MINUTES FROM THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF
LETHBRIDGE SCHOOL DISTRICT NO. 51 HELD DECEMBER 20, 2016.

IN ATTENDANCE:

Trustees: Mich Forster; Donna Hunt; Tyler Demers; Jan Foster; Keith Fowler; Don Lacey; Lola Major

Administrators: Cheryl Gilmore; Morag Asquith; Don Lussier; Sharon Mezei; Michelle Loxton (Recorder)

The Chair called the meeting to order at 3:30 p.m.

1. Approval of Agenda
   Trustee Jan Foster moved:
   “that the agenda be approved.”
   CARRIED UNANIMOUSLY

2. Approval of Minutes of the Regular Meeting
   Trustee Keith Fowler moved:
   “that the minutes of the Regular Meeting of November 29, 2016 be approved and signed by the Chair.”
   CARRIED UNANIMOUSLY

3. Business Arising from the Minutes
   There was no business arising from the previous minutes.

4. Presentations

   4.1 IOOF Speech Competition Winners
   Allison Leam, a Grade 11 student at LCI, and Nimaya De Silva, a Grade 11 student at WCHS, were the local winners of this year’s Zone One Independent Order of Odd Fellows speech competition. Both of the girls were in attendance and shared their experience with regard to their speech competition and why they chose their topics for their speeches.

   The prize is an expense-paid trip to attend the 68th annual United Nations Pilgrimage for Youth next July in New York.

   The Board congratulated Allison Leam and Nimaya De Silva for a job well done.
5. **Action Items**

5.1 **2017-2018 Yearly Calendar & 2018-2019 Yearly Calendar**

The 2017-2018 and 2018-2019 school year calendars were attached for Board's review and approval. In keeping with last year, an Assessment Day was included to accommodate furthering of assessment strategies across all grades in elementary and middle school. A committee comprised of school administrators and representation from the different employee groups structured the calendar. The draft calendars were taken to the entire administrator group for input as well as the District School Council.

With Remembrance Day falling on a Saturday and Sunday the two school calendar years, the following was applied from “The Government of Canada Federal Labour Standards General Holidays” website states:

7. **What happens if a general holiday falls on a non-working day?**

If New Year's Day, Canada Day, Remembrance Day, Christmas Day, or Boxing Day falls on a Sunday or Saturday that is a non-working day for an employee, the employee is entitled to a holiday with pay on the working day immediately preceding or following the general holiday. If one of the other general holidays not listed above falls on a non-working day, then a holiday with pay may be added to the employee's annual vacation or granted at another mutually convenient time.

Trustee Jan Foster moved:

“that the Board approve the 2017-2018 and 2018-2019 School Year Calendars as presented.”

**CARRIED UNANIMOUSLY**

5.2 **Policy Review:**

The policies listed below were reviewed by the Policy Advisory Committee. Subsequently, the policies were distributed to school and District administration, staffs and school councils for input.
Policy #  Policy Name
204.2  Regular Board Meetings
204.6  Organizational Meetings
204.10 Board Meeting Agendas
204.12 Board Meeting Minutes

Teresa Loewen was in attendance to provide the Board with an overview of the policies, share any feedback that had been received and responded to questions of the trustees.

Trustee Lola Major moved: “that the Board approve Policy 204.2 Regular Board Meetings as amended.”

CARRIED UNANIMOUSLY

Trustee Lola Major moved: “that the Board approve Policy 204.6 Organizational Meetings as amended.”

CARRIED UNANIMOUSLY

Trustee Lola Major Moved: “that the Board approve Policy 204.10 Board Meeting Agendas as amended.”

CARRIED UNANIMOUSLY

Trustee Lola Major moved: “that the Board approve Policy 204.12 Board Meeting Minutes as amended.”

CARRIED UNANIMOUSLY

5.3 Town Hall Meeting – February 7, 2017
At the Town Hall Meeting scheduled for Tuesday, February 7, 2017, the Board will proceed with focusing on how the development of “successful” students and “innovative thinkers” as identified in our new vision, is supported with actionable strategies. Town Hall participants will brainstorm, share ideas, collaborate, and prioritize strategies that can be implemented by schools, business and industry, and families. Letters will go out inviting participation of stakeholders in early January.

Public Forum
6. **District Highlights**
   - Donna Hunt – Immanuel Christian Candle Lighting Ceremony was very nice.

7. **Information Items**
   7.1 Board Chair Report
      7.1.1 **Board Donations in Lieu of Christmas Treats**
      For the past number of years, the Board has made donations on behalf of each staff to charities identified by each school. This practice was put into place in lieu of some form of token of appreciation from the Board such as chocolate to acknowledge the efforts of staff. The Board will continue with this practice, making a $50 donation on behalf of each staff to a charitable organization identified by the staff.

      Below is a list of the charitable organizations that the Board will make donations to on behalf of the respective staff groups:

