
IN ATTENDANCE:

Trustees: Mich Forster; Jan Foster; Tyler Demers; Keith Fowler; Don Lacey; Lola Major

Administrators: Cheryl Gilmore; Don Lussier; Wendy Fox; Sharon Mezei; Nellie Atchison (Recorder); Michelle Loxton

Regrets: Donna Hunt

The Chair called the meeting to order at 3:30 p.m.

1. Approval of Agenda
   Trustee Keith Fowler moved: “that the agenda be approved.”
   CARRIED UNANIMOUSLY

2. Approval of Minutes
   Trustee Jan Foster moved: Formatting and 5.1 adjustment
   “that the minutes from the Regular Meeting of June 23, 2015 as amended.”
   CARRIED UNANIMOUSLY

3. Business Arising from the Minutes
   There was no business arising from the minutes.

4. Presentations

4.1 Meritorious Budget Award
   The Association of School Business Officials (ASBO) International has awarded Lethbridge School District No. 51 its Meritorious Budget Award (MBA) for excellence in budget presentation during the 2015–2016 budget year. Director of Finance, Christine Lee, has led the development and submission of the district budget to ASBO International’s MBA Program for the last 11 years. This is the 10th year in a row that Lethbridge School District No. 51 has received the MBA. The District received its first MBA in 2006-2007, being the first Canadian school district to receive the award. The Board congratulated the
Business Affairs department and specifically Christine Lee for an excellent job.

5. **Action**

5.1 **School Board Annual Work Plan**
Shared with the Board as information

5.2 **District Communications Plan**
Trustee Keith Fowler moved: “that the Board approve the Communication Plan for 2015/2016 as presented.”

**CARRIED UNANIMOUSLY**

6. **District Highlights**

Ready Set Go

Trustee Tyler Demers left the meeting at 3:55 p.m.

7. **Information Items**

7.1 **Board Chair Report**

7.1.1 **Board Standing Committees Annual Reports and Terms of Reference Review**

Facilities Committee
Trustee Jan Foster moved: “that the Facilities Committee Year End Report be received as presented for 2014-2015.”

**CARRIED UNANIMOUSLY**

Trustee Jan Foster moved: “that the Facilities Committee Terms of Reference be approved for the 2015-2016.”

**CARRIED UNANIMOUSLY**

Policy Advisory Committee
Trustee Lola Major moved: “that the Policy Advisory Committee Year End Report be received as presented for 2014-2015.”

**CARRIED UNANIMOUSLY**

Trustee Lola Major moved: “that the Policy Advisory Committee Terms of Reference be approved for the 2015-2016.”
CARRIED UNANIMOUSLY 6344/15

Spirit of 51 Committee
Delayed until October Board Meeting

Board Budget Committee
Trustee Keith Fowler moved:
“that the Board Budget Committee Year End Report be received as presented for 2014-2015.”
CARRIED UNANIMOUSLY

Trustee Keith Fowler moved:
“that the Board Budget Committee Terms of Reference be received as presented for 2015-2016.”
CARRIED UNANIMOUSLY

Poverty Intervention Committee
Trustee Jan Foster moved:
“that the Poverty Intervention Committee Year End Report be received as presented for 2014-2015.”
CARRIED UNANIMOUSLY

Trustee Jan Foster moved:
“that the Poverty Intervention Committee Terms of Reference be accepted as amended for 2015-2016.”
CARRIED UNANIMOUSLY

Board Audit Committee
Trustee Keith Fowler moved:
“that the Board Audit Committee Year End Report be received as presented for 2014-2015.”
CARRIED UNANIMOUSLY

Trustee Keith Fowler moved:
“that the Board Audit Committee Terms of Reference be approved for 2015-2016.”
CARRIED UNANIMOUSLY

Healthy Schools Committee
Trustee Keith Fowler moved:
“that the Healthy Schools Committee Year End Report be received as presented for 2014-2015.”
CARRIED UNANIMOUSLY
Trustee Keith Fowler moved: “that the Healthy Schools Committee Terms of Reference be approved as presented for 2015-2016.”

CARRIED UNANIMOUSLY

Community Engagement Committee
Trustee Keith Fowler moved: “that the Community Engagement Committee’s Terms of Reference be approved at presented for 2015-2016.”

CARRIED UNANIMOUSLY

Superintendent Evaluation Committee
Trustee Don Lacey moved: “that the Superintendent Evaluation Committee Year End Report be received as presented for 2014-2015.”

CARRIED UNANIMOUSLY

Trustee Don Lacey moved: “that the Superintendent Evaluation Committee Terms of Reference be approved as amended for 2015-2016.”

CARRIED UNANIMOUSLY

7.1.2 October Organizational Meeting
The School Board Annual Organizational meeting will be held on October 27, 2015.

Public Forum:

7.1.3 District School Council Meetings
The following are the dates for the District School Council Meetings which are held in the Board room at the Education Centre starting at 6:30 pm:
October 5, 2015
November 2, 2015
December 7, 2015
January 11, 2016
February 2, 2016 – Town Hall
March 7, 2016
April 4, 2016
May 2, 2016
July 6, 2016

7.1.4 **ATA Local Council Meeting Dates**
The meeting dates for the balance of the year are as follows:
- October 7 – Galbraith School – Annual General Meeting – no trustee needed
- November 4 - Attwell Building – Keith Fowler
- December 2 - Christmas Dinner Meeting – Tyler Demers
- January 6 – Lola Major
- February 3 - Attwell Building – Jan Foster
- March 2 - Attwell Building – Donna Hunt
- April 6 - Attwell Building – Mich Forster
- May 4 - Attwell Building – Don Lacey
- June 1 - Attwell Building – Keith Fowler

