
IN ATTENDANCE:

Trustees: Mich Forster; Jan Foster; Tyler Demers; Keith Fowler; Donna Hunt; Don Lacey; Lola Major

Administrators: Cheryl Gilmore; Don Lussier; Wendy Fox; Sharon Mezei; Michelle Loxton (Recorder)

The Chair called the meeting to order at 3:49 p.m.

1. **Approval of Agenda**
   Trustee Keith Fowler moved:
   “that the agenda be approved.”
   
   **CARRIED UNANIMOUSLY**

2. **Approval of Minutes**
   Trustee Jan Foster moved:
   “that the minutes of the Regular Meeting of September 22, 2015 be approved and signed by the Chair.”
   
   **CARRIED UNANIMOUSLY**

3. **Business Arising from the Minutes**
   There was no business arising from the previous minutes.

4. **Presentations**

   **LCI Dual Credit Program Presentation**
   This semester LCI launched a dual credit class, Liberal Education 1000, delivered in collaboration with the University of Lethbridge and business partner West Jet. Another dual credit course, Supply Chain Management, is scheduled for second semester in collaboration with the University of Lethbridge and business partner Haul All. The Board was provided with an explanation of Dual Credit.

   Students will earn the usual 5 credits for a high school course and a three credit hour course from the University of Lethbridge.

   The dual credit structure has great future expansion potential for the benefit of our students.
Aaron Stout, Teacher at LCI and Dr. Bruce Mckay from the U of L were in attendance and provided the Board with a presentation about Dual Credits and answered questions of the Board. Wayne Pallett, Principal of LCI was also in attendance and shared their experience with the project to date with the Board.

5. Action Items

5.1 International Trips Approval – Chinook
Chinook High School (CHS) is requesting approval to take their boys’ and girls’ basketball teams to Phoenix, Arizona to take part in the Cactus Jam Basketball Tournament from December 26th, 2015 to January 2nd, 2016. Information regarding the educational benefits of the trip and the proposed itinerary are attached. The estimated cost per student is $1,500.00. Fundraising opportunities will be available to students to offset the cost of the trip. Vice-Principal Mike Myndio shared information with the Board in regard to the trip to Phoenix, Arizona.

Trustee Jan Foster moved:
“that the CHS boys’ and girls’ basketball trip to the Cactus Jam Tournament in Phoenix, Arizona from December 26th, 2015 to January 2nd, 2016 be approved, on the condition that all district policies and procedures are strictly followed.”
CARRIED UNANIMOUSLY

CHS is also requesting permission to take a group of students on a tour of Portugal and Spain in March and April 2017. The trip will be organized with EF Tours, the largest and most reputable student travel company in the world. Information regarding the educational benefits of the trip and the proposed itinerary are attached. The estimated cost per student is $3,530.00. Fundraising opportunities will be available to students to offset the cost of the trip. Sarah Burton and Victoria Karmali Teachers from Chinook High School were in attendance to provide information about the trip to Portugal and Spain.

Trustee Keith Fowler moved:
“that the CHS Portugal and Spain Tour in March 23 and April 3, 2017 be approved, on the condition that
all district policies and procedures are strictly followed.”

CARRIED UNANIMOUSLY

5.2 International Trip Approval – WCHS
Winston Churchill High School (WCHS) is requesting permission to take a group of students on a War and Remembrance Tour of Europe from April 14th, 2017 to April 23rd, 2017. The trip would be organized with EF Tours, the largest and most reputable student travel company in the world. Information regarding the educational benefits of the trip and the proposed itinerary are attached. The estimated cost per student is $3,500.00. Fundraising opportunities will be available to students to offset the cost of the trip. Craig Findlay Teacher and Carey Rowntree Principal of WCHS were in attendance to share information about the trip to Europe.

Trustee Donna Hunt moved:
“that the WCHS War and Remembrance Tour of Europe from April 14th, 2017 to April 23rd, 2017 be approved, on the condition that all district policies and procedures are strictly followed.”

CARRIED UNANIMOUSLY

5.3 International Trip Approval – ICHS
Immanuel Christian High School (ICHS) is requesting permission to take a group of French as a Second Language students on a tour of Paris from March 24th, 2016 to April 1st, 2016. The students would be able to experience French culture first-hand after years of learning it in the classroom. The educational benefits of the trip and the proposed itinerary are attached. The estimated cost per student is $2,200.00. Fundraising opportunities will be available to students to offset the cost of the trip. Rob VanSpronsen Principal, Brenda Nieenhuis French Teacher and Terry Kruiselbrink Gym Teacher from Immanuel Christian High School were in attendance to provide the Board with an overview of the trip to Paris.
Trustee Tyler Demers moved:
“that the ICHS tour of Paris from March 24th, 2016 to April 1st, 2016 be approved, on the condition that all district policies and procedures are strictly followed.”