<table>
<thead>
<tr>
<th>Institution</th>
<th>Charity</th>
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<tbody>
<tr>
<td>Chinook</td>
<td>Lethbridge Food Bank</td>
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<tr>
<td>Immanuel Christian High</td>
<td>Streets Alive</td>
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<tr>
<td>LCI</td>
<td>Sock It To ‘Em</td>
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<tr>
<td>Victoria Park / LASP</td>
<td>Christmas Hampers</td>
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<tr>
<td>WCHS</td>
<td>Churchill Students in Need</td>
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<tr>
<td>Gilbert Paterson Middle School</td>
<td>Lethbridge Food Bank</td>
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<tr>
<td>G S Lakie Middle School</td>
<td>Boys &amp; Girls Club</td>
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<tr>
<td>Lethbridge Christian School</td>
<td>World Vision</td>
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<tr>
<td>Wilson Middle School</td>
<td>Lethbridge Food Bank</td>
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<tr>
<td>Dr. Probe</td>
<td>Angel Tree</td>
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<td>Ecole Agnes Davidson</td>
<td>Alberta Children’s Hospital</td>
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<td>Fleetwood Bawden</td>
<td>Harbour House</td>
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<tr>
<td>Galbraith</td>
<td>Jump Start</td>
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<tr>
<td>General Stewart</td>
<td>Uphill Both Ways</td>
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<tr>
<td>Immanuel Christian Elementary</td>
<td>Amazing Kids</td>
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<tr>
<td>Lakeview</td>
<td>Child of Mine</td>
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<tr>
<td>Mike Mountain Horse</td>
<td>Big Brothers &amp; Sisters</td>
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<td>Nicholas Sheran</td>
<td>Angel Tree</td>
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<tr>
<td>Park Meadows</td>
<td>Lethbridge Food Bank</td>
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<td>Senator Buchanan</td>
<td>Interfaith Food Bank</td>
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<tr>
<td>Westminster</td>
<td>Westminster School Breakfast Program</td>
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<tr>
<td>Education Centre / Attwell</td>
<td>FastForward</td>
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7.1.2 Breakfast with the Board – January 12, 2017 - Lakeview School
Breakfast with the Board has been scheduled at Lakeview School on Thursday, January 12, 2017 from 7.45 – 8.15 a.m. Following the breakfast, Principal Chris Gonsalvez will provide a tour of the school for trustees.

7.2 Superintendent Report
7.2.1 Board Priorities Report
Superintendent Cheryl Gilmore provided the Board with a report on the progress in Board priority areas.

7.2.2 Acknowledgements of Excellence
LCI student, Kaitlyn Villeneuve, won the honour for her artwork to be showcased on both the Coaldale and City of Lethbridge Remembrance Day programs and on the cover of the Lethbridge Leisure Guide through the Legion’s annual poster contest.

LCI student, Jessica Zarowny, signed on to play basketball with the University of Lethbridge following graduation.

Chinook student, Danielle Price, signed on to play volleyball with the University of Colorado following graduation.

LCI student, Meaghan Morter, signed on to swim with McGill University following graduation.

Winston Churchill grade 10 student Aiden Arn who travelled to Hamilton December 8-12 to compete in a two-day crossover tournament with roughly 1000 wrestlers. Aiden was a member of Team Canada and placed 3rd overall in the 68kg weight class with about 60 competitors. Aiden also participated in training camps with Daniel Igali 2000 Canadian Olympic gold medalist and members of team Ontario.

Winston Churchill students and staff in donating 388 pairs of socks to the “Sock it to ‘Em” event and 118 toys to the “Toys for Tots” campaign.

7.2.3 Snacks with the Superintendents January 11, 2017 – Immanuel Christian Elementary
All the staff of Immanuel Christian School have been invited to have Snacks with the
7.2.4 Donations and Support

Lethbridge School District No. 51 is fortunate to be in a community that strongly supports programs and services for students. The District is appreciative of the difference the support makes to the lives of children. These partnerships and support further the efforts of helping children come to school ready to learn, providing opportunities for engagement, and facilitating student growth and well-being. Listed below and attached are the donations and support received by the district.

- Community Foundation of Lethbridge and Southwestern Alberta shared Random Acts of Kindness with Park Meadows Elementary School in the form of $500 towards their All-Access Community Playground Project.
- Community Foundation of Lethbridge and Southwestern Alberta shared Random Acts of Kindness with École Agnes Davidson School in the form of $500 towards their Playground Project.
- Community Foundation of Lethbridge and Southwestern Alberta provided a $4,000 Community Priorities Grant to Nicholas Sheran Community School for their Tubano Drums Project.
- Community Foundation of Lethbridge and Southwestern Alberta provided a $10,000 Community Priorities Grant to Gilbert Paterson Middle School for their Playground Project.
- Community Foundation of Lethbridge and Southwestern Alberta provided a $10,000 Community Priorities Grant to Wilson Middle School for their Wilson Community Fitness Center Project.

7.2.6 Enrolment Summary, November 30, 2016

Superintendent Cheryl Gilmore shared the enrolment summary for the District schools, broken down by grade, as of November 30, 2016.
7.2.7 Calendar of Events
The Calendar of Events was reviewed for the period of December 24, 2016 to January 24, 2017.

8. Reports

8.1 District School Council – December 5, 2016
Trustee Keith Fowler provided a written report on the District School Council Meeting held on December 5, 2016.

8.2 Healthy Schools Committee – December 6, 2016
Trustee Donna Hunt provided a written report on the Healthy Schools Committee Meeting held on December 6, 2016.

8.3 Poverty Intervention Committee – December 6, 2016
Trustee Jan Foster provided a written report on the Poverty Intervention Committee Meeting held on December 6, 2016.

8.4 Community Engagement Committee – December 7, 2016
Trustee Jan Foster provided a written report on the Community Engagement Committee Meeting held on December 7, 2016.

8.5 ATA Local Council – December 7, 2016
Trustee Keith Fowler provided a written report on the ATA Local Council Meeting held on December 7, 2016.

It was noted that there is to be a correction to the last sentence of the fourth paragraph of Trustee Keith Fowler’s report as there was a typo. The sentence should read, “A reminder that they cannot use a U of L voucher or a co-curricular day to take a PL day off, you have to use one of the personal days under the CA.”

9 Correspondence – Received
None at this time
10  Correspondence - Sent
    None at this time

Adjournment
Trustee Donna Hunt moved:
“that the meeting be adjourned at 4:49 p.m.”

CARRIED UNANIMOUSLY

Mich Forster,  
Chair

Don Lussier,  
Associate Superintendent  
Business Affairs