7.1.5 **Breakfast with the Board**
The schedule for 2015/16 is as follows:
- October 8, 2015 – Agnes Davidson
- December 2, 2015 – GS Lakie
- January 13, 2016 – MMH
- February 9, 2016 – Lethbridge Christian
- March 8, 2016 - Chinook
- April 12, 2016 – Park Meadows
- May 4, 2016 – Senator Buchanan

7.1.6 **Lethbridge Chamber of Commerce Award**
Lethbridge Chamber of Commerce awarded Lethbridge School District No. 51 in recognition of over 35 years of service at their recent President’s Dinner. Board members and Leadership Team members were able to attend the dinner and accept the service award.

7.2 **Superintendent Report**

7.2.1 **Acknowledgement of Excellence**
Congratulations to the following District Staff and students:

Churchill results for International Baccalaureate (IB) candidates in the May 2015 examination sessions: 31 students wrote 81 world examinations; 9 students challenged for the demanding
full IB Diploma, and all 9 were successful; 8 of 9 Churchill subject examination averages were above the world average. Churchill 2015 Grad Darian Morrison and current grade 12 students Mikhi Lagemaat and Abby Neudorf participated in the U18 Rugby Alberta and Prairie Wolfpack Rugby teams this summer. The Wolfpack is a rep team for Alberta, Saskatchewan and Manitoba. All three have been selected to attend the U18 Canada Camp this October in Toronto.

Churchill grade 12 student Kara Morphet applied for, and was accepted to, the Junior Forest Ranger program this past summer. Kara worked at a fire station near Rocky Mountain House building trails, providing information to park visitors and assisting in fire management. This has helped Kara solidify her career aspirations in environmental biology.

Congratulations to Churchill grade 12 students Eyram Asem and Anileen Pageni on their participation in the Heritage Youth Research Summer Program at the U of L. Eyram worked with a team studying paternal alcohol exposure effects on the neurodevelopment and behaviour of offspring and Anileen worked with a study looking at the impacts of small changes in RNA modification enzymes.

Four Churchill Cross Country athletes participated in the 3rd Annual Lethbridge Regional Police 5km Run Saturday, August 29th. Tyler Toth placed 5th overall out of 188 competitors. Haley Shade, Amy Staples and Tanner Heslip placed 13th, 14th and 18th respectively. Churchill teacher and Cross Country coach Andrea Lammers-Pottage ran in the half marathon placing 3rd overall for females.

7.2.2 Enrolment
Associate Superintendent Sharon Mezei provided an update on the enrolment to date.

7.2.3 Board Priorities Report
Superintendent Cheryl Gilmore provided an update on the progress in Board priority areas.

7.2.4 Donations and Support
Lethbridge School District No. 51 is fortunate to be in a community that strongly supports programs and services for students. The District is appreciative of the difference the support makes to the lives of children. These
partnerships and support further the efforts of helping children come to school ready to learn, providing opportunities for engagement, and facilitating student growth and well-being. Attached are the donations and support received by the district.

**CKBD – The Bridge 98.1 FM** will continue the seven year practice by providing Canadian Content Development Funds to Lethbridge School District No. 51 to assist with the music development program in the amount of $3,000.

7.2.5 **World Teachers' Day**
World Teachers' Day is held annually on October 5th since 1994 to celebrate the essential role of teachers in providing quality education at all levels.

The Board publicly acknowledged the commitment to excellence that teachers, and all staff members, demonstrate for the benefit of students in Lethbridge School District No. 51.

7.2.6 **Snacks with the Superintendents**
The schedule for 2015/16 is as follows:

October 14 – Immanuel Christian High
November 4 – Lakeview
December 9 – Dr. Probe
January 13 – Gilbert Paterson
February 10 – Nicholas Sheran
March 2 – LASP at Victoria Park
April 13 – WCHS
May 11 – General Stewart

7.2.7 **Calendar of Events**
The Board reviewed the Calendar of Events for the period October 5 – 27, 2015.

8. **Reports**

8.1 **Lethbridge Chamber of Commerce Education Sub-Committee** – Sept 8, 2015
Trustee Don Lacey provided an oral report on the Lethbridge Chamber of Commerce Education Sub-Committee held September 8, 2015.
8.2 Alberta School Boards Association (ASBA)  
Trustee Jan Foster provided a written report on the ASBA Zone 6 General Meeting held September 9, 2015.

8.3 Board Audit Committee – Sept 9, 2015  
Trustee Donna Hunt provided a written report on the Board Audit Committee meeting held September 9, 2015.

Trustee Lola Major provided a written report on the Board Audit Committee meeting held September 16, 2015.

9. Correspondence – Received  

9.1 Minister of Education – David Eggen  
9.2 Lethbridge Chamber of Commerce  
9.3 Lethbridge Chamber of Commerce Certificate  
9.4 Alberta Education Minister – David Eggen

10. Correspondence – Sent  

10.1 None at this time

11. Adjournment  
Trustee Keith Fowler moved:  
“that the meeting be adjourned at 5:15 p.m.

CARRIED UNANIMOUSLY

______________________  _____________________  
Mich Forster      Don Lussier, Associate  
Chair            Associate Superintendent  
                Business Affairs

REGULAR MEETING - SEPTEMBER 22, 2015