CARRIED UNANIMOUSLY

5.4 New Age Integrated Technology for Chinook High School Gymnasium
The Chinook Community leads the way with innovative technology to compliment the growth mind-set of their school. Chinook looks for ways to support the learning and growth of their students in all aspects of curriculum and school experience.

This totally integrated system, which includes:
- Production Centre
- AV racks and server
- Gym Audio
- 2 Gym LED 12 x 7 and 16 x 10
- Portable wireless system
- Full and complete installation

In going out for tender, only one company could provide the equipment and installation, and that was Digital Edge Media from Sherwood Park, Alberta. The full funding of $214,743.21 plus G.S.T. will come from Chinook High School’s School Generated Funds and operational budget.

The programming that will occur over this integrated system will be developed and used during PE instructional time, school gatherings and co-curricular events. Using and operating will be the full responsibility of students under teacher supervision. Kevin Wood’s comment was this technology will allow us to continue to grow a close knit community by gathering and using seamless technology for school celebrations, community gatherings, spirit rallies, guest speakers as well as world class hosting of events. Principal Kevin Wood, provided the Board with an overview of the New Age Integrated Technology for Chinook High School.

Trustee Keith Fowler moved:
“that the Board approve the New Age Integrated Technology at Chinook High School and award the
contract to Digital Edge Media in the amount of $244,452.27 from School Generated Funds and Operating Funds.

CARRIED UNANIMOUSLY

5.5 Policy Review
The policies listed below were reviewed by the Policy Advisory Committee. Subsequently, the policies were distributed to school and District administration, staffs and school councils for input.

<table>
<thead>
<tr>
<th>Policy #</th>
<th>Policy Name</th>
</tr>
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<tbody>
<tr>
<td>502.1</td>
<td>Welcoming, Caring, Respectful and Safe Learning Environments</td>
</tr>
<tr>
<td>502.3</td>
<td>Suspensions and Expulsions</td>
</tr>
<tr>
<td>505.9</td>
<td>Appeals</td>
</tr>
</tbody>
</table>

Teresa Loewen was in attendance to provide the Board with an overview of each policy, share any feedback that have been received and responded to questions trustees had.

Trustee Lola Major moved:
“that the Board give first reading to policy 502.1 with direction for administration to examine student discipline and the use of physical restraint.”

CARRIED UNANIMOUSLY

Trustee Lola Major moved:
“that the Board approve policy 502.3 as presented.”

CARRIED UNANIMOUSLY

Trustee Jan Foster moved:
“that the Board approve policy 505.9 as presented.”

CARRIED 6 – 0 Trustee Jan Foster Absents

5.6 Voluntary Retirement – Local Authorities Pension Plan Members
Trustee Keith Fowler moved:
“that the Board extend the Voluntary Retirement Package to all employees who are members of the Local Authorities Pension Plan (CUPE 290, CUPE 2843 and non-union employees) who, by December 18, 2015, submit a letter of resignation effective January 31, 2016. Such employees will be offered a temporary contract effective February 1, 2016 – June 30, 2016.”

Voluntary Retirement – Local Authorities Pension Plan Members
6368/15
CARRIED UNANIMOUSLY

5.7 Voluntary Retirement – Alberta Teacher’s Retirement Fund Members
Trustee Keith Fowler moved:
“that the Board extend the Voluntary Retirement Package to all employees who are members of the Teacher Retirement Fund who, by December 18, 2015, submit a letter of resignation effective January 31, 2016. Such employees will be offered a temporary contract effective February 1, 2016 – June 30, 2016.”

CARRIED UNANIMOUSLY

5.8 Spirit of 51 Year-end Report and Terms of Reference
Trustee Lola Major moved:
“that the Spirit of 51 Year-end Report be received as presented for the 2014-2015 year.”

CARRIED UNANIMOUSLY

Trustee Lola Major moved:
“that the Terms of Reference be adopted for the 2015-2016 year.”

