trustee Mich Forster provided a written report on the Joint City of Lethbridge/School Boards Meeting held on January 18, 2017.

Public Forum

9. Correspondence – Received
   9.1 Lethbridge Historical Society
   9.2 Yates Scholarship for Fine Arts – Kate Chua
   9.3 Alberta Electoral Boundaries Commission
   9.4 Community Foundation – Display of History during Whoop-Up Days

10. Correspondence - Sent
    None at this time

11. Adjournment
    Trustee Keith Fowler moved:
    “that the meeting be adjourned at 4:43 p.m.”
    CARRIED UNANIMOUSLY

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Mich Forster,                                 Don Lussier,
Chair                                              Associate Superintendent
Business Affairs

6550/17