CARRIED UNANIMOUSLY

6. District Highlights
Trustee Donna Hunt wanted to acknowledge how great the Terry Fox Run was and huge success.

7. Information Items
7.1 Board Chair Report
7.1.1 Breakfast with the Board – November 3, 2015 – Immanuel Christian Elementary School
Breakfast with the Board has been scheduled at Immanuel Christian Elementary School on Tuesday, November 3, 2015 from 8:00 – 8:30 a.m. Following the breakfast, Principal Jay Visser will provide a tour of the school for trustees.

7.2 Superintendent Report
7.2.1 Fast Forward Year-end Report
The FAST FORWARD High School Completion Initiative began in 2010 and has
provided service to 476 students since that time. As a result, a total of 4,245 credits earned by the youth participating in the program. Referrals to the program come from more than 15 agencies and post-secondary institutions. As students enrolled in the program have diverse needs, the Student Support Advisors assist them in accessing services from more than 20 city agencies. The two Student Support Advisors, JoAnn St. John and Nikki Cale, work diligently with Victoria Park High School to provide the support and educational program that best fits each student. The program has consistently demonstrated that it is meeting the needs of youth who, with encouragement and a fresh start, can achieve their goals. Superintendent Cheryl Gilmore requested that a formal thank you will be sent to JoAnn St. John and Nicki Cale for the work they do for the students of the Fast Forward Program.

7.2.2 51-25 Club Banquet
The 51-25 celebration was held on October 21, 2015 at the Lethbridge Lodge. The new members of the 51-25 club are: Angela Manderville, Anne Bowen, Bob McMann, Brenda Anderberg, Cynthia Parr, Donna James, Karen Hudson, Laverne Krizan, Mark Dechief, Marlin Howg, Patti deGorter, Sharon Peat, Toby Boulet and Bill Pernsky.

7.2.3 Acknowledgements of Excellence
Congratulations to the following District staff and students:

Senator Buchanan School raised $2900 for the Terry Fox Foundation.

Senator Buchanan staff member Julie Matthews finished first in the Banff Triathlon.

Senator Buchanan Vice Principal Richard Tapajna ran for 54 km in the Ultra Marathon in Lethbridge.
District Terry Fox Committee provided excellent support for the event and district schools that participated made it wonderful. Carolle Babin, Principal of École Agnes Davidson, and Dean Hawkins, Principal of Wilson Middle School, for shaving their hair in the “Head Shave Challenge”. Special acknowledgement to the Chinook High School students who were fantastic at the event cheering the younger students on and helping out with water bottles/gramola bars (true leadership and support).

LCI students Jordan Zeck and Tanner Lapointe as well as recent LCI grad Payton Hansen are part of the 2015 Alberta Youth Choir. This choir consists of 51 students from across the province that auditioned and were successful in those auditions. This choir is also conducted by 1988 LCI Alumnus Dr. Graeme Langager who is currently the director of choral activities at UBC.

The following students will represent LCI and Lethbridge in the 2015 Alberta Honour Band October 21-23 at the Annual Music Conference Alberta in Red Deer: Nick Swidinsky, Jonathan Kwan, Gerald Rogers, Grace Forster, and Claire McMahon. This is an auditioned honours group of high school students from across the province. Both the Alberta Honour Band conductor and the Alberta Youth Choir conductor are LCI alumni. Dr. Gillian MacKay teaches wind conducting at the University of Toronto and Dr. Graeme Langager teaches choral conducting at the University of British Columbia.

LCI student Christian Gomes will be heading to the Cyclocross Nationals in Winnipeg in October. Christian has had a very successful cycling season this year – he is the current Provincial road race champion for his division. He races for Ascent Cycle Racing. If he does well in Winnipeg, he could have the opportunity to go to Worlds in Heusden Zolder, Belgium.

Congratulations to Churchill grade 12 student, Matthew Story, for being awarded the “Great Kid” award from Alberta Human Services for his leadership and contributions to the Gay Straight Alliance (GSA) community in Lethbridge.

Churchill teacher Toby Boulet has spearheaded a challenge to other city high schools to match Lethbridge Hurricane player donations to KidSport Lethbridge & Taber based on goals scored. Hurricane players Tyler Wong, Carter Folk and Ryley
Lindgren will be donating $5 for each goal they score this season to KidSport. Toby has a group of 10 Churchill staff members participating to match the contributions of the 3 players and has challenged the other city high schools to meet the challenge. Wong and Folk both attended Churchill.

Congratulations to Churchill grade 12 student Jeff Masse on earning a golf scholarship to attend the University of Charleston (West Virginia) next year.

Congratulations to the 31 new members inducted to the Churchill chapter of the National Honor Society on October 20. The group of over 50 active student volunteer leaders provide service to the school and community throughout the year.

GS Lakie staff and students gathered on Friday, October 16, 2015 to fill a huge maple leaf outside of the school in support of the Toronto Blue Jays. The event was recorded by a drone and sent to the Blue Jays organization and broadcast on Sportsnet West on Tuesday, October 20, 2015.

Mostly every school in the district made donations to local food banks through the Feed the Bug initiatives going on in October. Over $375,000 has been donated in the 20 years.

Chinook High School teacher, Cam Hall, convocated with his Master’s in Education.

Chinook High School Cross Country Team: Mackenzie Gentek was tenth at Provincials and 1st in Zones in Senior Girls. As a team, Chinook placed third overall in the 3A school division and won both the Senior and Junior girl’s categories (out of approximately 50 teams).

South zone Cross Country champions. Grade 9 boys Solen Wood, Grade 11 Janelle Bykowski, and Grade 12 Mackenzie Gentek.

Chinook High School student and LASC swimmer Kaelan Freund will swim for Penn State next Fall.

7.2.4 Board Priorities Report
Superintendent Cheryl Gilmore provided the Board with a report on the progress in Board priority areas.
7.2.5 Sock it to ‘Em Campaign – November 2 to December 10, 2015
Retired District staff member Gail Petrie initiated the Sock It to ‘Em campaign in 2003. Although retired, Ms. Petrie still coordinates the program with support from District staff members. The initiative asks for donations of new socks, which are then distributed to community support agencies. This year marks the 13th Sock it to ‘Em campaign, which has resulted in over 80,000 pairs of socks being collected and distributed.

District caretakers and maintenance staff, representing CUPE 290, have taken a lead role in supporting and managing the Sock It To ‘Em campaign. The campaign is also supported by CUPE 290 members of Palliser Regional Division No. 26 and Holy Spirit Roman Catholic Separate Division No. 4.

7.2.6 Donations and Support
Lethbridge School District No. 51 is fortunate to be in a community that strongly supports programs and services for students. The District is appreciative of the difference the support makes to the lives of children. These partnerships and support further the efforts of helping children come to school ready to learn, providing opportunities for engagement, and facilitating student growth and well-being. Listed below and attached are the donations and support received by the district.

**Lethbridge Herald Charitable Foundation** made a big donation to Lethbridge School District No. 51 earlier this month, as representatives from The Herald were on hand to present $31,009.39 from the foundation’s Food for Thought campaign.

7.2.7 Snacks with the Superintendents – November 4, 2015 – Lakeview School
All staff of Lakeview School have been invited to have Snacks with the Superintendents on
Wednesday, November 4, 2015 beginning at noon.

7.2.7 **Enrolment Summary – September 30, 2015**
Superintendent Cheryl Gilmore shared that enrolment in the District continues to increase. Total enrolment for 2015-16 is 10639. This is an increase of 785 students (7.4%) from a year ago and 1256 students (11.8%) from 2013/14. The enrolment summary for District schools, broken down by grade, as of September 30, 2015.

7.2.7 **Calendar of Events**
The Calendar of Events was reviewed for the period of October 29 to November 23, 2015.

8. **Reports**

8.1 **Community and Social Development – October 2, 2015**
Trustee Jan Foster provided a written report on the Community and Social Development Committee Meeting held on October 2, 2015.

8.2 **District School Council – October 5, 2015**
Trustee Keith Fowler provided a written report on the District School Council Meeting held on October 5, 2015.

8.3 **District Student Advisory Council – October 8, 2015**
Trustee Jan Foster provided a written report on the District Student Advisory Committee Meeting held on October 8, 2015.

8.4 **Chamber of Commerce Business and Education Sub Committee – October 13, 2015**
Trustee Don Lacey provided an oral report on the Chamber of Commerce Business and Education Sub Committee Meeting held on October 13, 2015.

8.5 **Healthy Schools Committee – October 21, 2015**
Trustee Donna Hunt provided a written report on the Healthy Schools Committee Meeting held on October 21, 2015.
9  Correspondence – Received
    Thank you card from Laverne Krizan

10  Correspondence - Sent
    None at this time

Adjournment
Trustee Jan Foster moved:
“that the meeting be adjourned at 6:05 p.m.”

CARRIED UNANIMOUSLY

________________________     _______________________
Mich Forster,                                 Don Lussier,
Chair                                              Associate Superintendent
Business Affairs

Adjournment
6370/15